Florida dbpr Department of Business & Professional Regulation

Division of Real Estate
Katy McGinnis, Director
400 West Robinson Street, Suite N801
Orlando, Florida 32801-1757
Phone: 407.481.5662 • Fax: 407.317.7245

Julie I. Brown, Secretary

Ron DeSantis, Governor

Minutes of
THE FLORIDA REAL ESTATE APPRAISAL BOARD
August 2, 2021
General Meeting (via hybrid in-person/virtual)

Chair Janet Rabin called the meeting of the Florida Real Estate Appraisal Board to order at approximately 8:30 a.m., in Orlando, Florida, on this Monday, 2nd of August, 2021.

The following Board members were present: Chair Janet Rabin, Members Armando del Valle, Herbert Jourdan, Jr., Fran Oreto (via teleconference), Prakash Patel (via teleconference) and Shawn Wilson (via teleconference). Members Jared Hirsch and JoAnn Rooney were excused and not in attendance. Senior Assistant Attorney General Deborah Loucks appeared as counsel for the Board (via teleconference). Executive Director McDonald declared a quorum present.

Department and Division staff present at the meeting: Katy McGinnis, Director; Allison McDonald, Executive Director; Al Cheneler, Chief Attorney (via teleconference); James Fortunas and Mackenzie Medich, Deputy Chief Attorneys (via teleconference); Delhon Braaten (via teleconference), Daniel David (via teleconference), Heather Page, Amanda Bova and Katie Pareja, Assistant General Counsels; Danielle Lucas, Legal Assistant; Whitley Ward, Government Analyst II; Jocelyn Pomales, Education Coordinator; Damon Boodram, Operation Review Specialist; Lori Crawford, Government Analyst I. Magnolia Court Reporting (407.896.1813) provided court reporter services.

General Session

Nominations for 2021 Vice-Chair

Chair Rabin opened the floor for nominations for Vice-Chair for 2021. Ms. Rabin nominated Fran Oreto for Vice-Chair; Mr. del Valle seconded; the motion passed without dissent. Member Oreto was elected Vice-Chair.

Approval of Minutes

The minutes of the June 7, 2021, General Meeting was presented. Ms. Oreto moved, seconded by Mr. del Valle to approve the minutes as amended; the motion passed without dissent.

The minutes of the July 16, 2021, Special Meeting was presented. Ms. Oreto moved, seconded by Mr. del Valle to approve the minutes as written; the motion passed without dissent.

Reports

The Board reviewed the Education Course, Exam Performance and License Count reports. Ms. McDonald addressed questions and comments from the Board.

Legal Case Report

Mr. Cheneler presented the Legal Year Old Case report. Mr. Cheneler stated there are no cases over one year old. The Board had no comments.

Legal Appearance Docket

The Board addressed the Legal Appearance Docket, hearing 9 docket items with the following results:

Tab B – David Wayne Aring; Case No. 2020-054581 – Request for Waiver Hearing and Entry of a Final Order

Respondent was not present; Respondent was not represented by counsel. No current members were recused due to participation on the probable cause panel.

Ms. Page represented the Department and presented the case to the Board. The Board granted the waiver hearing and entered into discussion. Following discussion, Ms. Oreto moved; Mr. del Valle seconded; motions carried without dissent to adopt the Findings of Fact and Conclusions of Law.

Following all discussion, Ms. Oreto moved; Mr. del Valle seconded; motion passed without dissent to impose the following penalty:

Penalty imposed: Revocation; investigative costs of $206.25.

Violation: Section 475.624(5), Florida Statutes, by having been convicted or found guilty of, or entered a plea of nolo contendere to, regardless of adjudication, a crime in any jurisdiction that relates to the activities of a licensed or certified appraiser or that involves moral turpitude.

Tab A – Darcie Rae Andersen; Case No. 2020-050103; Informal Hearing Waiving Rights

Respondent was present; Respondent was not represented by counsel. Ms. Rabin was recused due to participation on the probable cause panel.

