

STATE OF FLORIDA, DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
 Phone: 850.487.1395 – Email: <http://www.MyFloridaLicense.com/contactus/>  
 Internet: [www.myfloridalicense.com/DBPR/hotels-restaurants/](http://www.myfloridalicense.com/DBPR/hotels-restaurants/)

You may use this optional form to report the current list of all condominium or dwelling units included in your vacation rental license. Please submit the completed form at least 60 days before your license expiration date (Rule 61C-1.002(4)(a)2.b., F.A.C.). District mailing addresses are available on the Division website or you may email the completed form to [TierN.DHRLicensing@myfloridalicense.com](mailto:TierN.DHRLicensing@myfloridalicense.com)

For Office Use Only
File Number
License Number

**Section 1 – License Information**

DBA Name		License Number
Owner Name	Contact Info (email/phone)	Total Units

**Section 2 – Condominium/Dwelling Information - *Include all current rental units for the license***

Please note the complete location address including county for each unit

#	County	Address	Unit #
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
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**Section 3 – Applicant Signature**

The information provided herein is true and correct to the best of my knowledge. The undersigned verifies that the foregoing, including any attachments, is an accurate account of units represented for transient rental.

Print Name	Title
Signature	Date



**Section 4 – Additional Condominiums/Dwellings**

DBA Name	License Number
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Please note the complete location address including county for each unit

#	County	Address	Unit #
26			
27			
28			
29			
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31			
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39			
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Email the completed form to: [TierN.DHRLicensing@myfloridalicense.com](mailto:TierN.DHRLicensing@myfloridalicense.com)