

November 5th & 6th, 2015
Board of Accountancy

Department of Business and Professional Regulation
400 West Robinson Street
Orlando, FL

Thursday, November 5, 2015

The meeting was called to order at 2:35 p.m. The roll was called by Veloria Kelly, Division Director, and reflected the following persons present:

BOARD MEMBERS

Cynthia Borders-Byrd	Present
Maria E. Caldwell	Present
David L. Dennis	Present
M.G. Fennema	Present
Tracy Keegan	Present
James Lane	Present
Steve Riggs	Present
Eric Robinson	Present
H. Steven Vogel	Present

STAFF

Veloria Kelly	Present
Denise Graves	Present

Mary Ellen Clark, Senior Assistant Attorney General and Board Counsel was present. C. Erica White, Chief Attorney, Department of Business and Professional Regulation, was present. Stephen Johnson, Senior Attorney, Department of Business and Professional Regulations, was present, Megan Kachur, Assistant General Counsel, Department of Business and Professional Regulation was present. Court Reporter was Penny Appleton.

1. Approve Board Minutes

A. September 24th & 25th, 2015

Motion was made by Mr. Vogel, seconded by Mr. Riggs, to approve minutes. Upon vote, the motion passed unanimously.

2. OGC Action Request

A. Brady, Elizabeth – 2014-048411

Mr. Dennis, Ms. Keegan and Ms. Borders-Byrd were recused.

Ms. Brady was present.

Motion was made by Ms. Caldwell, seconded by Ms. Borders-Byrd, to accept stipulation. Upon vote, the motion passed with Dr. Fennema voting no.

B. Doerr, Kenneth D. – 2014-012708

Mr. Dennis, Mr. Robinson and Ms. Keegan were recused.

Mr. Doerr was present.

Motion was made by Mr. Vogel, seconded by Ms. Borders-Byrd, to acknowledge that Respondent requested through Election of Rights form to have a hearing not involving any disputed issues of material fact. Upon vote, the motion passed unanimously. Motion was made to adopt the allegations of fact and conclusions of law in the Administrative Complaint as the findings of fact, and conclusion of law of the Board. Upon vote, the motion passed unanimously. Motion was made by Ms. Caldwell, seconded by Ms. Borders-Byrd, to impose a fine of \$5,000, to be due six (6) months of date of Final Order, cost in the amount of \$77.32, to be due within thirty (30) days of date of Final Order, reprimand and place on three (3) years' probation. Upon vote, the motion passed with Dr. Fennema and Mr. Riggs voting no.

C. Feldman, Michael J. – 2013-051282

Mr. Dennis and Ms. Keegan were recused.

Motion was made by Mr. Lane, seconded by Ms. Borders-Byrd, to accept stipulation. Upon vote, the motion passed unanimously.

D. Feldman, Mindy – 2013-051284

Mr. Dennis and Ms. Keegan were recused.

Motion was made by Ms. Caldwell, seconded by Ms. Borders-Byrd, to accept stipulation. Upon vote, the motion passed unanimously.

E. Feldman, Feldman & Associates – 2013-051291

Mr. Dennis and Ms. Keegan were recused.

Motion was made by Mr. Lane, seconded by Ms. Borders-Byrd, to accept stipulation. Upon vote, the motion passed unanimously.

F. Hayden, Kenneth Edward – 2015-002225

Mr. Dennis, Mr. Robinson and Ms. Keegan were recused.

Motion was made by Ms. Caldwell, seconded by Ms. Borders-Byrd, that Respondent waived their right to request a hearing in which there is a disputed issue of material fact, because he failed to file an Election of Rights form, or otherwise established a disputed issue of material fact pursuant to Rule 28-106.111, F.A.C. Upon vote, the motion passed unanimously. Motion was made to adopt the allegations of fact and conclusions of law in the Administrative Complaint as the findings of fact, and conclusion of law of the Board. Upon vote, the motion passed unanimously. Motion was made by Dr. Fennema, seconded by Mr. Riggs to reject stipulation. Courter offer was made by Dr. Fennema, seconded by Ms. Borders-Byrd, to impose a fine of \$2,000, costs of \$159.53, to be due 30 days of date of Final Order, makeup/missing penalty CPE 80 CPE hours plus penalty hours for a total of 160 CPE hours, suspension until CPE hours are complete and submit proof of CPE compliance for 2013-2015 and 2015-2017 re-establishment periods. Upon vote, the motion passed unanimously.

