

## **Instructions for Filing Report of Malt Beverages Shipped Into the State of Florida**

Form DBPR 4000A-125-1 must be submitted by the 10<sup>th</sup> of each month following the month in which the shipments were made. You may download the form at <http://www.myfloridalicense.com/dbpr/abt/forms/auditing/pdfs/4000a-125-1.pdf> .

If no shipments were made during a month, a form must be submitted reflecting "No Shipments".

Always include the city in which the consignee is located.

If you are shipping to one wholesaler and billing another, list only the wholesaler to which the merchandise was shipped.

Please use the following instructions for calculating the number of pints, quarts or bulk gallons shipped per invoice:

Pints – all 16 ounce or less containers are to be reflected under this column. List the total number of bottles or cans shipped per invoice (# of units). Do not combine into cases or gallons.

Quarts – all containers between 16.1 and 32 ounces are to be reflected under this column. List the total number of quarts shipped per invoice (# of units). Do not combine into cases or gallons.

Bulk Gallons – all shipments of beer in bulk containers are to be listed under this category. The total number of gallons shipped per invoice should be listed. Do not list the number of kegs or barrels (# of units).

Please include a copy of each invoice listed on this report.

Completed forms should be mailed to:  
Division of Alcoholic Beverages and  
Tobacco Bureau of Auditing  
2601 Blair Stone Road  
Tallahassee, Florida 32399-1022