Ms. Medich represented the Department and presented the case to the Board. The Board granted the informal hearing and entered into discussion. Following discussion, Mr. Jourdan moved; Ms. Oreto seconded; motions carried without dissent to adopt the Findings of Fact and Conclusions of Law.

Following all discussion, Ms. Oreto moved; Mr. Jourdan seconded; motion passed without dissent to impose the following penalty:

Penalty imposed: Administrative fine of $2,000.00; investigative costs of $1,600.50; education: The Appraisal Foundation corrective courses entitled "Appraiser Self Protection: Documentation and Record Keeping", "Scope of Work: Appraisals and Inspections", and "Missing Explanations", and "Assignment Conditions, Elements, and Results"; probation for 12 months with eligibility for early termination.

Violation: Section 475.622(1), Florida Statutes, by failing to place her license number and appropriate license designation on an appraisal; Section 475.624(4), Florida Statutes, through Rule 61J1-9.001, Florida Administrative Code, by violating the following USPAP provisions: Record Keeping Rule, Scope of Work Rule, Standards Rules 1-1(a), (b) and (c); 1-2(e); 1-4(a); Section 475.624(15), Florida Statutes, by failing to exercise reasonable diligence in developing an appraisal or preparing an appraisal report.

Tab C – Richard Lee Hutchcraft; Case No. 2021-006496 – Request for Waiver Hearing and Entry of a Final Order

Respondent was not present; Respondent was not represented by counsel. Ms. Rabin was recused due to participation on the probable cause panel.

Ms. Medich represented the Department and presented the case to the Board. The Board granted the waiver hearing and entered into discussion. Following discussion, Ms. Oreto moved; Mr. Jourdan seconded; motions carried without dissent to adopt the Findings of Fact and Conclusions of Law, as amended.

Following all discussion, Ms. Oreto moved; Mr. Jourdan seconded; motion passed without dissent to impose the following penalty:

Penalty imposed: Revocation; investigative costs of $313.50.

Violation: Section 475.624(1)(e), Florida Statutes, by having violated any of the provisions of a lawful order issued under the provisions of Chapter 475 or 455, Florida Statutes.

Tab D – Natalie Miracle Carpenter; Case No. 2021-000839 – Settlement Stipulation

Respondent was not present; Respondent was represented by Krystal Torok, Esquire. Ms. Rabin was recused due to participation on the probable cause panel.

Ms. Medich represented the Department and presented the case to the Board. Following discussion, Ms. Oreto moved; Mr. Jourdan seconded; motion passed without dissent to approve the proposed Settlement Stipulation.

Stipulated Settlement: Administrative fine of $1,500.00; investigative costs of $1,592.25; education: The Appraisal Foundation corrective courses entitled "Appraiser Self Protection: Documentation and Record Keeping", "Report Certifications: What Am I Signing and Why?", "Residential Report Writing vs. Form Filling", and "Scope of Work: Appraisals and Inspections."

Violations: Section 475.624(4), Florida Statutes, through Rule 61J1-9.001, Florida Administrative Code, by violating the following USPAP provisions: Ethics Rule, Scope of Work Rule and Standards Rules 1-1(a) and (c); 1-2(e); 1-4(a); 2-1(a) and (b); Section 475.624(4), Florida Statutes, by failing or refusing to exercise reasonable diligence in developing an appraisal or preparing an appraisal report.

Action Taken: Settlement Stipulation accepted.

Tab E – Stephen Eric Dean; Case No. 2021-001277 – Settlement Stipulation or Informal Hearing

Respondent was present; Respondent was represented by Sarah Finney Kjellin, Esquire, present. Ms. Rabin was recused due to participation on the probable cause panel.

Ms. Medich represented the Department and presented the case to the Board. Following discussion, Ms. Oreto moved; Mr. Jourdan seconded; motion passed without dissent to reject the proposed Settlement Stipulation and conduct an informal hearing. Following discussion, Mr. Jourdan moved; Ms. Oreto seconded; motions carried without dissent to adopt the Findings of Fact and Conclusions of Law as amended.

