

INFORMATIONAL PACKET FOR COMPLETING DIVISION OF ALCOHOLIC BEVERAGES AND TOBACCO APPLICATIONS

If you have any questions or need assistance, please contact the Department of Business and Professional Regulation or your local district office.

This informational packet provides fee information for the most commonly issued licenses and contact information for each district office. Our goal is to provide useful information to aid you in filling out your application(s).

When you have completed your application packet and obtained all the required approvals, you will need to do one of the following:

- 1. Mail in the application.**
- 2. Drop off the application.**
- 3. Call the district office serving your area of interest to make an appointment.**

Applications mailed in or dropped off may not be processed on the same day as received; however, they will be reviewed within seven working days. You will be notified in writing if any additional information is needed. Applications must be submitted in duplicate (**1 original and 1 copy is preferred**) and must be typed or neatly and legibly printed in ink. We encourage you to make copies prior to your appointment. Failure to do so will result in a delay in processing time. Copies of documents made by this office will result in the following charges:

\$ 0.15 for one-sided documents
\$ 0.20 for two-sided documents

Fingerprints

Fingerprints must be submitted by each individual applicant, all corporate officers, all managing members, all general partners of a limited partnership, all partners of a general partnership, each individual stockholder owning more than .5 percent of stock, and all directors. Each applicant shall submit electronic fingerprints through the department's vendor PearsonVue. Costs associated with the fingerprint process will be collected by PearsonVue. You may contact PearsonVue at www.pearsonvue.com or by calling 1.888.274.2020. At the time application is made to the Division of Alcoholic Beverages and Tobacco, you will need to submit your PearsonVue receipt. The receipt serves as proof of the fingerprint requirement and includes information necessary to process your application. Failure to provide this receipt will delay the processing and/or denial of your application.

Note: If you are a current licensee or have been fingerprinted by this division in the past three (3) years, you are not required to submit this fingerprint information.

Please Note: If you file your application by appointment and wish to purchase a temporary license, if paying by cash, you must have exact change. This also applies to any applicable fingerprint fees.

Federal Regulations

Manufacturers, Wholesalers, Distributors and Retailers should be aware of federal regulations regarding the sale of alcoholic beverages and tobacco. The various federal agencies that regulate the alcohol and tobacco industries may be found on the Internet at <http://firstgov.gov/>. Specific agencies that deal with the regulation of alcohol and tobacco include the U.S. Treasury's Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), and the Alcohol and Tobacco Tax and Trade Bureau (TTB). Information regarding these agencies may be found on the Internet at <http://www.ttb.gov> and <http://www.atf.gov>. Retailers should be aware of regulations involving an annual special occupational tax. This information may be found on the Internet at http://www.ttb.gov/tax_audit/fed_tax_stamp.shtml and http://ttb.gov/public_info/5170-2a.htm.

Important Note if you are Applying for a Specialty, Club, or Quota License

Certain qualifications must be met and maintained in order to qualify for a specialty, club, or quota license. Please refer to the district office list below to ascertain which district office handles the county in which you wish to operate and the requirements for a specialty license in that county. The statute that authorizes the issuance of a specialty license and the qualifications for same is listed for each county covered by that office. Listed below are the most common specialty and club licenses. **The statutory authority and the wording below must be inserted in the section of the application labeled Special License Requirements.** If you are applying for a specialty or club license not listed, please see Ch. 561.20, Florida Statutes, or contact the office serving your area of interest for assistance.

Special Restaurant License:

Must maintain a bona fide restaurant consisting of [] square feet of floor space under a permanent cover, maintain seating and equipment for serving [] patrons at tables at one time, and which derives at least 51% of its gross revenue from the sale of food and non-alcoholic beverages. Service of full course meals must be available at all times alcoholic beverages are being served. No package sales of alcoholic beverages is permitted.

Special Hotel License:

Must maintain a bona fide hotel, motel, or motor court of not fewer than [] guest rooms which derives at least 51% of its gross revenue from the rental of hotel or motel rooms.

Special Condominium License:

Must maintain a condominium accommodation of which no fewer than [] condominium units are wholly rentable to transients and which is licensed under the provisions of chapter 509.

Special Bowling License:

Must own or lease a bowling establishment having 12 or more lanes and all necessary equipment to operate it. No package sales of alcoholic beverages is permitted.

Golf Club License:

Authority: 561.20(7)(b)

Must own or lease and maintain a bona fide standard golf course consisting of at least 9 holes, with clubhouse, locker rooms, and attendant golf facilities and comprising at least 35 acres of land owned or leased by the club.

Quota License:

Authority: 561.29(1)(i)

Must maintain the licensed premises in an active manner during regular and reasonable business hours for at least 8 hours a day for a period of 210 days or more during any 12 month period commencing not more than 6 months after acquisition of the license.

Special Boat License

Authority: 565.02(3)(a)

License must maintain at all times a pleasure, excursion, sightseeing, or charter boat with a Coast Guard approved capacity of at least 125 passengers. May sell and serve alcoholic beverages during a period of no longer than 1 hour prior to departure on a scheduled or chartered cruise while the boat is docked at a docking facility or marina and the period which the boat is in operation on the scheduled or chartered cruise for consumption on the premises only.

**DIVISION OF ALCOHOLIC BEVERAGES AND TOBACCO LICENSING DISTRICTS
BUREAU OF LICENSING
SUSAN DOHERTY, CHIEF OF LICENSING**

<p>NORTHERN REGION Linda S. Smith Regional Supervisor</p> <p><u>PENSACOLA-DIST. #1</u> Hiroyuki Ueda Bayou Corporate Office Ctr. 4900 Bayou Blvd. Suite 210 Pensacola, FL 32503 Phone: (850)494-5970 Fax: (850)484-5080 Escambia, Okaloosa, Santa Rosa</p> <p><u>TALLAHASSEE-DIST. #3</u> Penny MacMillan 1940 N. Monroe Street Tallahassee, FL 32399-1026 Phone: (850)488-4271 Fax: (850)922-0420 Franklin, Gadsden, Jefferson, Leon, Liberty, Madison, Taylor, Wakulla</p> <p><u>GAINESVILLE DIST. #4</u> Myrna Williams 240 N.W. 76th Drive, Ste #B Gainesville, FL 32607 Phone: (352)333-2515 Fax: (352)333-2514 Alachua, Bradford, Citrus, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Marion, Sumter, Suwannee, Union</p> <p><u>PANAMA CITY DIST. #2</u> Benjamin Saas 7948 Front Beach Road Panama City Beach, FL 32407 Phone: (850)236-3050 Fax: (850)236-3054 Bay, Calhoun, Gulf, Holmes, Jackson, Walton, Washington</p> <p><u>JACKSONVILLE-DIST. #6</u> Quida Anderson, Lori Johns 7960 Arlington Expressway Suite 600 Jacksonville, FL 32211 Phone: (904)727-5552 Fax: (904)727-5562 Baker, Clay, Duval, Nassau, Putnam, St. Johns</p>	<p>CENTRAL REGION Tina Kachmar Regional Supervisor</p> <p><u>TAMPA-DIST. #76</u> Sharon Scott, Alicia Williams, Stacie Patterson, Rosalia Gonzalez, Jewel Snyder Park Trammel Building 1313 Tampa Street, Suite 909 Tampa, FL 33602 Phone: (813)272-2610 Fax: (813)233-2896 DeSoto, Hardee, Hernando, Highlands, Hillsborough, Pasco, Pinellas, Polk</p> <p><u>ORLANDO-DIST. #6</u> Gail Flynn, Sylvia Edge, Dorothy Robb, Cheryl Day 400 West Robinson St. Hurston Bldg., Rm 709, N Tower Orlando, FL 32801 Phone: (407)245-0785 Fax: (407)317-7289 Brevard, Flagler, Lake, Orange, Osceola, Seminole, Volusia</p> <p><u>FORT MYERS-DIST. #8</u> Sally Castiano, Susan Lowe, Mary Sammons 2295 Victoria Ave Suite 145 Fort Myers, FL 33901 Phone: (239)344-0885 Fax: (239)344-08882 Charlotte, Collier, Glades, Hendry, Lee, Manatee, Sarasota</p> <p><u>CENTRAL OFFICE</u> 1940 N. Monroe Street Tallahassee, FL 32399-1021 Fields, Rosalind Central Office Licensing Supervisor</p> <p>Doris Farmer (850) 414-6487</p> <p>April Pelham (850)414-6497</p> <p>Vickie Gordon (850) 414-6484</p> <p>Ronda Rosier (850) 414-6490</p> <p>Mary Wilson (850) 414-6494</p>	<p>SOUTHERN REGION Carie Beckerman Regional Supervisor</p> <p><u>FORT PIERCE DIST. #9</u> Margie Beltran 4976 S. 25th Street Fort Pierce, FL 34981 Phone: (772)468-3927 Fax: (772)595-1300 Indian River, Martin, Okeechobee, St. Lucie</p> <p><u>MIAMI-DIST. #12</u> Daisy Tejera, Spring Davis- Farrar, Maria DelaNoval, Ana Romero Dawson Building, Suite 303 8240 N.W. 52nd Terrace Doral, FL 33166 Phone: (305)470-6787 Fax: (305)470-5074 Dade, Monroe</p> <p><u>FT. LAUDERDALE-DIST. #11</u> Patricia Cohen, Desiree Cahill, Ivellisse Sierra-Martinez 5080 Coconut Creek Pkwy. Suite C Margate, FL 33063-3942 Phone: (954)917-1350 Fax: (954)917-1357 Broward</p> <p><u>WEST PALM BEACH-DIST. #10</u> Dominique Sinclair, Dwei Wang 111 S. Sapodilla Ave. Suite #111 West Palm Beach, FL 33401 Phone: (561)650-6872 or (561)650-6873 Fax: (561)650-6849 Palm Beach</p>
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FORT LAUDERDALE (MARGATE) DISTRICT

RETAIL LICENSES & FEE INFORMATION

License Fees – Broward County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package and Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 3PS	\$341.25
New 4COP	\$455.00
New 11C	\$100.00

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00
AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00
IMPR/BSA	Arranges a sale between a manufacturer or Primary American Source of Supply and a licensed distributor	\$500.00
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00
CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses

Broward County licenses are issued pursuant to Florida Statute 561.20(2)(b) to establishments that maintain a bona fide restaurant having 4,000 square feet of floor space under permanent cover, seating for 200 patrons, and deriving 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Broward County licenses are issued pursuant to Florida Statute 561.20(2)(b) to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and deriving 51% of their gross revenue from the sale of food and non-alcoholic beverages. The premises must be located in a specialty center on governmentally owned land comprising at least 50,000 square feet of leasable area.

