

# **MINUTES**

## **Board of Architecture and Interior Design**

**Hilton University of Florida Conference Center  
1714 SW 34<sup>th</sup> Street  
Gainesville, Florida 32607**

**May 2, 2012  
9:00 a.m.**

### **General Business**

#### **Call to Order**

Mr. Ehrig, Chair, called the meeting to order at 9:08 a.m.

Roll Call – Identify excused absences

Members Present:

John Ehrig  
Miguel “Mike” Rodriguez  
Francisco “Frank” Costoya  
Jonathan Toppe  
Aida Bao-Garciga  
Kenan Fishburne  
Wanda Gozdz  
J. Emory Johnson

Member Absent:

Warren Emo, excused

Others Present:

Mary Ellen Clark, Board Counsel  
David Minacci, Prosecuting Attorney  
Anthony “Tony” Spivey, Executive Director  
Terri McEwen, Government Analyst  
Brett Hastings  
Gary Baker  
Michael Wirtz

Court Reporter: Ashley Brimer, Third Circuit Reporters & Video, 136 SW Nassau Street, Lake City, Florida 32025. Telephone 386.754.2482.

#### **Board Member Training**

Mr. Spivey, Ms. Clark, and Mr. Minacci reviewed the power point presentation and provided the information regarding the board member training.

## **Rules Report and Recent Legislative Changes**

### Rules Activity Update

#### Proposed language for 61G1-12.004, Disciplinary Guidelines

Ms. Clark reported that the board discussed increasing the hours from 20 to 24 hours. Based on the changes the disciplinary guidelines would be updated to reflect subsection U to include language “by an interior designer”. A subsection V would be added that mirrored subsection U to address the architect’s disciplinary guidelines and all subsection after V would be renumbered or re-lettered to reflect the change. Ms. Clark commented that it made sense to keep the continuing education guidelines together in the rule. She reviewed the adjusted penalty range based on the increase of hours for architects.

Motion: Mr. Costoya moved that the board approve the rule change as presented orally.

Second: Mr. Johnson seconded the motion and it passed unanimously.

Motion: Ms. Gozdz moved that the rule change had no adverse impact directly or indirectly on the regulatory cost to any entity in excess of \$200,000 in the aggregate in Florida within one year after the implementation of the rule.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

#### Proposed language for 61G1-16.005, Procedures for Signing and Sealing Electronic Documents

This rule is progressing as approved.

#### Proposed language for 61G1-17.002, Professional Fees for Interior Designers

Ms. Clark requested the board to provide direction on updating the rule. The Joint Administrative Procedures Committee (JAPC) provided comments on the rule language. Ms. Clark responded the statute had not caught up the current practices. Ms. Clark confirmed that applicants do not pay the department for the national examination. She provided proposed draft language of Chapter 481.207, Fees, for the board’s review.

Mr. Johnson was concerned about the examination fees posted and the increase to the candidate. He requested that the board reconsider the language presented. He commented that the board had given up its authority to the national examination organizations. Ms. Clark recommended that because the board does not set the examination fees that the board should not set them by rules.

Mr. Rodriguez voiced a concern regarding the lack of funding for the board to attend national meetings where examination fees are discussed and increased.

The board discussed that the decision to use national vendors to administer the examinations was made a long time ago and that the national vendor is not controlled by the Florida laws and rules. Ms. Clark commented that NCARB was not basing the examination fees on Florida's law or rule. The rule is outdated and amended to catch up with how the process actually works. She recommended taking the examination fee amounts out of the rules. Mr. Johnson commented that he did not think the board should address the law at this time.

Ms. Clark commented that the board could state that it would like a legislative change and request the department to seek the change. Ms. Clark commented that JAPC wanted a statement of board intent, realizing that it may not happen and it would require legislative change.

Motion: Ms. Fishburne moved that the board accept the language as presented for 481.207, Florida Statute.  
Second Mr. Rodriguez seconded the motion.

