

MINUTES  
BOARD OF ARCHITECTURE AND INTERIOR DESIGN

TELEPHONE CONFERENCE CALL

July 25, 2016

2:00 p.m. Eastern Time

Toll Free (888) 670-3525 - conference pass code 6715298664 then #

**Call to Order**

Mr. Toppe, Chair, called the meeting to order at 3:05 p.m. and a quorum was established.

Board Members Present:

Miguel Rodriguez

John Ehrig

Jonathan Toppe, Chair

Francisco Costoya, Jr.

Hector Fernandez

Holly Dennis

Kenan Fishburne

James Blanz

Board Members Absent:

Aida Bao-Garciga, excused

Dylan Rivers, excused

Ivette O'Doski, unexcused

Others Present:

Mary Ellen Clark, Board Counsel

David Minacci, Prosecuting Attorney

Thomas Campbell, Executive Director

Terri McEwen, Government Analyst

Gregg Stouder

Paul Zajfen

Dave Roberts, Public Policy Advisor, Akerman, LLP

Becky Magdaleno, AIA Florida

Jackie Drake

Other Interested Parties

Court Reporter: Tracy Brown, Accurate Stenotype Reporters Inc., 2894-A Remington Green Lane, Tallahassee, FL 32308, Telephone (850) 878-2221 [annie@accuratestenotype.com](mailto:annie@accuratestenotype.com)

**Application Review**

Gregg Stouder – NCARB Endorsement, Section 481.213(3)(c), F.S.

Mr. Stouder's application was before the board based on prior disciplinary action. He was previously licensed in Florida and was selected for the continuing education audit in 2007. Mr. Stouder was issued a citation for failing to respond to the audit. He responded to a citation but was not able to document proof of completing the continuing education required for renewal in 2007. He voluntarily relinquished his license in lieu of further disciplinary action.

Mr. Stouder was present and provided a brief synopsis for voluntarily relinquishing his prior license and the need to regain licensure.

After review and discussion the board made the following motion.

Motion: Mr. Rodriguez moved that the board approve the application and impose a \$500 citation penalty plus \$24 costs to be paid within 30 days and 24 hours of continuing education as a condition of licensure.

Second: Ms. Fishburne seconded the motion.

The question was called and the motion failed.

Motion: Mr. Ehrig moved that the board approve the application and impose a \$500 citation penalty, \$1,000 fine plus \$24 costs to be paid within 30 days, and 24 hours continuing education as a condition of licensure.

Second: Mr. Costoya seconded the motion it passed with Mr. Rodriguez and Ms. Fishburne opposed.

### **Petition for Variance or Waiver from Rule 61G1-14.001, Florida Administrative Code**

Leopold Paul Zajfen – Petition and Application Review

Mr. Zajfen was present and provided a brief synopsis of his petition.

The petition was filed on April 28, 2016. Mr. Zajfen applied for licensure by the National Council of Architectural Registration Boards (NCARB) Endorsement route per Section 481.213(3) (c), Florida Statutes. Mr. Zajfen did not take and pass the prescribed licensure examination as required by board rule; however, he took and passed the prescribed examinations of the Royal Institute of British Architects (RIBA) and the professional practice and legislative examination administered in the Province of Quebec, Canada.

Mr. Zajfen is licensed in United Kingdom, the Canadian Provinces of Quebec and Ontario, Canada, is licensed in more thirteen states in the United States where they determined his credentials, including the examination, as substantially equivalent for licensure, he has practiced as a licensed architect in Canada since 1972 with no disciplinary actions, and he has met the rigorous review for NCARB certification.

Mr. Zajfen seeks a permanent variance from the requirement of Rule 61G1-14.001, F.A.C. based on the examinations he has passed, together with his extensive experience, his

licensure in the United States, Canada, as well as the United Kingdom and his 1979 NCARB certification through their Certification Guidelines through an Alternative to Examination Requirement.

After reviewing Mr. Zajfen's credentials the board determined that he met the minimum level of competency and standards which meets the Legislative intent to protect the public's health, safety, and welfare. After board review and discussion the following motion was made.

Motion: Mr. Ehrig moved that the board grant the waiver of the examination requirement outlined in Florida Administrative Code 61G1-14.001, that Mr. Zajfen has met the intent of the underlying statute, that requiring him to take any further examinations would be a hardship as defined in Section 120.542(2), Florida Statutes, and that the board grant the license to practice in the state of Florida.

Second: Mr. Costoya seconded the motion and it passed unanimously.

## **Rule Discussion**

### 2016-2017 Annual Regulatory Plan

The board is required to file an Annual Regulatory Plan by October 1, 2016. After discussion the board requested that the rules that were not acted upon from the last year's plan be included in this year's plan.

## **General Business**

### Enterprise Car Rental

Mr. Campbell reviewed the rental car contract and provided guidance for future rentals.

### Letter of Support - NCARB's Integrated Path to Licensure (IPAL)

Mr. Ehrig reported that the University of Florida's CityLab in Orlando was approved for the IPAL program.

Letter from Florida State University regarding Interior Architecture  
For information purposes.

## **Review of Meeting Minutes**

May 11, 2016 – Probable Cause Panel Meeting, Fernandina Beach, Florida

Motion: Mr. Ehrig moved that the board approve the Probable Cause Panel Meeting minutes as presented.

Second: Mr. Costoya seconded the motion and it passed unanimously.

May 12-13, 2016 – General Business Meeting, Fernandina Beach, Florida

Motion: Mr. Rodriguez moved that the board approve the Probable Cause Panel Meeting minutes as presented.

Second: Mr. Ehrig seconded the motion and it passed unanimously.

## **Ratification Lists**

### Licensure

*Architecture licensed by Examination, Architecture licensed by NCARB Examination, Architecture licensed by NCARB Endorsement, Architecture licensed by State Endorsement, Architecture reinstated from Null/Void Hardship, Architecture Businesses licensed as a Corporation, Limited Liability Company, or Partnership, Architecture Business Name Change, Interior Design license by Endorsement, Interior Design licensed by Dual Licensure, Interior Design Business licensed as Corporation, Limited Liability Corporation, or Dual Licensure, and Interior Design Business Name Change.*

Motion: Mr. Rodriguez moved that the board approve the licensure ratification list as presented.

Second: Mr. Fernandez seconded the motion and it passed unanimously.

### Continuing Education

*Courses approved for the following:*

*David M. Butler – Basics of floor coverings*

*Design Arts Seminars – Green Design: Sustainability and Beyond; Making Historic Properties Accessible; Transitional Spaces; Artworks: How the Art you Specify; Designing with natural stone (4); Placemaking: American Cities; Natural stone, accessibility and..; Care & Maintenance of tile & stone; Visibility: new accessibility code; Guiding principles of energy efficient.*

*FRSA Educational and Research Foundation – FRSA/FRI Fifth Edition Revised Advanced JC Code & Construction – Application of the existing FBC*

*Structural Engineering and Inspections – Stucco Failures: Factors etc.*

*Won-Door Corporation – Sliding Doors as a Means of Egress*

Motion: Mr. Rodriguez moved that the board approve the licensure ratification list as presented.

Second: Mr. Fernandez seconded the motion and it passed unanimously.

## **New Business**

No new business.

## **Old Business**

No old business.

## **Adjourn**

Motion: Mr. Costoya moved that the meeting adjourn.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

The meeting adjourned at 3:52 p.m.