Special Hotel Licenses

Broward County licenses are issued pursuant to Florida Statute 561.20(2)(b) to hotels, motels, and motor courts having not fewer than 50 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Licenses in Historical Districts are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having fewer than 100 guest rooms and deriving 51% of their gross revenue from the rental of rooms. The premises must be listed on the National Register of Historic Places.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and
6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

DISTRICT DEPARTMENTS CONTACT INFORMATION

Department of Revenue

Coral Springs (954)346-3000
3111 N. University Drive, Suite 501
Coral Springs, FL 33065

Hollywood Area (954)967-1000
6565 Taft Street, Suite 300
Hollywood, FL 33024

Zoning Departments

(If your municipality is not listed below, contact Broward County Zoning for information on your location)

County of Broward
One University Drive (954)765-4400
Mail Box 302
Plantation, FL 3324
Website: www.broward.org/building

City of Ft. Lauderdale
700 N.W. 19th Ave. (954)828-5203 or
Ft. Lauderdale, FL 33311 (954)828-3266

City of Sunrise
10770 West Oakland Park Blvd (954)746-3270
Sunrise, FL 33351

City of Hallandale
400 S. Federal Hwy (954)457-1378
Hallandale Beach, FL 33009

City of Hollywood
2600 Hollywood Blvd. (954)921-3477
Hollywood, FL 33022

City of Margate
5790 Margate Blvd (954)972-6454
Margate, FL 33063

City of Davie
6591 Orange Drive (954)797-1105
Davie, FL 33314

Health Departments

Hotel & Restaurants (contact this office if you prepare, sell, or serve food and alcoholic beverages)
5080 Coconut Creek Parkway, Suite A, (850)487-1395
Margate, FL 33063

Broward County Health Dept
Contact one of these offices if you do not have the service or sale of food. Please call first.

If business is located South of Sunrise Blvd:
3550 Hollywood Blvd., Room 115 (954)831-0401
Hollywood, FL 33312

If business is located North of Sunrise Blvd:
601 W. Atlantic Blvd. (954)786-4807
Pompano Beach, FL 33060

Broward County Health Dept.- Additional contact phone number:
If applying brand new call

(954)-786-4807

Department of Agriculture

Division of Alcoholic Beverages and Tobacco does not require this signature unless you are selling for consumption on premises and your business is a deli, bakery or market.

(850)245-5520

FINGERPRINT CARDS:

Contact the department's vendor for electronic fingerprinting, PearsonVue at www.pearsonvue.com or call 1-877-238-8232 to arrange for fingerprinting. Submit the receipt issued by PearsonVue with your application.

FORT MYERS DISTRICT

RETAIL LICENSES & FEE INFORMATION

License Fees – Charlotte, Collier, Lee, Manatee and Sarasota Counties

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package and Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Glades County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$28.00
2APS	Beer and Wine (Package Sales Only)	\$84.00
1COP	Beer (Package and Consumption)	\$56.00
2COP	Beer and Wine (Package and Consumption)	\$168.00
3DPS	Beer, Wine and Spirits (Package Sales Only)	\$468.00
8COP	Beer, Wine and Spirits (Package and Consumption)	\$624.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Hendry County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$56.00
2APS	Beer and Wine (Package Sales Only)	\$112.00
1COP	Beer (Package and Consumption)	\$112.00
2COP	Beer and Wine (Package and Consumption)	\$224.00
3CPS	Beer, Wine and Spirits (Package Sales Only)	\$643.50
7COP	Beer, Wine and Spirits (Package and Consumption)	\$858.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

****Note:** The City of Venice requires zoning approval for 1APS licenses.

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 3PS	\$341.25
New 3CPS	\$160.00
New 3DPS	\$117.00
New 4COP	\$455.00
New 7COP	\$214.50
New 8COP	\$156.00
New 11C	\$100.00

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00

AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00
IMPR/BSA	Arranges a sale between a manufacturer or Primary American Source of Supply and a licensed distributor	\$500.00
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00
CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses

Charlotte, Collier, Glades, Lee, Manatee and Sarasota County: Licenses are issued pursuant to Florida Statute 561.20(2)(a)4 to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Hendry County: Licenses are issued pursuant to 71-660, Special Act, to establishments that maintain a bona fide restaurant having 4,000 square feet of floor space under permanent cover, seating for 200 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Special Hotel Licenses

Charlotte, Collier, Hendry, and Lee County: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Glades County: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 80 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; an
6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

DISTRICT DEPARTMENTS CONTACT INFORMATION

Sales Tax Offices

Ft. Myers

2295 Victoria Avenue, Ft. Myers, FL 33901

(239)338-2400

Directions: North on US41. The light just before crossing the Caloosahatchee River Bridge is Victoria Avenue – turn right – Department of Revenue is located in the State Building on Victoria Avenue – 2nd floor, Suite 270.

Naples

3073 S Horseshoe Dr., Ste. 110
Naples, FL 34104

(239)434-4858

Sarasota

1991 Main Street, #240
Sarasota, FL 34236

(941)361-6001

Zoning Departments

Lee County

*If the business is located in the City of Ft. Myers:

1825 Hendry Street, Ft. Myers, FL 33902

(239)332-6630

*If the business is located in Lee County:

1500 Monroe Street, Ft. Myers, FL 33901

(239)479-8394

*If the business is located in Cape Coral:

815 Nicholas Parkway, Cape Coral, FL 33990

(239)574-0553

*If the business is located in Sanibel:

800 Dunlop Road, Sanibel, FL 33957

(239)472-4136

Collier County

*If the business is located in the City of Naples:

735 8th Street South, Naples, FL 33940

(239)213-5020

*If the business is located in Collier County:

2800 Horseshoe Drive, Naples, FL 33942

(239)643-8400

*If the business is located in Everglades City:

207 Broadway, Everglades City, FL 33929

(239)695-3781

Charlotte County

18500 Murdock Circle, Pt. Charlotte, FL 33948

(941)743-1964

Glades County

Highway 27 and 6th Street, Moore Haven, FL 33471

(239)946-0533

Hendry County

112 Lee Street, LaBelle, FL 33935

(239)675-5245

Health Department (if food preparation on premises)

***Hotels & Restaurants**

Lee, Collier, Charlotte, Glades, & Hendry

4100 Center Point Drive, Ste. 104, Ft. Myers, FL 33916

(850)487-1395

(Please call for an appointment)

Health Department (if microwaving packaged foods)

Lee County

Ft. Myers – 3920 Michigan Avenue, Ft. Myers, FL 33916

(239)332-9501

Cape Coral – 1039 SE 9th Place, Room 164, Cape Coral, FL 33990

(239)458-7025

Collier County

3301 Tamiami Trail East, Naples, FL 34112

(239)774-8200

Charlotte County

1850 Murdock Circle, Pt. Charlotte, FL 33948

(239)743-1266

Glades County

Highway 27, Building 998, Moore Haven, FL 33471

(239)946-0707

Department of Agriculture

(850) 488-3951

FORT PIERCE DISTRICT

RETAIL LICENSES & FEE INFORMATION

License Fees – Indian River, Martin, St. Lucie

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package and Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Okeechobee

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$56.00
2APS	Beer and Wine (Package Sales Only)	\$112.00
1COP	Beer (Package and Consumption)	\$112.00
2COP	Beer and Wine (Package and Consumption)	\$224.00
3CPS	Beer, Wine and Spirits (Package Sales Only)	\$643.50
7COP	Beer, Wine and Spirits (Package and Consumption)	\$858.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 3PS	\$341.25
New 3CPS	\$160.88
New 4COP	\$455.00
New 7COP	\$214.50
New 11C	\$100.00

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00
AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00
IMPR/BSA	Arranges a sale between a manufacturer or Primary American Source of Supply and a licensed distributor	\$500.00
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00

CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses

Okeechobee County: Licenses are issued pursuant to SB 65-790, Special Act, to establishments that maintain a bona fide restaurant having 3,000 square feet of floor space under permanent cover, seating for 150 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Indian River County: Licenses are issued pursuant to Florida Statute 561.20(2)(a)4 to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Martin County: Licenses are issued pursuant to HB 63-1619, Special Act, to establishments that maintain a bona fide restaurant having 4,000 square feet of floor space under permanent cover, seating for 200 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

St. Lucie County: Licenses are issued pursuant to SB 67-1990, Special Act, to establishments that maintain a bona fide restaurant having 4,000 square feet of floor space under permanent cover, seating for 200 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Special Hotel Licenses

St. Lucie County: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Indian River County: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Okeechobee County: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 80 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Martin County: Licenses are issued pursuant to Special Act 63-1619 to hotels, motels and motor courts having no fewer than 50 and no more than 99 guestrooms and deriving 51% of their gross revenue from the rental of rooms, no package sales permitted or; pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and
6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

DISTRICT DEPARTMENTS CONTACT INFORMATION

Sales Tax Office

337 N. US 1, Suite 207

Ft. Pierce, FL 34950

(772)429-2900

Agency fee: \$5 (Subject to change please contact agency)

FEIN # 1-800-829-3676

Health Departments

Hotels & Restaurants (contact this office if you prepare, sell, or serve food and alcoholic beverages)

(850)487-1395

Indian River, Martin, and St. Lucie Counties

(800) 375-6975

Okeechobee County

(850)487-1395

City and County Offices

City of St. Lucie

City Hall
US Hwy 1, Ft. Pierce, FL 34950
(772)460-2200

St. Lucie County

Linda Pendarvis
2300 Virginia Ave, Ft Pierce, FL 34952
(772)462-1553
Agency fee: \$27

