

**CHAPTER 61D-11  
PARI-MUTUEL FACILITY CARDROOM OPERATIONS**

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**61D-11.001 Definitions.**

(1) "Activity related to cardroom operations" or "cardroom activity":

(a) Includes any and all activities related to the operation of the cardroom, including activities that require a person to come in contact with or work within the cardroom gaming area, all aspects of management, all aspects of record keeping, all aspects of administration, all aspects of supervision, all aspects of cardroom play and all activities that support the cardroom operation in any way, unless such activity is specifically excluded from this definition.

(b) Does not include the following:

1. Incidental transit through the cardroom gaming area during which time the individual in no way:

- a. Comes into contact with cardroom furnishings, table tops, patrons or patrons' property, lockboxes or similar secured items, surveillance equipment or associated support equipment, surrounding structure for any incidental duty that enables in any way unrestricted access to the above-listed items; or
- b. Takes part in, officiates, or observes cardroom activity.

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2. Incidental maintenance work performed under the direct and constant visual supervision of an individual possessing a current cardroom or pari-mutuel/cardroom combination license; or

3. Food service employees who perform duties that do not at any time require the employee's presence within the cardroom area.

4. Promotional support employees who participate in a limited event but do not:

a. Influence the operations of the cardroom; or

b. Come in contact with money, chips, cards, or dominoes held by the house or other participants in the tournament; or

c. Work in the cardroom for more than 10 days per event and not more than two events in a state fiscal year.

Such promotional support employees are not prohibited from participating as players in a tournament.

~~(2)~~ (2) "Add-on" means any additional chips purchased in a tournament which is not considered a buy-in or re-buy.

~~(2)(3)~~ (2)(3) "All-in" means when a player commits all of his or her chips or tokens into a pot.

~~(3)(4)~~ (3)(4) "Ante" means a predetermined wager that each player is required to make in some poker games prior to any cards being dealt in order to participate in the round of play.

~~(4)(5)~~ (4)(5) "Bet" means to wager an amount signified by the number of chips or tokens contributed to a pot on any betting round.

~~(5)(6)~~ (5)(6) "Betting round" means a complete wagering cycle in a hand of poker after all players have called, folded, checked, or gone all-in.

~~(6)(7)~~ (6)(7) "Blind" means a predetermined bet a player or players must place on the table before the cards are dealt.

~~(7)(8)~~ (7)(8) "Business Entity" means a sole proprietorship, general or limited partnership, corporation, business trust, joint venture, or unincorporated association.

~~(8)(9)~~ (8)(9) "Button" means a circular object moved clockwise around a poker table to denote the assigned dealer for each hand.

~~(9)(10)~~ (9)(10) "Buy-in" means the amount of money required by the cardroom operator to enter and participate in a game.

~~(10)(11)~~ (10)(11) "Cardroom gaming area" means any area of a licensed facility designated by the cardroom operator in its floor plan in which authorized games are played or where any type of cardroom operations may occur, such as handling of cash, chips, tokens, dominoes, or cards. The cardroom gaming area shall include entrances and exits.

~~(11)(12)~~ (11)(12) "Cardroom surveillance" means the employees and systems with capability to observe and electronically record activities being conducted in a cardroom and its supporting areas.

~~(12)~~ (12) "Cashiers' Cage" means a physical structure that houses cashiers and serves as the central location for the exchange of currency and chips.

(13) "Chips or tokens" means a money substitute, redeemable for cash, issued and sold by a cardroom operator for use in cardroom games.

~~(14)~~ (14) "Clearing hands" means displaying the front and back of both hands, with fingers spread over the table in sufficient distance from all other players and objects for surveillance recording.

~~(15)~~ (15) "Cross-cash chips" means cashing chips from one licensed cardroom operator's facility at a different licensed cardroom operator's facility.

~~(16)~~ (16) "Dedicated camera" means a color video camera that continuously records a specific activity.

~~(17)~~ (17) "Designated player" means the player identified by the button as the player in the dealer position.

~~(18)~~ (18) "Drop" means the procedure to remove drop boxes before counting the total amount of money, chips, and tokens removed from the drop box.

~~(19)~~ (19) "Drop Box" means a locked container permanently marked with the number corresponding to a permanent number on the card or domino table.

~~(20)~~ (20) "Facility" means the cardroom, any storage area for card or domino tables, cards, chips, tokens, dominoes, drop boxes, tip boxes, records relating to cardroom activity, and other cardroom supplies, the count room,

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and imprest vault.

~~(21)~~ “Fanning” means spreading a deck of cards in front of the imprest tray so that each card can be identified by surveillance cameras.

~~(22)~~(19) “Game” means the completion of all betting rounds and final determination of a winner based upon the comparison of all cards dealt and held by players at the end of all betting at a table.

~~(23)~~(20) “Hand” means the group of cards dealt to a player in a game.

~~(24)~~(21) “Imprest tray” means any tray in which a predetermined dollar amount of chips, tokens, or U.S. currency is kept.

~~(25)~~(22) “Jackpot” means a cumulative pool of money collected from card games that is awarded to a player or players who hold a certain combination of cards specified by a cardroom operator.

~~(26)~~(23) “Licensee” means a person or entity holding any license issued by the division for purposes of cardroom operations.

~~(27)~~(24) “Operate” means to conduct authorized games pursuant to Section 849.086, F.S.

~~(28)~~ “Playing light” means drawing chips or tokens from the pot to show how much a player owes when the player is out of chips or tokens in an effort to allow a player to continue without chips or tokens, until more chips or tokens are earned.

~~(29)~~(25) “Pot” means the total amount wagered in a game or series of games of poker or dominoes.

~~(30)~~(26) “Proposition player” means a player who is employed by a cardroom operator, but who uses his own money to initiate or play in games.

~~(31)~~(27) “PTZ Camera” means a light-sensitive color video camera that has pan, tilt, and zoom capabilities.

~~(32)~~(28) “Raise” means to increase the size of the preceding bet.

~~(33)~~(29) “Re-buy” means the additional tournament chips or tokens purchased by players according to the schedule of re-buys prominently displayed in the cardroom during tournament play.

~~(34)~~(30) “Round of play” means, for any game of poker, the process by which cards are dealt, bets are placed and the winner is determined and paid in accordance with the rules of Chapter 61D-11, F.A.C.

~~(35)~~ “Shift” means a period of time designated by the employer during which an employee works when a licensed cardroom is open to conduct business pursuant to Rule 61D-11.012, F.A.C.

~~(36)~~(31) “Shill” means a player in a game provided by or employed by a cardroom operator who only bets with money provided by the cardroom operator.

~~(37)~~(32) “Showdown” means the point in a poker game in which all hands are fully revealed to all other players and the hand with the best combination becomes the winner.

~~(38)~~ “Shuffle” means the process of mixing or rearranging a deck of cards to remove the probability that a predetermined series of cards may be drawn from the deck after it is mixed or rearranged.

~~(39)~~(33) “Side bets” means additional wagers made between two or more persons on the outcome or any portion of an authorized game other than wagers authorized pursuant to Chapter 849, F.S.

~~(40)~~(34) “Supporting areas” means those areas supporting the operation of the cardroom including, but not limited to, surveillance, cashiers’ cages, podiums, vaults, and count rooms.

~~(41)~~(35) “Surveillance room” means a secure location in a pari-mutuel facility used for cardroom surveillance.

~~(42)~~(36) “Surveillance system” means a system of video cameras, monitors, recorders, and other ancillary equipment used for cardroom surveillance.

~~(43)~~(37) “Tip box” means a locked container into which all dealer tips must be inserted.

~~(44)~~(38) “Tournament chips” means chips that have no cash value that are used in tournament play.

~~(45)~~(39) “Vault” means a secure location where chips and currency are maintained.

Rulemaking Authority 550.0251(12), 849.086(4), (11) FS. Law Implemented 849.086 FS. History--New 1-7-97, Amended 5-9-04, 9-7-08, 7-21-14.

### 61D-11.002 Cardroom Games.

(1) The cardroom operator or management company shall furnish all cards, dominoes, chips and tokens.

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(2) The cardroom operator shall prominently display a list of all games available for play in the cardroom that ~~are authorized pursuant to Chapter 849, F.S. Have been reviewed by the division for compliance with Chapter 849, F.S., and included within the cardroom internal controls.~~

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(3) The cardroom operator shall maintain a copy of the rules of play ~~including wagering requirements.~~ The rules of play shall be made available to the division or to players upon request.

(4) ~~A cardroom operator who~~ If the division has reasonable cause to believe that ~~a player in an authorized game~~ any person at a licensed facility has acted or is acting in one of the following manners ~~it may require the player to leave~~ exclude the game or person from any facility:

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(a) ~~If a player is~~ any person not playing the game solely to improve his or her chance of winning;

(b) ~~If a player is~~ any person taking or attempting to take action to improve another player's chance of winning;

(c) ~~If a player communicates~~ any person communicating any information to another player which could assist ~~the~~ any other player in any manner ~~respecting~~ influencing the outcome of a game.

(5) ~~Card games that utilize a designated player that covers other players' wagers shall be governed by the cardroom operator's house rules. The house rules shall:~~

(a) ~~Establish uniform requirements to be a designated player;~~

(b) ~~Ensure that the dealer button rotates around the card table in a clockwise fashion on a hand-by-hand basis to provide each player desiring to be the designated player an equal opportunity to participate as the designated player; and~~

(c) ~~Not require the designated player to cover all potential wagers.~~

*Rulemaking Authority 550.0251(12), 849.086(4), (11) FS. Law Implemented 550.0251(6), 849.086(4) FS. History--New 1-7-97, Amended 5-9-04, 4-12-06, 9-7-08, 7-21-14.*

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#### **61D-11.0021 Cardroom Game Submissions**

(1) A cardroom operator or business occupational licensee shall submit to the division, office of auditing, a complete cardroom game submission for review and evaluation of compliance with the provisions of Section 849.086, F.S., and Chapter 61D-11, F.A.C., prior to the game being included in any cardrooms' internal controls. The game submissions shall include all of the following:

(a) The name and a description of the game;

(b) A description of the type of table utilized in the game which includes, the shape, and any markings or writing to be made on the table felt;

(c) The number of possible players participating in the game;

(d) Type of card deck(s) used;

(e) A ranking of cards and hands. The rankings shall be supported by documentation establishing it as a poker ranking;

(f) Betting scheme and all possible rules for wagers;

(g) Dealing procedures;

(h) Round of play procedures;

(i) Rake amounts and procedures;

(j) Glossary of Terms

(2) A game submission will not be considered reviewed until the division has posted the game submission to [www.myfloridalicense.com/dbpr/pmw](http://www.myfloridalicense.com/dbpr/pmw).

