

**INSTRUCTIONS FOR APPLICATION FOR A YACHT EMPLOYING BROKER,
BROKER OR SALESPERSON'S LICENSE OR REINSTATEMENT OF LICENSE**

Attached please find the application for a yacht and ship ~~employing broker, broker or salesperson's license, or for reinstatement of a license.~~ Once received by the Division, your application will be reviewed for completeness as set forth in and required by Rule 61B-60.003, Florida Administrative Code. Pending completion of the review process, a temporary 90-day license will be issued. ~~YOU MUST HAVE THE ATTACHED FINGERPRINT CARD COMPLETED BY ONE OF YOUR LOCAL LAW ENFORCEMENT OFFICES. DO NOT BEND, FOLD OR MUTILATE THE FINGERPRINT CARD.~~ Upon receipt of the results of the criminal history check, a determination will be made as to whether to issue a permanent license.

Before returning and filing the application, be certain that it is completed entirely, all questions are answered fully and truthfully, all requested information is furnished, and, the original bond or letter of credit, application fee, and fingerprint card are included. If additional space is needed, write on a separate sheet of paper and attach it to the application.

Carefully follow the checklist below to ensure completeness:

APPLICATION CHECKLIST

- Application Fee (by check, money order or credit card)
\$546.00 payable to Department of Business and Professional Regulation
- Original Surety Bond or Letter of Credit
\$25,000 for Employing Broker or Broker/\$10,000 for Salesperson
BE SURE TO SIGN YOUR BOND AND HAVE YOUR SIGNATURE WITNESSED
- Completed Application
Verify that you have signed all required areas
Make sure that your employing broker signs in required areas
- Fingerprint Card
Furnish a full set of fingerprints taken within 6 months of the date of this application. Use the fingerprint card authorized by the FBI for use in the Yacht and Ship Section. The fingerprint card can be completed at your local law enforcement office. IT IS VERY IMPORTANT NOT TO BEND, FOLD OR MUTILATE THE FINGERPRINT CARD.
- Copy of current photo, i.e. driver's license, passport or other.

Send Completed Application to: _____

DBPR – Yacht & Ship Brokers' Section
1940 North Monroe Street
Tallahassee, Florida 32399-1028

HELPFUL HINTS TO KEEP THE PROCESS RUNNING SMOOTHLY

~~BE SURE TO SIGN YOUR BOND AND HAVE YOUR SIGNATURE WITNESSED.~~

~~An application for an employing broker or broker's license will only be accepted for an individual who has been licensed as a salesperson for at least two consecutive years.~~

~~A salesperson's application will not be processed until the employing broker of record is licensed.~~

~~Inform us immediately when there is a change in the information already submitted by you. If there is a change of address, return your original license it will be re-issued to you at the new location.~~

~~Prior to opening a branch office, notify us. We will forward you an application.~~

~~When a salesperson leaves the employ of a broker, it is the employing broker's responsibility to notify our office by mail and to return the salesperson's original blue license.~~

~~When the employing broker severs his or her professional relationship with a business entity, he or she shall immediately notify our office; and shall immediately return the salesperson's licenses to our office by certified mail.~~

~~In both of the above cases, the salesperson's licenses will be cancelled until our office receives notification that he or she has been employed by a new broker.~~

~~If you have any questions or need further information, please contact our office at (850) 487-2987 488-1636.~~

APPLICATION FOR A YACHT EMPLOYING BROKER,
BROKER OR SALESPERSON'S LICENSE OR REINSTATEMENT OF
LICENSE

~~In filing an application, be certain that the application is completely executed, that all questions are answered truthfully, that all requested information is furnished and that the bond or letter of credit and appropriate fees are included.~~

~~Enclose a check or money order for **\$551.00** payable to DBPR- Division of~~

(City) (County) (State) (Zip
Code)

How long at the Above Address?

4. Mailing Address (if different from #3)

Business Telephone Number: () _____

Home Telephone Number: () _____

Cell Phone Number: () _____

Email Address: _____

5. Home Telephone Number () _____

Business Telephone Number () _____

6. Name and location of place of business where your license will be located. Is this is a branch office address? **Yes** **No:** Address of principal place of business in Florida:

6. If applying for, or reinstating a yacht license, list contact information for the employing broker who will hold your license, or your own information if reinstating as an employing broker:

Name: _____ License Number: _____

Business Address: _____

Website: _____

7. Are you a resident of and physically residing/domiciled in the state of Florida?

Yes _____ No _____

—(a) If the answer to #7 is no, please provide us with your out-of-state address, your email address, and your day-time telephone number below:

8. Sex: _____ Race: _____ Date of birth: _____ Place of birth: _____

(City) _____ (State/Province) _____ (Country)

NOTE: ~~The information requested in Number 8 will be used for investigative purposes only. The information requested be used as a basis for acceptance or denial of permanent licensure.~~

89. Are you a United States citizen? _____ Yes _____ No

If no, are you a foreign national or an alien authorized to work under Title 8 of the United States

Code? _____ Yes _____ No

If you are a foreign national or an alien authorized to work under Title 8, yes, please provide your Employment Authorization Number: _____

910. Furnish a full set of fingerprints taken within the 6 months of the date of filing preceding the submission of this application; use the fingerprint card authorized by the FBI for use in the Yacht and Ship Broker's Section attached.

1014. At any time since October 1, 1988, have you brokered yachts regulated under pursuant to Chapter 326, Florida Statutes?

Yes _____ No _____

If yes, give details:

1142. LICENSES AND CERTIFICATES: Are you now or have you ever been licensed or certified in any other profession such as real estate, insurance, or securities in Florida or any other state?