Port St. Lucie

Director Steve Ball
City of PSL, 1212 SW Port St Lucie Blvd
PSL, FL 34981
(772)871-5212
Agency fee: \$ 0

Stuart

Mr. Doug Schramm
City of Stuart Development Department
Stuart, FL 34994
(772)288-5326
Agency fee: \$ 0

Okeechobee

Mr. Bill Royce
499 NW 5th Ave, Okeechobee, FL 34972
(863)763-5548
Agency fee: \$ 300 for special exception (only if not
pre-approved)

City of Ft. Pierce

Director Ramon Trias
PO Box 1480, Ft. Pierce, FL 34954

Sebastian

Growth Management Director
City of Sebastian
Tracy Hass
1225 Main Street, Sebastian, FL 32958
(772)589-5337
Agency fee: \$ 0

Martin County

Peter Gouris
Senior Planner
(772)288-5497

Bartley B. Stuart
Building Official
Ocean Breeze Park
(561)260-7210

Indian River

Robert Keating
Community Development Director
Indian River County
1840 25th Street, Vero Beach, FL 32960-3365
(772)567-8000 x517
Agency fee: \$ 35

City of Okeechobee

(863)763-3372

SRX Square Footage is 4,000 sq. ft. and 200 seats

- Exceptions:
- Okeechobee is 3,000 sq. ft. and 150 seats
 - Martin County in City Limits is 2,500 sq. ft. and 150 seats
 - Indian River County is 2,500 sq. ft. and 150 seats

GAINESVILLE DISTRICT

RETAIL LICENSES & FEE INFORMATION

License Fees – Alachua, Citrus, and Marion Counties

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package and Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Dixie, Hamilton, Gilchrist, Lafayette and Union Counties

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$28.00
2APS	Beer and Wine (Package Sales Only)	\$84.00
1COP	Beer (Package and Consumption)	\$56.00
2COP	Beer and Wine (Package and Consumption)	\$168.00
3DPS	Beer, Wine and Spirits (Package Sales Only)	\$468.00
8COP	Beer, Wine and Spirits (Package and Consumption)	\$624.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Bradford, Levy and Suwannee Counties

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$56.00
2APS	Beer and Wine (Package Sales Only)	\$112.00
1COP	Beer (Package and Consumption)	\$112.00
2COP	Beer and Wine (Package and Consumption)	\$224.00
3CPS	Beer, Wine and Spirits (Package Sales Only)	\$643.50
7COP	Beer, Wine and Spirits (Package and Consumption)	\$858.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Columbia County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$84.00
2APS	Beer and Wine (Package Sales Only)	\$140.00
1COP	Beer (Package and Consumption)	\$168.00
2COP	Beer and Wine (Package and Consumption)	\$280.00
3BPS	Beer, Wine and Spirits (Package Sales Only)	\$975.00
6COP	Beer, Wine and Spirits (Package and Consumption)	\$1,300.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Sumter County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$112.00
2APS	Beer and Wine (Package Sales Only)	\$168.00
1COP	Beer (Package and Consumption)	\$224.00
2COP	Beer and Wine (Package and Consumption)	\$336.00
3APS	Beer, Wine and Spirits (Package Sales Only)	\$1,170.00
5COP	Beer, Wine and Spirits (Package and Consumption)	\$1,560.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 11C	\$100.00

Alachua, Citrus, and Marion Counties

New 3PS	\$341.25
New 4COP	\$455.00

Dixie, Hamilton, Lafayette, Gilchrist and Union Counties

New 3DPS	\$117.00
New 8COP	\$156.00

Bradford, Levy and Suwannee Counties

New 3CPS	\$160.88
New 7COP	\$214.50

Columbia County

New 3BPS	\$243.75
New 6COP	\$325.00

Sumter County

New 3APS	\$292.50
New 5COP	\$390.00

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00
AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00
IMPR/BSA	Arranges a sale between a manufacturer or Primary American Source of Supply and a licensed distributor	\$500.00
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00
CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses

Bradford, Columbia, Dixie, Gilchrist, Hamilton, Levy, Marion, Sumter and Union Counties: Licenses are issued pursuant to Florida Statute 561.20(2)(a)4 to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Alachua County: Licenses are issued pursuant to 70-574, Special Act, to establishments that maintain a bona fide restaurant having 1,800 square feet of floor space under permanent cover, seating for 100 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Citrus County: Licenses are issued pursuant to HB 86-319, Special Act, to establishments that maintain a bona fide restaurant having 4,000 square feet of floor space under permanent cover, seating for 200 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Citrus County: Licenses are issued pursuant to HB 84-409, Special Act, to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages. May not have an open bar/lounge table service with meals only.

Special Hotel Licenses

Alachua, Bradford, Marion and Union Counties: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Columbia, Dixie, Gilchrist, Hamilton, Levy and Sumter Counties: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 80 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Citrus County: Licenses are issued pursuant to 63-605, Special Act, to hotels, motels, and motor courts having not fewer than 50 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and
6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

Special Note: Lafayette and Suwannee counties are “dry” counties. No alcoholic beverages exceeding 6.243 percent of alcohol by volume may be sold.

DISTRICT DEPARTMENTS CONTACT INFORMATION

Alachua, Bradford, Columbia, Dixie, Gilchrist, Hamilton, Lafayette, Levy, Marion, Suwannee and Union Counties:

Division of Hotels and Restaurants:

7960 Arlington Expressway
Jacksonville, FL 32211
(850)487-1395

Florida Department of Revenue

14107 NW US Highway 441 Suite 100
Alachua, FL 32615
(386)418-4444

Florida Department of Revenue

2651 West US 90
Lake City, FL 32055
(386)758-0420

Zoning

City-Occupancy-Capacity

Lawrence Calderon
(352)955-2435

County-Occupancy-Capacity

Mike Kelley
(325)955-2435

Alachua County Zoning

120 S Main Street
Gainesville, FL
(352)374-5244

Marion County Zoning

2710 E. Silver Springs Blvd.
Ocala, FL 34471
(352)438-2675

Dixie County Zoning

405 SE 22nd Avenue
Cross City, FL 32628

Levy County Zoning

(352)486-5218

Bradford County Zoning

209 N. Thompson Street
Starke, FL 32091
(904)964-6280

City of Alachua

Clovis Watson, Jr. City Manager
15001 Northwest 140th Street
Alachua, FL 32615
Phone: (386)462-1231
Fax: (386)462-1985

City of Gainesville

306 NE 6th Street
Gainesville, FL
(352)334-5030

City of Ocala

310 SE 3rd Street
Ocala, FL 34471
(352)629-8404

Union County Zoning

Department of Zoning and Planning
Phone Only - Lake Butler - City Hall
(904)496-1026

Mailing Address:

P.O. Box 1270
Ocala, FL 34478-1270

Health Departments

Alachua County
224 SE 24th Street
Gainesville, FL 32641
(352) 344-7900

Marion County
P.O. Box 2408 (34471-2408)
1801 SE 32nd Avenue
Ocala, FL 34471
(352) 629-0137

Gilchrist County
119 NE 1st Street
Trenton, FL 32693
(352) 463-3120

Suwannee County
P. O. Drawer 6030
915 Nobles Ferry Road
Live Oak, FL 32064
(386) 362-2708

Dixie County
149 NE 241 Street
Cross City, FL 32628
(352) 498-1360

Levy County
P.O. Box 40
66 West Main Street
Bronson, FL 32621
(352) 486-5300

Lafayette County
P.O. Box 1806
140 SW Virginia Circle
Mayo, FL 32066
(352) 294-1321

Union County
Union County Health
Department
Lake Butler - **Phone Only**
(904) 496-3211

Citrus and Sumter Counties:

Division of Hotels and Restaurants
Park Trammel Building
1313 Tampa Street, Suite 106
Tampa, FL
(850)487-1395

Department of Revenue
1414 South 14th Street, Suite #103
Leesburg, FL
(352)315-4470

Zoning

Citrus County
360 W Sovereign Path, Suite 111
Lecanto, FL
(352)527-5252

City of Crystal River
(352)795-4216

Sumter County
(352)793-0270
Ask for Zoning Department

Inverness
(352)726-3401

Health Departments

Citrus County

3650 W. Sovereign Path
Lecanto, FL 34461-8071
(352) 527-0247

City of Crystal River

(352)795-4216

Sumter County

P.O. Box 98
415 East Noble Avenue
Bushnell, FL 33513 (352)
793-2701

Inverness

(352)726-3401

JACKSONVILLE DISTRICT

RETAIL LICENSES & FEE INFORMATION

License Fees –Clay, Duval, and St. Johns Counties

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package and Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Baker County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$56.00
2APS	Beer and Wine (Package Sales Only)	\$112.00
1COP	Beer (Package and Consumption)	\$112.00
2COP	Beer and Wine (Package and Consumption)	\$224.00
3CPS	Beer, Wine and Spirits (Package Sales Only)	\$643.50
7COP	Beer, Wine and Spirits (Package and Consumption)	\$858.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Nassau and Putnam Counties

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$84.00
2APS	Beer and Wine (Package Sales Only)	\$140.00
1COP	Beer (Package and Consumption)	\$168.00
2COP	Beer and Wine (Package and Consumption)	\$280.00
3BPS	Beer, Wine and Spirits (Package Sales Only)	\$975.00
6COP	Beer, Wine and Spirits (Package and Consumption)	\$1,300.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 11C	\$100.00

Baker County

New 3CPS	\$160.88
New 7COP	\$214.50

Clay, Duval, and St. Johns Counties

New 3PS	\$341.25
New 4COP	\$455.00

Nassau and Putnam Counties

New 3BPS	\$243.75
New 6COP	\$325.00

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u> <u>Annual Fee</u>	
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00
AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00
IMPR/BSA	Arranges a sale between a manufacturer or Primary American Source of Supply and a licensed distributor	\$500.00
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00
CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses

Baker, Clay, Duval, Putnam and St. Johns Counties: Licenses are issued pursuant to Florida Statute 561.20(2)(a)4 to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Duval County (The Landing and vicinity): Licenses are issued pursuant to HB 485, Special Act, to establishments that maintain a bona fide restaurant having 1,800 square feet of floor space under permanent cover, seating for 100 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Nassau County: Licenses are issued pursuant to SB 644, Special Act, to establishments that maintain a bona fide restaurant having 4,000 square feet of floor space under permanent cover, seating for 200 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Special Hotel Licenses

Baker, Clay, Duval, Putnam and St. Johns Counties: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Nassau County: Licenses are issued pursuant to SB 644, Special Act, to hotels, motels, and motor courts having not fewer than 50 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and
6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

DISTRICT DEPARTMENTS CONTACT INFORMATION

Department of Revenue – Area Locations

Baker County (904)758-0420
2651 West US 90
Lake City, FL 32055

Nassau, Duval and Clay Counties (904)359-6070
921 North Davis Street, Building A, Suite 250
Jacksonville, FL 32209

Putnam and St. Johns Counties (386)274-6600
1821 Business
Park Blvd.
Daytona Beach,
FL 32114

There are no requirements as to which location may be used. Applicants may go to the nearest location that suits their needs.