After additional discussion the question was called; Mr. Johnson opposed the motion and it passed. Ms. Clark thanked the board and will respond to JAPC.

Proposed language for 61G1-21.002, Organization and Administration  
Proposed language for 61G1-21.008, Definition of Complete Application

For information only, the board previously approved.

Proposed language for 61G1-24.001, Continuing Education for Architects  
Statement of Estimated Regulatory Cost (SERC)

The board previously determined that there would be an impact. Mr. Spivey presented the Statement of Estimated Regulatory Cost (SERC) and briefly described how he analyzed the estimated cost. Mr. Ehrig offered to assist Mr. Spivey with the estimated cost and provided a brief analysis for his determination of a lower cost per credit hour. In addition, 34 NCARB jurisdictions require 12 hours of continuing education annually and AIA Florida provides free courses to its members through lunch and learn programs, which is half of the Florida licensure base. Mr. Johnson did not agree with Mr. Ehrig's analysis.

Ms. Clark briefly described the SERC checklist process and that Office of Fiscal Accountability and Regulatory Reform (OFARR) would review the synopsis and look closely if there is an increase in cost.

Mr. Rodriguez commented that Florida architects with multiple state licenses are required to complete 12 hours of continuing education for renewal in those states. In that case there is no additional financial burden. He commented that if half of the Florida licensees were AIA members with free courses and the other half had to pay \$75.00 per credit hour, the figure would still be under the \$200,000 range.

## **Presentations**

Office of Communications – Sandi Poreda  
Public Service Announcements

Ms. Poreda reported that the department was encouraging the public to use licensed professionals and report unlicensed activity. The department is using the internet, billboards, and digital campaigns. She provided the department's communication budget and how the department utilized the funds. She suggested that the board utilize the student communities for a public service announcement (PSA) contest. She suggested that the board utilize the associations for prizes.

Ms. Poreda provided a brief overview on how to engage the students for the contest. The board asked about utilizing the unlicensed activity funds for prize money. Mr. Harrell responded that the department did not have spending authority to use the unlicensed activity funds.

Mr. Minacci commented that he does speaking engagements to students and thought the PSA tie was a positive spin.

The board discussed different prizes and options for the contest.

Ms. Poreda offered to create the contest criteria or guidelines and provide that information at the next board meeting. The board discussed making this an annual event. Mr. Ehrig requested that Ms. Long provide an overview of their recent 100<sup>th</sup> Year Celebration contest.

Mr. Johnson commented that he would like the board to utilize the unlicensed activity funds for the contest instead of asking the associations.

Mr. Ehrig requested that the department ask for legislative authority or appropriation to spend the unlicensed activity funds for the campaign for a certain period of time. Mr. Harrell responded that he would take the request back to the department. He cautioned the board about requesting additional appropriations because it would be scrutinized by the legislature.

Mr. Johnson commented that the board could not continue to rely on associations for funds.

Motion: Mr. Costoya moved that Ms. Poreda move forward in developing the criteria for the PSA.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

Mr. Toppe and Ms. Fishburne were available to assist Ms. Poreda.

Proposed language for 61G1-24.002, Continuing Education Approval of Subjects and Providers

Architecture Continuing Education Handbook 1<sup>st</sup> revision

The board decided not to review the handbook based on needing the Statement of Estimated Regulatory Costs (SERC).

Proposed language for 61G1-24.003, Definition of a Complete Application

This item was provided as information only. This item would be placed on the July agenda for additional changes.

Proposed language for Chapter 481.207, Fees

Motion: Ms. Fishburne moved that the board approve the language as presented.

Second: Mr. Rodriguez seconded the motion and it passed.

Proposed language for rules based on Legislative Changes

Proposed language for 61G1-13.001, Experience Requirements

Mr. Ehrig presented the language and portions of the rule were repealed. Ms. McEwen requested Rules 13.002, 13.0021, and 13.003 recommended for repeal be tabled. She had a concern with removing the language for others applying through endorsement that were not required to hold an NCARB certificate.

