

MINUTES

**Board of Architecture and Interior Design
Hilton Orlando Bonnet Creek
14100 Bonnet Creek Lane
Orlando, Florida 32821
407.597.3600**

**August 6, 2013
9:00 a.m.**

General Business

Call to Order

Mr. Ehrig, Chair, called the meeting to order at 9:05 a.m. A quorum was established and an invocation performed.

Roll Call

Board Members Present:

John Ehrig, Chair
Kenan Fishburne
Miguel "Mike" Rodriguez, Vice-Chair
Francisco "Frank" Costoya
Jonathan Toppe
Emory Johnson
Aida Bao-Garciga

Others Present:

Juanita Chastain, Executive Director
Mary Ellen Clark, Board Counsel
David Minacci, Prosecuting Attorney
Terri McEwen, Government Analyst
Trent Manausa, Expert Witness
Michael Wirtz, Expert Witness
Eric Kuritzky

Court Report – American Court Reporting, 425 Old Magnolia Road,
Crawfordville, Florida 32327. Telephone 407.896.1813

Mr. Ehrig reported that Mr. Emo submitted a letter of resignation from the board and the board thanked him for his service.

Disciplinary Cases

Motion for Rehearing

DBPR vs. Roy D. Murphy (licensed)
Case Numbers 2011-061204 and 2011-055294
PCP: Hall, Shore, and Gozdz

At the May board meeting the board voted to revoke Mr. Murphy's license. Mr. Murphy was not present but submitted a request that the board rehear his case and accept the voluntary relinquishment of his license.

Motion: Mr. Rodriguez moved that the board reconsider the action taken at the May meeting, vacate the prior board action, and accept the voluntary relinquishment presented at today's meeting.
Second: Mr. Costoya seconded the motion and it passed unanimously.

Motion for Order Waiving Formal Hearing

DBPR vs. Paul A. Donofro (licensed)
Case Number 2012-052925
PCP: Hall, Shore, and Costoya

Mr. Donofro was not present or represented by counsel. Mr. Costoya was recused from the review of the case due to his participation on the probable cause panel.

The case was before the board based on the respondent failing to provide proof of continuing education for the 2011 licensure renewal. Probable cause was found to file a one count administrative complaint for failing to perform a legal obligation. The administrative complaint was served by certified mail and on June 17, 2013 the respondent filed an election of rights form waiving his right to be heard on the matter.

Motion: Mr. Rodriguez moved that the board find that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts; adopts the findings of fact and conclusion of law as set forth in the administrative complaint.
Second: Ms. Fishburne seconded the motion and it passed unanimously.

Motion: Mr. Rodriguez moved that the board impose the disciplinary guideline of a \$1,000 fine plus costs, 40 hours of continuing education, and suspension of the license until compliance.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

The board discussed the importance of continuing education. The board discussed having licensees who violated the continuing education requirements

for a prior renewal period be automatically included in the next or future renewal audits to monitor their compliance of the continuing education.

The random percentage for monitoring compliance increased from five percent of all licensees for the 2011 audit to seven percent for the 2013 audit. The board discussed requiring 100% percent of all licensees to report their continuing education instead of random auditing for compliance. It was suggested that the board require a minimum number of continuing education hours in a category for construction administration in addition to the Florida Building Code advanced course.

Motion: Mr. Rodriguez moved that the board reconsider Mr. Donofro's case.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Motion: Mr. Rodriguez moved that the board impose the disciplinary guideline of a \$1,000 fine plus costs, 40 hours of continuing education, suspension of the license until compliance, and probation until the respondent provides proof of compliance with the continuing education requirements for the 2011-2013 licensure renewal.
Second: Mr. Costoya seconded the motion and it passed unanimously.

DBPR vs. Faulkner Eyo (licensed)
Case Number 2011-039332
PCP: Hall, Shore, and Gozdz

Mr. Eyo was not present or represented by counsel. The case was before the board based on the respondent's failure to comply with a prior final order of the board. Probable cause was found to file a one count administrative complaint. The final order was hand served on January 18, 2013. The respondent failed to respond to the administrative complaint.