Zoning Locations

Baker

Department of Zoning and Planning
118 E. MacClenny Ave.
MacClenny, FL 32063

(904)259-7529

Baldwin

Department of Zoning – City Hall
10 US 90 W
Baldwin, FL 32234

(904)266-9211

Clay

Department of Zoning and Planning
825 N. Orange Ave.
Green Cove Springs, FL 32043

(904)278-4705

Duval

Department of Zoning and Planning
Ed Ball Building, Second Floor
214 N. Hogan Street, Suite 2123
Jacksonville, FL 32202

(904) 255-8300

Duval (Atlantic Beach)

Department of Zoning and Planning
800 Seminole Road
Atlantic Beach, FL 32233

(904)247-5800

Duval (Jacksonville Beach)

Department of Zoning and Planning
11 3rd Street North – City Hall
Jacksonville Beach, FL 32250

(904)247-6232

Duval (Neptune Beach)

Department of Zoning and Planning
116 First Street
Neptune Beach, FL 32266

(904)270-2400

Nassau

96161 Nassau Place (off SR 200)
Yulee, FL

(904)321-5765

City of Palatka

City Hall
205 North 2nd Street
Palatka, FL 32177

(386)329-0103

Putnam

515 Reid Street, Building 1-D
Palatka, FL 32177

(800)826-1437 ext.0460

St. Johns

Department of Zoning and Planning
75 King Street, Lobby “B” (City Zoning)
St. Augustine, FL 32084

(904)825-1060

4020 Lewis Speedway (County Zoning)
St. Augustine, FL 32095

(904)209-0675

Health Department – Locations (No Food Preparation)

Baker

Baker Co. Health Department (904)259-6261
657 S. 6th Street
MacClenny, FL 32063

Clay

Clay County Health Department (904)269-6340
825 N. Orange Ave.
Green Cove Springs, FL 32043

Duval

Duval County Health Department (904)630-3260
900 University Blvd. N., Suite 300
Jacksonville, FL 32211

Nassau

Nassau County Health Department (904)321-5765
30 S. 4th Street
Fernandina Beach, FL 32034

Putnam

Putnam County Health Department (386)326-3200
2801 Kennedy Street
Palatka, FL 32177

St. Johns

St. Johns County Health Department (904)825-5055
180 Marine Street
St. Augustine, FL 32084

Health Department (For Food Service Establishments)

Division of Hotels and Restaurants

7960 Arlington Expressway, Suite #610 (850)487-1395
Jacksonville, FL 32211-7467

Serving Baker, Clay, Duval, Nassau, Putnam and St. Johns Counties for the Northeast Florida Region.

KEY WEST DISTRICT

RETAIL LICENSES & FEE INFORMATION

License Fees – Monroe County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$112.00
2APS	Beer and Wine (Package Sales Only)	\$168.00
1COP	Beer (Package and Consumption)	\$224.00
2COP	Beer and Wine (Package and Consumption)	\$336.00
3APS	Beer, Wine and Spirits (Package Sales Only)	\$1,170.00
5COP	Beer, Wine and Spirits (Package and Consumption)	\$1,560.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 3APS	\$292.50
New 5COP	\$390.00
New 11C	\$100.00

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00
AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00
IMPR/BSA	Arranges a sale between a manufacturer or Primary American Source of Supply and a licensed distributor	\$500.00
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00
CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses

Monroe County licenses are issued pursuant to Florida Statute 561.20(2)(a)4 to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and deriving at least 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Special Hotel Licenses

Monroe County licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 100 guest rooms and deriving at least 51% of their gross revenue from the rental of rooms.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and
6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

DISTRICT DEPARTMENTS CONTACT INFORMATION

Health Approval Telephone Numbers

Division of Hotels & Restaurants: (850)487-1395

Health Department:

Premises located in Key West	(305)292-6894
Premises located in Marathon	(305)289-2450
Premises located in Upper Keys	(305)853-3240

Zoning Approval Telephone Numbers

Premises located in the City of Key West	(305)809-3957/3955
Premises located in the City of Marathon	(305)743-0033
Premises located in the City of Layton (Office is only open on Friday from 8-5)	(305)664-4667
Premises located in the City of Key Colony Beach	(305)289-1212
Premises located in Unincorporated Monroe County, lower keys	(305)289-2500

Premises located in Unincorporated Monroe County, upper keys (305)852-7100

Premises located in village of Islamorada (305)664-2345

Department of Agriculture & Consumer Services: (305) 470-6900

Bureau of Alcohol, Tobacco & Firearms: (305) 597-4777

Department of Revenue

3118 Flagler Ave.

Key West, FL 33040

(305) 292-6735

FAX (305) 292-6859

MIAMI DISTRICT

RETAIL LICENSES & FEE INFORMATION

License Fees – Dade County		
<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package and Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 3PS	\$341.25
New 4COP	\$455.00
New 11C	\$100.00

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00
AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00
IMPR/BSA	Arranges a sale between a manufacturer or Primary American Source of Supply and a licensed distributor	\$500.00
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00
CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses:

Dade County licenses are issued pursuant to Florida Statute 561.20(2)(b) to establishments that maintain a bona fide restaurant having 4,000 square feet of floor space under permanent cover, seating for 200 patrons, and deriving 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Dade County licenses are issued pursuant to Florida Statute 561.20(2)(b) to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and deriving 51% of their gross revenue from the sale of food and non-alcoholic beverages. The premises must be located in a specialty center on governmentally owned land comprising at least 50,000 square feet of leaseable area.

Special Hotel Licenses:

Dade County licenses are issued pursuant to Florida Statute 561.20(2)(b) to hotels, motels, and motor courts having not fewer than 50 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Dade County: Licenses in Historical Districts are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having fewer than 100 guest rooms and deriving 51% of their gross revenue from the rental of rooms. The premises must be listed on the National Register of Historic Places pursuant to the National Historic Preservation Act of 1966; 26 USC, 48(g)(3)(B); or any locally established historic board, commission, or like body.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and
6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

DADE COUNTY DEPARTMENTS CONTACT INFORMATION

Department of Revenue
International Commerce Center
8175 NW 12th Street, Suite 119, Miami, FL
(305) 470-5001/09

Zoning Departments

If your municipality is not listed below, contact Miami-Dade County Zoning for further information.

County of Miami-Dade (for businesses located in unincorporated Dade County)

Center for Permitting & Inspection

West Miami-Dade

11805 SW 26th Street

Miami, FL 33175-2474 (786)

315-2000/2650/2666

City Zoning Dept	Area Code (305)	City Zoning Dept	Area Code (305)
Aventura	466-8900	Miami Springs	888-0015
Coral Gables	460-8900	N. Bay Village	865-0506
Florida City	247.8222	N. Miami	893-6511
Hialeah	883-8075	N. Miami Beach	948-2966
Hialeah Gardens	883-5800	Opalocka	953-2835
Homestead	247-1801	Pinecrest	234-2121
Key Biscayne	365-5511	S. Miami	663-6340
Miami	416-1499	Sunny Isles	947-0606
Miami Beach	673-7550	Sweetwater	221-0411

Health Departments

Hotel & Restaurants (Contact this office if you prepare, sell, or serve food and alcoholic beverages)

Dawson Building

8240 N. W. 52nd Terrace, Suite 101

Miami, FL

(850)487-1395

Dade County Health Department (Contact this office if you do not serve or sell food)

1725 NW 167th Street, Suite 101

Miami, FL

(305) 623-3500

Department of Agriculture (Division of Alcoholic Beverages and Tobacco does not require this signature unless you are selling for consumption on premises and your business is a deli, bakery or market)

Charleston Bldg.