Yes _____ No _____ If you answered yes, please describe:

A. Profession: _____ License Number #: _____

First Obtained: _____ Status of License: _____

B. Profession: _____ License Number #: _____

First Obtained: _____ Status of License: _____

1243. (a) Has any license, certification, registration or permit to practice any regulated profession or occupation been revoked, annulled or suspended in this or any other state, or is any proceeding now pending? Yes _____ No _____

(b) Have you ever resigned, withdrawn from, or surrendered any license, registration or permit to practice any regulated profession, occupation or vocation while such charges were pending? Yes _____ No _____

If your answer to questions (a) or (b) is Yes, attach a complete, signed statement giving the name and address of the officer, board, commission, court or governmental agency or department before whom the matter was, or is now, pending and give the nature of the charges and relate the facts.

1344. CRIMINAL HISTORY: Have you ever been convicted of a crime, either pled or been found guilty of a crime, or entered a plea of nolo contendere (no contest to a crime), even

NOTE: This question applies to any violation of the laws of any municipality, county, state, or nation, including traffic offenses (but not parking, speeding, inspection or traffic signal violations), without regard to whether you were placed on probation, had adjudication withheld, paroled, or pardoned. Your answer to this question will be checked against local and state records. Failure to answer this question accurately could cause denial of licensure.

Yes _____ No _____

1415. CIVIL SUITS: Has any judgment or decree of a court been entered against you or is there currently pending any case, in this or any other state in which you were charged in the petition, complaint, declaration, answer, counterclaim or other pleading with any fraudulent or dishonest dealing?

Yes _____ No _____

1516. ADMINISTRATIVE ACTIONS: Has any Final Order been entered against you or is there any Final Order currently pending against you?

Yes _____ No _____

If your answer to question 14, 15, or 16 is yes, attach your complete signed statement of the charges and facts, together with the dates, name and location of the court in which the proceedings were held or are pending.

1617. Has any court ever declared you mentally incompetent?

Yes _____ No _____

(If your answer is yes, attach your signed statement giving full details.)

1718. ~~Have I have~~ _____ ~~have not~~ _____ (check one) used, you ever been known as or called by another name or alias other than the name signed to this application. ?

Yes _____ No _____

(If your answer is yes, state name(s) used, the period of time and place where used.)

B. TO BE COMPLETED BY APPLICANTS FOR EMPLOYING BROKER OR BROKER'S LICENSE

- ~~1. Broker's escrow or trust account number to be used:~~
- ~~2. Name and address of Florida financial institution where the above account is maintained:~~
- ~~3. List address of branch office(s) operated or to be operated by you:~~

~~NOTE: Each branch office is required to post an employing broker's branch license.~~

- ~~4. List contracted salespersons:~~

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>From - To</u>
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B. TO BE COMPLETED ONLY BY APPLICANTS FOR REINSTATEMENT OF EMPLOYING BROKERS' LICENSE:

NOTE: Under Section 326.004, Florida Statutes, an individual is eligible to become an employing broker or broker ONLY if they have been licensed in Florida as a yacht salesperson for at least two consecutive years.

1. Escrow/Trust Account Name: _____

Escrow/Trust Account Number: _____

2. **Name, Address and Phone Number of the financial institution located in Florida where the above escrow/trust account is maintained:**

Name: _____

Address: _____

Phone Number: _____

3. **List address of branch office(s) operated or to be operated by you:**

NOTE: Each branch office is required to be licensed and the license must be prominently displayed at the branch office location.

1) _____

2) _____

3) _____

4) _____

5) _____

C: TO BE COMPLETED BY APPLICANTS FOR SALESPERSON'S LICENSE

1. List employing broker who will hold your license.

Name and Address

C. TO BE COMPLETED BY ALL APPLICANTS:

Signature of Applicant

Print Name

Date

Employing Broker's Name (Print)

License Number

Employing Broker's Signature

Date

D. TO BE COMPLETED IN ALL CASES

I hereby certify the foregoing information is true and correct to the best of my knowledge and belief.

I further certify that I have read Chapter 326, Florida Statutes, the Yacht and Ship Brokers' Act, and Florida Administrative Code Chapter 61B-60, Yacht and Ship Brokers.

DBPR Form YS 6000-1
Rule 61B-60.002, Florida Administrative Code
Effective Rev: _____ June 2003

DATE: _____
Signature of Applicant

DATE: _____
Signature of Employing Broker

(REQUIRED IF APPLICATION IS FOR A SALESPERSON OR BROKER.)

AUTHORIZATION AND RELEASE

I, _____, having filed an application in accordance with the Florida Yacht and Ship Brokers' Act and the rules promulgated thereunder, and fully recognizing the responsibility to the public lodged with the section to determine that only those of high character are licensed as Yacht Brokers or Salespersons, hereby authorize and request every person, firm, officer, corporation, association, organization or institution having control of any documents, records or other information pertaining to me relevant to my good moral character and fitness to perform the responsibilities of a Broker or Salesperson, to furnish the originals or copies of such documents, records and other information to the division section, or any of its representatives, and to permit the division section or any of its representatives to inspect and make copies of any such documents, records and other information.

I hereby authorize all such persons as set out above to answer any inquiries, questions, or interrogatories concerning the undersigned which may be submitted to them by the division section or its authorized representatives, and to appear before the division section or its authorized representative, and to give full and complete testimony concerning the undersigned, including any information furnished by the undersigned.

I hereby release and exonerate every person, firm, officer, corporation, association, organization or institution which shall comply in good faith with the authorization and request made herein from any and all liability of every nature and kind growing out of or in anywise pertaining to the furnishing or inspection of such documents, records and other information or the investigation made by the division section.

Date

Signature of Applicant