Motion: Mr. Rodriguez moved that the board find that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts by failure to timely respond thereto; adopt the findings of fact and conclusion of law as set forth in the administrative complaint.
Second: Mr. Toppe seconded the motion and it passed unanimously.

Motion: Mr. Rodriguez moved that the board impose \$330.00 costs.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

DBPR vs. Gilberto Gavarrete (unlicensed)
Case Number 2011-035534
PCP: Hall, Shore, and Costoya

Mr. Gavarrete was not present or represented by counsel. Mr. Costoya was recused from the review of the case due to his participation on the probable cause panel.

The case was before the board based on the respondent being a licensed professional engineer who signed and sealed plans for a draftsman who had contracted to provide architectural services for a residential project. Probable cause was found to file a one count administrative complaint for aiding and abetting the unlicensed practice of architecture. The administrative complaint was hand served on April 20, 2013 and the respondent failed to respond to the administrative complaint.

Motion: Ms. Bao-Garciga moved that the board find that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts by failure to timely respond thereto; adopt the findings of fact and conclusion of law as set forth in the administrative complaint.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

Motion: Ms. Bao-Garciga moved that the board impose a \$5,000 fine plus costs.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

DBPR vs. John A. Weller (unlicensed)
Case Number 2011-047903
PCP: Hall, Shore, and Costoya
The case was pulled from the agenda.

Motion for Final Order by Hearing not Involving Disputed Issues of Material Fact

DBPR vs. Donald Dicomio (licensed)
Case Numbers 2013-008927
PCP: Hall, Shore, and Costoya

Mr. Dicomio was not present or represented by counsel. Mr. Costoya was recused from the review of the case due to his participation on the probable cause panel.

The case was before the board based on the respondent's failure to provide proof of continuing education for the 2011 licensure renewal. Mr. Minacci commented that Mr. Dicomio was retired from the practice of architecture and submitted a voluntary relinquishment of his license. Mr. Minacci requested that the board approve the voluntary relinquishment as presented.

Motion: Mr. Rodriguez moved that the board accept the voluntary relinquishment of the license in lieu of further prosecution.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

The following settlement stipulation cases were reviewed and approved on a consent agenda. Mr. Costoya was recused from the vote due to his participation on the probable cause panel.

Settlement Stipulations

DBPR vs. Angel C. Saqui (licensed)
Case Number 2012-052983
PCP: Hall, Shore, and Costoya

DBPR vs. Betsy Isackson (licensed)
Case Number 2012-052954
PCP: Hall, Shore, and Costoya

DBPR vs. David Baum (licensed)
Case Number 2012-052769
PCP: Hall, Shore, and Costoya

DBPR vs. Harry J. Howard (licensed)
Case Number 2012-052952
PCP: Hall, Shore, and Costoya

DBPR vs. Kristi A. Munilla (licensed)
Case Number 2013-005031
PCP: Hall, Shore, and Costoya

DBPR vs. Ronald Martin McFarland (licensed)
Case Number 2012-052787
PCP: Hall, Shore, and Costoya

Motion: Mr. Toppe moved that the board accept the listed settlement stipulations as presented.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

The following voluntary relinquishment cases were reviewed and approved on a consent agenda.

Voluntary Relinquishments

DBPR vs. Casba Stephen Balazs
Case Number 2012-052767

DBPR vs. Harold Odom
Case Number 2012-052972

Motion: Ms. Bao-Garciga moved that the board accept the voluntary relinquishments as presented.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

Settlement Stipulation

DBPR vs. Juan A. Rodriguez-Jomolca and Juan A. Rodriguez-Jomolca Architect,
PA Interior Designer (licensed)

Case Number 2011-018728

PCP: Hall, Shore, and Costoya

Mr. Rodriguez-Jomolca was not present or represented by counsel. Mr. Costoya was recused from the review of the case due to his participation on the probable cause panel.