8600 NW 53rd Terrace, Ste. 100

Miami, FL

(305) 470-6900

ORLANDO DISTRICT

RETAIL LICENSES & FEE INFORMATION

License Fees – Brevard, Lake, Orange, Osceola, Seminole, and Volusia Counties

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package and Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 3PS	\$341.25
New 4COP	\$455.00
New 11C	\$100.00

License Fees – Flagler County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$112.00
2APS	Beer and Wine (Package Sales Only)	\$168.00
1COP	Beer (Package and Consumption)	\$224.00
2COP	Beer and Wine (Package and Consumption)	\$336.00
3APS	Beer, Wine and Spirits (Package Sales Only)	\$1170.00
5COP	Beer, Wine and Spirits (Package and Consumption)	\$1560.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 3APS	\$292.50
New 5COP	\$390.00
New 11C	\$100.00

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00
AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00

IMPR/BSA	Arranges a sale between a manufacturer or Primary American Source of Supply and a licensed distributor	\$500.00
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00
CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses

City of Maitland: Licenses are issued pursuant to 65-545, Special Act, to establishments that maintain a bona fide restaurant having 4,000 square feet of floor space under permanent cover, seating for 200 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

City of Winter Park: Licenses are issued pursuant to 65-1558, Special Act, to establishments that maintain a bona fide restaurant having 3,000 square feet of floor space under permanent cover, seating for 150 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Brevard, Flagler County, Lake County, Orange County, Seminole County, and Volusia County: Licenses are issued pursuant to Florida Statute 561.20(2)(a) 4 to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Osceola County: Licenses are issued pursuant to 69-793, Special Act, to establishments that maintain a bona fide restaurant having 4,000 square feet of floor space under permanent cover, seating for 200 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Special Hotel Licenses

Brevard County: Licenses are issued pursuant to 63-679, Special Act, to hotels, motels, and motor courts having not fewer than 50 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Flagler County: Licenses are issued pursuant to Florida Statute 561.20(2)(a) 1 to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Lake County, Orange County and Volusia County: Licenses are issued pursuant to Florida Statute 561.20(2)(a) 1 to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Osceola County: Licenses are issued pursuant to 69-793, Special Act, to hotels, motels, and motor courts having not fewer than 75 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Seminole County: Licenses are issued pursuant to 65-663(S), Special Act, to hotels, motels, and motor courts having not fewer than 75 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

City of Maitland: Licenses are issued pursuant to 65-545, Special Act, to hotels, motels, and motor courts having not fewer than 50 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

City of Winter Park: Licenses are issued pursuant to 65-1558, Special Act, to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and
6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

DISTRICT DEPARTMENTS CONTACT INFORMATION

County Zoning Departments

Brevard County Zoning

2725 Judge Fran Jamieson Way, Bldg. A
Vera, FL (321)633-2070

Lake County Zoning

315 W. Main Street
Tavares, FL (352)343-9653

Osceola County Zoning

540 Patrick Street
Kissimmee, FL (407)343-3400

South Lake County Zoning

(Clermont and South of Turnpike)
1210 Bowman Street
Clermont, FL (352)394-5962

Flagler County Zoning

1200 E. Moody Blvd.
Bunnell, FL (386)437-7484

Orange County Zoning

109 E. Church Street
Orlando, FL (407)836-5525

Seminole County Zoning

1101 E 1st Street
Sanford, FL (407)665-1130

Volusia County Zoning

250 N. Beach Street
Daytona, FL (386)254-4685

City Zoning Departments

Altamonte Springs

225 Newburyport Ave.
(407)830-3868

Bay Lake

1900 Hotel Plaza Blvd.
(407)828-2241

Cape Canaveral

105 Polk Ave.
(321)868-1222

Cocoa

603 Brevard Ave
(321)639-7569

Daytona Beach Shores

3050 S. Atlantic Ave.
(386)763-5353

Deltona

777 Deltona Blvd., Suite 26
(407)575-0333

Edgewood

405 Larue Ave.
(407)851-2920

Groveland

156 S. Lake Ave.
(352)429-2141

Indian Harbour

2055 S. Patrick Dr.
(321)773-3181

Lady Lake

409 Fennell Blvd.
(352)751-1511

Lake Mary

100 N. Country Club Rd.
(407)333-8233

Maitland

1776 Independence Ln.
(407)539-6214

Melbourne Beach

507 Ocean Ave.
(321)724-5860

Apopka

120 E. Main St.
(407)703-1712

Belle Isle

1600 Nela Ave.
(407)851-7730

Casselberry

95 Triplett Lake Dr.
(407)262-7700
Ext. 1112&1113

Cocoa Beach

2 S. Orlando Ave
(321)868-3298

Debary

See Volusia County

Eatonville

307 E. Kennedy Blvd.
(407)623-1160

Eustis

4 N. Grove St.
(352)483-5464

Holly Hill

1065 Ridgewood Ave.
(386)248-9442

Indianalantic

216 5th Ave.
(321)723-2242

Lake Buena Vista

1900 Hotel Pl. Blvd.
(407)828-2241

Leesburg

214 N 5th St.
(352)728-9760

Malabar

2725 Malabar Rd
(321)727-7764

Minneola

302 W. Pearl St.
(352)394-3598

Astatula

25019 County Rd. 561
(352)742-1100

Bunnell

Fire House, Utility Rd.
(386)437-7516

Clermont

1 Westgate Pl. (downstairs)
(352)394-4083

Daytona Beach

301 S. Ridgewood Ave
Room 127
(386)671-8140

Deland

121 W. Rich Ave.
(386)740-5755

Edgewater

139 E. Park Ave
(386)424-2412

Flagler Beach

116 3rd Street
(386)517-2005

Howey in the Hills

101 N. Palm Ave.
(352)324-2290

Kissimmee

101 N Church St.
(407)847-2821
Ext. 5182120

Lake Helen

327 S. Lakeview Dr.
(386)228-2121

Longwood

174 Church Ave.
(407)260-3464

Melbourne

900 E. Strawbridge Ave.
(321)953-6209

Monteverde

17404 6th St.
(407)469-2681

Mount Dora
900 Donnelly St.
(352)735-7112

Ocoee
150 N. Lakeshore Dr.
(407)656-2322

Oviedo
320 Alexandria Blvd.
Annex Bldg.
(407)977-6039

Ponce Inlet
4680 S. Peninsula Dr
(386)322-6711

Rockledge
1600 Huntington Ln.
(321)690-3984

Satellite Beach
565 Cassia Blvd.
(321)773-4409

Titusville
555 S. Washington Ave.
(321)269-4400

Windermere
614 Main Street
(407)876-2563

New Smyrna Beach
210 Sams Ave
(386)424-2140

Orlando
400 S. Orange Ave.
(407)246-2277

Palm Bay
5240 Babcock St. NE
Suite 201
(321)952-3426

Port Canaveral
Port Authority
200 George King Blvd.
(321)783-7831

St. Cloud
2901 17th St.
(407)957-7253

South Daytona
1672 S. Ridgewood
(386)322-3020

Umatilla
1 S. Central Ave.
(352)669-3125

Winter Garden
251 W. Plant St.
(407)656-4111

Winter Springs
1126 E. State Road 434
(407)327-1800 Ext. 303

Oakland
220 N. Tubb Street
(407)656-1117

Ormond Beach
22 S. Beach Street
(386)676-3238

Pierson
406 N Center St (HWY 17)
(386)749-2661

Port Orange
1000 City Center Cr.
(386)756-5263

Sanford
300 N. Park Ave.
(407)330-5669

Tavares
201 E. Main St.
(352)742-4111

West Melbourne
2285 Minton Rd.
(321)727-7700

Winter Park
401 S. Park Ave.
(407)599-3237

Sales Tax Clearance

Department of Revenue
2301 Maitland Center Pkwy.
Maitland, FL 32751
(407)475-1200

Department of Revenue
2428 Clearlake Rd., Bldg. M
Cocoa, FL 32922
(321)504-0950

Department of Revenue
5401 S. Kirkman Road
Orlando, FL 32819
(407)903-7350

Department of Revenue
734 N. 3rd St., #117
Leesburg, FL 34746
(352)360-6660

Department of Revenue
1821 Business Park Blvd.
Daytona Beach, FL 32114
(386)274-6600

Health Department Clearance

Brevard Environmental Health

2725 Judge Fran Jamieson Way, Building A
Vera, FL (321)633-2053

Lake Environmental Health

416 W. Main Street
Tavares, FL (352)742-6310

Osceola Environmental Health

1875 Boggy Creek Rd.
Kissimmee, FL (407)343-2070

Flagler Environmental Health

301 S. Lemon
Bunnell, FL (386)437-7358

Orange Environmental Health

1 N. Orange Ave.
Orlando, FL (407)836-2550

Seminole Environmental Health

400 W. Airport Blvd.
Sanford, FL (407)665-3605

Volusia Environmental Health

Daytona Beach Area

501 S. Clyde Morris Blvd
Daytona Beach, FL (386)947-3478

Deland, Debarry Area

1360 S. Woodland Blvd.
Deland, FL (386)822-6250

New Smyrna Area

717 W. Canal Street
New Smyrna, FL (386)424-2061

Orange City, Deltona Area

2752 B. Enterprises Rd.
Orange City, FL (386)775-5289

Health Department

Division of Hotels and Restaurants

Brevard, Lake, Orange, Osceola, Seminole Volusia
Counties
North Tower
400 W. Robinson St., Room 802
Orlando, FL 32801
(850)487-1395

Division of Hotels and Restaurants

Flagler County
7960 Arlington Expressway, Suite 350
Jacksonville, FL
(850)487-1395

Department of Agriculture

3125 Conner Blvd.
Tallahassee, FL 1-800-435-7352

Note: The Department of Environmental Health must be contacted if there is consumption on the premises and no food service.

If the above situation does not apply to you, then please contact either the Division of Hotels and Restaurants or the Department of Agriculture.

**These addresses are not necessarily the mailing addresses. **

PANAMA CITY DISTRICT

RETAIL LICENSES & FEE INFORMATION

License Fees - Bay

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package and Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Calhoun and Holmes (package sales only)

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$28.00
2APS	Beer and Wine (Package Sales Only)	\$84.00
1COP	Beer (Package and Consumption)	\$56.00
2COP	Beer and Wine (Package and Consumption)	\$168.00
3DPS	Beer, Wine and Spirits (Package Sales Only)	\$468.00

License Fees – Gulf

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$28.00
2APS	Beer and Wine (Package Sales Only)	\$84.00
1COP	Beer (Package and Consumption)	\$56.00
2COP	Beer and Wine (Package and Consumption)	\$168.00
3DPS	Beer, Wine and Spirits (Package Sales Only)	\$468.00
8COP	Beer, Wine and Spirits (Package and Consumption)	\$624.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Jackson, Walton

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$84.00
2APS	Beer and Wine (Package Sales Only)	\$140.00
1COP	Beer (Package and Consumption)	\$168.00
2COP	Beer and Wine (Package and Consumption)	\$280.00
3BPS	Beer, Wine and Spirits (Package Sales Only)	\$975.00
6COP *	Beer, Wine and Spirits (Package and Consumption)	\$1300.00
11C *	Beer, Wine and Spirits (Consumption Only)	\$400.00

* Valid Series in Walton County only; Jackson County is Package Sales Only of Distilled Spirits.

