

From: [donotreply@nasba.org](mailto:donotreply@nasba.org)

Sent: 3/7/2021 7:56:51 AM Eastern Standard Time  
Subject: RE: Continuing Professional Education Tracking



**Halsey Beshears**, Secretary  
**Ron DeSantis**, Governor

2021-03-07

TALLAHASSEE, FL 32312  
**[EMAIL]**

RE: Continuing Professional Education Tracking

Dear Licensee:

The Florida Board of Accountancy in cooperation with the National Association of State Boards of Accountancy (NASBA) is now offering a continuing professional education (CPE) audit service application for all Florida CPAs. The *CPE Audit Service* is available for your voluntary use to track and store all of your CPE records in one location, review your ongoing compliance with the CPE requirements of the Board as you complete CPE, and submit CPE records and documentation in response to an audit by the Board.

To register your *CPE Audit Service* account, click on the following link or copy/paste it in your browser:

<https://cpeauditservice.nasba.org/register>

After opening the link to the Account Registration page, please provide this Registration Code in the online form:

**2039941318**

Please make [donotreply@nasba.org](mailto:donotreply@nasba.org) an accepted contact in your corporate e-mail policy or personal e-mail account, as all subsequent communications regarding your account will come from this address.

Choose this link to our [Help Video](#) to view a tutorial on the account registration process.

If ever selected for an audit, the Board ***may require you*** to submit your CPE records and documentation to the Board through your account in the *CPE Audit Service*. The Florida Board has the final authority on the acceptance of individual courses and documentation for CPE credit once they have audited your submitted information and documentation.

If you have any questions, please contact our office at 850.487.1395 or via e-mail at [veloria.kelly@myfloridalicense.com](mailto:veloria.kelly@myfloridalicense.com).

Sincerely,

Veloria Kelly  
Executive Director

NASBA  
cpeauditservice 