The case was before the board based on the respondent's having signed and sealed insufficient plans. Probable cause was found to file a four count administrative complaint for negligence, signing and sealing plans that were not sufficiently detailed, practicing through a business entity without a certificate of authorization, and a title block violation.

After discussion the following motion was made.

Motion: Ms. Fishburne moved that the board accept the settlement stipulation as presented imposing \$1,000 fine plus costs and two years probation.

Second: Ms. Bao-Garciga seconded the motion, it passed with Mr. Rodriguez opposed.

The following settlement stipulation cases were reviewed and approved on a consent agenda. Mr. Costoya was recused from the vote due to his participation on the probable cause panel.

Settlement Stipulations

Unlicensed

DBPR vs. Carlos H. Gutierrez, Milda Gutierrez, CMGINTG, Inc. (unlicensed)

Case Numbers 2012-026888 and 2012-026874

PCP: Hall, Shore, and Gozdz

DBPR vs. Jerry D'Angelo (unlicensed)

Case Number 2012-017816

PCP: Hall, Shore, and Costoya

DBPR vs. Jaime Gutierrez (licensed)

Case Number 2012-027721

PCP: Hall, Shore, and Costoya

Motion: Ms. Bao-Garciga moved that the board accept the settlement stipulations as presented.
Second: Mr. Rodriguez seconded the motion and it passed unanimously.

DBPR vs. DDS Studios, Inc., DDS Studios Architectural Rendering, and Daniel D. Shaheen

Case Number 2012-015729

PCP: Hall, Shore, and Costoya

The case was continued to the next meeting to allow the respondent an opportunity to attend.

DBPR vs. Nandez D & D and Carlos Hernandez (unlicensed)

Case Number 2012-028736

PCP: Hall, Shore, and Gozdz

The respondent was not present or represented by counsel.

The case was before the board based on the respondent's having prepared proposals for architectural services for three commercial projects. Probable cause was found to file a five count administrative complaint for three counts of practicing architecture without a license, practicing through a business entity without a certificate of authorization, and using the title architect without a license.

After discussion the following motion was made.

Motion: Ms. Bao-Garciga moved that the board accept the settlement stipulation as presented.
Second: Mr. Rodriguez seconded the motion and it passed unanimously.

Recess

The meeting recessed at 10:00 a.m.

MINUTES

**Board of Architecture and Interior Design
Hilton Orlando Bonnet Creek
14100 Bonnet Creek Lane
Orlando, Florida 32821
407.597.3600**

**August 7, 2013
9:00 a.m.**

General Business

Call to Order

Mr. Ehrig, Chair, called the meeting to order at 9:07 a.m.

Roll Call

Board Members Present:

John Ehrig, Chair
Kenan Fishburne
Miguel "Mike" Rodriguez, Vice-Chair
Francisco "Frank" Costoya
Jonathan Toppe
Emory Johnson
Aida Bao-Garciga

Others Present:

Juanita Chastain, Executive Director
Mary Ellen Clark, Board Counsel
David Minacci, Prosecuting Attorney
Terri McEwen, Government Analyst
Trent Manausa, Expert Witness
Michael Wirtz, Expert Witness
Eric Kuritzky

Court Report – Court Report – American Court Reporting, 425 Old Magnolia Road, Crawfordville, Florida 32327. Telephone 407.896.1813

Rules Report

Rules Report

Ms. Clark reported that Rule 61G1-11.012, F.A.C., was progressing and that she received a call from the Office of Fiscal Accountability and Regulatory Reform (OFARR) regarding Rule 61G1-22.003, F.A.C., expressing a concern with

incorporating the Council of Interior Design Accreditation (CIDA) standards in the board's rule.

A revised version of the rule addressing OFARR's concerns was provided to the board for consideration.

61G1-22.003 Education Requirements for Interior Designers.