License Fees – Washington (Dry County)

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$28.00
2APS	Beer and Wine (Package Sales Only)	\$84.00
1COP	Beer (Package and Consumption)	\$56.00
2COP	Beer and Wine (Package and Consumption)	\$168.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 11C	\$100.00

Bay

New 3PS	\$341.25
New 4COP	\$455.00

Calhoun and Holmes

New 3DPS	\$117.00
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Gulf

New 3DPS	\$117.00
New 8COP	\$156.00

Jackson

New 3BPS	\$243.75
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Walton

New 3BPS	\$243.75
New 6COP	\$325.00

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00
AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00
IMPR/BSA	Arranges a sale between a manufacturer or Primary American Source of Supply and a licensed distributor	\$500.00
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00

CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses

Bay, and Gulf Counties: Licenses are issued pursuant to Florida Statute 561.20(2)(a)4 to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and deriving 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Walton County: Licenses are issued pursuant to 67-2410, Special Act, to establishments that maintain a bonafide restaurant having 4,000 square feet of floor space under permanent cover, seating for 100 patrons, and 51% of their gross revenue from the sale of food and nonalcoholic beverages.

Special Hotel Licenses

Bay County: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Gulf Counties: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 80 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Walton County: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 50 guest rooms and deriving 51% of their gross revenue from the rental of rooms.

Special Note: Washington County is a “dry” county. No alcoholic beverages exceeding 6.243 percent of alcohol by volume may be sold (example: 1APS, 2APS, 1COP, 2COP are the only series available).

Special Note: Calhoun, Holmes, and Jackson Counties are “package sales only.” No liquor licenses are to be issued for consumption on the premises.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and
6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

DISTRICT DEPARTMENTS CONTACT INFORMATION

Bureau of Auditing (850)922-2288

Division of Hotels and Restaurants

1940 North Monroe Street
Suite #14
Tallahassee, Florida 32399-1011
(850)487-1395

Federal Employer ID Number

Tax Payer Service
Room 1019, Hobbs Building
227 N Bronough Street
Tallahassee, FL 32301
(800)829-1040 or (800)829-8815

Bureau of Auditing

Division of Alcoholic Beverages and Tobacco
1940 N Monroe Street
Tallahassee, FL 32399-1026
(850)922-2288

Department of Agriculture

3125 Conner Boulevard
Tallahassee, FL 32399-0800
(850)488-3951

Division of Corporations

Secretary of State's Office
P.O. Box 6396, FL 32314
409 E Gaines Street
Tallahassee, FL 32399
(850)245-6052

State Employer ID Number

Division of Unemployment Compensation
Employer Status Section - Room 107
Caldwell Building - Madison Street
Tallahassee, FL 32399-4120
(850)488-2130

Department of Revenue

FL Department of Revenue
267 John Knox Rd Ste 200
Tallahassee, FL 32303
(850)488-9719

Department of Revenue

Panama City (850)872-4165
Marianna (850)482-9518

Zoning Department

Bay County Zoning

707 Jenks Avenue - Suite B
Panama City, Florida 32401
(850)784-4024

Holmes County Zoning

226 North Waukesha Street
Bonifay, Florida 32425
(850)547-3691

Walton County Zoning

(850)892-8155

Calhoun County Zoning

(850)674-4545

Gulf County Zoning

1000 Cecil G. Costin, Sr. Blvd.
Room 110
Port St. Joe, Florida 32456
(850)-229-6112

Jackson County Zoning

(850)482-9637

Washington County Zoning

(850)638-6200

Health Department

Bay County Health Department

597 W. 11th Street
Panama City, FL 32401
(850) 872-4720 x1122
FAX (850) 872-4824

Holmes County Health Department

P.O. Box 337
603 Scenic Circle
Bonifay, FL 32425
(850) 547-3691
FAX (850) 547-8515

Walton County Health Department

475 State Hwy 83
DeFuniak Springs, FL 32433
(850) 892-8027
FAX (850) 892-8457

Calhoun County Health Department

19611 SR 20 West
Blountstown, FL 32424
(850) 674-5645
FAX (850) 674-5420

Gulf County Health Unit

2475 Garrison Ave
Port St. Joe, FL 32456
(850) 227-1276
FAX (850) 227-1766

Jackson County Health Department

P.O. Box 310
3045 4th Street
Marianna, FL 32447
(850) 526-2412 X104
FAX (850) 718-0383

Occupation Licenses

PENSACOLA DISTRICT

RETAIL LICENSE & FEE INFORMATION

License Fees - Escambia, Okaloosa and Santa Rosa Counties

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package and Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 3PS	\$341.25
New 4COP	\$455.00
New 11C	\$100.00

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00
AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00
IMPR/BSA	Arranges a sale between a manufacturer or Primary American Source of Supply and a licensed distributor	\$500.00
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00
CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses

Escambia & Santa Rosa County: Licenses are issued pursuant to Florida Statute 561.20(2)(a)4 to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and deriving 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Okaloosa County: Licenses are issued pursuant to 69-789, Special Act, to establishments that maintain a bona fide restaurant having 5,000 square feet of floor space under permanent cover, seating for 200 patrons, and deriving 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Special Hotel Licenses

Escambia, Okaloosa & Santa Rosa Counties: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Special Note: On September 6, 2005, Santa Rosa County held an election which approved the sale of all types of alcoholic beverages for consumption on the premises as well as by package. On December 6, 2005, the Board of County Commissioners certified the election results and verified that no challenges to the election were filed. Therefore, Santa Rosa County is no longer "dry" and will come under General Law for the issuance of all alcoholic beverage licenses.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and
6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

DISTRICT DEPARTMENTS CONTACT INFORMATION

Zoning and Planning

Santa Rosa County

Pace & East Milton (located within the county limits) (850)626-4829

Navarre, Holly (850)939-1259

Navarre (south end) (850)626-4829

Milton (inside city limits of Milton) (850)983-5400
Code Enforcement
2600 Dixon Street
Milton, FL 32583
(Planning & Developing)

Milton (outside of city limits) (850)626-4829
6051 Old Bagdad Hwy (850)626-8839
Milton, FL 32583

Jay, Munson (850)675-4556
City Hall,
3695 Hwy 4, Jay, FL 32565

Gulf Breeze (within city limits) (850) 934-5100

Gulf Breeze (outside city limits) (850) 939-1259

Santa Rosa Health

Environment Health (for cities of Pace, Milton, Navarre, Jay, and Gulf Breeze)
(850) 983-05275 (Main # For Each City)
5527 Stewart Street
Milton, FL 32572

Approval of all 1COP & 2COP (without food sales)

Division of Hotels & Restaurants (for all establishments that cook & serve food) (850)487-1395

Department of Agriculture (for grocery/convenience stores) (850)488-3951

Escambia County Zoning

(Cities: Pensacola, Cantonment, Gonzalez, Warrington, Perdido Key, Century –**Also contact the local authorities of Century as well, Pensacola Beach, Beulah, Walnut Hill & Molino)

(for businesses within the **county** limits of **Escambia**) (850)595-3550
Planning & Zoning
3300 N Pace Boulevard, Suite 300
Pensacola, Florida 32505

(for businesses within the **city** limits of **Escambia**) (850)435-1670
City Planning & Zoning
180 Governmental Center
Pensacola, FL 32501

Escambia County Health Approval

Health Approval (for all consumption licenses without food sales) (850)595-6707
3330 N Pace Boulevard, Suite 300
Pensacola, FL 32505

Health Approval (for all establishments that cook or serve food, etc., bona fide restaurants) Contact
Division of Hotels & Restaurants (850)487-1395

OKALOOSA COUNTY ZONING

SOUTH END ZONING

Dept. of Growth Management
1804 Lewis Turner Blvd, Suite 200
Ft Walton Beach, FL 32547 (850)651-7180
(850)651-7706 Fax

City of Valparaiso
465 Valparaiso Pkwy
Valparaiso, FL 32580 (850)729-5402
(850)678-4553 Fax

City of Niceville
Civic Center Complex
208 N. Partin Drive
Niceville, FL 32578 (850)729-4008

Town of Shalimar
2 Cherokee Road
Shalimar, FL 32579 (850)651-5723

City of Mary Esther
195 Christobal Road
Mary Esther, FL 32569 (850)243-3566

Town of Cinco Bayou
10 Yacht Club Drive
Cinco Bayou, FL 32548 (850)244-2712

City of Ft. Walton Beach
107 Miracle Strip Pkwy SW
Ft. Walton Beach, FL 32549 (850)833-9605

City of Destin
Community Development Department
4200 Two Trees Road
Destin, FL 32541 (850)837-4242
(850)837-7949 Fax

NORTH END ZONING

Okaloosa County
Dept. of Growth Management
602 A North Pearl Street
Crestview, FL 32536

(850)689-5080
(850)689-5088 Fax

City of Crestview
198 N Wilson
Crestview, FL 32536

(850)682-1619
(850)682-8077 Fax

City of Laurel Hill
8209 Hwy 85 North
Laurel Hill, FL 32567

(850)652-4441
(850)652-4496 Fax

OKALOOSA HEALTH DEPARTMENT

SOUTH END HEALTH DEPARTMENT

Okaloosa County Health Department
221 N.E. Hospital Drive
Ft. Walton Beach, FL 32548

(850)833-9246

NORTH END HEALTH DEPARTMENT

Okaloosa County Health Department
810 E. James Lee Boulevard
Crestview, FL 32536

(850)689-7808

*****For Niceville, Valparaiso, Shalimar, Mary Esther, Ft. Walton Beach and Destin, the address is 221 Hospital Drive, Ft. Walton Beach, FL 32548, (850)833-9247, (850)833-9258 Fax.**

*****For Crestview and Laurel Hill, the address is 810 East James Lee Boulevard, Crestview, FL 32539 (850)689-7859 (850)689-7872.**

****All restaurants that cook or prepare food, Contact the Division of Hotels & Restaurants (SRX, 1COP, 2COP, etc.) (850)487-1395**

Department of Revenue

For all licenses issued to **Escambia, Santa Rosa and Okaloosa counties, contact**

