

Requirements for Board Member Certification Course Approval

Regarding board member eligibility, as you know the legislature amended the requirements regarding board member certification to allow condominium, cooperative and homeowner's board members to take a Division approved educational curriculum and qualify to serve on the board. For condominiums rules 61B-19.001 & 61B-19.0015 F.A.C. address becoming an educational provider. Since the cooperative and HOA amendments to the statute just went into effect on July 1, 2013, we do not have rules for those programs. However, they will read the same as the ones for condominiums. Below is a list of the topics of which your program must include 4 of in order to be considered.

- (a) Budgets and reserves;
- (b) Elections;
- (c) Financial reporting;
- (d) Condominium operations;
- (e) Records maintenance, including unit owner access to records;
- (f) Dispute resolution;
- (g) Bids and contracts.

Once you have your materials prepared, you can send them regular mail, or e-mail to an Education Section Team Member. If you send them to an Education Section Team Member via e-mail, an Education Section Team Member usually can have them reviewed and back to you within 2 weeks to 4 weeks.

If you have any questions, please give one of the Education Section Team Members a call. The Education Section looks forward to receiving your package.