~~In order for schools to have time to implement curricula for Board approval under Section 481.209(2), F.S., the Board hereby sets forth the criteria of an acceptable curricula:~~

~~(1) Board review and approval of programs, schools, and colleges of interior design and courses of interior design study shall be based upon a review and inspection of the programs Evaluation of curriculum and standards of board approved degree programs required in Section 481.209(2), F.S., shall be based upon an overview of programs in interior design within the United States including those accredited by the Council for Interior Design Accreditation (CIDA), formerly known as the Foundation for Interior Design Education Research (FIDER), and an evaluation of such programs, schools, and colleges in light of the definition of interior design found in Section 481.203(8), F.S.~~

~~(2) To meet the educational requirements of An applicant must have completed Section 481.209(2)(c), F.S., or must have obtained a degree from a board approved program of study according to the diversity of programs as required in Section 481.209(2), F.S., an applicant must have completed at least three years in an interior design curriculum or be a graduate from an interior design program Board approved educational standards are based on the Professional Standards established by the CIDA. Course work involving practical applications such as studio, technical and graphic skills shall be completed in residence or delivered through alternate methods such as distance learning. The Professional Standards, effective July, 2011 4, 2009, are hereby incorporated by reference and can be obtained at <http://www.accredit-id.org/professional-standards> <http://www.accredit-id.org/profstandards.php>.~~

~~(a) The First-Professional Degree program of study available at a 3 year professional certificate or degree program, a 4 or 5 year professional degree program or a first-professional master's degree program in interior design, which meets the requirements of Section 481.209(2)(a), (b), (c), F.S., shall be based on an accumulation of not less than 120 semester, or equivalent, credit hours including a minimum of 30 semester, or equivalent, credit hours of diverse university-level liberal arts, sciences and humanities obtained at an institution which has been recognized by the appropriate regional or national institutional crediting body. The first-professional degree program curriculum shall conform to the Professional Standards with a minimum of 60 semester, or equivalent, credit hours in first-professional degree, or related coursework. Where applicable, those programs requiring in excess of these requirements shall, after fulfilling the minimum requirements, determine the type of additional studies to promote their individualized mission.~~

~~(b) No change.~~

~~(3) No change.~~

~~(4) In order to meet acceptable standards of accreditation the institution offering the course of study in interior design from which the applicant receives his degree or which he attends must be adequate as regards educational requirements in the following areas:~~

~~(a) Auspices, control and organization of the institution and of the interior design program;~~

~~(b) Educational programs and degrees conferred;~~

~~(c) Maturity and stability of the institution and the individual educational programs;~~

~~(d) Basis of and requirements for admissions for students;~~

~~(e) Number of students enrolled in the applicable college or division as a whole and to the individual educational programs;~~

~~(f) Teaching loads and faculty salaries;~~

~~(g) Physical facilities and adequacy of the educational plant devoted to interior design as justified by the resources available;~~

~~(h) Finances and investments, expenditures and sources of income of the institution;~~

~~(i) Curricular content of the program as sanctioned by the CIDA or as found to be substantially equivalent by the Board;~~

~~(j) Provisions for keeping the program current.~~

~~(5) In order to verify an applicant's curriculum and interior design program the Board may require information from the applicant's institution(s) as to the areas mentioned in subsection 61G1-22.003(4), F.A.C. Institutions Board-approved programs, schools, or colleges of interior design will be required to verify to the Board, in writing, every two years, that the current program of studies offered meets the minimum requirements of the applicable program(s) of studies as listed in Rule 61G1-22.003, F.A.C.~~

Motion: Ms. Fishburne moved that the August 2013 revised draft language of Rule 61G1-22.003, F.A.C., as presented in the addendum be noticed in the Florida Administrative Register and that the language change would not have an adverse impact on small business, nor likely to directly or indirectly increase regulatory costs in excess of \$200,000 in the aggregate within one year after implementation.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

An updated statement of estimated regulatory costs (SERC) checklist was provided at the meeting and approved by the board.

Annual Regulatory Plan 2013

A SERC checklist was provided for the following rules; at the end of the rules review one motion was made by the board to approve the checklists as presented.

Rule 61G1-11.013, F.A.C., Definitions

The definitions were updated to include website or internet advertisements and electronic business communications.