G. Reader, Nicholas J. – 2015-002475

Mr. Dennis, Ms. Borders-Byrd and Ms. Keegan were recused.

Motion was made by Dr. Fennema, seconded by Mr. Riggs, that Respondent waived their right to request a hearing in which there is a disputed issue of material fact, because he failed to file an Election of Rights form, or

otherwise established a disputed issue of material fact pursuant to Rule 28-106.111, F.A.C. Upon vote, the motion passed unanimously. Motion was made to adopt the allegations of fact and conclusions of law in the Administrative Complaint as the findings of fact, and conclusion of law of the Board. Upon vote, the motion passed unanimously. Motion was made by Mr. Riggs, seconded by Dr. Fennema, to impose a fine of \$2,000 due within 30 days of date of Final Order, costs of \$219.56, to be due 30 days of date of Final Order, makeup/missing penalty CPE 80 CPE hours plus penalty hours for a total of 160 CPE hours and submit proof of CPE compliance for 2013-2015 and 2015-2017 re-establishment periods. Upon vote, the motion passed unanimously.

H. Rupnarain, Hemwati – 2014-039013

Mr. Dennis and Ms. Keegan were recused.

Motion was made by Dr. Fennema, seconded by Ms. Borders-Byrd, to accept stipulation. Upon vote, the motion passed unanimously.

I. Watson, Pamela – 2015-023481

Mr. Dennis, Mr. Robinson and Ms. Keegan were recused.

Ms. Borders-Byrd informed the Board she knows Ms. Watson but can be fair and impartial.

Motion was made by Dr. Fennema, seconded by Mr. Riggs, to accept stipulation. Upon vote, the motion passed unanimously.

J. Watson & Company – 2015-023482

Mr. Dennis, Mr. Robinson and Ms. Keegan were recused.

Motion was made by Dr. Fennema, seconded by Mr. Riggs, to accept stipulation. Upon vote, the motion passed unanimously.

14. FICPA

A. Discussion

Ms. Deborah Curry- Reeder, Mr. Justin Thames and Ms. Jennifer Green were present.

Mr. Thames provided a letter to the Board for regarding rules 61H1-33.003 and 61H1-39.004. The FICPA has concerns about the 25 minute contact half hour to be equivalent of a course. Specifically as it related to the courses taken at institutions of higher learning and the credit calculation that applies to those that do not satisfy the 90% requirement outlined in 61H1-33.003(4)(a)(1) and (a)(2).

Ms. Curry-Reeder informed the Board that the duties regarding the Peer Review Oversight Committee (PROC) appear to be beyond the scope of the Legislative intent of Statue 473.312, F.S. The FICPA asked the Board to consider alternate approach to the PROC committee's role. Therefore, she respectfully asked the board to delay the discussion until the December meeting to allow the Board members time to review the provisions, the language of the rule and allow the PROC members to be present. Mr. Vogel suggested that PROC members and a member from NASBA be invited to the December meeting to discuss the issues further.

11. Reports

A. Committee on Continuing Professional Education Meeting Minutes September 17, 2015

Motion was made by Mr. Riggs, seconded by Ms. Borders-Byrd, to ratify minutes. Upon vote, the motion passed unanimously.

B. Committee on Budget Task Force Meeting October 15, 2015

Mr. Dennis reported that there was no sufficient information to report at this time.

C. Prosecuting Attorney Report

Ms. White reported.

Ms. White gave the Board stats on how many licensed and unlicensed cases are under investigation as well as how many are being reviewed by legal.

