

WHAT ARE THE *BENEFITS* OF BECOMING AN INVESTIGATIVE AIDE?

There are several benefits to becoming an Investigative Aide with the Division. These benefits include:

1. A nominal fee for assistance
2. Community service hours
3. Assistance in the elimination of underage sales of alcohol and tobacco in your community.

THE SALE OF TOBACCO PRODUCTS TO PERSONS UNDER THE AGE OF 18 IS AGAINST THE FLORIDA LAW. PROOF OF AGE IS REQUIRED FOR PURCHASE

© 2000-2001, Florida Department of Business and Professional Regulation

WHERE CAN I SIGN UP?

Information about the Investigative Aide Program and required documents can be obtained by visiting any of the Division of Alcoholic Beverage and Tobacco field offices listed on this pamphlet.

FIELD OFFICE PHONE NUMBERS

FORT LAUDERDALE AREA.....	954-917-1346
FORT MYERS AREA.....	239-278-7337
FORT PIERCE AREA.....	772-979-3926
GAINESVILLE AREA.....	352-333-2515
JACKSONVILLE AREA.....	904-727-5550
MIAMI AREA.....	305-470-6783
PALM BEACH AREA.....	561-650-6840
PANAMA CITY AREA.....	850-236-3050
ORLANDO AREA.....	407-245-0780
PENSACOLA AREA.....	850-494-5970
TALLAHASSEE AREA.....	850-922-9903
TAMPA AREA.....	813-272-3257

Hotline-report underage sales 1-866-540-SUDS(7837)

BECOME AN INVESTIGATIVE AIDE



FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

DIVISION OF ALCOHOLIC BEVERAGES AND TOBACCO



WHAT IS THE DIVISION OF ALCOHOLIC BEVERAGES AND TOBACCO?

The Florida Division of Alcoholic Beverages and Tobacco is responsible for ensuring compliance by alcohol and tobacco manufacturers, distributors and retailers. There are three BUREAUS in which the public may come in contact with the Division:

1. **LICENSING** - The Bureau of Licensing issues all alcoholic beverage licenses, cigarette licenses and tobacco permits in the state of Florida.
2. **AUDITING** - The Bureau of Auditing audits and collects all taxes that are required to be paid on alcohol, cigarettes and other tobacco products in the state of Florida. This includes audit and collection of surcharge for alcohol served for consumption on premises.
3. **ENFORCEMENT** - The Bureau of Enforcement conducts criminal investigations pursuant to beverage and cigarette laws. This includes investigations concerning sales to underage persons, fraudulent identification, gambling, and narcotics.

WHAT IS AN INVESTIGATIVE AIDE?

Investigative Aides are student volunteers who assist the Division in their efforts to eliminate The sale of alcoholic beverages and tobacco products to underage persons.

WHAT ARE THE DUTIES OF AN INVESTIGATIVE AIDE?

Investigative Aides attempt to make controlled purchases of alcoholic beverages and tobacco under the direct supervision of at least 2 certified law enforcement Special Agents.



Some locations in which an Aide may attempt a purchase may include:

1. Convenience stores
2. Hotels
3. Nightclubs
4. Package stores
5. Other locations licensed to sell alcohol and/or tobacco.

WHO CAN PARTICIPATE IN THE INVESTIGATIVE AIDE PROGRAM? YOUTH WHO ARE:

1. Good students and law abiding.
2. Between the ages of 14 and 19.
3. Given permission by a parent or guardian who has signed a permission affidavit.
4. Willing to volunteer and sign an Agreement of Understanding that states the rules of conduct for a program participant.

Investigative Aides also participate in:

1. Securing and labeling evidence
2. Report writing
3. Receipting procedures
4. Courtroom testimony (if required)

WHEN CAN AN INVESTIGATIVE AIDE VOLUNTEER?

There is no set schedule. An Aide volunteers at times when the need arises and when they are available, such as:

1. After school
2. Weekends
3. Teacher workdays
4. Spring break
5. School holidays
6. Summer vacation