(3) A cardroom operator may include in their internal controls a game submission from [www.myfloridalicense.com/dbpr/pmw](http://www.myfloridalicense.com/dbpr/pmw) by referencing the game by its hyperlink.

#### **61D-11.0025 Notification in Writing.**

~~(1) Any written notice to the division required pursuant to Chapter 61D-11, F.A.C., shall be provided to the Office of Auditing, Division of Pari Mutuel Wagering, 1940 North Monroe Street, Tallahassee, Florida 32399, by email to an email address provided by the division, facsimile to (850) 488-0550, mail or hand delivery.~~

~~(2) Any written notice from the division required pursuant to Chapter 61D-11, F.A.C., shall be provided by email, facsimile, mail or hand delivery, to the specific address retained in the division's record of licensure.~~

Rulemaking Authority 849.086(4) FS. Law Implemented 849.086 FS. History--New 9-7-08.

### 61D-11.003 Card-Play Hands.

~~(1) The ranking of cards in a poker hand shall be:~~

~~(a) Consistent with the rules of Hoyle's Modern Encyclopedia of Card Games, 1974 Edition, adopted and incorporated herein by reference, or:~~

~~(b) Included within the rules of play for that game if the ranking of the cards is different from paragraph (a) of this rule.~~

~~(2) If the joker card is to be used in certain games, the house must prominently display within the cardroom area in which games the joker card will be used and how the joker card will be ranked in a showdown.~~

~~(3)(1) Before a card game may be played, the dealer cards must shuffle the cards be shuffled.~~

~~(4)(2) Cards, once completely shuffled, must be dealt out of the hand of the dealer.~~

~~(5) Each player shall have the option to accept the If a "button" to:~~

~~(a) Receive is used, the "button" shall designate which player does receive the advantage of playing and betting last; and~~

~~(b)(3) Ensure. The cardroom operator shall ensure that the "button may" be moved around the card table in a clockwise fashion to provide each player equal opportunity.~~

Rulemaking Authority 550.0251(12), 849.086(4) FS. Law Implemented 849.086 FS. History--New 1-7-97, Amended 9-7-08, 7-21-14.

### 61D-11.004 Dealer Responsibilities.

~~(1) A dealer shall not allow a player to enter a card game at his or her table, except as provided for in the cardroom operator's rules of play.~~

~~(2)(1) Dealers shall be rotated to a different table at least every three hours.~~

~~(3)(2) A dealer who receives currency from a player at a card table in exchange for chips or tokens must perform the following:~~

~~(a) Spread the currency on the top of the card table in front of the imprest tray;~~

~~(b) State the amount of currency received;~~

~~(c) Provide an equivalent dollar amount of chips or tokens to the player; and~~

~~(d) Place all the currency in the imprest tray.~~

~~(4)(3) Dealers shall take breaks only in areas the cardroom operator has designated on the approved cardroom floor plan, submitted pursuant to subsection 61D-11.012(7), F.A.C.~~

~~(5)(4) Dealers shall accept tips only either while dealing at an assigned table. Tips or through a system included within the cardroom's internal controls. If tips are accepted while dealing at an assigned table, tips shall be accepted by:~~

~~(a) Tapping the tip on the imprest tray; and~~

~~(b) Dropping the tip in the tip box.~~

~~(6)(5) The tip will then box shall be counted with all other earned tips for the card dealer's assigned shift.~~

~~(7)(6) Other than tips, dealers shall not accept any items of value or gifts from card players or any patrons of the facility.~~

~~(8)(7) Dealers shall not allow cash or other personal items that may inhibit play to be placed on a table during the play of any hand.~~

~~(9)(8) Dealers shall:~~

~~(a) Clear their hands when cash, chips, or tokens are exchanged with or provided to a player;~~

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- (b) Inspect decks of cards at their assigned cardroom tables prior to ~~the beginning of each gaming day or~~ opening of a ~~new table during the gaming day~~;
- (c) Inspect decks of cards when a new deck of cards is replaced for use at their assigned table; and
- (d) Inspect both sides of each card by ~~fanning them~~ spreading the deck of cards in front of the imprest tray so that each card can be identified by surveillance cameras.

Rulemaking Authority 550.0251(12), 849.086(4) FS. Law Implemented 849.086 FS. History—New 1-7-97, Amended 5-9-04, 9-7-08, 7-21-14.

**61D-11.005 Prohibitions.**

- (1) No person shall introduce any cards, chips, tokens, or dominoes, other than those from the cardroom operator’s facility into any authorized game.
- (2) No cardroom operator or employee shall extend credit, make a loan, or grant a gift to any person that would enable that person to play in an authorized game. The consideration required to participate shall be collected in full, by cash, check, debit card, or credit card, in exchange for chips or tokens prior to participation in any game offered at the cardroom facility.
- (3) ~~Playing light and side~~ Side bets are prohibited.
- (4) No person shall, either directly or indirectly:
  - (a) Employ or attempt to employ any device, scheme, or artifice to defraud any participant in a game or the cardroom operator.
  - (b) Engage in any act, practice, or course of operation that would constitute a fraud or deceit upon any participant in a game or the cardroom operator.
  - (c) Engage in any act, practice, or course of operation with the intent of cheating any participant or the cardroom operator.
- (5) Cardroom occupational licensees are prohibited from participating in authorized cardroom games at the cardroom facility where they are employed.
- (6) No person shall engage in conduct that resists, obstructs, or opposes a division employee in the performance of his or her duties and responsibilities on the cardroom operator’s premises.
- (7) No licensee shall carry or exhibit a weapon other than as provided for in Chapter 790, F.S. Any licensee found in violation of this rule shall be disciplined in accordance with Chapter 849, F.S., and the rules promulgated thereunder. This rule does not prohibit the carrying of a weapon by any duly authorized law enforcement officer or security personnel who are licensed to carry a weapon while engaged in their duties, or persons licensed under Chapter 790, F.S., to carry concealed weapons.
- (8) Skills and proposition players are prohibited.
- (9) Player banked games, established by the house, are prohibited.
- (10) A cardroom operator shall not award a giveaway, jackpot, or prize in combination with any other eligibility requirements or outcome other than a specific combination of cards.

Rulemaking Authority 550.0251(12), 849.086(4) FS. Law Implemented 849.086 FS. History—New 1-7-97, Amended 5-9-04, 9-7-08, 7-21-14.

**61D-11.006 Inspection of Premises, Records.**

- (1) The cardroom operator shall contact the division, office of auditing, for an inspection for compliance with the provisions of Section 849.086, F.S., and Chapter 61D-11, F.A.C., no less than ten business days prior to opening a new cardroom or amending an existing cardroom area. Amending an existing cardroom area includes changing the number, location or dimensions of tables, surveillance system, internal controls, or floor plan.
  - (a) A cardroom operator shall not open a new facility or the affected portion of an existing cardroom for which the operator has made notice of any proposed changes until the division provides written authorization to proceed.
  - (b) If after inspection of the facility, the division determines that the cardroom operator is not in compliance with Section 849.086, F.S., or Chapter 61D-11, F.A.C., the division shall notify the cardroom operator and subsequently provide the cardroom operator with a written list of deficiencies.

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(c) If deficiencies are identified, the cardroom operator shall:

1. Correct all deficiencies prior to requesting a re-inspection; and
2. Request a re-inspection in writing pursuant to Rule 61D-11.0025, F.A.C.

~~(2) The division shall conduct a re-inspection after receiving the cardroom operator's notification of corrections provided in writing pursuant to Rule 61D-11.0025, F.A.C.;~~

~~(3)~~(2) Subsequent inspections shall be performed according to this rule until identified deficiencies are corrected;

~~(4)~~(3) Upon satisfactory completion of corrective action, the division shall acknowledge in writing that all deficiencies are resolved and that the cardroom operator may proceed with using the designated facility space. The division shall deliver its written acknowledgement and authorization to proceed in writing pursuant to Rule 61D-11.0025, F.A.C.

*Rulemaking Authority 550.0251(12), 849.086(4) FS. Law Implemented 849.086 FS. History—New 1-7-97, Amended 5-9-04, 9-7-08, 7-21-14.*

#### 61D-11.007 Cardroom Operator License.

(1) If a pari-mutuel permitholder amends its annual operating dates license and such amended license does not satisfy the renewal application requirements of Section 849.086(5)(b), F.S., the cardroom license will become void upon the issuance of the amended annual operating dates license.

(2) An applicant for an annual cardroom license shall complete Form DBPR PMW-3160, Permitholder Application for Annual License to Operate a Cardroom, effective 7-21-14, adopted herein by reference, <https://www.flrules.org/gateway/reference.asp?No=Ref-04395>, which can be obtained at [www.myfloridalicense.com/dbpr/pmw](http://www.myfloridalicense.com/dbpr/pmw) or by contacting the Division of Pari-Mutuel Wagering at 1940 North Monroe Street, Tallahassee, Florida 32399-1035, and submit a fee of \$1,000.00 for each table to be operated during the license period. For cardroom facilities at which more than one pari-mutuel permit is operated during a year, table fees for the facility may be paid by one or all of the permitholders. License fees are non-refundable. For the initial ~~and annual~~ cardroom license application, in addition to the application and fees submitted, the applicant shall submit its written internal controls, required by Rule 61D-11.019, F.A.C., for approval by the division, and proof of authorization by a local government pursuant to Section 849.086(16), F.S.

(3) No license application, amendment to an application, or amendment to request additional cardroom tables shall be effective until the division has received payment of cardroom table fees, inspected and approved the surveillance requirements for compliance with Rule 61D-11.025, F.A.C., and the division has issued a license or amended license to operate a cardroom.

(4) Cardroom operations shall not begin under a cardroom license until the cardroom has been inspected and approved under Rule 61D-11.006, F.A.C.