D. Rules Report – Assistant Attorney General

Ms. Clark Reported.

Ms. Clark informed the Board all the rules on the spreadsheet have been submitted as of November 4, 2015 there were no comments from the Joint Administrative Procedures Committee.

E. Rules for Action

61H1-33.003 Continuing Professional Education.

(1)(a) through (b) No change.

(2) Educational instruction or training in public accounting subjects or courses of study is hereby defined as formal programs of learning, as defined below, which contribute directly to professional competency following licensure to practice public accountancy. Unless otherwise approved by the Board pursuant to Section 120.542, F.S., subjects or courses of study qualifying an individual for the purpose of this rule shall be limited to:

(a) Accounting and auditing subjects to consist of:

1. Accounting-related subjects or courses, including, but not limited to, financial accounting (including current authoritative literature in generally accepted accounting principles in the United States), and accounting for specialized industries.
2. Auditing-related subjects or courses, including, but not limited to, general auditing theory and practice (including current authoritative literature in generally accepted auditing standards in the United States), auditing for specialized industries (including governmental auditing requirements) and audit applications to computers and information systems; and other category courses to consist of:

(b) Technical business subjects to consist of:

1. Taxation.
 2. Management services and management advisory services.
 3. General business including, but not limited to, economics, business law, production or operational systems, marketing, finance, quantitative applications in business and business policy, and computers and information systems without audit applications; and
- (c) Behavioral subjects to consist of:
1. Oral and written communications.
 2. The social environment of business.
 3. Administration of a public accounting practice including, but not limited to, behavioral sciences, managerial effectiveness and management by objectives.

(3) Effective July 1, 1999, Educational instruction or training in public accounting subjects or courses of study is hereby defined as formal programs of learning as defined below, which contribute directly to professional competency following licensure to practice public accountancy. Subjects or courses of study qualifying an individual for the purposes of this shall be limited to:

(a) No change.

(b) Technical business subjects to consist of:

1. through 4. No change.

(c) through (d) No change.

(3) (4) Credit may be prorated by the sponsor for courses that cover more than one area of study by (1) prorating the amount of time spent in each area or (2) awarding credit based on the lowest topic covered with accounting and auditing being the highest and behavioral the lowest. Therefore an eight-hour course that was 75% accounting and auditing and 25% management would receive six (6) hours of accounting and auditing credit and two (2) hours of technical business or eight (8) hours of all technical business. Hours cannot be prorated in less than one half- hour increments.

(4) (5) In order for a Florida certified public accountant to receive credit for programs of learning, as defined above, the following formalities and further requirements must be met:

(a) No change.

(b) Other professional education or training:

1. Professional development courses shall be credited for continuing professional education purposes in increments of not less than one half hour full hours only, equivalent to the actual number of contact hours (hours in the classroom which must include at least fifty minutes of continuous participation per contact hour or twenty-five minutes per contact half hour) provided an outline (defined as a schedule of activity listing major topics of discussion) is prepared in advance and retained; a course is at least one contact hour in length; the course conducted by a qualified instructor, lecturer or discussion leader; and a record of registration and attendance is maintained. For this purpose, a one-day program will be granted eight hours credit if the total lapsed time is at least eight hours and the contact time is approximately 400 minutes. An instructor, lecturer or discussion leader will be considered qualified if, through formal training or experience, he has obtained sufficient knowledge of the subject matter to competently instruct the course. A course participant will be granted credit for only that portion of a course actually attended. If a record of registration and attendance is not maintained by the sponsoring organization, the course participant must be able to prove registration and attendance.

2. Formal organization in-firm educational programs shall be credited for continuing professional education purposes to the same extent and by the same requirements as other professional development courses.

3. Instructors, lecturers, panelists and discussion leaders for professional development courses and formal organized in-firm educational programs shall be credited for continuing professional education purposes at twice the credit granted participants for the first presentation of a specific course or program, the same as the credit granted a participant for the second presentation and none thereafter, except as permitted in subparagraph 61H1-33.003(5)(b)4., F.A.C. Co-panelists and co-discussion leaders shall be credited for the portion of specific course or program they must prepare to discuss and lead as a co-panelist or co-discussion leader.

