

STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
DIVISION OF FLORIDA CONDOMINIUMS, TIMESHARES, AND MOBILE HOMES  
2601 Blair Stone Road, Tallahassee, Florida 32399-1030  
(850) 487-9832

NOTICE OF COOPERATIVE INCORPORATION/RECORDING INFORMATION

This form is to report incorporation/recording information for the association and amendments adding phases as required by sections 719.1035(1), 719.403(7), Florida Statutes, and to remit the annual fees required by Rule 61B-78.001(1)(d), F.A.C. **PLEASE ATTACH COPIES OF ANY RECORDED DOCUMENTS TO THIS FORM IF DOCUMENTS PRIOR TO RECORDING WERE NOT ALREADY REVIEWED, APPROVED AND ON FILE WITH THE DIVISION.** If there are changes to the documents on file with the Division, please refer to Rule 61B-79.003, F.A.C. and submit the changes in amendment form.

1. Name of Cooperative \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

2. Project number assigned by the Division \_\_\_\_\_

3. Name of Developer/Owner \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

4. Name of Cooperative Association \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

5. Please complete the following information if reporting the incorporation of a cooperative association.

County where recorded \_\_\_\_\_

Official Records Book No. \_\_\_\_\_ Page No. \_\_\_\_\_

Date Recorded \_\_\_\_\_  
month day year

Date Incorporated \_\_\_\_\_  
month day year

Number of units located in or on the land being submitted by the incorporation of the cooperative association. \_\_\_\_\_

If a phase cooperative, identify the phase(s) which was submitted with the incorporation of the association

6. If reporting an amendment or amendments adding phases, please provide the following information for each phase.

Phase No. \_\_\_\_\_ County where recorded \_\_\_\_\_

Official Records Book No. \_\_\_\_\_ Page No. \_\_\_\_\_

Date Recorded \_\_\_\_\_  
month day year

Number of units described in the phase \_\_\_\_\_

Total units in the cooperative after addition of this phase \_\_\_\_\_

Phase No. \_\_\_\_\_ County where recorded \_\_\_\_\_

Official Records Book No. \_\_\_\_\_ Page No. \_\_\_\_\_

Date Recorded \_\_\_\_\_  
month day year

Number of units described in the phase \_\_\_\_\_

Total units in the cooperative after addition of this phase \_\_\_\_\_

Phase No. \_\_\_\_\_ County where recorded \_\_\_\_\_

Official Records Book No. \_\_\_\_\_ Page No. \_\_\_\_\_

Date Recorded \_\_\_\_\_  
month day year

Number of units described in the phase \_\_\_\_\_

Total units in the cooperative after addition of this phase \_\_\_\_\_

**If additional space is needed, please attach a separate page and include all of the information in question six for each amendment.**

7. Are the association annual fees of \$4 per residential unit included for the phase(s) being added?  
Rule 61B-78.001(1)(d), Florida Administrative Code, requires this payment to be made along with the  
Notice of Recording Information.

Yes  No

\_\_\_\_\_  
Print name of person submitting  
this form

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title (Indicate whether developer  
or agent of developer)

\_\_\_\_\_  
Date

Contact Telephone Number \_\_\_\_\_