

MINUTES

**Board of Architecture and Interior Design
Hilton Clearwater Beach
400 Mandalay Avenue
Clearwater, Florida 33767
727.461.3222**

**October 27, 2014
9:00 a.m.**

General Business

Call to Order

Mr. Rodriguez called the meeting to order at 9:05 a.m.

Roll Call

Members Present:

Miguel Rodriguez, Chair
Jonathan Toppe, Vice-Chair
Hector Fernandez
Aida Bao-Garciga
Kenan Fishburne
J. Emory Johnson
Dylan Rivers
James Blanz
Ivette O'Doski

Members Absent:

John Ehrig, excused
Francisco Costoya, excused

Others Present:

Mary Ellen Clark, Board Counsel
David Minacci, Prosecuting Attorney
Juanita Chastain, Executive Director
John MacIver, Incoming Executive Director
Terri McEwen, Government Analyst
Trent Manausa
Michael Wirtz
Sarah Colandro
Holly Dennis

Don Stevenson

Court Reporter: Berryhill & Associates, Inc. dba Berryhill Court Reporters, 501 E. Kennedy Blvd, Suite 775, Tampa, Florida 33602. Telephone (813) 229-8225.

Ms. Chastain introduced Mr. John MacIver and advised that he would be the incoming Executive Director upon her retiring in January 2015. Mr. MacIver provided an overview of his professional background.

Motion: Ms. Bao-Garciga moved that the board add an agenda addendum and approve Mr. MacIver as the new Executive Director.

Second: Mr. Johnson seconded the motion and it passed unanimously.

Disciplinary Cases

DBPR vs. Mel Percy and Architectural Drafting and Residential Design
Case Number 2013-035476

PCP: Hall, Shore, and Costoya

Mr. Percy was present and sworn in by the court reporter. The case was before the board based on the finding of probable cause to file a three count administrative complaint for practicing architecture without a license, using the title "architect" without a license, and practicing through a business entity without a certificate of authorization. Mr. Percy responded and did not dispute the facts.

The probable cause panel recommended a \$15,000 fine plus costs. After reviewing the case and board discussion, the board made the following motions.

Motion: Mr. Johnson moved that the board adopt the findings of fact and conclusions of law set forth in the administrative complaint.

Second: Ms. Fishburne seconded the motion and it passed unanimously.

Motion: Mr. Johnson moved that the board impose costs.

Second: Mr. Toppe seconded the motion and it passed unanimously.

DBPR vs. Don Stevenson and Don Stevenson Design, Inc.
Case Numbers 2013-014694 and 2013-014587

PCP: Rodriguez, Shore, Costoya, and Rivers

Mr. Stevenson was present and sworn in by the court reporter. Mr. Toppe, Vice-Chair, conducted the hearing. Mr. Rodriguez and Mr. Rivers were recused from the review of the case based on their participation on the probable cause panel. The case was before the board based on the finding of probable cause to file a two count administrative complaint for practicing architecture without a license, and practicing through a business entity without a certificate of authorization.

The probable cause panel recommended a \$10,000 fine plus costs. The settlement stipulation presented to the board reflects a \$5,000 fine plus costs. The fine was reduced based on Mr. Minacci meeting with the respondent's counsel, the respondent now understands the laws and rules, and the respondent was required to appear before the board.

After reviewing the case and board discussion, the board made the following motion.

Motion: Ms. Bao-Garciga moved that the board approve the settlement stipulation as presented.

Second: Mr. Johnson seconded the motion.

After discussion, the question was called and Ms. Fishburne and Mr. Johnson opposed. The motion passed.

Mr. Minacci pulled the following case from the agenda.

DBPR vs. Kristina A. H. Irvin

Case Number 2013-008873

PCP: Hall, Shore, and Costoya

Mr. Minacci requested that the board continue the following case.

DBPR vs. Design for Real Living, LLC and Carrie A. Kraus

Case Number 2012-052089

PCP: Hall, Shore, Costoya, and Rivers

Mr. Toppe, Vice-Chair, conducted the hearing. Mr. Rodriguez and Mr. Rivers were recused from the vote based on their participation on the probable cause panel.

Motion: Mr. Johnson moved that the board pull Case Number 2013-008873 from the agenda and continue Case Number 2012-052089.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Mr. Minacci requested the board approve the following settlement stipulation cases and voluntary relinquishment on a consent agenda. Mr. Toppe, Vice-Chair, conducted the hearing. Mr. Rodriguez and Mr. Rivers were recused from the vote based on their participation on the probable cause panel.

DBPR vs. Pamela Manhas

Case Number 2013-039562

PCP: Rodriguez, Shore, Costoya, and Rivers

DBPR vs. Automated Consulting Services, Inc. and George J. Aubin

Case Number 2013-024361

PCP: Rodriguez, Shore, Costoya, and Rivers

DBPR vs. David Chernin and Axis Studio, Inc.

Case Number 2012-034611

PCP: Rodriguez, Shore, Costoya, and Rivers

DBPR vs. Jeff Travis Johnson

Case Number 2013-018697

PCP: Rodriguez, Shore, Costoya, and Rivers

DBPR vs. Lois Ludwig

Case Number 2014-009532

Motion: Mr. Johnson moved that the board approve the settlement stipulations and voluntary relinquishment as presented.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

DBPR vs. Mark D. Sefiner and MDS Architect, PC

Case Number 2012-032876

PCP: Hall, Shore, and Costoya

The respondent was not present or represented by counsel. The case was before the board based on the finding of probable cause to file a two count administrative complaint for using a license while it was in a null and void status and practicing through a business entity without a certificate of authorization. The respondent requested a formal hearing and the case was referred to the Department of Administrative Hearings. The respondent failed to respond and the Administrative Law Judge relinquished jurisdiction to the board.