Mr. Rodriguez commented that NCARB IDP was phased in by Florida and other states at different times. After discussion the board tabled rules 13.002, 13.0021, and 13.003 until the July meeting. Mr. Rodriguez agreed to work with Ms. McEwen to draft proposed language.

The board discussed the changes to Chapter 481.213(3) (c), Florida Statutes, through House Bill 517.

The board discussed the removal of the one year minimum internship requirement for an intern to be eligible for examination. The removal of the language allows individuals to apply for direct registration with NCARB.

Motion: Mr. Johnson moved that Rule 61G1-13.001 be tabled.  
Second: Ms. Bao-Garciga seconded the motion.

The motion was amended.

Motion: Mr. Johnson moved that the board notice Rule 61G1-13.001 for rule development and approve the proposed language as presented in the agenda.  
Second: Mr. Rodriguez seconded and it passed unanimously.

Motion: Mr. Toppe moved that the changes to Rule 61G1-13.001 would not have an adverse impact on small business or be likely to directly or indirectly increase regulatory costs to any entity, including government; in excess of \$200, 000 in the aggregate in Florida within 1 year after the implementation of the rule.  
Second: Mr. Rodriguez seconded the motion and it passed unanimously.

The board tabled Rules 61G1-13.002, 13.0021, and 13.003.

Proposed language for 61G1-16.001, Architect's and Interior Designer's Seal

Motion: Mr. Rodriguez moved that the board notice Rule 61G1-16.001 for rule development and approve the language as presented in the agenda.  
Second: Mr. Johnson seconded the motion and it passed unanimously.

Motion: Mr. Toppe moved that the changes to Rule 61G1-16.001 would not have an adverse impact on small business or be likely to directly or indirectly increase regulatory costs to any entity, including government, in excess of \$200, 000 in the aggregate in Florida within 1 year after the implementation of the rule.  
Second: Mr. Rodriguez seconded the motion and it passed unanimously.

Proposed language for 61G1-17.001, Professional Fees and Penalties for Architects

Ms. Clark commented that the proposed language was clean up and not substantive based on the House Bills.

Motion: Ms. Bao-Garciga moved that the board notice Rule 61G1-17.001 for rule development and approve the language as presented in the agenda.  
Second: Ms. Gozdz seconded the motion and it passed unanimously.

Motion: Mr. Toppe moved that the changes to Rule 61G1-17.001 would not have an adverse impact on small business or be likely to directly or

indirectly increase regulatory costs to any entity, including government, in excess of \$200, 000 in the aggregate in Florida within 1 year after the implementation of the rule.

Second: Ms. Gozdz seconded the motion, it passed with Mr. Johnson opposed.

#### Proposed language for 61G1-21.006, Inactive or Delinquent Florida Registered Interior Designers Who Desire to Reactivate

Ms. Clark commented that the proposed language change was based on changes to House Bill 887.

Motion: Mr. Rodriguez moved that the board notice Rule 61G1-21.006 for rule development and approve the language as presented in the agenda.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Motion: Mr. Toppe moved that the changes to Rule 61G1-21.006 would not have an adverse impact on small business or be likely to directly or indirectly increase regulatory costs to any entity, including government, in excess of \$200, 000 in the aggregate in Florida within 1 year after the implementation of the rule.

Second: Ms. Fishburne seconded the motion, it passed with Mr. Johnson opposed.

#### Proposed language for 61G1-24.004, Inactive or Delinquent Florida Registered Architects Who Desire to Reactivate

Ms. Clark commented that Rule 61G1-24.004 was proposed based on House Bill 887.

Motion: Mr. Fishburne moved that the board notice Rule 61G1-24.004 for rule development and approve the language as presented in the agenda.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Motion: Mr. Toppe moved that the changes to Rule 61G1-24.004 would not have an adverse impact on small business or be likely to directly or indirectly increase regulatory costs to any entity, including government, in excess of \$200, 000 in the aggregate in Florida within 1 year after the implementation of the rule.