*Rulemaking Authority 550.0251(12), 849.086(4), (5), (11) FS. Law Implemented 849.086 FS. History—New 1-7-97, Amended 5-9-04, 4-12-06, 9-7-08, 7-21-14.*

#### 61D-11.008 Cardroom Business Occupational License.

(1) As part of the initial application or renewal for a cardroom business occupational license provided in Section 849.086, F.S., an applicant shall submit the following:

(a) To apply for an initial cardroom business license, a complete Form DBPR PMW-3130, Business Occupational License Application, adopted by reference in Rule 61D-5.001, F.A.C., which can be obtained at [www.myfloridalicense.com/dbpr/pmw](http://www.myfloridalicense.com/dbpr/pmw) or by contacting the Division of Pari-Mutuel Wagering at 1940 North Monroe Street, Tallahassee, Florida 32399-1037;

(b) To renew a cardroom business license, a complete Form DBPR PMW-3135, Business Occupational License Renewal Application, adopted by reference in Rule 61D-5.001, F.A.C., which can be obtained at [www.myfloridalicense.com/dbpr/pmw](http://www.myfloridalicense.com/dbpr/pmw) or by contacting the Division of Pari-Mutuel Wagering at 1940 North Monroe Street, Tallahassee, Florida 32399-1037;

(c) The \$500.00 fee for a three-year license; and;

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(d) A complete set of fingerprints for each officer, director, and shareholder holding 10 percent or more interest in the cardroom business on an applicant fingerprint card or via a live scan device, and the fingerprint processing fees as established by the Florida Department of Law Enforcement and the Federal Bureau of Investigation, upon initial application, and every three years thereafter.

(2) A business entity may not be issued or possess a cardroom business occupational license in this state if the corporation, partnership, or business entity, or applicant for or holder of the business entity license has been convicted of a felony or misdemeanor involving forgery, larceny, extortion, or conspiracy to defraud, or filing false reports to a government agency, racing or gaming official in this state or any other state or under the laws of the United States; or a felony or misdemeanor set forth in Section 550.105, F.S.

(3) Sworn Florida Law Enforcement officers are exempt from the fingerprint requirement.

(4) Cardroom business occupational licenses issued and renewed pursuant to Section 849.086, F.S., shall have an effective date of July 1st and shall be valid for a period of three fiscal years. Applications for a cardroom business occupational license shall be submitted between May 1st and June 30th for the license period beginning July 1st of the next fiscal year. Applications received outside of this period shall have an effective date beginning July 1st of the same state fiscal year in which the application was received.

*Rulemaking Authority 550.0251(12), 550.105(2)(b), 849.086(4)(a), (6)(d), (f) FS. Law Implemented 849.086(6) FS. History—New 1-7-97, Amended 5-9-04, 4-12-06, 9-7-08, 7-21-14.*

#### **61D-11.009 Cardroom Employee Occupational License and Pari-Mutuel/Cardroom Combination License.**

(1) Food service personnel, maintenance personnel, security personnel, mutuels teller personnel, and permitholder management who possess a current pari-mutuel license and who wish to conduct any activity related to cardroom operations or conduct cardroom activities within the cardroom area for any purpose shall notify the division by completing and submitting Form DBPR PMW-3170, License Upgrade Application, adopted by reference in Rule 61D-5.001, F.A.C., which can be obtained at [www.myfloridalicense.com/dbpr/pmw](http://www.myfloridalicense.com/dbpr/pmw) or by contacting the Division of Pari-Mutuel Wagering at 1940 North Monroe Street, Tallahassee, Florida 32399-1037. Upon receipt, the division shall provide a new copy of the licensee's current license to the licensee, indicating the license is sufficient for both the pari-mutuel and cardroom operations.

(2) Food service personnel, maintenance personnel, security personnel, mutuels teller personnel, and permitholder management who do not possess a current pari-mutuel license and who wish to conduct any activity related to cardroom operations or conduct cardroom activities within the cardroom area for any purpose shall apply for a cardroom occupational license by completing and submitting the following:

(a) A complete Form DBPR PMW-3120, Individual Occupational License Application, adopted by reference in Rule 61D-5.001, F.A.C., which can be obtained at [www.myfloridalicense.com/dbpr/pmw](http://www.myfloridalicense.com/dbpr/pmw) or by contacting the Division of Pari-Mutuel Wagering at 1940 North Monroe Street, Tallahassee, Florida 32399-1037, for an initial cardroom employee license;

(b) A complete set of fingerprints on an applicant fingerprint card or via a live scan device, and the fingerprint processing fee as established by the Florida Department of Law Enforcement and the Federal Bureau of Investigation, upon initial application and every three years thereafter;

(c) The cardroom employee occupational license fee, unless qualified pursuant to Sections 205.171 and 1.01, F.S., of:

1. \$120.00 for a three-year cardroom employee occupational license;
2. \$80.00 for a three-year pari-mutuel/cardroom supervisor combination license; or
3. \$15.00 for a three-year pari-mutuel/cardroom employee combination license.

(3) Sworn Florida Law Enforcement officers are exempt from the fingerprint requirement.

(4) All occupational and fingerprint fees are nonrefundable, except in situations where the applicant was charged in error or the applicant withdraws the application before processing begins.

(5) Request for Waiver of any disqualifying factors in an application that would otherwise be grounds for disapproving the application shall be made on Form DBPR PMW-3180, Request for Waiver, adopted by reference

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in Rule 61D-5.001, F.A.C., which can be obtained at [www.myfloridalicense.com/dbpr/pmwr](http://www.myfloridalicense.com/dbpr/pmwr) or by contacting the Division of Pari-Mutuel Wagering at 1940 North Monroe Street, Tallahassee, Florida 32399-1037.

(6) Cardroom employee occupational licenses and pari-mutuel/cardroom combination licenses issued and renewed pursuant to Section 849.086, F.S., shall have an effective date of July 1st and shall be valid for a period of three fiscal years. Applications for an initial cardroom employee and pari-mutuel/cardroom combination license shall be submitted between May 1st and June 30th for the license period beginning July 1st of the next fiscal year. Applications received outside of this period shall have an effective date beginning July 1st of the same state fiscal year in which the application was received.

~~(7)~~ All cardroom employee occupational licensees shall wear their photo identification issued pursuant to subsection 61D-11.012(10), F.A.C., while on duty. A cardroom employee shall not attempt to hide his or her photo identification from any patron or from surveillance cameras.

~~(8)~~ Cardroom occupational licensees may have the option to only wear a facility issued photo identification card if the employee has the cardroom employee occupational license on their person at all times.

(6)

*Rulemaking Authority 550.0251(12), 550.105(2)(b), 849.086(4)(a), (6)(d), (f) FS. Law Implemented 849.086(6) FS. History—New 1-7-97, Amended 5-9-04, 3-4-07, 9-7-08, 7-21-14.*

#### **61D-11.010 Temporary Cardroom Employee Occupational License.**

*Rulemaking Authority 550.0251(12), 849.086(4), (6) FS. Law Implemented 849.086 FS. History—New 1-7-97, Amended 6-2-98, Repealed 3-14-06.*

~~(7)~~

*Rulemaking Authority 550.0251(12), 550.105(2)(b), 849.086(4)(a), (6)(d), (f) FS. Law Implemented 849.086(6) FS. History—New 1-7-97, Amended 5-9-04, 3-4-07, 9-7-08, 7-21-14.*

#### **61D-11.011 Notification of Criminal Conviction or Charge.**

Any cardroom occupational licensee shall provide written notification to the division when the licensee has been arrested, indicted, or charged in any other way with a criminal offense within five days of the arrest, or if not arrested, within five days of the receipt of a charging document. Licensees are not required to report non-criminal traffic offenses.

*Rulemaking Authority 550.0251(12), 849.086(4), (6) FS. Law Implemented 849.086 FS. History—New 1-7-97, Amended 9-7-08.*

#### **61D-11.012 Duties of Cardroom Operators.**

~~(1) All cardroom operators must conspicuously display a notice of the rake amounts, time limitations, or other rake procedures, and any bet limits imposed at each card and domino table.~~

~~(2)~~ (1) Cardroom operators shall maintain a roster of all persons a cardroom operator employs. A cardroom operator shall also maintain a weekly listing of all cardroom employees who worked during each week. The list of persons shall include for each employee:

- (a) The job title;
- (b) Full name; and
- (c) Occupational license number.

~~(3)~~ (2) Cardroom operators shall maintain a log for three years of persons whose employment with the cardroom operator has been terminated, or the employee resigned, or abandoned his or her position, that includes:

- (a) Full name;
- (b) Occupational license number; and
- (c) A description of the reason for the employee's separation.

~~(4)~~ (3) The cardroom operator shall notify the division, office of operations, of any change in companies providing services that require licensure within 10 days of such change on Form DBPR PMW-3220, List of

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Cardroom Business Occupational Licensees Providing Products and Services to a Cardroom, effective 7-21-14, adopted herein by reference, <https://www.flrules.org/gateway/reference.asp?No=Ref-04402>, which can be obtained at [www.myfloridalicense.com/dbpr/pmw](http://www.myfloridalicense.com/dbpr/pmw) or by contacting the Division of Pari-Mutuel Wagering at 1940 North Monroe Street, Tallahassee, Florida 32399-1035.

~~(5)~~(4) Days and hours of cardroom operation shall be those set forth in the application or renewal of the cardroom operator's license, or in the notice of change in the cardroom operator's hours of operation as required in subsection (6) below.

~~(6)~~(5) A cardroom operator shall submit proposed changes to the days and hours of cardroom operation to the division, office of auditing, in writing prior to proposed implementation;

~~(7)~~(6) Cardroom operators shall maintain a cardroom floor plan that shall:

(a) Show the placement or location of the following:

1. Each cardroom table and its corresponding number;
2. All camera locations and their assigned numbers;
3. Cashiers' cage(s) and/or vault, count room, and podiums, or other areas for use of cardroom transactions;
4. The surveillance room; and
5. The designated cardroom employee break area that limits opportunity for dealer and player personal interaction.

(b) Be maintained in the surveillance room;

(c) Be based on a readable scale, or specific to the requirements in Rule 61D-14.050(2), F.A.C., if the cardroom operator also offers slot machine gaming and the floor plans for both gaming types are combined;

(d) Be submitted to the division for approval any time there are changes to the floor plan, including ~~but not limited to:~~

1. Movement, number, or dimensions of tables;
2. Movement of cameras; or
3. Movement of any podiums on the gaming floor.

~~(8)~~(7) A cardroom operator must display separate signage throughout the designated cardroom gaming area providing notice of the following:

- (a) The minimum age to play required by Section 849.086(12)(b), F.S.
- (b) The hours of operation;
- (c) No side betting ~~or playing light arejs~~ permitted; and
- (d) No credit is extended by the house.