4. To the extent course content has been substantially revised, the revised portion shall be considered a first presentation for the purposes of subparagraph 61H1-33.003(5)(b)3., F.A.C.

(5) (6) Each Florida certified public accountant shall, as a part of the biennial biennial licensure renewal, on or before December 31 prior to his/her biennial license renewal, create and maintain a record of report on forms prescribed by the Board, compliance for the with continuing professional education requirements completed during the applicable reestablishment period. Each Florida certified public accountant's documentation supporting such compliance shall be retained through the two years following a two-year reestablishment period. Documentation is to be retained to support evidence of completion of the required hours to enable a random audit by the Department of Business and Professional Regulation to determine compliance with the requirements. Documentation of each course shall include a copy of each certificate furnished by the provider and shall be recorded using form DBPR CPA 41, effective September 2015 and available at <http://www.flrules.org/Gateway/reference.asp?No=Ref-> in a format to include course title and date, number of hours earned, attendee name, certified public accountant course provider name, number, and signature by the

provider furnishing said certificate. If a staff review or review conducted by Department or Board staff, or the Board's by the Committee on Continuing Professional Education reveals determines that courses are either improperly classified or do not otherwise meet the requirements of the chapter, then the Florida certified public accountant shall will be notified and given 60 days from the date of notification to comply with the continuing professional education requirements. Florida certified public accountants who complete the continuing professional education requirements timely but who are found to be deficient after December 31 of their renewal year must correct the error and pay a \$50 fine within 60 days. Failure to timely correct the error and pay the fine shall constitute grounds for disciplinary action pursuant to section 455.227 or 473.323, F.S.

(6) (7) No change.

Rulemaking Authority 455.213(6), 455.2177, 455.2178, 455.2179, 473.304, 473.305, 473.312 FS. Law Implemented 455.213(6), 455.2177, 455.2178, 455.2179, 473.305, 473.312(1)(a), (c) FS. History--New 12-4-79, Amended 2-3-81, 4-5-83, 10-19-83, 8-20-85, Formerly 21A-33.03, Amended 9-18-88, 7-7-92, 12-2-92, Formerly 21A-33.003, Amended 12-14-93, 1-26-98, 12-17-00, 8-21-01, 3-21-05, 5-18-05, 7-10-05, 7-23-06, 12-10-09, 7-7-10, 11-7-12, 8-7-13,

Motion was made by Mr. Riggs, seconded by Mr. Dennis, to notice and approve text presented. Upon vote, the motion passed unanimously. Motion was made by Mr. Riggs, seconded by Dr. Fennema, that the proposed rule would not have an adverse impact on small business or likely to directly or indirectly increase regulatory cost to any entity (including government) in excess of \$200,000 in the aggregate in Florida within one year after the implementation of the rule. Upon vote, the motion passed unanimously.

b) 39.001 Definitions Get stand-alone definition of Compilation and Review
(currently by reference to 20.009)

(1) "Board" means the Florida Board of Accountancy.

(2) "Compilation" means an engagement that applies limited procedures to assist management in the presentation of financial statements and report on those statements without providing any assurance that there are no material modifications that should be made to the financial statements in order for them to be in accordance with the applicable financial reporting framework a service performed in accordance with American Institute of Certified Public Accountants, Incorporated's Standards for Accounting and Review Services incorporated into Rule 61H1-20.009, F.A.C..

(3) "Firm" means a sole proprietor, partnership, corporation, limited liability company, or any other firm required to be licensed under Section 473.3101, F.S.

(4) "Peer Review Administering Entity" or "AE" means an organization approved by the board to facilitate and administer a peer review program in accordance with the peer review standards established by the board.

(5) "Peer Review Program" means the entire peer review process of a peer review administering organization.