Second: Mr. Rodriguez seconded the motion, it passed with Mr. Johnson opposed.

#### Legislative Changes from House Bill 517

The board discussed the language that allowed for licensure with a four year degree, licensure in another state for 10 years, continued residency in Florida for 10 years, and completion of the required continuing education. This exemption would expire February 2013.

Mr. Rodriguez voiced a concern regarding the new language implemented under Chapter 481.209, Florida Statutes for accredited architecture programs. Ms. Clark commented that anyone could argue Mr. Rodriguez's point. The board discussed that NCARB reviewed the language as well as others and in an effort to clarify the prior language they added an additional word. Mr. Rodriguez commented that he felt it was not clear.

Mr. Spivey requested that the board provide direction regarding an applicant proving 10 years residency as required in Chapter 481.213(3)(c), Florida Statutes. He provided Chapter 196.015, Florida Statutes, which provides a guideline for proof of Florida residency.

Motion: Mr. Johnson moved that the board accept the items listed in Chapter 196.015, Florida Statutes for proof of continuous Florida residency as required in Chapter 481.213(3) (c), Florida Statutes.  
Second: Ms. Fishburne seconded the motion.

The board discussed options for validating an applicant's proof of ten year residency. Ms. Clark advised the board that they could accept an affidavit from the applicant. After discussion the board made the following motion.

The previous motion was withdrawn.

Motion: Ms. Fishburne moved that the applicant affirm that they have been a continuous resident of Florida for at least 10 years.  
Second: Ms. Gozdz seconded the motion, it passed and Mr. Johnson opposed.

#### Legislative Changes from House Bill 887

The board discussed the review and approval of continuing education courses by the department staff instead of board members. Mr. Spivey advised that staff would contact the board members for expert review if staff could not make a course content determination.

Mr. Johnson suggested that the board needed to review Rule 61G1-21.002, F.A.C. based on the House Bill changes.

The board discussed the House Bill changes that would allow the department to review and approve reinstatement applications instead of the board. The board reviewed prior reinstatement applications and what items were approved. Ms.

Clark advised that the department would determine the fee and continuing education requirements for reinstatement applications.

Ms. Clark suggested that the board notice Rule 61G1-17.001(13), Fees be noticed for rule development to repeal the reinstatement fee because she did not believe the board had the authority to set the fee based on the House Bill changes.

Motion: Mr. Johnson moved that the board reconsider Rule 61G1-17.001 and amend the language to repeal paragraph 13.

Second: Mr. Costoya seconded the motion and it passed unanimously.

Motion: Mr. Johnson moved that the board notice Rule 61G1-17.002(16) for development and delete paragraph 16.

Second Ms. Gozdz seconded the motion and it passed unanimously.

Motion: Mr. Toppe moved that the changes to Rule 61G1-24.004 would not have an adverse impact on small business or be likely to directly or indirectly increase regulatory costs to any entity, including government, in excess of \$200, 000 in the aggregate in Florida within 1 year after the implementation of the rule.

Second: Fs. Fishburne seconded the motion and it passed unanimously.

Mr. Johnson requested that the next newsletter highlight the fact that renewal notices may be sent by e-mail to licensees.

### **New Business**

No new business.

### **Old Business**

No old business.

### **Recess**

The meeting recessed at 4:25 p.m.

## **MINUTES**

### **Board of Architecture and Interior Design**

**Hilton University of Florida Conference Center  
1714 SW 34<sup>th</sup> Street  
Gainesville, Florida 32607**

**May 3, 2012  
9:00 a.m.**

### **General Business**

#### **Call to Order**

Mr. Ehrig called the meeting to order at 9:10 a.m., he performed an invocation and a quorum was established.