~~(9)~~ Cardroom operators shall establish and list in their internal controls, security controls that limit access into the cashiers' cage(s), count room, vault, and surveillance room which shall include:

~~(a)~~(8) ~~A a~~ current list of employees, including full names and license numbers, authorized to enter each secure area to be posted on the inside door of the entrance to each specific area, in the security office, and in the surveillance room at all times; ~~and.~~

~~(b)~~(a) ~~Full names and license numbers as listed on the occupational licenses issued by the division and shall be provided to the division upon request.~~

~~(10)~~(9) Cardroom operators are required to issue a photo identification to all cardroom employees. The photo identification shall include, at a minimum, the name of the cardroom facility, cardroom employee occupational license number, and the employee's name.

~~(11)~~(10) The cardroom operator must provide the division, office of auditing, written notice within 20 days of a change in any management company contract.

~~(12)~~(11) Cardroom operators shall establish a system for using imprest trays, cashiers' cage, and vaults for cardroom operations that is included in the internal controls, and provides for:

- (a) Maximum amounts of currency permitted to be maintained in imprest trays; and
- (b) Imprest trays that are lockable and equipped with removable covers; or
- (c) A procedure to require the removal of imprest trays to a secure area at the end of each gaming day.

~~(13)~~(12) At the close of each shift, the chips, tokens, and currency in the imprest tray at each table shall be

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reconciled to the beginning balances and discrepancies must be recorded pursuant to the approved cardroom internal controls.

~~(14)(1)~~ ~~Cardroom operators shall remove all drop boxes, other than those used on tables designated as tournament only tables, at the same time each day as indicated in the internal controls and lock them in a secure location until the count takes place.~~

~~(15)(13)~~ No gaming may be conducted at a card table during the absence of the licensed dealer.

~~(16)(14)~~ No gaming may be conducted within the licensed cardroom facility during the absence of the designated manager or supervisor.

~~(17)(15)~~ When a cardroom operator is offering games of dominoes, the cardroom operator shall designate and assign at least one licensed cardroom employee as the supervisor of games of dominoes. A dominoes supervisor may not supervise more than eight dominoes tables.

~~(18)(16)~~ A cardroom operator shall provide a list ~~notify the division, office of investigations,~~ of each person it refuses entry into its cardroom for a period of 30 days or longer pursuant to Section 849.086(7)(g), F.S., which shall include the:

- (a) Name and current address (if available) of the person refused entry;
- (b) Date of the refusal;
- (c) Reason for the refusal; and
- (d) Period of time.

~~(19)(17)~~ Each cardroom operator providing dominoes for play shall provide internal controls for the interaction between the vault and the dominoes supervisor.

*Rulemaking Authority 550.0251(12), 849.086(4), (11) F.S. Law Implemented 849.086 F.S. History--New 1-7-97, Amended 5-9-04, 4-12-06, 9-7-08, 7-21-14.*

#### 61D-11.013 Display of Identification and Possession of Occupational Licenses.

~~(3)(9)~~ ~~All cardroom employee occupational licensees shall wear their photo identification issued pursuant to subsection 61D-11.012(10), F.A.C., while on duty. A cardroom employee shall not attempt to hide his or her photo identification from any patron or from surveillance cameras.~~

~~(4)(10)~~ ~~Cardroom occupational licensees may have the option to only wear a facility issued photo identification card if the employee has the cardroom employee occupational license on their person at all times.~~

*Rulemaking Authority 550.0251(12), 849.086(4), (6) F.S. Law Implemented 849.086 F.S. History--New 1-7-97, Amended 9-7-08, 7-21-14.*

#### 61D-11.014 Cards.

(1) The cardroom operator shall only use cards designed to eliminate the ability of any person to place concealed markings on the back ~~any part~~ of all cards in a deck.

~~(2)~~ ~~Cards that are taped, cut, shaved, marked, defaced, bent, crimped, or deformed shall not be used.~~

~~(3)(2)~~ All cards shall be plastic.

~~(4)(3)~~ Decks of playing cards intended for use in a cardroom licensed facility shall be locked in a secure location when not in use.

~~(5)(4)~~ Each dealer assigned to a card table shall inspect each deck of playing cards intended for use at that table. ~~Inspection of the deck of playing cards shall commence no earlier than the start of the designated cumulative hours of operation for that cardroom license.~~ The assigned dealer must ensure that cards are not taped, cut, shaved, marked, defaced, bent, crimped, or deformed in any fashion that may permit covert identification of the card by players.

(a) Any card that is taped, cut, shaved, marked ~~with any description~~, defaced, bent, crimped or deformed in any fashion that may permit covert identification of the card ~~by players~~ during the course of play must be withdrawn from play ~~and marked as a complete deck of 52 cards or 54 cards when the joker cards are included, and identified as damaged cards.~~ Each time a card is determined to be damaged as described in this section, the entire deck shall

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be withdrawn from play and replaced with a new deck after that new deck is thoroughly inspected under the requirements of this rule.

(b) Any deck of cards in which it is determined damaged cards exist shall be withdrawn from play immediately upon identification of the damage as follows:

1. The entire deck of cards containing the damaged card or cards shall be removed from play before card play may resume at the card table and the damaged card or cards shall be placed in a sealed envelope or evidence bag;

2. The sealed envelope or evidence bag shall be marked with the table number, the date, and time the deck was withdrawn from play;

3. The cardroom supervisor shall sign his/her name across the seal of the envelope or as otherwise provided on the evidence bag indicating the supervisor has sealed and inspected the seal prior to storage of the damaged card or cards;

4. All damaged cards shall be retained for at least 14 days from the date of withdrawal from play; and

5. The remaining cards in the deck may be reused for play, after the missing card or cards are replaced and the entire deck is inspected by the dealer as required in subsection 61D-11.004(9), F.A.C.

(c) Cards which have been removed from play shall be permanently altered so that the cards ~~can not~~ cannot be put back into play.

(d) If an automated card shuffling device is being used, a cardroom operator shall use two decks of cards; and

1. The backs of the cards in the two decks shall be of different colors;

2. One deck shall be shuffled by the automated card shuffling device while the other deck is being dealt or used to play the game; and

3. Both decks shall be continuously alternated in and out of play, with each deck being used for every other game.

~~(6) Internal controls shall be established for the issuance of all cards to the shift supervisor and the floor supervisors.~~

*Rulemaking Authority 550.0251(12), 849.086(4) FS. Law Implemented 849.086 FS. History--New 1-7-97, Amended 9-7-08, 7-21-14.*

#### **61D-11.0145 Dominoes.**

(1) The backs of dominoes shall have a design that does not allow a player the ability to place concealed markings on the dominoes or to know the identity of any markings of the dots on either half of the face of the domino.

(2) Dominoes that are marked, defaced, chipped, substituted from another set, or deformed shall not be used.

(3) Sets of dominoes must be locked in a secure location when not in use.

(4) Prior to use, each domino must be inspected by the dominoes supervisor to ensure that no domino is marked, defaced, chipped, substituted from another set, or deformed.

(a) Dominoes damaged during the course of play must be replaced.

(b) Sets of dominoes that are marked, defaced, chipped, substituted from another set, or deformed shall be replaced and handled in the same manner as damaged cards under paragraph 61D-11.014(5)(b), F.A.C.

(c) Sets of dominoes that have been removed from play shall be handled in the same manner as damaged cards under paragraph 61D-11.014(5)(c), F.A.C.

(d) Only one set of dominoes at a time shall be maintained at a table. Each set of dominoes shall be rotated in and out of play at least every six hours.

(5) Internal controls shall be established for the issuance of all dominoes to the shift supervisor and the dominoes supervisors.

*Rulemaking Authority 550.0251(12), 849.086(4) FS. Law Implemented 849.086 FS. History--New 9-7-08.*

#### **61D-11.0149 Dominoes Supervisors.**

(1) The dominoes supervisor shall be responsible for oversight of the play of dominoes for the tables which includes:

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- (a) Collection of any fee for participation;
  - (b) Exchanging of cash for chips or tokens;
  - (c) Inspection of the dominoes for compliance with Rule 61D-11.0145, F.A.C., before each set is made available for play; and
  - (d) Reporting of any side betting to management pursuant to internal controls.
- (2) Dominoes supervisors shall only take breaks in areas designated by the cardroom operator on the approved cardroom floor plan, submitted pursuant to subsection 61D-11.012(7), F.A.C.
- (3) Other than tips, dominoes supervisors shall not accept any items of value or gifts from players or any patrons of the facility.
- (4) Dominoes supervisors shall not allow cash or any other personal items to be placed on a table during the play of any game of dominoes.

*Rulemaking Authority 550.0251(12), 849.086(4) FS. Law Implemented 849.086 FS. History--New 9-7-08, Amended 7-21-14.*

**61D-11.015 Chips and Tokens.**

- (1) All chips and tokens not in play or which are not available for play or use that day shall be locked in a secure location.
- (2) Daily records must be kept for all chips and tokens issued including the date, time, table to which they were issued, the denomination(s), and total value.
- (3) The face of each chip or token must include:
- (a) The name and/or the logo of the facility that issued the chip or token; and
  - (b) The value of the chip or token.
- (4) The denomination of chips or tokens must be distinguishable from other chips or tokens when stacked.
- (5) Chips or tokens purchased at a cardroom facility shall be redeemed by the cardroom operator for the appropriate cash value.
- (6) Tournament chips shall:
- (a) Be distinguishable from all other chips used at the cardroom facility;
  - (b) Not be redeemable for anything of value;
  - (c) Be only purchased at a buy-in or registration; and
  - (d) Be used to compute the total points or units accumulated and the winner or winners of a tournament.
- (7) Cardroom operators shall maintain records documenting the daily ending inventory of tokens and chips pursuant to Section 849.086(11)(a), F.S.
- (8) If a cardroom operator elects to cross-cash chips with other licensed cardroom operators under the same ownership, each participating cardroom operator's internal controls shall include procedures to:
- (a) Ensure that cross-cashed chips and regular house chips are maintained separately;
  - (b) Designate a secure area under surveillance to maintain cross-cashed chips;
  - (c) Establish a threshold for the amount of cross-cashed chips accumulating on a partner cardroom's behalf or designate a time frame for how long cross-cashed chips may remain in the cardroom operator's possession;
  - (d) Account for the exchange of funds for the exact amount representing the accumulated chips; and
  - (e) Transport cross-cashed chips back to their original cardroom.
- (9) In the event partner cardrooms cross-cash chips, the cross-cashing procedures for each cardroom operator must be in agreement with those submitted by their partner cardroom operator.