Following all discussion, Ms. Oreto moved; Mr. Jourdan seconded; motion passed without dissent to impose the following penalty:

Penalty imposed: Administrative fine of $2,000.00; investigative costs of $1,229.55; education: The Appraisal Foundation corrective courses entitled "Appraiser Self Protection: Documentation and Record Keeping", "Scope of Work: Appraisals and Inspections", "Residential Report Writing vs. Form Filling", "Report Certifications: What Am I Signing and Why?", "Ethics, Competency and Negligence" and a Board-approved supervisory course; probation for 9 months with eligibility for early termination.

Violation: Section 475.624(4), Florida Statutes, through Rule 61J1-9.001, Florida Administrative Code, by violating the following USPAP provisions: Record Keeping Rule; Standards Rules 1-1(a) and (c); and 1-4(b); Section 475.624(4), Florida Statutes, by violating any lawful order or rule issued under Chapter 475 or 455, Florida Statutes, by violating Rule 61J1-7.0065, Florida Administrative Code, for giving blanket authority to someone else to affix the appraiser's signature; Section 475.624(15), Florida Statutes, by failing to exercise reasonable diligence in developing an appraisal or preparing an appraisal report.

Tab F – D. Phil Jones; Case No. 2021-001712 – Settlement Stipulation

Respondent was present; Respondent was represented by Marilyn Perez-Martinez, Esquire, present. Ms. Rabin was recused due to participation on the probable cause panel.

Ms. Medich represented the Department and presented the case to the Board. Following discussion, Mr. Jourdan moved; Ms. Oreto seconded; motion passed without dissent to accept the proposed Settlement Stipulation.

Stipulated Settlement: Administrative fine of $2,000.00; investigative costs of $2,409.00; education: The Appraisal Foundation corrective courses entitled "Appraiser Self Protection: Documentation and Record Keeping", "Scope of Work: Appraisals and Inspections", "Residential Report Writing vs. Form Filling", and "Report Certifications: What Am I Signing and Why?".

Violation: Section 475.622(1), Florida Statutes, by failing to use the proper state certification designation on an appraisal; Section 475.624(4), Florida Statutes, through Rule 61J1-9.001, Florida Administrative Code, by violating the following USPAP provisions: Record Keeping Rule; Scope of Work Rule; Standards Rules 1-1(a), (b) and (c); 1-4(a); and 2-1(a); Section 475.624(15), Florida Statutes, by violating any lawful order or rule issued under Chapter 475 or 455, Florida Statutes, by failing or refusing to exercise reasonable diligence in developing an appraisal or preparing an appraisal report.

Action Taken: Settlement Stipulation accepted.

Tab G – Peter Alan Kellner; Case No. 2021-006502 – Settlement Stipulation

Respondent was present; Respondent was represented by Rick Strong, Esquire, present. Ms. Rabin was recused due to participation on the probable cause panel.

Ms. Medich represented the Department and presented the case to the Board. Following discussion, Mr. Jourdan moved; Ms. Oreto seconded; motion passed without dissent to accept the proposed Settlement Stipulation.

Stipulated Settlement: Administrative fine of $500.00; investigative costs of $660.00.

Violation: Section 475.624(1)(e), Florida Statutes, by having violated any of the provisions of a lawful order issued under the provisions of Chapter 475 or 455, Florida Statutes.

Action Taken: Settlement Stipulation accepted.

Tab H – Thomas E. Penney; Case No. 2021-004395 – Settlement Stipulation

Respondent was present; Respondent was represented by Daniel Villazon, Esquire, present. Ms. Rabin was recused due to participation on the probable cause panel.

