

THE PRELIMINARY TEXT OF THE PROPOSED RULE DEVELOPMENT IS:

(Substantial rewording of Rule 61D-14.059 F.A.C., follows. See Florida Administrative Code for present text.)

61D-14.059 Slot Machine Licensee Personnel.

(1) Each slot machine licensee shall maintain a level of staffing, supervision, and delineation of organizational responsibilities to ensure the slot machine licensee's slot machine gaming operation meets the requirements of Chapter 551, F.S., and its approved internal control procedures.

(2) The slot machine licensee's internal controls shall require, prior to the employment of a potential employee:

(a) A completed employment application;

(b) A completed drug test;

(c) A signed agreement acknowledging that the facility is a drug free work place;

(d) A credit report; and

(e) Verification that each prospective supervisory, managerial, or surveillance employee has the skills, training, and experience for the position.

(3) The slot machine licensee shall maintain a personnel file for each employee which shall contain:

(a) The items listed in paragraph (2) above;

(b) A copy of the employee's current slot machine occupational license;

(c) A chronological record of all positions the employee held indicating:

1. The position title; and

2. The effective date of filling the position;

(d) All employee performance evaluations; and

(e) A record of all disciplinary actions related to the employee containing written documentation of all:

1. Division disciplinary actions;

2. Verbal or written counseling regarding employee job performance or conduct; and

3. Employee demotions, reprimands, or separations;

(f) An employee training record documenting:

1. All training an employee completes during his or her employment at the slot machine facility; and

2. The title or description of the training, date completed, length of instruction, and name of the

instructor;

(g) A Form DBPR PMW-3440, Professional or Business Employee Supplemental Information, for all employees holding a professional slot machine occupational license; and

(h) Federal and state income tax returns filed in the previous five years by all employees holding a professional slot machine occupational license.

Specific Authority 551.103(1), 551.122 FS.

Law Implemented 551.103 (1)(g), (1)(i), (1)(j) FS.

History – New 6-25-06, Amended _____.