*Rulemaking Authority 550.0251(12), 849.086(4) FS. Law Implemented 849.086 FS. History--New 1-7-97, Amended 4-12-06, 9-7-08, 7-21-14.*

**61D-11.016 Card and Domino Tables.**

- (1) Card tables shall have clearly designated rake circles, imprest trays, tip boxes, and drop box slots. In lieu of a rake circle on a card table, a drop box slide may be used.
- (2) Domino tables shall be square with clearly designated areas located at each of the two or four corners of the table for the placement of wagers and the payment of participation fees. The surface of the dominoes table shall be

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one solid color that will not interfere with the ability of the surveillance system to clearly identify each domino played or the value of chips or tokens in the wagering area. There shall be no imprest tray on a domino table.

(3) Card games shall only be played on card tables.

(4) Dominoes shall only be played on domino tables.

(5) Each table shall be clearly designated with the number of the table, which shall be visible to the surveillance system.

(6) At no time may a cardroom contain more tables than that for which the cardroom operator has been licensed.

(7) Card tables that are used only for tournament play do not need to meet the requirements of authorized tables in subsection (1) above. Domino tables that are used only for tournament play do not need to be equipped with drop boxes and drop box slots. Tables used only for tournament play shall be designated as "tournament only" in the floor plan as required by subsection 61D-11.012(7), F.A.C.

(8) If card and domino tables are equipped with "hole card" cameras or are special card tables that allow card play to be displayed via broadcast, the licensed broadcaster shall:

(a) Ensure that there is a minimum of a 60-second delay between the recording and the non-live delayed feed broadcast; and

(b) Ensure that the broadcast does not interfere with the cardroom operator's surveillance system recordings.

*Rulemaking Authority 550.0251(12), 849.086(4)(a) F.S. Law Implemented 849.086 F.S. History—New 1-7-97, Amended 9-7-08, 1-4-12, 7-21-14.*

#### 61D-11.017 Admissions Requirements.

*Rulemaking Authority 550.0251(12), 849.086(4), (11), (13) F.S. Law Implemented 849.086 F.S. History—New 1-7-97, Amended 3-4-07, Repealed 7-2-08.*

#### 61D-11.0175 Cardroom Drop, Count Rooms, and Count Procedures.

~~(1)(2)~~ At the close of each shift, but not ~~Not~~ less than once daily, the cardroom operator shall:

(a) Count and record the amount of chips or tokens and currency for each imprest tray;

(b) Make fills or replenish the imprest trays to bring them back to their beginning balances;

(c) Document beginning and ending inventories in the fill or credit report reflecting the value of chips or tokens and currency whether final fills are or are not made;

(d) Confirm that the designated supervisor has verified the replenishment of each imprest tray; and

(e) Ensure that drop boxes are removed from tables and immediately ~~and~~ transported to the count room or other secure area by two or more employees. At least one of the transporting employees shall be a security employee.

~~(2)(3)~~ Cardroom operators shall remove all drop boxes, other than those used on tables designated as tournament only tables, at the same time each day as indicated in the internal controls and lock them in a secure location until the count takes place.

~~(2)(4)~~ The cardroom operator shall have a count room within its facility used for counting of chips, tokens, and funds. Cardroom operations counts shall be performed at separate times and independent of pari-mutuel or slot operations counts.

~~(3)(5)~~ The count room shall include:

(a) Reinforced doors equipped with locks and a device that audibly signals the surveillance monitoring room and the security department whenever a door is opened; All count room doors must remain locked except to allow authorized entrance to individuals as listed on the inside of the count room door pursuant to subsection 61D-11.012(9), F.A.C.;

(b) Tables for counting chips, tokens, or currency;

(c) Clear trash bags, if trash containers are present

~~(d)~~ Tables for counting chips, tokens, or currency;

~~(e)~~ Surveillance equipment as referenced in paragraph 61D-11.025(5)(b), F.A.C.; and

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~~(e)(f)~~ The controlling requirements in Rule 61D-14.063, F.A.C., for count rooms that are also used for slot machine gaming counts.

~~(4)(6)~~ The internal controls shall include the following Count room procedures to shall be followed before any count process as follows:

(a) A procedure for securing chips, tokens, or currency from any previous count, shall be secured before another count begins;

(b) Procedures providing for a count team, including Count teams shall include a designated supervisor and at least two other team members, with the designated supervisor being the count recorder. Count team members' rotation members shall be rotated in such a way so that the count team ~~is~~ does not consist exclusively of the same three individuals ~~team~~ more than any three days per week;

(c) A procedure ensuring that all persons present in the count room during the counting process must wear outer garments that must be a full-length, short sleeved, one-piece, pocket-less garment with openings for the arms, feet, and neck only, which are in good condition and completely closed, fastened, or zipped at all times while in the count room;

(d) A procedure ensuring that the cardroom manager and/or cardroom ~~supervisor is~~ supervisors are prohibited from participating in the count activities;

(e) A procedure ensuring that no person shall carry any personal items into the count room, other than those items needed for medical necessity; and

(f) A procedure ensuring that the designated count team supervisor shall record, in writing, the name and license number of each member of the count team, and record the same information on any personnel entering or exiting the count room during the count process.

~~(5)~~ The internal controls Security employees shall ~~include~~ inspect the following procedures for the count process:

~~(a)(g)~~ A procedure for dual count entire room, including all trash containers and reconciliation of all all counting equipment to verify that no chips, tokens, or currency which shall ensure presentation of all chips, tokens, or currency remain in the count room to an employee who verifies the count; room.

(b) A procedure to resolve any discrepancies which arise at any time during the count or in the transfer of the drop to the vault;

~~(7)~~ A procedure to require that all The count process shall be as follows:

~~(e)(a)~~ All count team members enter the count room as a group;

~~1.(b)~~ Each drop box is counted separately;

(c) All content keys remain visible to surveillance throughout the count process;

(d) Count team members empty the contents of each drop box on the count table. No other box is opened while another box, or its contents are on the count table.

(e) Once empty, the drop box number and the inside of the drop box is held up to the full view of a surveillance camera with the drop box number called out verbally;

(f) After each drop box has been viewed and counted, the drop box shall be locked and placed in a storage area exclusively for drop boxes; A procedure for

~~(d)~~ During the count the designated supervisor ~~to~~ shall ensure that:

~~1.(g)~~ If if a count team member has to leave the count room, all count team members:

~~a.1.~~ Cease the count;

~~b.2.~~ Secure all chips in the count room;

~~e.3.~~ Leave the count room together;

~~d.4.~~ Are inspected by security before leaving the count room; and

~~e.5.~~ Do not re-enter the count room until all count team members are present.

~~(h)~~ Count team members empty the contents of each drop box on All chips, tokens, or currency shall be dually counted and verified by a third employee;

~~2.~~ Any discrepancies which arise at any time during the count table;

~~3.(i)~~ Each drop box is counted separately;

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4. ~~No other box is opened while a box is on or in the transfer of the count table;~~

5. ~~(j) All content keys remain visible drop to surveillance until the end of the count; vault shall be resolved and documented.~~

6. ~~Once empty, the drop box number and the inside of the drop box is held up to the full view of a surveillance camera with drop box number called out verbally;~~

7. ~~After each drop box has been viewed and counted, the drop box shall be locked and placed in a storage area exclusively for drop boxes; and~~

(8) Count reporting shall be completed as follows:

8. (a) The following information shall be recorded on each count report:

1. The table number to which each drop box contents corresponds;

2. The value of each denomination of chips, tokens, or currency counted;

3. The total value of all denominations of chips, tokens, or currency counted; and

4. The gaming date of the count and shift if more than one count is conducted daily;

~~5. The employee name and~~

~~6. The total license number of all drop boxes opened and counted.~~

~~(e) A procedure to require the signed documents to be transported to the accounting or finance department immediately after the count and for that department reconcile the daily count records to the totals on the Monthly Remittance Reports required in subsection 61D-11.018(2), F.A.C.;~~

~~(f) A procedure to ensure that the doors to the count room remain locked except to allow authorized entrance to individuals as listed on the inside each member of the count room door pursuant to subsection 61D-11.012(9), F.A.C.~~

~~(g) 5. A procedure ensuring that each count report is signed by the count team members and the participating in that count team supervisor;~~

~~(h) A procedure requiring that in the event of an emergency drop at a card or domino table, play ceases at that table during the drop;~~

~~(i) A procedure requiring security employees to inspect:~~

~~1. The entire room and all counting equipment to verify that no chips, tokens, or currency remain in the room; and~~

~~2. Any trash containers prior to removal from the count room and to ensure only clear bags are used in the count room.~~

~~(j) (b) A procedure to make corrections correction made to any count documentation shall be made by crossing out the error, entering the correct figure, and entering the initials of at least two count team members who verified the change; and.~~

~~(k) A procedure to reconcile cardroom drop revenue to an increase in the vault cash balance.~~

(c) Each count report shall be signed by the count team members and the count team supervisor.

(d) Signed count reports shall be transported to the accounting or finance department immediately after the count.

Rulemaking Authority 550.0251(12), 849.086(4), (11) FS. Law Implemented 849.086 FS. History—New 9-7-08, Amended 7-21-14.

**61D-11.018 Reporting Requirements to Determine Net Proceeds or Gross Revenues.**

(1) Each cardroom operator shall maintain a copy of monthly records related to the cardroom activities on the premises. The cardroom operator must maintain documentation supporting all amounts reported in the records, including:

(a) Count reports, pursuant to subsection 61D-11.017(6), F.A.C.;

(b) Vault reconciliation reports, pursuant to subsection 61D-11.032, F.A.C.;

(c) Tournament reports, pursuant to subsection 61D-11.0275, F.A.C.;

(d) Jackpot fund reports, pursuant to subsection 61D-11.0279, F.A.C.;

~~(e)~~ (e) For greyhound and jai alai permitholders, each record shall clearly show totals of gross revenues.