Roll Call – Identify excused absences

#### Members Present:

John Ehrig  
Miguel “Mike” Rodriguez  
Francisco “Frank” Costoya  
Jonathan Toppe  
Aida Bao-Garciga  
Kenan Fishburne  
Wanda Gozdz  
J. Emory Johnson

#### Member Absent:

Warren Emo, excused

#### Others Present:

Mary Ellen Clark, Board Counsel  
David Minacci, Prosecuting Attorney  
Anthony “Tony” Spivey, Executive Director  
Terri McEwen, Government Analyst  
Michael Wirtz  
Linda DeWolf  
Doug Brown

Court Reporter: Ashley Brimer, Third Circuit Reporters & Video, 136 SW Nassau Street, Lake City, Florida 32025. Telephone 386.754.2482.

Mr. Ehrig thanked the University of Florida for their hospitality for opening the School of Architecture and Interior Design for the board to view the students graduating work.

## **Disciplinary Cases**

### *Motion for Order Waiving Formal Hearing*

Unlicensed

DBPR vs. Edward Lee Hall

Case Number 2010-037349

PCP: Rodriguez, Wirtz, and Hall

Mr. Hall was not present. Mr. Rodriguez was recused from the review of the case due to his participation with probable cause. The case was before the board based on the respondent contracting to provide architectural drawings for a commercial project. Probable cause was found to file an administrative complaint for the unlicensed practice of architecture. The administrative complaint was hand delivered to two different addresses and that was unsuccessful. The administrative complaint was served by publication. A response was due by February 24, 2012. The respondent failed to respond to the administrative complaint.

The probable cause panel recommended a \$5,000 fine plus costs.

The board briefly discussed the different addresses listed in the agenda.

Motion: Mr. Toppe moved that the board finds that the administrative complaint was properly served upon the respondent and the respondent waived the right to dispute the material facts by failure to timely respond thereto and that the board adopts the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Motion: Mr. Toppe moved that the board impose a \$5,000 fine plus costs.

Second: Mr. Johnson seconded the motion and it passed unanimously.

### *Motion for Final Order by Hearing not Involving Disputed Issues of Material Fact*

Unlicensed

DBPR vs. Michael W. Finch  
Case Number 2010-047394  
PCP: Rodriguez, Wirtz, and Hall

Mr. Finch was not present. Mr. Rodriguez was recused from the review of the case due to his participation with probable cause. The case was before the board based on the respondent contracting to provide architectural drawings for a commercial project and used the title architect. Probable cause was found to file a two count administrative complaint for the unlicensed practice of architecture and using the title architect without a license. The administrative complaint was hand delivered and the respondent disputed the facts November 7, 2011. The case was sent to the Division of Administrative Hearings (DOAH). The respondent failed to respond to the request for admissions. On April 4, 2012 DOAH entered an order relinquishing jurisdiction to the board.

The probable cause panel recommended a \$10,000 fine plus costs.

Ms. Clark reviewed the aspects of how DOAH works.

Motion: Ms. Bao-Garciga moved that the board finds that the administrative complaint was properly served upon the respondent and the respondent waived the right to dispute the material facts by failure to timely respond thereto.

Second: Mr. Costoya seconded the motion and it passed unanimously.

Motion: Ms. Bao-Garciga moved that the board adopts the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Ms. Fishburne seconded the motion and it passed unanimously.

Motion: Ms. Bao-Garciga moved that the board impose a \$10,000 fine plus costs.

Second: Mr. Costoya seconded the motion and it passed unanimously.

### Settlement Stipulations

Licensed

DBPR vs. Nicole Hollant  
Case Number 2010-059274  
PCP: Rodriguez, Wirtz, and Hall

Ms. Hollant was not present. Mr. Rodriguez was recused from the review of the case due to his participation with probable cause. The case was before the board based on the respondent failing to pay a fine and costs for a prior case. An administrative complaint was filed based on the respondent failing to comply with a lawful order of the board. The settlement stipulation reflects suspension of

the license until compliance with the final order. The prior disciplinary action was for failing to complete the required continuing education requirements.

Motion: Ms. Bao-Garciga moved that the board adopt the settlement stipulation as presented.

Second: Mr. Toppe seconded the motion and it passed unanimously.