Department of Revenue
(850)595-5170
3670 N "L" Street
Pensacola, FL 32505

TALLAHASSEE DISTRICT

RETAIL LICENSES & FEE INFORMATION

License Fees – Franklin, Jefferson, Liberty, Madison and Taylor Counties

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$28.00
2APS	Beer and Wine (Package Sales Only)	\$84.00
1COP	Beer (Package and Consumption)	\$56.00
2COP	Beer and Wine (Package and Consumption)	\$168.00
3DPS	Beer, Wine and Spirits (Package Sales Only)	\$468.00
8COP	Beer, Wine and Spirits (Package and Consumption)	\$624.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Gadsden County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$84.00
2APS	Beer and Wine (Package Sales Only)	\$140.00
1COP	Beer (Package and Consumption)	\$168.00
2COP	Beer and Wine (Package and Consumption)	\$280.00
3BPS	Beer, Wine and Spirits (Package Sales Only)	\$975.00
6COP	Beer, Wine and Spirits (Package and Consumption)	\$1,300.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Wakulla County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$56.00
2APS	Beer and Wine (Package Sales Only)	\$112.00
1COP	Beer (Package and Consumption)	\$112.00
2COP	Beer and Wine (Package and Consumption)	\$224.00
3CPS	Beer, Wine and Spirits (Package Sales Only)	\$643.00
7COP	Beer, Wine and Spirits (Package and Consumption)	\$858.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Leon County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package and Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 11C	\$100.00

Leon

New 3PS	\$341.25
New 4COP	\$455.00

Franklin, Jefferson, Liberty, Madison and Taylor

New 3DPS	\$117.00
New 8COP	\$156.00

Gadsden and Wakulla

New 3CPS	\$160.87
New 7COP	\$214.50

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00
AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00
IMPR/BSA	Arranges a sale between a manufacturer or Primary American Source of Supply and a licensed distributor	\$500.00
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00
CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses

Franklin, Gadsden, Jefferson, Leon, Taylor and Wakulla Counties: Licenses are issued pursuant to Florida Statute 561.20(2)(a)4 to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and deriving 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Special Hotel Licenses

Leon County: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Gulf, Gadsden, Jefferson, Taylor and Wakulla Counties: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 80 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Special Note: Liberty and Madison counties are “dry” counties. No alcoholic beverages exceeding 6.243 percent of alcohol by volume may be sold.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
6. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and
7. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

DISTRICT DEPARTMENTS CONTACT INFORMATION

Bureau of Auditing (850)922-2288

Division of Hotels and Restaurants

1940 N Monroe Street
Suite #14
Tallahassee, FL 32399-1011
(850)487-1395

Federal Employer ID Number

Tax Payer Service
Room 1019, Hobbs Building
227 N Bronough Street
Tallahassee, FL 32301
(800)829-1040 or (800)829-8815

Bureau of Auditing

Division of Alcoholic Beverages and Tobacco
1940 N Monroe Street
Tallahassee, FL 32399-1026
(850)922-2288

Department of Agriculture

3125 Conner Boulevard
Tallahassee, FL 32399-0800
(850)488-3022

Division of Corporations

Secretary of State
Clifton Bldg.
2661 Executive Center Circle West
Tallahassee, FL 32301 (850)245-6052

State Employer ID Number

Division of Unemployment Compensation
Employer Status Section
Caldwell Bldg., Room 107
Madison Street
Tallahassee, FL 32399-4120
(850)245-7105

Department of Revenue

FL Department of Revenue
2410 Allen Road
Tallahassee, FL 32303
(850)488-9719

Zoning Department

City of Quincy Zoning
404 W Jefferson Street
Quincy, FL 32353-1000
(850)627-7681

City of Monticello Zoning
275 N Mulberry
Monticello, FL 32344
(850)342-0223

Leon County Zoning
435 N Macomb Street (Renaissance Bldg.)
Tallahassee, FL 32304 (850)606-1300

City of Gretna
Post Office Drawer 220
Gretna, FL 32332
(850)856-5257

Wakulla Zoning Authority
Post Office Box 1210 (32326-1210)
Trice Lane Annex
Crawfordville, FL 32327
(850)926-3695

Franklin County Zoning
(850)653-9783

Gadsden County Zoning
1-B E Jefferson Street
Quincy, FL 32351
(850)875-8663

City of Tallahassee Zoning
435 N Macomb Street
(Renaissance Bldg.)
Tallahassee, FL 32304
(850)891-7001

Liberty County Zoning
Clerk of the Circuit Court
P.O. Box 399
Bristol, FL 32321 (850)643-5404

City of Carrabelle Zoning
106 SE Avenue B
Carrabelle, FL 32322
(850)697-3618

Madison County Zoning
(850)973-6785

Taylor County Zoning
201 E. Green
Street Perry,
FL 32347
(850) 838-3500

Health Departments

Gadsden County Health Department
P.O. Box 1000
278 LaSalle LeFall Dr..
Quincy, FL 32353
850 –875-7200 Ext. 325
FAX (850) 627-9134

Leon County Health Department
435 N Macomb Street (Renaissance Bldg)
Tallahassee, FL 32304
(850)606-8350

Wakulla County Health Department
Highway 319
Crawfordville, FL 32327
(850)926-7412

Taylor County Health Department
1215 North Peacock Avenue
Perry, FL 32347
(850)584-5087

Jefferson County Health Department
1255 W. Washington St.
Monticello, FL 32344
(850) 342-0170
FAX (850) 342-0257

Liberty County Health Unit
N Central Street
P.O. Box 489
Bristol, FL 32321
(850)643-2415

Franklin County Health Department
(850)653-2111

Madison County Health Department
218 S. Third Street
Madison, FL 32340
(850)973-5000

Occupation Licenses

City of Tallahassee

City Hall 1st Floor
300 South Adams Street
Tallahassee, Florida 32301
(850)342-0223

City of Monticello

245 South Mulberry Street
Monticello, Florida 32344
(850)997-3312

City of Quincy

City Hall
404 West Jefferson Street
Quincy, Florida 32351
(850)627-7681

Leon County Tax Collector
Heritage Plaza Office
2810 Sharer Road Ste 17
Tallahassee, FL 32312
(850) 488-4735

OR

The Courthouse

Room 12
301 South Monroe Street
Tallahassee, Florida 32301

Town of Havana

City of Havana
711 North Main Street
Post Office Box 1068
Havana, Florida 32333
(850)539-6493

TAMPA DISTRICT

RETAIL LICENSES & FEE INFORMATION

License Fees – Hernando, Hillsborough and Pasco, Pinellas and Polk Counties

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package & Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – DeSoto, Hardee Counties

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$56.00
2APS	Beer and Wine (Package Sales Only)	\$112.00
1COP	Beer (Package and Consumption)	\$112.00
2COP	Beer and Wine (Package and Consumption)	\$224.00
3CPS	Beer, Wine and Spirits (Package Sales Only)	\$643.50
7COP	Beer, Wine and Spirits (Package and Consumption)	\$858.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

License Fees – Highlands County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package & Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 3PS	\$341.25
New 3CPS	\$160.00
New 4COP	\$455.00
New 7COP	\$214.50
New 11C	\$100.00

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00
AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00
IMPR/BSA	Arranges a sale between a manufacturer or	\$500.00

	Primary American Source of Supply and a licensed distributor	
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00
CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses

DeSoto, Hardee, Hernando, Pasco, Pinellas and Polk Counties: Licenses are issued pursuant to Florida Statute 561.20(2)(a)4 to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Highlands County: Licenses are issued pursuant to 69-782, Special Act, to establishments that maintain a bona fide restaurant having 2,000 square feet of floor space under permanent cover, seating for 125 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Hillsborough County: Licenses are issued pursuant to 70-718 Special Act to establishments that maintain a bona fide restaurant having 4,000 square feet of floor space under permanent cover, seating for 100 patrons, and 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Special Hotel Licenses

DeSoto County: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 80 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Hardee, Hernando, Highlands, Hillsborough, Pasco and Polk Counties: Licenses are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having not fewer than 100 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Pinellas County: Licenses are issued pursuant to 79-554 Special Act, to hotels, motels, and motor courts having not fewer than 50 guestrooms and deriving 51% of their gross revenue from the rental of rooms.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and
6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

DISTRICT DEPARTMENTS CONTACT INFORMATION

Sales Tax Offices

Hillsborough County
6302 E. M.L.K. Jr. Blvd, #100
Tampa, FL 33619
(813)744-6344

Pasco, Hernando County
6709 Ridge Rd, #300
Port Richey, FL 34668
(727)841-4426

Pinellas County
19337 US 19 N., #200
Clearwater, FL 34625
(727)538-7400

DeSoto, Polk, Highlands & Hardee County
230 South Florida Ave.
Lakeland, FL 33801
(863)499-2260

Zoning Department

If your municipality is not listed, please contact the county office in your area for information.