61G1-11.013 Definitions.

In these rules, where the context will permit;

(1) No change.

(2)(a) The term "newspaper, telephone directory or other advertising medium" as used in Section 481.221(10), F.S., shall mean any of the following when paid for or produced by or for an architect, interior designer or holder of a certificate of authorization (phone business directories are deemed to be produced for an architect, interior designer or a certificate of authorization holder, notwithstanding whether the listings are paid for):

1. through 7. No change.

8. Magazine, Website or Internet advertisements (including trade association publications);

9. through 12. No change.

13. Business communications, whether electronic or using paper stationery;

14. No change.

(b) through (c) No change.

(3) through (5) No change.

Motion: Ms. Bao-Garciga moved that the board approve the language as presented in the agenda.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

Rule 61G1-11.014, F.A.C., Criteria for Investigators and Consultants

The change updated the language from the department to reflect the board, corrected the word “matters” to “matter” on line five, updated the language to reflect “registered” interior designers, place registered interior designers after architects and before engineers, and removed the clause “a degree from an accredited four-year college or university”.

61G1-11.014 Criteria for Investigators and Consultants.

(1) Except for investigations of non-technical matters all investigators and consultants hired by the ~~Board Department of Business and Professional Regulation~~ who undertake the investigation of Registered Architects or Registered Interior Designers shall be Registered Architects and Registered Interior Designers or Professional Engineers ~~or interior designers~~ with at least five (5) years of current continuous practice in any state or territory or shall have the capability of discussing with and enlisting the cooperation of ~~engineers, architects, interior designers, engineers,~~ attorneys, contractors, and state law enforcement officials dealing in architectural or interior designers matters and, ~~a degree from an accredited four-year college or university;~~ and five years of professional regulation experience or three years of sworn law enforcement or investigative experience. (Accredited college courses in law, engineering, architecture, interior design or related sciences may be substituted for the required college training.)

(2) Non-technical matters which do not encompass the professional proficiency of a licensee in the practice of ~~a~~Architecture or interior design may be investigated by any individual deemed suitable by the ~~Board Department of Business and Professional Regulation~~.

Motion: Mr. Costoya moved that the board approve the language as revised at the meeting.

Second: Mr. Johnson seconded the motion and it passed unanimously.

Rule 61G1-11.016, F.A.C., Interior Design Committee

~~61G1-11.016 Interior Design Committee.~~

~~The Board of Architecture and Interior Design shall appoint three members of the Board to serve on a committee entitled the “Interior Design Committee.” Two members of this Committee shall be interior designer members of the Board. The Committee shall develop recommendations to the Board on matters pertaining to examination of interior designers, and design of the seal for use by interior designers, as needed.~~

Motion: Ms. Fishburne moved that the board repeal Rule 61G1-11.016, F.A.C.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

Rule 61G1-16.001, F.A.C., Architect’s and Interior Designer’s Seal

The language was updated to allow for a rubber stamp seal, ink seal and computer generated impressions. The language did not eliminate the embossing seal.

61G1-16.001 Architect’s and Interior Designer’s Seal.

Each architect and interior designer shall acquire a seal with which she or he shall identify all plans, specifications or reports prepared or issued by her or him and filed for public record. The seal shall be capable of leaving a permanent ink representation or other form of embossing or opaque and permanent of a type which will make an impression, which also may be computer generated impressions, on the surface of prints or other duplications of drawings, and, as appropriate, upon specification pages, and other articles of service. Where required, electronic files may be sealed in accordance with Rule 61G1-16.005, F.A.C.

Motion: Mr. Rodriguez moved that the board approve the language as revised at the meeting.
Second: Mr. Toppe seconded the motion and it passed unanimously.

Rule 61G1-16.002, F.A.C., Description of Seal

The board changed “licensed interior designer” to “registered interior designer” and removed the impression type metal seal. The board added, “seals stating licensed interior designer that were lawfully obtained prior to January 1, 2014 used by registered interior designers may continue to be lawfully used. The seal images will be updated to reflect registered interior designer.