Unlicensed

DBPR vs. Carlos A. Estenoz

Case Number 2011-040667

PCP: Hall, Shore, and Gozdz

Mr. Estenoz was not present. The case was before the board based on the respondent contracting to provide architectural drawings for a commercial project, used the title architect, and offered architectural services through a business entity. Probable cause was found to file a three count administrative complaint for the unlicensed practice of architecture, using the title architect, and offering services through a business entity without a license.

The panel recommended a \$5,250 fine plus costs. The settlement stipulation reflects a \$2,000 fine plus costs. The fine was reduced because the respondent agreed to comply with the requirements of Chapter 481, Florida Statutes.

Motion: Mr. Costoya moved that the board adopt the settlement stipulation as presented.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

DBPR vs. Hugh S. Wright

Case Number 2009-058257

PCP: Rodriguez, Wirtz, and Gustafson

Mr. Wright was not present. Mr. Rodriguez was recused from the review of the case due to his participation with probable cause. The case was before the board based on the fact the respondent was a licensed architect and the license was currently null and void. The respondent practiced architecture, held himself out as an architect, and used the void license number. A three count administrative complaint was filed for practicing architecture without a license, using the title architect without a license, and practicing on a void license.

The panel recommended a \$15,000 fine plus costs. The settlement stipulation reflects a \$500 fine plus costs. Mr. Minacci provided background information on how he came to the reduced fine amount.

Motion: Ms. Bao-Garciga moved that the board adopt the settlement stipulation as presented.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

## **Review and Approval of Meeting Minutes**

January 17, 2012 – Telephone Conference Call

Motion: Mr. Johnson moved that board approve the meeting minutes as presented.

Second: Ms. Gozdz seconded the motion and it passed unanimously.

February 9, 2012 – Probable Cause Panel Meeting (ratify)

The board acknowledged receipt.

February 9, 2012 – General Business, Tallahassee

Motion: Ms. Rodriguez moved that the board approve the meeting minutes as presented.

Second: Mr. Ehrig seconded the motion and it passed unanimously.

February 10, 2012 – General Business, Tallahassee

Motion: Mr. Costoya moved that the board approve the meeting minutes as presented.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

Mr. Johnson requested that Judge Hinkle's ruling be incorporated into the statutes and rules handbook.

April 5, 2012 – Telephone Conference Call

Motion: Mr. Toppe moved that the board approve the meeting minutes as presented.

Second: Ms. Gozdz seconded the motion and it passed unanimously.

## **Ratification List(s)**

Licensure

Motion: Ms. Gozdz moved that the board approve the ratification list as presented in the agenda.

Second: Mr. Johnson seconded the motion and it passed unanimously.

Continuing Education

Motion: Mr. Toppe moved that the board approve the ratification list as presented in the agenda.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

### **General Discussion**

Joel S. Schultz – Requested removal of disciplinary action from the web site  
Mr. Minacci provided an overview of the issue. Ms .Clark commented that there is no provision to remove the information based on the public records law. She commented that the individual could petition the department to have the disciplinary action expunged. After discussion the board denied the request.

Motion: Mr. Toppe moved that the board deny the request based on the violation not being a minor violation and the board does not have the authority to grant the request.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

Monitoring of Continuing Education Update  
This item was not discussed.

### **Reports**

Board Counsel Report– Mary Ellen Clark  
No discussion.

Executive Director's Report – Tony Spivey  
Financials ending December 31, 2011  
    Operating Account  
    Unlicensed Activity  
Financials ending March 31, 2012  
    Operating Account  
    Unlicensed Activity

Mr. Spivey reviewed the financials and reported that the board was in good financial condition. Mr. Johnson reviewed the unlicensed activity account; the amount of money swept from the account, and thanked Mr. Spivey for the information.

The board discussed lowering the application and renewal fees to avoid having excess cash in revenue for future sweeps. Mr. Spivey cautioned the board about lowering the fees.