(6) "Review" means an engagement that obtains limited assurance as a basis for reporting whether the certified public accountant firm (CPA firm) is aware of any material modifications that should be made to the financial statements in order for the statements to be in accordance with the applicable financial reporting framework. A review includes primarily analytical procedures to financial data and inquiries of management. A review engagement does not contemplate obtaining an understanding of the entity's internal control, assessing fraud risk, testing accounting records by inspection, observation confirmation or examination of source documents or other procedures ordinarily performed in an audit engagement and accordingly does not include an expression of an opinion on the financial statements a service performed in accordance with American Institute of Certified Public Accountants, Incorporated's Standards for Accounting and Review Services incorporated into Rule 61H1-20.009, F.A.C. .

Rulemaking Authority 473.3125, 473.304 FS. Law Implemented 473.3125(4) FS. History--New 5-4-14, Amended _____.

Ms. Clark advised she will notice changes as approved from the September meeting, give the public a chance to comment on the rules and move until the December meeting to discuss.

c) 39.002 Peer Review Standards Update to 2015 Standards

Rule moved to December meeting for further discussion.

d) 39.004 Peer Review Oversight Committee

Rule moved to December meeting for further discussion.

12. Administrative

A. Active Supervision of State Boards

Ms. Clark asked Board members to consider moving this item to the December meeting to allow Board members time to review the language.

B. Board of Accountancy Statistics

This was an informational item.

Ms. Kelly informed the Board that she will add statistics on the number of licensee's.

C. Remarks from the Executive Director

Ms. Kelly reported.

Ms. Kelly reminded Board members of the OPS paperwork packet needs to be returned to the Board office by December 1, 2015 or submit their "opt out" letter. Ms. Kelly informed the Board the CPE audit had 128 licensees that did not respond to the audit. The second notices will go out on about November 6, 2015 and the audit should be finalized by the December 31, 2015. Ms. Kelly informed the Board that the Bureau of Education and Testing (BET) has referred about 79 cases to the enforcement team. Ms. Kelly invited the Board members to try the NASBA tracker for CPE and she would welcome any comments from them.

D. Title 16. Division 1. California Board of Accountancy

This was an informational item.

E. Update from Board Members/Staff Serving on NASBA and/or AICPA Committees

Ms. Caldwell reported.

The NASBA CPE meeting is in two (2) weeks and she has no current issues to report.

Ms. Clark reported.

Ms. Clark thanked the Board for allowing her to attend the 108th Annual meeting. She informed the Board at the NASBA meeting the Global Chartered Global Management Accountant (GCMA), was a topic of discussion and is something that in the future the Board will need to discuss.

Mr. Dennis reported.

Mr. Dennis reports the UAA is working on the retired inactive status. Under the current language an inactive CPA cannot serve on certain Boards. The UAA new language would allow CPA's to use their skills and not exclude them from services such as serving on Boards.

13. NASBA

A. 10 Day Extension and Fee Announcement Delay Letter

This was an informational item.

B. Oct 23, 2015 Response to CPA Exam Exposure Draft

This was an informational item.

C. Regional Directors Focus Questions Responses

This was an informational item.

D. Report from 108th Annual Meeting by Chair Vogel

Mr. Vogel reported.

Mr. Vogel reported to the Board that Mr. Noel Allen shared during the NASBA meeting that in the near future the exam will increase from 14 to 16 hours. The increase is due to changes in the exam, Boards may want to revisit the fee in April 2016. Mr. Vogel states there may be an increase of Petitions for Variance Waivers to extend exam grades due to the extended window. Ken Bishop is actively working with the Boards on this. The Florida Board plans to continue to participate in the structure of these changes with NASBA.

E. Uniform CPA Exam Exposure Draft Webinar

Ms. Kelly reported.

Ms. Kelly informed the Board that the next version of the exam changes will be launched in 2017. The new exam will include a reduction of percentage of business law tested during the REG portion of the exam. The Board should expect to see an increase of new applicants prior to new exam as candidates will be looking to complete under new format.

F. Uniform CPA Examination for the Third Testing Window of 2015

This was an informational item.

