



HOT DOG CART OPENING/LICENSING INSPECTION CHECKLIST

Please read all documents that are returned to you when your plans are approved. The Mobile Food Dispensing Vehicle Plan Review Specification Worksheet and the approval letter will list all items that you **must** complete before your vehicle is ready for inspection and licensing. **If you make any** changes to the approved plans during construction, you must immediately notify the Plan Reviewer.

Immediately after we received your plans, you were sent a letter advising you to mail your completed Application for Public Food Service License and correct license fee to Tallahassee. If you have not already done so, please attach a copy of the plan approval letter and send in your license application and fee at this time. Your application for license and license fee **must** be processed before an inspection can be done.

When construction is complete, you are ready for an inspection. If you have not already been contacted by your inspector, call the Customer Contact Center at 850.487.1395 to request an "Opening Inspection". You will be asked for your name, contact phone number, establishment name and address, and the plan review file number.

Please allow **several working days** response time for an inspector to call you to set up an appointment. **Do not call to schedule an opening inspection unless you are absolutely ready. If all required items are complete, your inspection and licensing can proceed more quickly. Have the following at the time of inspection:**

- Your copy of the division approved and stamped drawing (blue print) and specification worksheet
- Hand wash sink installed and working properly; hot/cold water provided/functioning.
- All hot and cold holding units working correctly and provided with thermometers; stem thermometer, properly scaled (0 - 220°F) available to measure food temperature.
- Portable fire extinguisher(s) with current, valid inspection tag; properly sized and mounted.
- Fresh water/wastewater tanks installed with proper plumbing connections; wastewater tank at least 15% larger by volume than fresh water tank.
- LP-gas tanks properly installed and protected (if applicable); generator installed (if applicable).
- Soap/paper towels/handwashing sign at handwash sinks.
- Covered trash container provided.
- Self-service condiments (mustard, catsup, etc.) provided in self-service dispensers or prepackaged.
- No extension cords installed.
- No bare hand contact with ready-to-eat food without an approved Alternative Operating Procedure.
- Multiple sets of clean utensils provided.