The board discussed the need to have the ability to send board representation to the NCARB and NCIDQ regional and annual meetings. The board discussed how the national organizations make decisions that the board should be involved in.

Mr. Rodriguez provided background regarding the fee increases implemented years ago because he was in opposition of the increase based on the appropriation process.

Motion: Mr. Johnson moved that the board accept the budget report ending March 31, 2012 as presented.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

Ms. Bao-Garciga suggested lowering the fees to economically assist the licensure base. Mr. Spivey offered to research how lowering the fees would change the budget and report at the July meeting.

Mr. Ehrig reported that he and Mr. Spivey would attend the upcoming NCARB Annual Meeting. After discussion the following motion was made.

Motion: Mr. Rodriguez moved that board have representation and participation at the national meetings because it is vital to the ability of the board to function properly in the best interest of the state because decisions are made that effect the operations of the board such as the examination and internship programs. Further more board members, executive directors, and board counsel should attend the meetings in order to be included in the decision process.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

#### Board Chair's Report – John Ehrig

##### Pending changes to the NCARB IDP

Mr. Ehrig briefly reviewed the upcoming changes to the NCARB IDP 2.0 and how the internship and academic credit may overlap based on the NAAB accreditation process. The schools and colleges use practical experience, internship, in the education component and NAAB reviews that criterion as part of the accreditation process.

The board discussed interior design degrees changing to interior architecture degrees. They discussed which accreditation process would the degree qualify for NAAB or CIDA.

##### Invitation to Negotiate (ITN) Review Committee's Report

The committee recommended Smith, Thompson, Shaw, Minacci & Colon as the contracted vendor. Mr. Johnson was recused from the vote based on his prior relationship with the vendor.

Motion: Ms. Gozdz moved that the board accept the recommendation to from the Committee to enter into a contract with Smith, Thompson, Shaw, Minacci & Colon for prosecutorial and investigative services.

Second: Mr. Toppe seconded the motion and it passed unanimously.

Mr. Ehrig reported that NCARB will discuss imposing penalties to exam candidates that distribute exam questions and answers.

AIA Report – Vicki Long

Ms. Long was present and reported that she met with Mr. Feldman with IDAF regarding the past legislative session and the upcoming session.

Ms. Long provided an overview of the upcoming AIA 100<sup>th</sup> Year Anniversary activities. She reported that the Fontainebleau was voted the top building in the 100<sup>th</sup> Year Anniversary competition. She reported that the competition encouraged the public to use licensed professionals.

Ms. Long reported that AIA would be looking at self definition, where architects are going and what the public perception is of architects. She reported that AIA and NCARB were continuing to work together and building a better relationship.

IDAF – Douglas Feldman

No report provided.

Prosecuting Attorney's Report – David K. Minacci

Licensed Architecture Legal Cases

Licensed Interior Design Legal Cases

Unlicensed Architecture Legal Cases

Unlicensed Interior Design Legal Cases

Licensed/Unlicensed Investigative Cases

Fines Chart – Summary

Fines Chart – Licensed

Fines Chart – Unlicensed

Billable Hours January 2012

Billable Hours February 2012

Billable Hours March 2012

Board Meeting Results February 2012

Press Releases/Speaking Engagements/Other Correspondence

Mr. Minacci reviewed the fines summary and the break downs.

Mr. Toppe requested a comparison of architecture and interior design cases to other professions i.e. construction, engineers, etc.

### **Future Board Meetings**

June 4, 2012 at 2:00 p.m. – Telephone Conference Call

July 16, 2012 – Probable Cause Panel Meeting

July 17, 2012 – General Business Meeting

July 18, 2012 – General Business Meeting

Location: The Breakers Palm Beach

October 22, 2012 – Probable Cause Panel Meeting

October 23, 2012 – General Business Meeting

Location: Panama City

**New Business**

No new business.

**Old Business**

No old business.

**Adjourn**

Motion: Mr. Rodriguez moved that the meeting adjourn.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

The meeting adjourned at 11:39 a.m.