Ms. Medich represented the Department and presented the case to the Board. Following discussion, Ms. Oreto moved; Mr. Patel seconded; motion passed without dissent to reject the proposed Settlement Stipulation. Ms. Oreto moved; Mr. Jourdan seconded; the motion passed without dissent to propose the following counter offer:

Counter-stipulation offered: Administrative fine of $3,000.00; investigative costs of $1,872.75; education: The Appraisal Foundation corrective courses entitled "Ethics, Competency and Negligence", and "Assignment Conditions, Elements and Results", and a Board-approved supervisory course; probation for 9 months with eligibility for early termination.

Violation: Section 475.624(4), Florida Statutes, through Rule 61J1-9.001, Florida Administrative Code, by violating the following USPAP provisions: Record Keeping Rule; Standards Rules 1-1(a) and (c); 1-4(a); and 2-1(a).

Action Taken: Counter Stipulation offered. Respondent accepted the Counter Stipulation within the offer expiry date.

Tab I – Kevin Wolfe; Case No. 2020-054549 – Settlement Stipulation

Respondent was present; Respondent was represented by Daniel Villazon, Esquire, present. Ms. Rabin was recused due to participation on the probable cause panel.

Ms. Medich represented the Department and presented the case to the Board. Following discussion, Ms. Wilson moved; Mr. Jourdan seconded; motion passed 3 to 2 to accept the proposed Settlement Stipulation.

Stipulated Settlement: Administrative fine of $1,750.00; investigative costs of $1,500.00; education: The Appraisal Foundation corrective courses entitled "Appraiser Self Protection: Documentation and Record Keeping", "Scope of Work: Appraisals and Inspections", "Residential Report Writing vs. Form Filling", and "Report Certifications: What Am I Signing and Why?".

Violation: Section 475.622(1) by failing to use the proper state certification designation; Section 475.624(4), Florida Statutes, through Rule 61J1-9.001, Florida Administrative Code, by violating the following USPAP provisions: Competency Rule; Standards Rules 1-1(a) and (c); and 1-4(b); Section 475.624(15), Florida Statutes, by violating any lawful order or rule issued under Chapter 475 or 455, Florida Statutes, by failing or refusing to exercise reasonable diligence in developing an appraisal or preparing an appraisal report.

Action Taken: Settlement Stipulation accepted.

Summary of Applicants – Agenda A

Tab D – Ebony Jones – The applicant was present and was represented by Rick Strong, Esquire. Following discussion, Ms. Oreto moved; Mr. del Valle seconded; the motion passed without dissent to approve the application for Registered Trainee Appraiser.

Tab A – Scott Alan Brungard – The applicant was present and was not represented by counsel. Following discussion, Ms. Oreto moved; Ms. Wilson seconded; the motion passed without dissent to approve the application for Certified Residential Appraiser by mutual recognition of Colorado.

Tab B – Melissa Corretjer – The applicant was not present. The applicant requested to continue the application until October 2021. Following discussion, Ms. Oreto moved; Ms. Wilson seconded; the motion passed without dissent to continue the application until October 2021.

Tab E – Roger Lane – The applicant was present and was not represented by counsel. Following discussion, Mr. del Valle moved; Ms. Oreto seconded; the motion passed without dissent to approve the application for Certified Residential Appraiser by mutual recognition of Illinois.

Tab F – Rene Taylor Martinez – The applicant was present and was not represented by counsel. Following discussion, Mr. Jourdan moved; Ms. Oreto seconded; the motion passed 4 to 2 to approve the application for Registered Trainee Appraiser.

Tab C – Accelerated Appraisal Management Company LLC – Applicant Donald Johnson (Authorized Representative) was present and was not represented by counsel. Following discussion, the applicant requested to withdraw the application. Mr. del Valle moved; Ms. Oreto seconded; the motion passed without dissent to accept the request to withdraw the application.

Tab G – Phuong Nguyen – The applicant was present and was not represented by counsel. Following discussion, the applicant requested to withdraw the application. Ms. Oreto moved; Mr. del Valle seconded; the motion passed without dissent to accept the request to withdraw the application.

