

THE PRELIMINARY TEXT OF THE PROPOSED RULE DEVELOPMENT IS:

(Substantial rewording of Rule 61D-14.080, F.A.C., follows. See Florida Administrative Code for present text.)

61D-14.080 Retention, Storage, and Destruction of Books, Records, and Documents.

(1) The books, records, and documents addressed by this rule are all forms, reports, accounting and financial records, ledgers, subsidiary records, computer generated data, internal audit records, correspondence (including email), surveillance records, surveillance reports, personnel records, and compulsive gambling program records of any form or nature, written or electronic.

(2) All books, records, and documents prepared or generated by or on behalf of a slot machine licensee, a slot machine manufacturer or distributor, a certified educational institution authorized to maintain slot machines, or other licensed slot machine business entity as described in Rule 61D-14.006(1)(a), F.A.C., shall be:

(a) Retained on site in a secure storage location for a period of at least one year from the date of the book's, record's, or document's last entry or creation;

(b) Maintained for at least four additional years in a secure storage location either at the licensed slot machine facility or at another secure location with a workspace allowing for inspection of the records;

(d) Organized and indexed in such a manner as to provide immediate accessibility of all books, records, and documents; and

(3) No book, record or document shall be destroyed prior to the minimum retention period unless approved by the division in writing.

(4) The slot machine licensee shall retain

(a) All tickets and vouchers either in hard copy or electronically on site for a period of 60 days;

(b) A hard copy or electronic image of all tickets and vouchers in a secure location for a period of no less than four months after the initial 60 days; and

(c) A hard copy or electronic image of all tickets and vouchers specifically identified by the division or FDLE until otherwise instructed.

Specific Authority 551.103(1), 551.122 FS. Law Implemented 551.103(1)(d), (g) FS. History--New 6-25-06, Amended