61G1-16.002 Description of Seal.

(1) The seal shall contain the name of only one architect or interior designer and the registration number; the seal of the architect shall be circular, and the seal of the interior designer shall be hexagonal. Both seals shall be ~~an impression type metal seal~~, approximately 2" in diameter with two circular lines between which lines shall appear, at the top, the words “State of Florida” and at the bottom the words “registered architect” or “registered licensed interior designer,” whichever is applicable. Seals stating “Licensed Interior Designer,” lawfully obtained by registered interior designers prior to January 1, 2014, may continue to be lawfully used.

(2) Any individual who is both a registered architect and a licensed interior designer must use a seal which contains both the architect and interior design registration numbers, in such a manner:

Motion: Mr. Toppe moved that the board approve the language as revised at the meeting.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Rule 61G1-16.005, F.A.C., Procedures for Signing and Sealing Electronically Transmitted Plans, Specifications, Reports or Other Documents

The board added the word digitally to the rule title and removed outdated language from the rule.

61G1-16.005 Procedures for Digitally Signing and Sealing and for Electronically Transmitting Plans, Specifications, Reports or Other Documents.

(1) through (2) No change.

(3) ~~Electronic files may be signed and sealed by creating a “signature” file that contains the architect’s or interior designer’s name and license number, a brief overall description of the documents, and a list of the electronic files to be sealed. Each electronically signed file shall have an authentication code defined as a message digest described in Federal Information Processing Standard Publication 180-4 “Secure Hash Standard,” March 2012, which is hereby adopted and incorporated by reference by the Board and can be obtained from <http://www.flrules.org/Gateway/reference.asp?No=Ref-01340> or the Internet Website: <http://csrc.nist.gov/publications/fips/fips180-4/fips-180-4.pdf>. A report shall be created that contains the architect’s or interior designer’s license number, a brief overall description of the documents in question and the authentication code of the signature file. This report shall be printed and manually signed, dated, and sealed by the architect or interior designer in responsible charge. The signature file is defined as sealed if its authentication code matches the authentication code on the printed, manually signed, dated and sealed report. Each electronic file listed in a sealed signature file is defined as sealed if the listed authentication code matches the file’s computed authentication code.~~

Motion: Mr. Johnson moved that the board approve the language as presented in the agenda.
Second: Mr. Costoya seconded the motion and it passed unanimously.

The following motion was made that the SERC checklist for Rule 61G1-11.013, 61G1-11.014, 61G1-11.016, 61G1-16.001, 61G1-16.002, and 61G1-16.005 be approved by the board.

Motion: Mr. Rodriguez moved that none of approved rule changes presented would have an adverse impact on small business or be likely to directly or indirectly increase regulatory costs to any entity including government in excess of \$200,000 in the aggregate in Florida within one year after implementation of the rule.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Request for Reconsideration of the Denial of Petition for Variance or Waiver of Rule 61G1-22.002(1) and 22.001(1) Florida Administrative Code and Interior Design Exam Application

Susan Pridgen

After discussion and review of the additional information the board did not vote to reconsider the request.

Petition for Variance or Waiver of Rule 61G1-22.002(1) and 22.001(1) Florida Administrative Code and Application Review

Rosalinda C. Pegnato

After discussion the board determined that a waiver or variance was not necessary and approved Ms. Pegnato's application for licensure.

Motion: Mr. Rodriguez moved that the board approve the application for licensure based on the licensure requirements of Illinois, at the time of licensure, were substantially equivalent to Chapter 481.213(3)(b), Florida Statutes.

Second: Ms. Fishburne seconded the motion and it passed unanimously.

Motion: Mr. Rodriguez moved to deny the request for variance or waiver.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

General Discussion

Architecture Customer Satisfaction Survey (John Ehrig)

Mr. Ehrig reported that he reviewed the comments and there were some issues that the department was addressing and there were some compliments as well.

