

1 MINUTES
2 BOARD OF ARCHITECTURE AND INTERIOR DESIGN

3
4 TELEPHONE CONFERENCE CALL

5 September 9, 2020
6 9:00 a.m. Eastern Time

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8 Toll Free (888) 585-9008 - conference pass code 491089625

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10 Call to Order

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12 Mr. Jernigan called them meeting to order at 9:03 a.m. and a quorum was established.

13
14 Board Members Present:

15 John Ehrig
16 Miguel Rodriguez
17 Jonathan Toppe
18 G. Steven "Steve" Jernigan, Chair
19 Aida Bao-Garciga
20 Timothy Nolen
21 Ivette O'Doski
22 Holly Dennis, Vice-Chair
23 Dylan Rivers

24
25 Board Members Absent:

26 Francisco "Frank" Costoya, unexcused

27
28 Other Present:

29 Robert Milne, Board Counsel
30 David Minacci, Prosecuting Attorney
31 Amanda "Mandie" Ackermann, Executive Director
32 Terri McEwen, Government Analyst
33 Shlomo Steve Wygoda
34 Pete Zakas

35
36 Court Reporter: For the Record, Jessica, 1500 Mahan Drive #140, Tallahassee, Florida 32308,
37 Telephone (850) 222-5491

38
39 Application Review

40
41 Shlomo Steve Wygoda – NCARB Endorsement

42 Mr. Wygoda was present. The application was before the board for review based on an
43 affirmative answer to a background question. After board discussion the following motion was
44 made.

46 Motion: Mr. Toppe moved that the board approve the application as presented.
47 Second: Mr. Rodriguez seconded the motion and it passed unanimously.

48
49 Peter Zakas – Registered Interior Designer Endorsement
50 Mr. Zakas was present. The application was before the board for review based on an
51 affirmative answer to a background question. After board discussion the following motion was
52 made.

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54 Motion: Mr. Rodriguez moved that the board approve the application as presented.
55 Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

56 57 Review of Pre-Licensure Course

58 59 Gold Coast School of Construction, Inc. – Hurricane Wind Mitigation Training 60 Classroom and Internet

61 The board reviewed the courses and determined that they were out of compliance with the pre-
62 licensure requirements. This course would not be accepted by the board as an approved pre-
63 licensure course.

64
65 Motion: Mr. Rodriguez moved that the board deny Gold Coast School of Construction,
66 Inc., Hurricane Wind Mitigation Training, as an acceptable pre-licensure course.
67 Second: Mr. Ehrig seconded the motion and it passed unanimously.

68 69 RedVector – Wind Design Using ASCE 7-16

70 The board reviewed the course content and determined it was current; however, they needed
71 a course syllabus to verify subject matter and course length.

72
73 Motion: Mr. Toppe moved that the board approve with conditions that the applicant
74 provide the syllabus and course length from RedVector within 30 days.
75 Second: Mr. Rodriguez seconded the motion and it passed unanimously.

76
77 After further board discussion, the following motion was made.

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79 Motion: Mr. Toppe moved that Mr. Rodriguez and Mr. Ehrig form a subcommittee to
80 create pre-licensure guidelines for reviewing provider and courses.
81 Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

82 83 Rules Report – Robert Milne

84 85 Emergency Rule for electronic signing and sealing

86 87 **61G1-16.005 Procedures for Digitally Signing and Sealing and for Electronically Transmitting Plans, 88 Specifications, Reports or Other Documents.**

89 (1) Information stored in electronic files representing plans, specifications, plats, reports, or other documents
90 which must be sealed under the provisions of Chapter 481, F.S., shall be signed, dated and sealed by the
91 architect or interior designer in responsible charge.

92 (a) A scanned image of an original signature shall not be used in lieu of a digital or electronic signature.

93 (b) The date that the electronic signature file was created or the digital signature was placed into the
94 document must appear on the document in the same manner as date is required to be applied when a licensee
95 uses the manual sealing procedure set out in Rule 61G1-16.003, F.A.C.

96 (2) An architect or interior designer utilizing a digital signature to seal construction documents shall assure
97 that the digital signature is:

98 (a) Unique to the person using it;

99 (b) Capable of verification;

100 (c) Under the sole control of the person using it; and

101 (d) Linked to a document in such a manner that the electronic signature is invalidated if any data in the
102 document are changed.

103 (3) Each electronically signed file shall have an authentication code defined as a message digest described in
104 Federal Information Processing Standard Publication 180-4 "Secure Hash Standard," March 2012, which is
105 hereby adopted and incorporated by reference by the Board and can be obtained
106 from <http://www.flrules.org/Gateway/reference.asp?No=Ref-01340> or the Internet
107 Website: <http://csrc.nist.gov/publications/fips/fips180-4/fips-180-4.pdf>.

108 *Rulemaking Authority 481.2055, 481.221(2), (3) FS. Law Implemented 481.221(2), (3) FS. History—New 4-23-06, Amended 7-*
109 *29-12, 11-11-13.*

110 After board discussion, the following motion was made.

111 Motion: Mr. Rodriguez moved that the board issue an emergency rule to suspend section
112 61G1-16.005(1)(a), F.A.C. for 90 days.

113 Second: Mr. Toppe seconded them motion and it passed unanimously.

114 Mr. Jernigan delegated the emergency rule signature authority to Mr. Rivers.

115 Future Board Meeting Dates and Locations

116 October 22-23, 2020 – St. Petersburg

117 October 22, 2020, 9:00 a.m. – Probable Cause Panel Meeting

118 October 23, 2020, 9:00 a.m. – General Business

119 Hampton Inn & Suites St. Petersburg Downtown

120 (727) 892-9900

121 New Business

122 Mr. Rodriguez requested that the board review the continuing education course renewal
123 process at the next meeting.

124 Old Business

125 No old business.

126 Adjourn

127 Motion: Mr. Toppe moved that the meeting adjourn.

128 Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

129 The meeting adjourned at 10:15 a.m.

DRAFT