15. AICPA

A. Inactive-Retired Status Proposal-Council Overview Memo

This was an informational item.

4. Disciplinary Matters

A. Beard, Larry - 2012-052938

This was continued to the December meeting.

6. Maintenance and Reactivation – Staff Approvals

Motion was made by Mr. Dennis, seconded by Mr. Riggs, to approve those listed. Upon vote, the motion passed unanimously.

8. Maintenance and Reactivation – Voluntary Relinquishment

Motion was made by Mr. Dennis, seconded by Mr. Riggs, to approve those listed. Upon vote, the motion passed unanimously.

9. Deceased Practitioners

There was a moment of silence.

10. Temporary Permits

Motion was made by Mr. Dennis, seconded by Mr. Riggs, to ratify list. Upon vote, the motion passed unanimously.

16. Old Business

None

17. Other Business

Mr. Vogel asked the Board to consider having the Board meeting on Friday, December 11th only and not having a Thursday afternoon meeting. The Board determined to revisit on Friday, November 6th, 2015.

18. Future Meetings

This was an informational item.

The meeting was recessed at 5:18 p.m. by Mr. Vogel

Friday, November 6, 2015

The meeting was called to order at 9:02 a.m. The roll was called by Veloria Kelly, Division Director, and reflected the following persons present:

BOARD MEMBERS

Cynthia Borders-Byrd	Present
Maria E. Caldwell	Present
David L. Dennis	Present
M.G. Fennema	Present
Tracy Keegan	Present
James Lane	Present
Steve Riggs	Present
Eric Robinson	Present
H. Steven Vogel	Present

STAFF

Veloria Kelly	Present
Denise Graves	Present

Mary Ellen Clark, Senior Assistant Attorney General and Board Counsel was present. C. Erica White, Chief Attorney, Department of Business and Professional Regulation, was present. Stephen Johnson, Senior Attorney, Department of Business and Professional Regulations, was present, Megan Kachur, Assistant General Counsel, Department of Business and Professional Regulation was present. Court Reporter was Penny Appleton.

2. OGC Action Request

K. Briggs, Karen Cuyler – 2015-001486

Mr. Dennis, Mr. Robinson and Ms. Keegan were recused.

Motion was made by Ms. Borders-Byrd, seconded by Ms. Caldwell, to accept stipulation. Upon vote, the motion passed unanimously.

L. Coniff, Bernand – 2015-028638

Mr. Dennis, Mr. Robinson and Ms. Keegan were recused.

Motion was made by Dr. Fennema, seconded by Mr. Riggs to reject stipulation. Motion was made by Dr. Fennema, seconded by Mr. Lane, to offer counter stipulation to include a fine of \$1,000, costs of \$133.99 to be due 30 days of date of Final Order, submit proof that the firm is enrolled in an audit & practice review before next benefit plans audit can be conducted, enroll in pre issuance, due by June 30, 2016, complete 16 hours of CPE for Benefit Plans, due within 60 days of date of Final Order, probation during review, reprimand. Applicant must appear before the Board before the probation period ends. Upon vote, the motion passed unanimously.

M. Gunther, David Stuart - 2015-001590

Mr. Gunther was present.

Mr. Dennis, Mr. Robinson and Ms. Keegan were recused.

This item was continued until the January 29, 2016 meeting.

N. Hochberg, Neal Alan – 2015-000767

Mr. Dennis, Mr. Robinson and Ms. Keegan were recused.

Motion was made by Dr. Fennema, seconded by Ms. Borders-Byrd to reject stipulation. Motion was made by Dr. Fennema, seconded by Ms. Borders-Byrd, to offer a counter stipulation to include a fine of \$1,000 due 60 days of date of Final Order, costs of \$206.51 to be due 30 days of date of Final Order, complete 40 CPE hours of Accounting and Auditing, suspension until CPE hours are complete. Upon vote, the motion passed unanimously.

O. Humphreys, Clinton – 2014-021397

Mr. Dennis, Ms. Borders-Byrd and Ms. Keegan were recused.