Summary of Applicants – Agenda B

Tab A – Donald Paul Guarino, Jr. – The applicant was present and was not represented by counsel. Following discussion, Mr. Jourdan moved; Ms. Wilson seconded; the motion passed without dissent to approve the application for Certified General Appraiser by mutual recognition of Texas.

Rules Report and Discussion

Board Counsel Loucks provided the Rules Report. The Board had no questions.

Real Estate Appraisal Education Courses for Approval or Denial

A. *2021 Keynote Vegas* – New Course (7 hours specialty, classroom) – application number 8582 – Allterra Group LLC

There was no appearance in support of the application. Following discussion, Ms. Oreto moved; Ms. Rabin seconded; the motion passed unanimously to approve the course.

Chair Rabin requested to discuss granting the Education Coordinator approval authority for conferences that meet criteria. Ms. Oreto moved, Mr. del Valle seconded; the motion passed without dissent to grant the Education Coordinator, the ability to approve courses offered at conventions, conferences and seminars.

B. *2021 Modern Appraisal Vegas* – New Course (7 hours specialty, classroom) – application number 8583 – Allterra Group LLC

There was no appearance in support of the application. Following discussion, Mr. del Valle moved; Mr. Jourdan seconded; the motion passed unanimously to approve the course.

C. *2021 ASA-NAIFA Eastern Region Conference – Day 1* – New Course (7 hours specialty, classroom) – application number 8567 – American Society of Appraisers

There was no appearance in support of the application. Following discussion, Mr. del Valle moved; Mr. Jourdan seconded; the motion passed unanimously to approve the course.

D. *2021 ASA-NAIFA Eastern Region Conference – Day 2* – New Course (7 hours specialty, classroom) – application number 8568 – American Society of Appraisers

There was no appearance in support of the application. Following discussion, Ms. Oreto moved; Ms. Rabin seconded; the motion passed 4 to 2 approve the afternoon session of the course for 4 hours of credit.

E. *Residential Report Writing and Case Studies* – New Course (15 hours specialty, classroom) – application number 8549 – McKissock

There was no appearance in support of the application. Following discussion, Mr. del Valle moved; Ms. Oreto seconded; the motion passed unanimously to approve the course with conditions.

F. *Residential Market Analysis and Highest and Best Use* – New Course (15 hours specialty, classroom) – application number 8550 – McKissock

There was no appearance in support of the application. Following discussion, Mr. del Valle moved; Ms. Wilson seconded; the motion passed unanimously to approve the course with conditions.

General Discussion Continued

Anti-trust Information and Case Updates

Ms. Loucks provided information and updates relating to anti-trust, which included the following: President Biden Executive Order issued July 9, 2021; *SMILEDIRECTCLUB LLC v. Battle*, 11th Circuit (N.D. Ga. August 11, 2020); and an article issued by the Office of Public Affairs, Federal Trade Commission relating to Louisiana Real Estate Appraisers Board. The Board had no questions.

Rules Discussion

Ms. Loucks presented the following rule for discussion:

61J1-2.0025 – Appraisal Management Company Annual Report – Ms. Loucks presented FREAB Form #5 and Rule 61J1-2.0025 for review and discussion. Ms. Loucks stated that there have been some revisions to FREAB Form #5 and if the Board is amenable to those changes it would require approval via a vote and if

amendable the Rule 61J1-2.0025 would require a date change. Ms. McDonald provided a brief history of the National Registry fee process relating to AMC. Ms. McDonald reported that when the policy manager visited in February for the off-site assessment they advised that federal law mandates the Department to ask the background questions annually. Following discussion, Ms. Oreto moved; Ms. Rabin seconded; motion carried unanimously to approve the FREAB Form #5 as amended and the proposed rule language as amended in 61J1-2.0025.

Ms. Loucks asked the Board if the proposed amendment to the rule will not have a negative impact on small business or a regulatory impact in excess of $200,000 within one year of implementation of the rule. The Board unanimously agreed that there will be no fiscal impact.