Hillsborough County
601 E Kennedy Blvd 20th Floor
Tampa, FL 33602
813-307-4512 **Appt Required**

City of Tampa
306 Jackson St 3rd Floor
Tampa, FL 33602
813-274-8770 **Appt Required**

City of Temple Terrace
11250 N 56th St
Temple Terrace 33617
813-989-7132

Pasco County
7530 Little Rd #323
New Port Richey 34654
727-847-8132

Pinellas County
310 Court St 1st Floor
Clearwater, FL
727-464-3401

City of St.Petersburg
One 4th St N
St.Petersburg, FL 33701
727-892-5096 **Appt Required**

City of Clearwater
100 S Myrtle Ave Rm 201
Clearwater, FL 33756
727-562-4567

City of Seminole
7464 Ridge Rd Bldg Div
Seminole, FL 33772
727-392-1966

City of Largo
201 Highland Ave 1st Floor
Largo, FL 33779
727-587-6749 X7301

City of Madeira Beach
300 Municipal Dr
Madeira Beach, FL 33708
727-391-9951

City of N. Redington Beach
190 173rd Ave
N. Redington Bch, FL 33708
727-464-3176

City of Pinellas Park
6051 78th Ave N
Pinellas Park, FL 33781
727-541-0752

City of St.Pete Beach
155 Corey Ave
St.Pete Beach, FL 33706
727-363-9267

City of South Pasadena
7047 Sunset Dr S
South Pasadena, FL
727-347-4171

City of Tarpon Springs
324 E Pine St
Tarpon Springs, FL 34689
727-942-5611

City of Treasure Island
120 108th Ave
Treasure Island, FL 33706
727-547-4575

City of Oldsmar
100 State St W
Oldsmar, FL 34677
813-749-1122

City of Gulfport
5330 23rd Ave S
Gulfport, FL 33707
727-893-1024

City of Belleair Bluffs
2747 Sunset Blvd
Belleair Bluffs, FL 33770
727-584-2151

City of Dunedin
737 Loudon Ave
Dunedin, FL 34698
727-298-3198

City of Safety Harbor
750 Main St
Safety Harbor, FL 34695
727-724-1515

Hardee County
401 W Main St
Wauchula, FL 33873
863-773-3236

Polk County
330 W Church St
Bartow, FL 33830
863-534-3054

City of Auburndale
863-965-5530

City of Bartow
450 N Wilson Ave
Bartow, FL 33830
863-534-0100

Town of Dundee
135-141 W Main St
Dundee, FL 33838
863-419-3114 ext. 232

City of Eagle Lake
75 7th St N
Eagle Lake, FL 33839
863-293-4141

City of Fort Meade
8 W Broadway
Ft. Meade, FL 33841
863-285-1100 ext. 241 or 242

City of Lakeland
228 S Massachusetts Ave
Lakeland, FL 33801
863-834-6011

City of Haines City
P.O.Box 1507
Haines City, FL 33844
863-419-3230

City of Lake Alfred
120 E Pomelo St
Lake Alfred, FL 33850
863-291-5747

City of Lake Wales
201 W Central Ave
Lake Wales, FL 33853
863-678-4182 ext. 229

City of Winter Haven
451 Third St NW
Winter Haven, FL 33881
863-291-5850

Highlands County
501 S Commerce Ave
Sebring, FL 33870
863-402-6500

City of Avon Park
110 E Main St
Avon Park, FL 33825
863-452-4413

Hernando County
20 N Main St Rm 164
Brooksville, FL 34601
352-754-4056

City of Dade City
38020 Meridian Ave
Dade City, FL 33525
352-523-5050 ext. 305 or 313

City of Plant City
302 W Reynolds St 2nd Floor
Plant City, FL 33564
813-659-4200 ext. 4125

DeSoto County
201 East Oak Street, Ste. 204
Arcadia, FL 34266-4451
863-993-4811

Health Departments

DeSoto County
34 South Baldwin Avenue
Arcadia, FL 34266
863-993-4601

Hardee County
115 K.D. Revell Rd
Wauchula, FL 33873
863-773-4161

Hernando County
300 S Main St
Brooksville, FL 34601
352-754-4067

Highlands County
7205 S George Blvd
Sebring, FL 33875
863-386-6040

Hillsborough County
1105 E Kennedy Blvd
Tampa, FL 33602
813-307-8008

Pasco County
10841 Little Rd
New Port Richey, FL 34654
727-869-3900

Pinellas County
4175 East Bay Dr #350
Clearwater, FL 33764
727-507-4336

Polk County
1290 Golfview Ave 4th Floor
Bartow 33830
863-519-7900

Division of Hotels & Restaurants

Hernando/Hillsborough/Pasco/Pinellas/Polk
3725 W Grace St #520
Tampa 33607
850-488-1133

DeSoto/Hardee/Highlands
4100 Center Point Dr #104
Ft. Myers 33916
850-488-1133

Department of Agriculture

DeSoto/Hardee/Hernando/Highlands/Hillsborough/Pasco/Pinellas/Polk

850-488-3951

WEST PALM DISTRICT

RETAIL LICENSES & FEE INFORMATION

License Fees – Palm Beach County

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
1APS	Beer (Package Sales Only)	\$140.00
2APS	Beer and Wine (Package Sales Only)	\$196.00
1COP	Beer (Package and Consumption)	\$280.00
2COP	Beer and Wine (Package and Consumption)	\$392.00
3PS	Beer, Wine and Spirits (Package Sales Only)	\$1,365.00
4COP	Beer, Wine and Spirits (Package and Consumption)	\$1,820.00
11C	Beer, Wine and Spirits (Consumption Only)	\$400.00

Temporary Fees

All Transfers	\$100.00
New 1APS	\$100.00
New 2APS	\$100.00
New 1COP	\$100.00
New 2COP	\$100.00
New 3PS	\$341.25
New 4COP	\$455.00
New 11C	\$100.00

WHOLESALE LICENSES & FEE INFORMATION

<u>Series</u>	<u>Provisions</u>	<u>Annual Fee</u>
KLD	Distributor of Beer, Wine, and/or Liquor to licensed vendors and distributors	\$4,000.00
JDBW	Distributor of Beer and/or Wine to licensed vendors and distributors	\$1,250.00
AMW	Manufacturer of Vinous Beverages	\$1,000.00
DD	Distiller of Spirituous Beverages	\$4,000.00
ERB	Distiller, Rectifier or Blender of Spirituous Beverages	\$4,000.00
IMPR/BSA	Arranges a sale between a manufacturer or Primary American Source of Supply and a licensed distributor	\$500.00
CMB	Manufacturer of Malt Beverages	\$3,000.00
CMBP	Vendor engaged in brewing malt beverages at a single location for consumption only on that premises and in an amount not to exceed 10,000 kegs per year	\$500.00
CWD	Wholesale distributor of cigarettes to retail dealers or other persons for purposes of resale only, or a person who operates more than one cigarette vending machine in more than one location	\$100.00
TWD	Wholesale distributor of Other Tobacco Products	\$25.00

Temporary Fees

All Transfers	\$100.00	(Alcoholic beverages only, no transfer allowed for tobacco)
New KLD	\$1,000.00	
New JDBW	\$312.50	
New AMW	\$250.00	
New DD	\$1,000.00	
New ERB	\$1,000.00	
New IMPR	\$125.00	
New CMBP	\$125.00	
New CWD	\$100.00	
New TWD	\$25.00	

Special Restaurant Licenses

Palm Beach County licenses are issued pursuant to Florida Statute 561.20(2)(b) to establishments that maintain a bona fide restaurant having 2,500 square feet of floor space under permanent cover, seating for 150 patrons, and deriving 51% of their gross revenue from the sale of food and non-alcoholic beverages.

Special Hotel Licenses

Palm Beach County licenses are issued pursuant to Florida Statute 561.20(2)(b) to hotels, motels, and motor courts having not fewer than 100 guest rooms and deriving 51% of their gross revenue from the rental of rooms.

Palm Beach County: Licenses in Historical Districts are issued pursuant to Florida Statute 561.20(2)(a)1 to hotels, motels, and motor courts having fewer than 100 guest rooms and deriving 51% of their gross revenue from the rental of rooms. The premises must be listed on the National Register of Historic Places pursuant to the National Historic Preservation Act of 1966; 26 USC. 48(g)(3)(B); or any locally established historic board, commission, or like body.

Club Licenses

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;
3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;
4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;
5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and
6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

DISTRICT DEPARTMENTS CONTACT INFORMATION

Department of Revenue

Palm Beach County
2468 Metro Center Blvd
W. Palm Beach, FL
(561)640-2800
Department Fee: \$5.00

Health Departments

Division of Hotels & Restaurants
5080 Coconut Creek Pkwy
Ft. Lauderdale, FL
(850)487-1395
Department Fee: none

Health Department
901 Evernia Street
W. Palm Beach, FL
(561)355-3015
Department Fee: none

Department of Agriculture
1-800-435-7352
Department Fee: none

Zoning Departments

City of Lake Worth
City Hall
7 N. Dixie Hwy
Lake Worth, FL 33467
(561)586-1600

Town of Jupiter
210 Military Trail
Jupiter, FL 33458
(561)746-5134

City of Riviera Beach
600 W. Blue Heron Blvd
Riviera Beach, FL 33404
(561)845-4000

Town of Palm Beach
360 So County Road
Palm Beach, FL 33480
(561)844-3457

City of Boynton Beach
100 E Boynton Beach Blvd
Boynton Beach, FL 33425
(561)742-6000

City of Greenacres
5985 10th Avenue N.
Greenacres, FL 33463
(561)642-2000

Town of Lake Clarke Shores
1701 Barbados Road
W. Palm Beach, FL 33406
(561)964-1515

Town of Manalapan
600 So Ocean Blvd
Manalapan, FL 33462
(561)585-9477

Town of Hypoluxo
7580 S Federal Hwy
Hypoluxo, FL 33462
(561)582-0155

Town of Lantana
500 Greynolds Circle
Lantana, FL 33462
(561)540-5000

Village of Royal Palm Beach
Village Hall
1050 Royal Palm Beach Blvd.
Royal Palm Beach, FL 33411
(561)790-5131

Village of Wellington
12794 W. Forest Hills Blvd #23
Wellington, FL 33414
(561)791-4000

City of Boca Raton
201 W. Palmetto Park Road
Boca Raton, FL 33432
(561)393-7700

City of Delray Beach
100 N.W. 1st Avenue
Delray Beach, FL 33444
(561)243-7000

City of Belle Glade
Municipal Complex Belle
Glade, FL 33430
(561)996-0100

City of Atlantis
260 Orange Tree Drive
Atlantis, 33462
(561) 965-1744

Town of Juno Beach
340 Ocena Drive
Juno Beach, FL 33408
(561)626-1122

Town of Lake Park
535 Park Avenue
Lake Park, FL 33403
(561)881-3300

City of Palm Beach Gardens
10500 N. Military Trail
Palm Beach Gardens, FL 33410
(561)799-4100

Palm Beach County Zoning
2300 N. Jog Road
West Palm Beach, FL 33411-2741
(561)233-5000

City of South Bay
335 SW 2nd Ave. South
Bay, FL 33493
(561)996-6751