Motion was made by Mr. Riggs, seconded by Mr. Robinson to reject stipulation. Motion was made by Mr. Riggs, seconded by Ms. Caldwell to offer a counter stipulation to include a fine of \$5,000 due within six (6) months of date of Final Order, costs of \$4026.59 to be due six (6) months of date of Final Order. Suspension until enrolled

in peer review, to be due in six (6) months of date of Final Order, complete and submit proof of 60 hours of CPE in accounting and auditing, which may not count towards the regular 80 hours CPE requirements as specified in Rule 61H1-33.003. F.A.C. be completed by three (3) months of date of Final Order, undergo a pre-issuance review prior to the probation on license being lifted and will need to appear before the Board after completing the practice review. If the counter offer is rejected, licensee will need to appear before the board at the next meeting. Upon vote, the motion passed unanimously.

P. Reaves, John William Jr. – 2015-001003

Mr. Dennis, Mr. Robinson and Ms. Keegan were recused.

Motion was made by Dr. Fennema, seconded by Mr. Lane to reject stipulation. Motion was made by Dr. Fennema seconded by Mr. Riggs to offer counter stipulation to include a fine of \$2,000 due within six (6) months of date of Final Order, costs of \$165.36 to be due 30 days of date of Final Order. Suspended until completes and submit proof of 80 hours of CPE in accounting and auditing, which may not count towards the regular 80 hours CPE requirements as specified in Rule 61H1-33.003. F.A.C. and submit proof of CPE compliance for the 2013-2015 and 2015-2017 re-establishment periods. Upon vote, the motion passed unanimously.

3. Petition for Variance or Waiver

A. Andrews, Charles Wescott

Ms. Nicole Rofe, Legal Counsel for Mr. Andrews was present.

Motion was made by Mr. Riggs, seconded by Mr. Lane, to grant Petition for Variance or Waiver for permanent variance. Upon vote, the motion passed unanimously.

B. Todd, Katharina

Ms. Todd was present.

Ms. Todd withdrew her petition.

5. Exams – Considerations

A. Cavallaro, Stefano Joseph

The Board advised staff to send correspondence to appear before them at their December 11, 2015 meeting.

B. Cromwell, Jason Frederick

Mr. Cromwell was present.

Motion was made by Mr. Riggs, seconded by Ms. Borders-Byrd, to approve for conviction only. Upon vote, the motion passed unanimously.

C. Doddo, Brandon

Mr. Doddo was present.

Motion was made by Dr. Fennema, seconded by Mr. Dennis, to approve for conviction only. Upon vote, the motion passed unanimously.

D. Farias, Andreana

Item moved to January 29, 2016 meeting at her request.

E. Osburn, Patricia

Mr. Osburn was present.

Motion was made by Ms. Caldwell, seconded by Ms. Borders-Byrd, to approve for conviction only. Upon vote, the motion passed unanimously.

F. Perez, Zachariah Christian

Mr. Perez was present.

Motion was made by Dr. Fennema, seconded by Mr. Riggs, to approve for conviction only. Upon vote, the motion passed unanimously.

G. Sassine, Ralph

Mr. Sassine was present.

Motion was made by Mr. Riggs, seconded by Ms. Caldwell, to approve for conviction only. Upon vote, the motion passed unanimously.

7. Maintenance and Reactivation – Considerations

A. Azziz, Issam

Motion was made by Mr. Riggs, seconded by Mr. Robinson, to approve for conviction only. Upon vote, the motion passed unanimously.

16. Old Business

Motion was made by Mr. Vogel, seconded by Mr. Riggs to have Board on Friday, December 11, 2015. Upon vote, the motion passed unanimously.

Motion was made by Mr. Dennis, seconded by Mr. Vogel to start the Probable Cause meeting on Thursday, December 10, 2015 at 1:00 p.m.

19. Adjourn

Mr. Vogel adjourned the meeting at 11:04 a.m.



Steve Vogel, Chair