

## **EXECUTIVE SUMMARY**

### **BOARD OF ARCHITECTURE AND INTERIOR DESIGN**

#### **I. General Information**

Meeting Date: A General Business Meeting was held by telephone conference call June 15, 2004

Members Present: Ellis Bullock, Chair, Rick Gonzalez, Vice-Chair, Miguel Rodriguez, Joyce Shore, Garrick Gustafson, Stephen Schreiber, Kenneth Horstmyer, Mary Jane Grigsby, Neil Hall and Roymi Membiela.

Members Absent: Sharon Del Bianco

Other Attendees: Juanita Chastain, Terri Estes, Mary Ellen Clark, Les Smith, David Minacci, Trent Manausa, Emory Johnson, Sue Habershaw (court reporter), applicants and other interested parties.

#### **II. Major Issues/Actions**

- One hearing not involving issues of disputed material facts was heard.
- Two architecture certificates of authorization were reviewed and approved.
- One interior design by endorsement application was withdrawn.
- One interior design certificate of authorization was approved.
- The discussion on how the board wishes to handle core course deficiencies was tabled until the August meeting.
- The Chair asked Ms. Chastain to include all architectural members, the board counsel and herself on the board's spending plan for travel to NCARB meetings in fiscal year 2004-05. He also asked that all interior design members, the board counsel and Ms. Chastain be included on the spending plan for the NCIDQ meeting.
- The board approved the ratification list.
- The Smith, Thompson, Shaw and Manausa contact was approved for extension. The Chair will sign the contract for the board and a copy will be provided at the August meeting.

#### **III. Legislation/Rule Promulgation**

- Rule 61G1-17.001 and 17.002 to increase renewal fees by \$25 was approved.

#### **IV. Action Required**

- The Assistant Attorney General to prepare orders.
- The Assistant Attorney General to process rules.
- The next board meeting will be held at the Sawgrass Marriott in Ponte Vedra on August 3-5, 2004.

Juanita Chastain  
Executive Director