

# EXECUTIVE SUMMARY

## BOARD OF ARCHITECTURE AND INTERIOR DESIGN

### I. General Information

Meeting Dates: General Business Meeting was held February 23-24, 2006  
Meeting Location: Hampton Inn and Suites, 19 South Second Street, Fernandina Beach, FL  
Members Present: Rick Gonzalez, Chair, Ellis Bullock, Sharon Del Bianco, Joyce Shore, Mary Jane Grigsby, Neil Hall, Stephen Schreiber, Roymi Membiela and Miguel Rodriguez (absent February 24, 2006)  
Members Absent: Kenneth Horstmyer, Garrick Gustafson  
Others Present: Juanita Chastain, Terri Estes, Mary Ellen Clark, David Minacci, Trent Manausa, Emory Johnson, Michael Wirtz, Steve Hefner, Vicki Long, Steve Jernigan, and other interested parties.

### II. Major Issues/Actions

- Ms. Chastain informed the board Mr. Horstmyer and Mr. Gustafson were absent due to illness.
- The board reviewed and approved one interior design certificate of authorization application.
- The board reviewed and continued one interior design certificate of authorization application.
- The board reviewed and approved one interior design endorsement application.
- The board reviewed and approved one architect endorsement application.
- The board reviewed and continued one architect certificate of authorization (dual license).
- The board approved the application ratification list.
- The board approved the continuing education ratification list.
- Ms. Clark presented the rules report and indicated the Joint Administrative Procedures Committee (JAPC) had questions about rule 61G1-16.005, electronic signing and sealing language which she would address. Rules 61G1-21.003 and 61G1-24.003, continuing education and approval of subjects and providers for interior designers and architects had been noticed to allow for revisions of the continuing education handbooks. Ms. Clark indicated that rule 61G1-17.001(13), professional fees and penalties for architects had been noticed but no further action will be taken until the department creates the application to reinstate a null license. Ms. Clark indicated the JAPC continues to have concerns about rules 61G1-23.010 and 61G1-23.015, regarding responsible supervising control. The board discussed the possibility of the American Institute of Architects (AIA) adding clarifying language in their 2006 legislative proposals.
- Ms. Vicki Long, AIA, and Mr. Steven Jernigan, AIA legislative staff, addressed the board regarding their 2006 legislative proposal. She indicated the association introduced a bill sponsored by Senator Clary that would require construction contract administration by architects. The bill also includes language to provide for the use of the term "retired architect". Ms. Long indicated she was working on language to clarify the responsible supervising control issue.
- Ms. Del Bianco expressed concern that the AIA legislative proposals did not include contract administration for interior designers. Ms. Long stated she was prohibited from supporting another bill. Ms. Grigsby indicated that the Interior Design Associations Foundation, Inc. (IDAF) could propose legislation next year on behalf of the interior designers.
- Ms. Chastain informed the board the department was working on developing a uniform application for the reinstatement of a null license due to unusual hardship.
- The agenda included the following items for interior design review and discussion:
  - National Council of Interior Design Qualifications (NCIDQ) bylaw changes

- NCIDQ letter regarding FIDER name change. Ms. Janice Young addressed the board and commented many states have a problem with the name change because the name FIDER is mentioned in their statutes.
- Interior Design Continuing Education Council (IDCEC) Announces new method for determining health safety and welfare for continuing education courses.
- NCIDQ structures in interior design monograph
- The agenda included the following items for architecture review and discussion:
  - Attorney General Opinion issued in Texas
  - National Council of Architectural Registration Boards (NCARB) committee application form for fiscal year 2007
  - NCARB nominations and election reminder
  - Letter from Blake Dunn
  - NCARB annual meeting and conference
  - NCARB's visionary strategic plan
  - Southern Conference of NCARB, Region 3 Executive Summary
- The board held a meeting of the continuing education task force.
- The board reviewed the February 2006 newsletter and complimented staff. Mr. Gonzalez thanked the board members that contributed articles. Mr. Bullock asked that future newsletters contain the names of new licensees and add the respondent's location on the disciplinary cases.
- The board recognized Mr. Manausa's efforts to assist Mississippi after being hit by Hurricane Katrina. Mr. Manausa spent several days in Mississippi helping evaluate the soundness of structures.
- Mr. Minacci presented his prosecutorial report and indicated he has collected one million dollars since the beginning of the privatization contract. The board thanked him and his staff for their efforts.
- Ms. Chastain presented the December 31, 2005 financial report.
- The board held a brief discussion about the Invitation to Negotiate (ITN) for the contracting of investigative and prosecutorial functions. Ms. Chastain informed the board the current contract expires October 31, 2006 and she wanted the board to review the ITN and make any changes they felt necessary. Ms. Chastain indicated a committee would need to be selected to review the proposals and report back to the board.
- The board reviewed and accepted nineteen voluntary relinquishments of licensure in lieu of further disciplinary action due to failure to obtain the four hour building code core course or failure to obtain required continuing education.
- The board heard four motions for order waiving formal hearing.
- The board heard six motions for final order by hearing not involving disputed issues of material fact.
- The board held one hearing on a recommended order and respondent's written exceptions to the recommended order.
- The board heard twelve settlement stipulations.
- The board heard a petition for declaratory statement requested from Barley Consulting Group, LLC. Mr. Barley was inquiring if a certificate of authorization was needed for a corporation that only engaged in private building code inspections. After discussion the board voted that a certificate of authorization was required.
- Mr. Gonzalez made the following board appointments:
  - ITN Committee – Sharon Del Bianco, Rick Gonzalez, Michael Wirtz (past board member) and Miguel Rodriguez
  - Probable Cause – Ellis Bullock, Miguel Rodriguez and Michael Wirtz
  - Educators – Stephen Schreiber
  - NCARB Delegate – Ellis Bullock
  - Intern Development Program (IDP) Delegate – Stephen Schreiber
  - NCIDQ Delegate – Joyce Shore with Sharon Del Bianco as alternate

### **III. Legislation/Rule Promulgation**

- The board made considerable changes to the interior design continuing education handbook and the architectural continuing education handbook. The board voted to reduce the interior design course and provider fees to \$25 to be the same as the architect fees.

### **IV. Action Required**

- Assistant Attorney General to prepare appropriate orders and respond to JAPC regarding their concerns with rule language.
- Prosecuting Attorney to prepare appropriate disciplinary orders.
- The following meeting dates were set:
  - March 27, 2006 2:00 p.m. telephone conference call
  - May 2-3, 2006 in Tampa
  - July 25-26, 2006 in Boca Raton

Juanita Chastain  
Executive Director