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(b)(f) For harness or thoroughbred permitholders, each record shall clearly show totals of operating revenues, expenses, and net proceeds.

(2) For each license operated, cardroom operators shall file a separate Form DBPR PMW-3640, Cardroom Monthly Remittance Report, ~~adopted and incorporated by Rule 61D-12.001, F.A.C.,~~ adopted herein by reference, which can be obtained at [www.myfloridalicense.com/dbpr/pmw](http://www.myfloridalicense.com/dbpr/pmw) or by contacting the Division of Pari-Mutuel Wagering at 1940 North Monroe Street, Tallahassee, Florida 32399-1035. with the division by the fifth day of each month for the preceding month's cardroom activity.

*Rulemaking Authority 550.0251(12), 849.086(4), (11) FS. Law Implemented 849.086 FS. History—New 1-7-97, Amended 4-12-06, 9-7-08.*

#### **61D-11.019 Internal Controls.**

(1) Initial applications for a cardroom license shall include a complete set of written internal controls established in compliance with Section 849.086, F.S., and the rules promulgated thereunder. Subsequent changes to the internal controls must be submitted to the division for approval prior to implementation, as one complete set, in a format which will include underlining additions and striking through deletions, since the last date of approved revisions with a footnote of the current revision date.

(2) Failure of any cardroom operator to follow the internal controls once approved by the division shall be a violation of these rules.

(3) A cardroom operator shall design and document internal controls to reasonably assure that:

- (a) Assets are safeguarded;
- (b) Financial records are accurate and reliable;
- (c) Transactions are performed in accordance with management's authorization;
- (d) Access to assets is permitted only in accordance with management's specific authorization;
- (e) Recorded accountability for assets is compared with actual assets at frequent intervals and appropriate action is taken with respect to any discrepancies;
- (f) Functions, duties, and responsibilities are appropriately segregated and performed in accordance with sound practices by competent, qualified personnel so that errors will be disclosed and corrected in a timely manner;
- (g) Fraud is prevented or detected;
- (h) Safety of the public and employees is enhanced; and
- (i) Competency of staff and ability to comply with established policies and procedures is promoted through training.

(4) The cardroom manager or general manager shall sign and submit the internal controls to the division. The internal controls shall at a minimum contain the following:

(a) A requirement that a supervisor or the transporter verify all transfers between imprest trays and the cardroom vault with their signature on the transfer document or a procedure in which tokens that display monetary amounts, commonly referred to as lammers, are used by cardroom floor staff to authorize and document transfers between imprest trays and cardroom vaults or cages;

(b) The designation of a cardroom vault holding all cardroom funds;

(c) The designation of the secure location holding all imprest trays;

(d) The designation of a cashier cage methodology for or as a method of controlling and accounting for funds within the cashiers' cage that are part of the cardroom vault;

(e) A requirement that all transactions flowing through the cardroom vault be summarized daily as specified in the internal controls as follows:

1. Increases and decreases to the cardroom vault inventory shall be summarized and supported by documentation;

2. A record shall reflect that the cardroom vault inventories are counted by at least two persons and recorded at the end of each day on inventory documentation;

3. Information shall be summarized and recorded in the cardroom operator's accounting records on the business day following each day of operation; and

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4. A statement of whether a cardroom vault or cashier cage methodology is used shall be indicated by the cardroom operator.

(f) When a cashier cage methodology is used, the facility shall include in the cardroom internal controls security procedures that limit access into the cashiers' cage;

(g) A requirement that the cardroom operator perform an internal audit of the cardroom internal controls once annually. Internal audit documentation must:

1. Be submitted in a checklist format consisting of the cardroom operator's existing approved internal controls, with attestation by the signature of the cardroom manager or his/her equivalent;

2. Include a footnote as to the date the audit is completed;

3. Include documentation of material exceptions to internal controls; and

4. Be provided to the division within 30 days of the date of completion of the internal audit.

(h) A description of the cardroom's patron dispute resolution process;

(i) A list of all authorized games offered for play and a description of the rules of play and wagering requirements for each game;

(j) The methodology for administration of jackpot payouts shall include:

1. Documentation of whether the payment was made in chips, tokens, currency, or by check, or any combination thereof; and

2. That the patron shall have the option to select the type of payment.

(k) An identification of where dealers may take their break, and provide at a minimum, that such breaks be arranged so there is limited opportunity for dealer and player personal interaction;

(l) The methodology for administration of rakes to include:

1. A flat fee rake or a rake on a time limit shall be designated for each cardroom or cardroom game. The method of rake may be different for different cardroom games within one cardroom;

2. When the cardroom elects to use a flat fee rake, the amount of the rake the cardroom operator designates shall be stated in the cardroom internal controls; and

3. When the cardroom operator elects to employ a rake on a time limit basis, the amount of the rake for each time period shall be stated in the cardroom internal controls;

(m) The methodology for key access controls for drop boxes;

(n) The methodology for retirement of cards, chips, dominoes, or tokens. The methodology shall:

1. Designate the individual position responsible for the retirement procedure;

2. State the time line for how often the retirements shall occur; and

3. Maintain a record of all retirement actions, which shall be available to the division upon request.

(o) The methodology for a dealer or cage cashier when counting the impressments under surveillance coverage, when a card table imprest tray is replenished.

*Rulemaking Authority 550.0251(12), 849.086(4), (11) FS. Law Implemented 849.086 FS. History--New 1-7-97, Amended 9-7-08, 7-21-14.*

#### **61D-11.020 Drop Box and Key Control Procedures.**

(1) Each table shall have a drop box that is configured to permit the dealer to insert the rake directly into the drop box. The drop box shall be:

(a) Marked with a permanent number corresponding to the table number to which the drop box is assigned;

(b) Affixed with a lock to the table; and

(c) Separately keyed from the table release lock.

(2) Each cardroom operator shall develop and use a lock and key control system that limits or restricts access to secure compartments, drop boxes, and areas as identified in the operator's internal control procedures.

(a) The cardroom operator's security department shall receive the locks and keys; and

(b) A master locksmith or similarly qualified cardroom operator employee shall install all locks specified in this subsection.

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(3) The cardroom operator's security department shall maintain all drop box keys as specified in the internal controls.

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(4) Drop boxes shall require dual keys: Drop box release keys used to unlock the box from the table and the drop box contents keys shall have separate custodians who shall be authorized by the cardroom operator's internal controls to:

- (a) Have access to the drop box release keys and remove the drop boxes from the tables; and
- (b) Have access to the drop box contents keys and open the drop boxes during the count procedures.

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(5) If access to keys is manually controlled, all access shall be documented in a written log that shall include:

- (a) The justification for access to keys;
- (b) The identity of the key and key box;
- (c) The occupational license number or employee number of the employee removing the key;
- (d) The date and time each key is signed out;
- (e) The date and time each key is returned; and
- (f) The signatures of at least two persons for each key removed.

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(6) If an electronic key box is used, the electronic key box system shall provide scheduled and on-demand reports for a complete audit trail of all access including:

- (a) The identity of the key and key box;
- (b) The occupational license number or employee number of the employee removing the key;
- (c) The date and time each key is signed out;
- (d) The date and time each key is returned;
- (e) A report of unauthorized attempts to access the key box;
- (f) All entries, changes, or deletions in the key box system; and
- (g) The identity of the employees who made attempts to enter or perform changes, or deletions in the key box system.

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(7) All duplicate keys shall be controlled in the same fashion as the original keys.

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(8) Cardroom operators shall:

(a) Remove all drop boxes immediately after the end of the final game for each day's activity. In the event the immediate removal of drop boxes is not possible, a security guard shall be in the room until the drop boxes are removed; and

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(b) Remove drop boxes so that the markings are clearly visible to surveillance cameras.

(9) The drop box count shall comply with Rule 61D-11.0175, F.A.C., and the cardroom operator's internal controls.

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*Rulemaking Authority 550.0251(12), 849.086(4), (11) FS. Law Implemented 849.086 FS. History--New 1-7-97, Amended 9-7-08, 7-21-14.*

#### 61D-11.021 Tip Box Procedures.

(1) Each table shall have a dealer tip box that is configured to permit the dealer to insert a tip directly into the tip box.

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(2) All tip boxes shall be marked:

- (a) To make them clearly visible to surveillance cameras;
- (b) To distinguish from all other boxes as a tip box; and
- (c) With a permanently affixed identification number or name.

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(3) The cardroom operator shall maintain, by date, a log indicating tip box assigned, by number or name, and total tips each dealer collected.

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*Rulemaking Authority 550.0251(12), 849.086(4), (11) FS. Law Implemented 849.086 FS. History--New 1-7-97, Amended 9-7-08, 7-21-14.*

#### 61D-11.022 Cardroom Imprest Tray.

(1) The chips, tokens, and currency for the cardroom operation shall be physically maintained separately from

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any other currency of the pari-mutuel wagering facility, except that chips may be used to purchase pari-mutuel tickets if the cardroom operator's internal controls include procedures for converting the designated chips back to cash and returning that cash to the cardroom at a minimum of one daily.

(2) When a card table imprest tray is replenished, the dealer or cage cashier shall count the impressments under surveillance coverage by the method as stated in paragraph 61D-11.019(4)(o), F.A.C.

(3) The cardroom supporting area where unused imprest trays are stored must be a secure area where access is limited to those persons authorized pursuant to subsection 61D-11.012(9), F.A.C. If unused imprest trays are not maintained in such secure area, they must be locked and secured to the table under constant surveillance coverage at all times.

*Rulemaking Authority 550.0251(12), 849.086(4) FS. Law Implemented 849.086 FS. History--New 1-7-97, Amended 9-7-08, 7-21-14.*

### **61D-11.023 Accounting for Transactions Between Card Table Imprest Tray and Cardroom Imprest Bank.**

*Rulemaking Authority 550.0251(12), 849.086(4) FS. Law Implemented 849.086 FS. History--New 1-7-97, Repealed 7-2-08.*

#### **61D-11.024 Rake Procedures.**

(1) The cardroom operator shall:

- (a) Designate a flat fee or a timed rate fee as a rake for the cardroom and for each cardroom game; and
- (b) Conspicuously display the rake limits and method at each cardroom table for the players to see.