Interior Architecture Degree

Ms. Fishburne offered to do additional research and monitor the issue. The board discussed notifying the Department of Education, schools, and colleges that graduates are not able to use the title "Interior Architect" because it's a violation of the statutes and that it is not a licensed profession.

Mr. Minacci offered to address the issue when he gives presentations throughout the state.

Mr. Ehrig offered to prepare a letter outlining the board's concerns and invite schools and colleges to future board meetings.

NCIDQ Examination Review Request Letter

NCIDQ has not responded to Mr. Ehrig's letter dated June 24, 2013. Mr. Johnson advised the board that NCIDQ requested proposed by-law language and the deadline was August 9, 2013.

Review and Approval of Meeting Minutes

May 15, 2013 Probable Cause Panel, Ft. Lauderdale (ratify)

Motion: Mr. Rodriguez moved that the board ratify the probable cause panel meeting minutes.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

May 16-17, 2013 General Business, Ft. Lauderdale

Correction on line 98, the amount was corrected to read \$6,867.53.

Motion: Mr. Costoya moved that the board approve the amended minutes and as corrected at the meeting.

Second: Mr. Rodriguez seconded the motion, it passed with Mr. Johnson opposed.

Ratification List(s)

Licensure

Motion: Mr. Johnson moved that the board approve the ratification list as presented on pages 1848 through 1852.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

Continuing Education

Motion: Mr. Toppe moved that the board approve the ratification list as presented on page 1853.

Second: Mr. Johnson seconded the motion and it passed unanimously.

Reports

Chair's Report – John Ehrig

Mr. Ehrig reported that he attended the NCARB Annual Meeting and all of the proposed resolutions passed.

Executive Director's Report – Juanita Chastain

No report.

AIA Report – Vicki Long

Ms. Long reported that they have not received negative feedback regarding the increase of the continuing education hours. Florida AIA was invited to participate in a gathering regarding licensure issues.

Ms. Long reported that Senate Bill 286 passed and was effective July 1, 2013.

IDAF – Doug Feldman

Mr. Feldman was not able to attend the meeting but provided a report by letter. Ms. McEwen read the letter to the board which advised that he would report at the next meeting regarding financial support for the Interior Design Public Service Announcement and thanked Ms. Long and FAIA for the support and successful outcome of Senate Bill 286 "The Design Professions".

ASID – Dave Roberts

Mr. Roberts reported that ASID was encouraging members to get involved in the legislative and regulatory aspect of the profession. He thanked Ms. Long and Florida AIA for the support of Senate Bill 286.

Prosecuting Attorney's Report – David K. Minacci

Prosecutor's Case List Licensed/Unlicensed Cases

Investigator's Case List Licensed/Unlicensed Cases

Fines Chart – Summary

Fines Chart – Licensed

Fines Chart – Unlicensed

Billable Hours April 2013

Billable Hours May 2013

Billable Hours June 2013

Results of May 2013 Board Meeting

Press Releases/Speaking Engagements/Other Correspondence

The Prosecuting Attorney's report was for information purposes.

Future Board Meetings

Hampton Inn & Suites – Downtown St. Petersburg

80 Beach Drive NE

St. Petersburg, Florida 33701

727.892.9900

November 20, 2013, 9:00 a.m. – Probable Cause Panel Meeting

November 21-22, 2013, 9:00 a.m. – General Business Meeting

January 15-17, 2014 or January 22-24, 2014

Location: Tallahassee

April 2-4, 2014

Location: Naples

July 14-16, 2014

Location: Miami

October 22-24, 2014

Location: St. Augustine or Fernandina Beach

Discussion

Construction Contract Administration

The board reviewed the draft language provided and was not supportive of the language as presented. The board liked the concept of the language and felt it was an important issue but felt the language presented was too restrictive. The board discussed addressing construction contract administration through a rule instead of amending the statute.

New Business

No new business.

Old Business

No old business.

Adjourn

Motion: Mr. Toppe moved to adjourn the meeting.

Second: Mr. Johnson seconded the motion and it passed unanimously.

The meeting adjourned at 2:05 p.m.