Ms. Loucks asked the Board to consider if any violation of the changes to the rule could be considered to be minor violations. The Board unanimously agreed to find that if there is a violation of the rule based upon the changes to the rule, the violations would not be identified as minor violations.

61J1-2.0026 – Appraisal Management Company Annual Report – FREAB Form #6 did not require any changes therefore no discussion or rule amendments were not required.

Rules Review Project

Ms. McDonald explained that the Department engages in a rule review approximately every three years to determine if any rules are duplicative, are not necessary or outdated. The Division worked on this project last year and three rules were scheduled for the Board's consideration for repeal which was 61J1-2.004, 61J1-2.0045 and 61J1-8.006. Ms. McDonald stated that the Division is still working out some details relating to 2.004 and 2.0045 and will schedule these rules for discussion at a future date; however, the Board may move forward with 8.006.

61J1-8.006 – Time for Payment of Administrative Fines and Costs – Ms. McDonald reported that this rule establishes the time certain when administrative fines or costs are due unless otherwise directed by the Board, however, the Board generally provides for a due date therefore it is believed that this rule is unnecessary.

Ms. Loucks stated that if the Board was inclined the Board can make a motion to vote to repeal 61J1-8.006 and she will notice the repeal. Following discussion, Ms. Wilson; moved; Ms. Oreto seconded; motion carried unanimously to repeal 61J1-8.006.

Ms. Loucks asked the Board if the proposed amendment to the rule will not have a negative impact on small business or a regulatory impact in excess of $200,000 within one year of implementation of the rule. The Board unanimously agreed that there will be no fiscal impact.

Ms. Loucks asked the Board to consider if any violation of the changes to the rule could be considered to be minor violations. The Board unanimously agreed to find that if there is a violation of the rule based upon the changes to the rule, the violations would not be identified as minor violations.

Rules Discussion continued

61J1-6.001 – Experience Requirement – Ms. McDonald stated that she was bringing this item to the Board to promote discussion relating to Practical Applications of Real Estate Appraisal (PAREA) in light of the AQB adopting the concept of PAREA as an alternative to or in conjunction with the traditional Supervisor/Trainee experience model and which was recently included in the Real Property Appraiser Qualification Criteria. Ms. McDonald provided a brief summary of the AQB program requirements and addressed questions from the Board. After discussion, the Board requested to place this topic for further discussion at the meeting scheduled for December 2021.

61J1-4.001 – Education and 61J1-4.003 – Continuing Education – Ms. McDonald stated that this is being presented to discuss possible amendment of the rule language to include or address synchronous education

verses classroom delivery in anticipation of changes the AQB is considering. Ms. Pomales provided a brief explanation of how it may affect the rules and addressed questions from the Board. After discussion, the Board requested to hold a special workshop at the end of August or beginning of September to discuss possible amendments. Ms. McDonald responded that the Division would schedule a special meeting.

61J1-4.010 – Supervision and Training of Registered Trainee Appraisers – Ms. McDonald stated at one of the AARO presentations the number of inactive trainees in Florida was mention and further stated it was also mentioned that the criteria does permit more than 3 trainees upon meeting certain criteria. Ms. McDonald stated in light of the discussion this rule was being presented so that the Board may express their thoughts on this topic. After discussion, the general consensus was not to amend the rule at this time.

Special Agenda - Board Business – *Allison McDonald, Executive Director*

Resolution for Board Members Justin Recca and Dawn Warren

Chair Rabin read the Resolutions of Recognition for former members Justin Recca and Dawn Warren.

Proposed 2022 Yearly Calendar

Ms. McDonald presented the proposed yearly calendar for 2022 to the Board for consideration. The Board discussed dates for the general meetings and probable cause panels. Ms. McDonald thanked the Board members for their consideration and volunteering their time.

Legislative Update – SB 346: Section 475.613, Florida Statutes

Ms. McDonald reported that Senate Bill 346 has been signed by Governor DeSantis resulting in a change to the Board composition. The AMC seat will become a Consumer seat effective November 1, 2021, resulting in one AMC member and 3 Consumer members. Ms. McDonald stated that we look forward to welcoming a new Consumer member on the board.