(2) If a flat fee rake is used in a game, it shall:

- (a) Be placed in a designated rake circle or on top of a drop box slide;
- (b) Remain in the designated circle or on top of the slide until a winner is declared and paid; and
- (c) Be dropped into the table drop box immediately after a winner is declared for a round, hand, or game.

(3) If a timed rate fee is used, it shall:

- (a) Be collected prior to dealing the first hand for the stated time period by placing chips or tokens in a designated rake circle or drop box slide as identified in the internal controls; and
- (b) Be dropped into the table drop box immediately after it is collected.

*Rulemaking Authority 550.0251(12), 849.086(4) FS. Law Implemented 849.086 FS. History--New 1-7-97, Amended 9-7-08.*

#### **61D-11.025 Cardroom Electronic Surveillance.**

(1) Each cardroom operator shall operate an on-site electronic surveillance system according to the specifications herein to monitor the activities within its cardroom and supporting areas.

(2) The surveillance system must be capable of:

(a) Covert monitoring of:

- 1. The conduct and operation of card and domino tables, with coverage to view and identify wager amounts, card or domino values, and card suits accurately;
- 2. The conduct and operation of the location(s) where tournament buy-ins, registrations, re-entries, and prize payouts occur;
- 3. The conduct and operation of the cashier's cage(s) and/or vault;
- 4. The collection and count of the cardroom's gaming revenue and jackpot drop;
- 5. The movement of any cardroom imprest tray, chips, tokens, or currency while being transported within the facility to a card or domino table, count room, money room, vault, cardroom vault or cashiers' cage, or other secure area.

(b) Detection and recording of:

- 1. Cheating, theft, embezzlement, and any other activity considered illegal under the law or inconsistent with Chapter 61D-11, F.A.C., or Section 849.086, F.S., in the cardroom facility; and
- 2. The presence in the cardroom facility of any unauthorized or excluded person.

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(3) The person holding the position of cardroom manager or supervisor with oversight of cardroom drops and revenue shall not be in a position to conduct surveillance for the count room and drop activities.

(4) The surveillance system and equipment shall employ digital electronic technology with the acuity and clarity no less than that provided by magnetic tape systems. The digital surveillance equipment shall:

- (a) Record to a quality of 4 Common Intermediate Format (CIF);
- (b) Be viewable on a monitor; and
- (c) Include date and time generators that display the accurate (real) date and time of recorded events in the record to enable the operator to identify the point on such record at which a particular event was recorded.

(5) Different capability levels of cameras shall be:

- (a) Dedicated cameras that record at a rate of 30 frames per second for viewing:
  1. All activities on the entire surface of each card, domino, and count room table;
  2. The central location for tournament buy-ins and registration;
  3. The cashier's cage(s), cashier's drawers, and/or vault, including windows, cabinets, and shelving; and
  4. The surveillance room and activities conducted therein.

(b) PTZ cameras that:

1. Are placed behind domes or one-way mirrors;
2. Are concealed from view;
3. Permit unobstructed viewing with sufficient video monitors;
4. Simultaneously cover various vantage points;
5. Operate at a rate of 30 frames per second;
6. Permit identification of any person in the gaming area, and cardroom supporting areas, by obtaining a complete and clear image of the players' faces;

7. Monitor and record the movement of chips, tokens, currency, imprest trays, drop boxes, and tip boxes within the cardroom facility;

8. Monitor all areas and activities occurring within the count rooms with audio capability and motion-sensitive performance to record during any occupancy in the count process;

9. Monitor and record all areas where chips and tokens are exchanged for cash or checks with sufficient clarity to permit identification of all physical items involved in the recorded transactions; and

10. Magnify or zoom to clearly distinguish table numbers and the value of playing cards, dominoes, chips, tokens, and currency.

(6) During each count of chips, tokens, and currency in the count room:

- (a) The surveillance room must be staffed with the personnel identified pursuant to subsection 61D-11.012(9), F.A.C.; and
- (b) The count must be recorded with cardroom surveillance equipment.

(7) The surveillance room:

- (a) Entrance shall be located so that it is not readily visible or accessible to the general public;
- (b) Access must be limited to personnel authorized pursuant to subsection 61D-11.012(9), F.A.C.; and
- (c) Shall be used for surveillance purposes only.

(8) If a cardroom operator allows surveillance coverage to be viewed from a location outside of the surveillance room, the cardroom operator shall:

(a) Ensure that access to the room is limited to personnel authorized pursuant to subsection 61D-11.012(9), F.A.C.;

(b) Provide the location(s) in the cardroom internal controls;

(c) Provide the location(s) on the cardroom floor plan; and

(d) Ensure that the surveillance system or equipment at the location(s) is configured to prohibit manipulation, or instruction to be manipulated by any reviewer, of the surveillance system's settings and cameras.

(9) Each camera unit required by this rule must be installed in a manner that will prevent it from being obstructed, tampered with, or disabled.

(10) Employees shall not intentionally obstruct surveillance system equipment.

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(11) Adequate lighting shall be present in all areas of the cardroom to enable camera coverage of sufficient quality to produce clear recordings.

(12) Reasonable effort must be made to repair each malfunction of surveillance system equipment required by this rule within 24 hours after the malfunction is discovered.

(13) The cardroom licensee shall:

(a) Notify the division within 24 hours of discovery of any surveillance equipment malfunction via facsimile transmission or email pursuant to Rule 61D-11.0025, F.A.C.

(b) Maintain a log of all malfunctions of the surveillance and recording equipment; and

(c) Notify the division within 24 hours upon completion of the surveillance equipment repairs.

(14) All electronic surveillance recordings of cardroom activity shall be:

(a) Maintained for at least 14 days;

(b) Labeled in chronological order by date and time of recording; and

(c) Retained for a period of time longer than 14 days if requested by the division.

(15) The surveillance system must possess the capability to monitor, identify, and record the activities of all persons throughout the cardroom and supporting areas in a manner that provides 100 percent camera coverage of the cardroom at all times.

(16) The surveillance system shall provide for clear lines of sight for any surveillance cameras or equipment and shall cover all areas where cards or dominoes are played or where money is collected, distributed, or counted.

(17) Each cardroom operator shall maintain a log of all surveillance activities in the surveillance room that shall include:

(a) The name and license number of each person who initiates, performs, or supervises the surveillance monitoring;

(b) Reason for the surveillance, including the name, if known, the description of each individual being monitored, the date and time the monitoring commences and ends, and a brief description of the activity in which the monitored person is engaging;

(c) The time each suspected criminal or regulatory offense is observed, and a notation of the reading on the meter, counter, or device that identifies the point on the recording that such offense was recorded; and

(d) The date and time of any equipment malfunction and repair.

(18) When surveillance equipment malfunctions and fails to operate as required by this rule, play at the table or tables in any area for which there is inadequate monitoring shall be suspended, and designated with signage as "closed," until the quality of the surveillance system is restored to the levels required by this rule.

(19) The activity within the surveillance room shall be continuously recorded.

(20) Procedures for the operation of the surveillance system shall be maintained in the surveillance room.

(21) For a permitholder that is licensed to conduct both cardroom and slot machine gaming, that utilizes one surveillance system to monitor both types of gaming activities, Rule 61D-14.054, F.A.C., shall be the controlling rule for the surveillance room.

*Rulemaking Authority 550.0251(12), 849.086(4), (11) FS. Law Implemented 849.086 FS. History—New 10-21-97, Amended 9-7-08, 7-21-14.*

#### **61D-11.0251 Security Plans.**

(1) The cardroom operator shall maintain a security plan in its security office that shall include:

(a) A position description for each security officer or employee that includes the position's duties, assignments, and responsibilities;

(b) The minimum number of security officers or employees required for each shift;

(c) Procedures for handling incidents requiring the assignment of a security officer or employee;

(d) Procedures for providing a security escort for unlicensed persons requiring incidental access to secure areas within the cardroom, that shall require the following information to be recorded:

1. The date the escort was conducted;

2. The full name of the security officer or employee conducting the escort;

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3. The full name of the escorted person;
4. The reason for the escort; and
5. The area(s) to be escorted to and from.

(e) Procedures for providing physical security for:

1. Clearing the cardroom floor at the end of the gaming day; and
2. Securing the count room after each count is completed.

(f) Training requirements and procedures for employees and officers, that shall include:

1. Use and location of alarm system devices; and
2. Methods of response to each alarm or alert used for incidents of violent crime that shall include, but not be limited to, robbery, armed robbery, or an incident involving a hostage situation.

(g) Key control procedures for:

1. Addressing missing, lost, or stolen keys;
2. Addressing broken locks;
3. Issuing replacement keys; and
4. Destroying keys and locks.

(2) The security plan shall include procedures for annual testing of all security alarms or alerts required by rules regulating the cardroom operator.

(3) For a permitholder that is licensed to conduct both cardroom and slot machine gaming, that maintains only one security plan to encompass all security measures for both gaming types, the plan shall meet all requirements of this rule in addition to those required by Rule 61D-14.051, F.A.C.

*Rulemaking Authority 550.0251(12), 849.086(4), (11) FS. Law Implemented 849.086 FS. History—New 9-7-08, Amended 7-21-14.*

#### **61D-11.026 Definition of Poker.**

*Rulemaking Authority 550.0251(12), 849.086(4)(a), (12) FS. Law Implemented 849.085(2)(a), 849.086(2)(a) FS. History—New 10-21-97, Repealed 11-2-99.*

#### **61D-11.027 Tournaments.**

*Rulemaking Authority 550.0251(12), 849.086(4) FS. Law Implemented 849.086 FS. History—New 5-9-04, Repealed 6-21-06.*

#### **61D-11.0275 Tournaments.**

(1) Each cardroom operator who conducts tournaments shall maintain and make available written procedures for the conduct of each tournament that shall provide:

(a) ~~The method~~ A detailed breakdown for charging house and tournament fees, re-buys, or add-ons for participation in a tournament of poker or dominoes, including at a minimum:

~~(b) The point values of chips or tokens;~~

1. The purchase price, for each house and tournament fee, re-buy, or add-on;

~~(e) The number of chips or tokens each participant will receive upon buy-in or registration;~~

~~(d) 2. Tournament chips for each house and tournament fee, re-buy, or tokens that are visually distinct from those used in regular play;~~ add-on; and

~~(e) The allowance and use allocation of blinds;~~

~~(f) The allowance and use of re-buys;~~

3. The charge for the purchase of additional chips; house and tournament fees, re-buys, or add-ons.

~~(g)(b) A description of the blind and/or ante structure.~~

~~(h)(c) The estimated distribution of winnings; and~~

~~(i) The process to ensure that chips or tokens will not be redeemed for cash or any other thing of value.~~

~~(2) The written procedures must be available to all interested participants upon request and displayed within the cardroom.~~

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~~(3)~~(2) Cash received for entry fees, re-buys and add-ons shall be separate from all other cash received by the cardroom operator for regular cardroom gaming until such time as all cash is counted.

