

Below are checked item(s) that are necessary to support an allegation of using an association debit card for any association expense:

|                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/>            | A copy of receipt(s)/invoices(s) not considered a common expense, reserve, converter reserve or special assessment, whichever applies.   |
| <input checked="" type="checkbox"/> | A copy of receipt(s)/invoices(s) purchased with a debit card.  |
| <input checked="" type="checkbox"/> | A copy of the general ledger, reserve ledger, converter reserve ledger or special assessment ledger, whichever applies, with the amounts identified supporting the expense.  |
| <input type="checkbox"/>            | A copy of the adopted budget with reserve schedule for the period in question.   |
| <input type="checkbox"/>            | A copy of the year-end financial report, if applicable, for the period in question.  |
| <input type="checkbox"/>            | A copy of the special assessment notice, if applicable.  |
| <input type="checkbox"/>            | A copy of the governing documents of the association (declaration of condominium, articles of incorporation and the bylaws). If applicable, the declaration of condominium for each condominium operated by the association. |