

EXECUTIVE SUMMARY

BOARD OF ARCHITECTURE AND INTERIOR DESIGN

I. General Information

Meeting Dates: General Business Meeting was held October 4-5, 2004
Meeting Location: Doubletree Grand Key Resort, 3990 South Roosevelt Boulevard, Key West
Members Present: Rick Gonzalez, Vice-Chair, Sharon Del Bianco, Kenneth Horstmyer, Garrick Gustafson, Stephen Schreiber, Joyce Shore, Neil Hall, Mary Jane Grigsby Roymi Membiela and Miguel Rodriguez
Members Absent: Ellis Bullock, Jr., Chair
Others Present: Juanita Chastain, Terri Estes, Mary Ellen Clark, David Minacci, Trent Manausa, Emory Johnson, Susette Crosby, Michael Wirtz and other interested parties.

II. Major Issues/Actions

- The board reviewed and approved minutes of December 17, 2003 telephone conference call, May 24, 2004 telephone conference call, June 15, 2004 telephone conference call and August 3-5, 2004 committee and general business meetings.
- The board discussed the statute rewrite and asked that a telephone conference call be scheduled for October 27, 2004 to allow Mr. Johnson time to incorporate comments into the draft.
- The board approved the ratification list for applications and continuing education.
- The board approved the petition for rule waiver for Ms. Barbara Holt.
- The board reviewed and approved three applications for architecture certificate of authorization.
- The board reviewed and denied one application for interior design endorsement.
- The board reviewed and approved one application for interior design certificate of authorization.
- The board was provided a copy of Smith, Thompson, Shaw and Manuasa annual report.
- The board elected Rick Gonzalez as Chair and Mary Jane Grigsby as Vice-Chair.
- The board reviewed and denied one request for reconsideration of licensure as an interior designer by endorsement. Ms. Chastain to write letter notifying applicant of the denial.
- The board reviewed and continued one unlicensed hearing on recommended order.
- The board reviewed and continued one licensed hearing not involving disputed issues of material fact.
- The board reviewed and revoked one licensed hearing not involving disputed issues of material fact.
- The board reviewed and accepted prosecutor's recommendation on two motions for order by waiver.
- The board reviewed and continued one motion for order by waiver.
- The board reviewed and accepted four licensed settlement stipulations.
- The board reviewed and accepted two unlicensed settlement stipulations.
- The board reviewed the fourth quarter financial report.

III. Legislation/Rule Promulgation

- Rule 61G1-11.012, educational advisory committee, the board discussed the need for the rule and Ms. Clark is to review and draft language.
- Rule 61G1-11.017, exemption from renewal requirement for spouses of members of the armed forces of the United States is effective.

- Rule 61G1-12.004, disciplinary guidelines, language approved as presented.
- Rule 61G1-12.005, citations, language approved as presented.
- Rule 61G1-17.001, the increase for professional fees and penalties for architects is effective.
- Rule 61G1-21.001, 24.001, continuing education for interior designers and architects, the board agreed to change the number of hours for the advanced building code course from zero to the number two.
- Rule 61G-14 architecture examination, notice for development to discuss the timeframe allowed to take the examination.

IV. Action Required

- Assistant Attorney General to notice rules for development and to prepare appropriate orders.
- Prosecuting Attorney to prepare appropriate disciplinary orders.
- Ms. Chastain to write letter notifying applicant the board denied the request for reconsideration.
- Mr. Johnson to incorporate statutory revisions for the October 27, 2004 telephone conference call.
- The board set the following meeting dates:
 - October 27, 2004 telephone conference call
 - December 8, 2004 probable cause panel meeting in Tallahassee
 - January 11-12, 2005 Winter Park
 - April 13-14, 2005 Tallahassee
 - July 25-26, 2005 Marco Island

Juanita Chastain
Executive Director