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~~(4)~~(3) The monthly remittance report filed with the division as required by subsection 61D-11.018(2), F.A.C., shall include an aggregate accounting of the:

- (a) ~~The amount~~Amount collected for games played in a tournament per player;
- (b) ~~The total~~Total amount of participation fees collected;
- (c) ~~The total~~Total number of participants;
- (d) ~~The total~~Total amount distributed to winning participants;
- (e) ~~The taxable~~Taxable gross receipts amount; and
- (f) ~~The calculation~~Calculation of total tax due for tournaments.

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~~(5)~~The cardroom operator shall:

~~(a)~~(4) Maintain maintain supporting documentation for all tournaments played with a separate entry for each type of daily tournament that which reconciles to the aggregated columns provided in the monthly remittance report in subsection ~~(4);~~(3), and includes the following:

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~~(a)~~ Maintain a record of the winner's address, in addition to Detailed source documentation for each tournament which includes all information compiled into the applicable IRS records monthly remittance report.

~~(b)~~ A detailed summary of the source documents for anyeach tournament payouts that which is signed by a tournament director and a cashiers' cage or vault employee to attest to the accuracy of the receipts and disbursements.;

~~(b)~~(c) The names of all tournament prize winners. Additionally, if a player's tournament winnings meet applicable IRS reporting thresholds the cardroom operator shall maintain all information required by the IRS threshold for that player;

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~~(d)~~ The total amount of chips issued in that tournament; and

~~(e)~~ The total amount of chips returned at the end of the tournament.

~~(6)~~(5) A gratuity, tip, or similar charge paid during a tournament is not considered gross receipts if:

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(a) It is not mandatory for participation;

(b) The players do not receive additional chips;

(c) The charge is separately stated as a gratuity, tip, or other charge on the customer's receipt or the tournament registration form; and

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(d) The cardroom operator receives no monetary benefit from the gratuity. Money withheld by the cardroom operator for purposes of payment of the employee's share of social security or federal income tax or any fee imposed by a credit card company on the amount of the gratuity, or money withheld pursuant to judicial or administrative orders, is not a monetary benefit for purposes of this rule.

~~(7)~~(6) If a cardroom operator offers tournament registration to patrons through licensed vendors, the cardroom operator shall notify the division of the vendor(s), prior to conducting registrations.

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Rulemaking Authority 550.0251(12), 849.086(4), (11) FS. Law Implemented 849.086 FS. History--New 9-7-08, Amended 7-21-14.

#### 61D-11.0279 Jackpots, Prizes, and Giveaways.

(1) ~~The following requirements apply to all~~All cardroom and dominoes tables participating in operators offering jackpots, prizes, and giveaways shall:

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(a) ~~The~~Post conspicuously in the cardroom ~~operator shall post~~the rules of the jackpots, prizes, and giveaways offered, including which specific hands constitute a winner or winners combination of cards is awarded, amount to be awarded, and all details regarding seeding the jackpot fund;~~(s)~~:

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(b) ~~Post~~Conspicuously display the jackpot fund rake for limits and a description of how the jackpot rake is collected at each authorized game in the cardroom table for the players to see;

(c) Ensure that jackpot drop boxes:

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1. ~~For jackpot proceeds, an additional drop box is~~Are installed on the left hand side of tables or another area of the table as specified in the cardroom's system of internal controls;

~~2.~~ The internal controls require that the dealer drop the jackpot rake into the jackpot drop box;  
~~3.2.~~ ~~Jackpot drop boxes have a~~Have permanently affixed number(s) or letter(s) that are of sufficient size to be verified through surveillance coverage and correspond to the table to which the drop box is assigned;  
~~4.3.~~ ~~Jackpot drop boxes are~~Are marked or colored to distinguish them from the regular drop box and tip box;  
~~5.4.~~ ~~All jackpot drop boxes are~~Are dropped and counted daily using drop procedures set forth in Rule 61D-11.0175, F.A.C.;

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~~(d)~~ ~~Jackpot revenues are~~Ensure jackpot revenue:  
~~6.1.~~ ~~is~~ not commingled with other monies;  
~~7.~~ ~~All revenue from the jackpot drop is:~~  
~~a.~~ ~~Deposited deposited~~ daily into a separate non-interest bearing bank account;~~or~~  
~~b.2.~~ ~~Held held~~ as cash on hand in the cashiers' cage or vault; ~~and~~  
~~8.~~ ~~The daily balance for each jackpot is displayed prominently within the cardroom gaming area facility;~~  
~~9.~~ ~~All jackpot accounting records:~~  
~~a.3.~~ ~~Include include~~ a detailed ledger with all credits, debits, and any jackpot amount carried forward to the jackpot from the prior playing day; ~~and~~  
~~b.~~ ~~Are maintained to account for each different jackpot offered.~~  
~~10.~~ ~~All jackpot payouts are made in accordance with the internal controls; and~~  
~~11.~~ ~~The internal controls will state whether a maximum jackpot threshold limit is established. The internal controls shall state if a threshold is selected, when the designated threshold is achieved, the series of cards comprising the hand winning the jackpot shall be changed to a series of cards that has a higher probability of occurring.~~

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~~(2)~~ Each jackpot amount shall be equal to the ending total balance of that specific jackpot fund at the end of the previous day's count;

~~(3)~~ The cardroom operator shall:  
~~(a)(e)~~ Maintain a separate Form DBPR PMW-3605, Daily Tracking of Cardroom Jackpot, effective 7-21-14, adopted herein by reference, <https://www.flrules.org/gateway/reference.asp?No=Ref-04403>, which can be obtained at [www.myfloridalicense.com/dbpr/pmw](http://www.myfloridalicense.com/dbpr/pmw) or by contacting the Division of Pari-Mutuel Wagering at 1940 North Monroe Street, Tallahassee, Florida 32399-1035, for each ~~day of cardroom activity, and each~~ different jackpot fund;

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~~(f)~~ Maintain a record of the ~~winner's address, in addition to the award recipients' name.~~ Additionally, if a player's awards meet applicable IRS ~~records reporting thresholds the cardroom operator shall maintain all information required by the IRS for anythat player.~~

~~(b)(2)~~ All jackpot ~~payouts that meet the IRS threshold~~awards shall be made in accordance with the internal controls.

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~~(4)(3)~~ A jackpot, prize, or giveaway shall only be awarded to player(s) holding a combination of cards specified by the cardroom operator prior to play.

~~(5)(4)~~ The transaction for a giveaway or prize must be a separate transaction from any buy-in or re-buy. Jackpot contributions may be a part of a buy-in or re-buy, but the jackpot portion of the buy-in or re-buy must be fully disclosed and accounted for separately.

~~(6)(5)~~ A cardroom operator may not withhold a percentage of the jackpot pool for the cost of administering the jackpot. One hundred percent of any jackpot shall be applied to the payment of jackpots.

~~(7)(6)~~ Cardroom operators shall retain all receipts and invoices for any items purchased to be awarded as jackpot ~~prizes and giveaways~~ payouts.

~~(8)(7)~~ If jackpot pools from multiple cardroom permitholders are combined to make one collective jackpot pool, the internal controls for each participating cardroom must include procedures to:

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(a) Notify each cardroom that participates in contributing to the collective jackpot pool when a winning jackpot claim occurs, which notice shall include:

1. The method of notification;
2. The specified time frame in which the notification shall occur; and

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3. The employee positions that will be notified at each participating cardroom facility.

- (b) Verify a winning jackpot claim;
- (c) Address the possibility of near simultaneous jackpot claims;
- (d) Ensure:

- 1. The time accounting in the internal video surveillance systems are synchronized for the multiple locations;

and

- 2. The jackpot pool will be split equally between the multiple claimants when review of surveillance recordings confirm that two or more simultaneous claims are made within 300 seconds of each other, with consideration given to differences in time zones.

- (e) Notify cardroom patrons of a jackpot claim, which shall include:

- 1. The announcement at each participating cardroom when a jackpot claim is confirmed; and
- 2. The display, by each participating cardroom, of the jackpot balance(s) as required in subsection (1) of this rule.

- (f) Ensure that the accounting and tracking of the jackpot shall be made only on Form DBPR PMW-3605, Daily Tracking of Cardroom Jackpot, adopted by reference in paragraph (3)(a) above, which shall be:

- 1. Completed separately for each location; and
- 2. Combined for all locations.

*Rulemaking Authority 550.0251(12), 849.086(4), (11) FS. Law Implemented 849.086 FS. History—New 9-7-08, Amended 7-21-14.*

**61D-11.031 Cashiers' Cage.**

- (1) Each licensed cardroom shall have a cage to accommodate cashiers that shall serve as the central location for the:

- (a) Issuance, receipt, and reconciliation of imprest trays used by cardroom dealers or chip runners, in the event the imprest trays are not processed and distributed daily from the vault;
- (b) Exchange of currency, chips, or tokens;
- (c) Custody of currency, chips, or tokens, if the cardroom operator does not have a vault;
- (d) Custody of any cash on hand to be used for jackpot payouts, if not stored in a vault; and
- (e) Temporary holding of daily records related to the operation of the cage.

- (2) The cage shall be constructed to provide security for the materials housed and the activities performed therein and shall, at a minimum, be:

- (a) Fully enclosed, except for openings through which cash, chips, records, and documents can be exchanged with the public;
- (b) Accessible only through a solid reinforced entrance door equipped with locks or electronic access controls; and
- (c) A secure area where access is limited to those persons authorized pursuant to subsection 61D-11.012(9), F.A.C. In the event a vault is used for any of the cardroom requirements of a cardroom cage as stated in this rule, the application of this rule will apply to the vault.

*Rulemaking Authority 550.0251(12), 849.086(4), (11) FS. Law Implemented 849.086 FS. History—New 7-21-14..*

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