Ms. McDonald introduced the following items as information only for the Board's consideration.

- The Appraisal Foundation (TAF) – June, 2021, Newsletter
- The Appraisal Foundation (TAF) – July, 2021, Newsletter
- The Appraisal Foundation (TAF) – June, 2021, Listen to the Eighth Episode of Appraisal Talk
- The Appraisal Foundation (TAF) – June, 2021, Listen to the Ninth Episode of Appraisal Talk
- The Appraisal Foundation (TAF) – June, 2021, Listen to the Tenth Episode of Appraisal Talk
- The Appraisal Foundation (TAF) – June, 2021, Listen to the Eleventh Episode of Appraisal Talk
- The Appraisal Foundation (TAF) – June, 2021, Listen to the Twelfth Episode of Appraisal Talk
- The Appraisal Foundation (TAF) – July, 2021, Listen to the Thirteenth Episode of Appraisal Talk
- The Appraisal Foundation (TAF) – June 28, 2021, Email: Call for Applicants for AQB and ASB
- The Appraisal Foundation (TAF) – June 10, 2021, Email: Discussion Draft 2023 USPAP (ASB)
- Appraisal Subcommittee (ASC) – June 9, 2021, 2020 Annual Report
- The Appraisal Foundation (TAF) – June 3, 2021, Email: Second Exposure Draft of Appraiser Qualifications Board (AQB) Criteria
- The Appraisal Foundation (TAF) – July 21, 2021, Email: First Exposure Draft of a Proposed General Interpretation of the Real Property Appraiser Qualifications Board (AQB) Criteria

Executive Director's Comments

- Association of Appraiser Regulatory Officials (AARO), Fall Conference 2021– the conference will be held in person and is scheduled for October 15-18, 2021, in Washington D.C. Ms. McDonald reported that funding limitations are currently being considered and inquired which Board members would be interested in

attending should funding be available. Ms. McDonald thanked the interested Board members for their responses.

- Progress relating to the Trainee Outreach Program – Ms. McDonald reported this project was initiated last summer and involved investigators contacting all of the trainees and pro. The project has continued this year concluding in July and resulted in contacting 293 new trainees. In the coming year we will be contacting the new trainees in the first few months of becoming licensed in order to provide them helpful information earlier in their careers. The program has been very successful and has had great positive feedback. Ms. McDonald extended a special thank you for the investigators, Bureau Chief Sara Kimmig and Supervisor Michelle Atkinson for their help in getting this program off the ground.

- Ms. McDonald expressed a special thank you to Chair Janet Rabin stating that she and is enjoying continuing to work with her. Ms. McDonald also congratulated Fran Oreto for being elected to the Vice-Chair position and looks forward to working with her as well.

- Ms. McDonald recognized Whitley Ward and Lori Crawford for all that they do for their Board stating that they are tireless advocates and spend many hours with callers answering questions and providing assistance.

Chair's Comments

Ms. Rabin thank Board members and staff for all they do; Justin Recca and Dawn Warren for their service; and Frank Gregoire for traveling here for the meeting.

Public Comments

The Board received comments from Frank Gregoire, Certified Residential Appraiser, expressing a special thank you to Mike Roy, Justin Recca and Dawn Warren again. Mr. Gregoire also provides comments relating to addressing experience for trainee appraisers. The Board thanked Mr. Gregoire for his comments.

Next Meeting Date

Monday, October 4, 2021 at 8:30 a.m. – Orlando

Adjournment

There being no other business, the Chair adjourned the meeting at approximately 3:00 p.m. The next general meeting of the Florida Real Estate Appraisal Board will be held Monday, October 4, 2021, in Orlando.

ATTEST:

Janet Rabin, Chair
Florida Real Estate Appraisal Board

Allison McDonald, Executive Director
Florida Real Estate Appraisal Board