The probable cause panel recommended a \$6,000 fine plus costs. After reviewing the case and board discussion, the board made the following motions.

Motion: Mr. Johnson moved that the board adopt the findings of fact and conclusions of law set forth in the administrative complaint.

Second: Ms. O'Doski seconded the motion and it passed unanimously.

Motion: Ms. Bao-Garciga moved that the board impose \$6,000 fine plus costs.

Second: Mr. Fernandez seconded the motion and it passed unanimously.

Unlicensed

DBPR vs. DeAndre Francis

Case Number 2012-040593

PCP: Rodriguez, Shore, and Costoya

The respondent was not present or represented by counsel. Mr. Toppe, Vice-Chair, conducted the hearing. Mr. Rodriguez was recused from the review of the case based on his participation on the probable cause panel. The case was before the board based on the finding of probable cause to file a one count administrative complaint for practicing architecture without a license. The administrative complaint was hand served and the respondent failed to respond.

The probable cause panel recommended a \$5,000 fine plus costs. After reviewing the case and board discussion, the board made the following motions.

Motion: Mr. Rivers moved that the administrative complaint was properly served upon the respondent and that the respondent waived the right to dispute the material facts by failure to timely respond thereto; and that the board adopts the findings of fact as set forth in the administrative complaint.

Second: Ms. Fishburne seconded the motion and it passed unanimously.

Motion: Ms. O'Doski moved that the board adopt the conclusions of law as set for in the administrative complaint.

Second: Mr. Fernandez seconded the motion and passed unanimously.

Motion: Ms. Bao-Garciga moved the board impose a \$5,000 fine plus costs.

Second: Mr. Fernandez seconded the motion and it passed unanimously.

DBPR vs. Tina L. Mangiardi and TLM Design & Construction, Inc.

Case Number 2013-017417

PCP: Rodriguez, Shore, Costoya, and Rivers

The respondent was not present or represented by counsel. Mr. Toppe, Vice-Chair, conducted the hearing. Mr. Rodriguez and Mr. Rivers were recused from the review of the case based on their participation on the probable cause panel. The case was before the board based on the finding of probable cause to file a three count administrative complaint for practicing architecture without a license, using the title architect without a license, and offering architectural service through a business entity without a certificate of authorization. The respondent responded and did not dispute the facts set forth in the administrative complaint.

The probable cause panel recommended a \$3,000 fine plus costs. After reviewing the case and board discussion, the board made the following motions.

Motion: Ms. Bao-Garciga moved that the administrative complaint was properly served upon the respondent and after reviewing her response; that the respondent did not dispute the material facts as set forth in the administrative complaint; and that the board adopts the findings of fact and conclusions of law as set forth in the administrative complaint.

Second: Mr. Johnson seconded the motion and it passed unanimously.

Motion: Ms. Bao-Garciga moved the board impose a \$3,000 fine plus costs.

Second: Mr. Blanz seconded the motion.

After discussion, the question was called, it passed with Ms. Fishburne and Mr. Johnson opposed.

DBPR vs. Theodore W. Estberg

Case Number 2013-014625

PCP: Rodriguez, Shore, Costoya, and Rivers

The respondent was not present or represented by counsel. Mr. Toppe, Vice-Chair, conducted the hearing. Mr. Rodriguez and Mr. Rivers were recused from the review of the case based on their participation on the probable cause panel. The case was before the board based on the finding of probable cause to file a two count administrative complaint for assisting the unlicensed practice of architecture and using a seal that contained the name of two parties of which one was not licensed.

The probable cause panel recommended a reprimand and \$1,250 fine plus costs. The settlement stipulation reflects \$1,250 fine plus costs. The reprimand was removed because this was a first time offense and the respondent agreed to comply. After reviewing the case and board discussion, the board made the following motion.

Motion: Ms. Bao-Garciga moved that the board approve the settlement stipulation as presented.

Second: Mr. Fernandez seconded the motion and it passed unanimously.

DBPR vs. Exantus Construction, Inc. and Luckner Exantus

Case Number 2012-032305

PCP: Hall, Shore, and Costoya

The respondent was not present or represented by counsel. The case was before the board based on the finding of probable cause to file a two count administrative complaint for practicing architecture without a license and offering architectural services through a business entity without a certificate of authorization.

The probable cause panel recommended a \$10,000 fine plus costs. The settlement stipulation reflects \$1,500 fine plus costs and the respondent agreed to appear before the board. The fine was reduced because it was an advertising violation and the respondent agreed to comply. The respondent did not appear at the July meeting and did not appear at this meeting. After reviewing the case and board discussion, the board made the following motion.

Motion: Mr. Toppe moved that the board reject the settlement stipulation.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

DBPR vs. Twenty First Century Engineering Corp. and John M. Carroll
Case Number 2013-022025

PCP: Rodriguez, Shore, and Costoya

The respondent was not present or represented by counsel. Mr. Toppe, Vice-Chair, conducted the hearing. Mr. Rodriguez was recused from the review of the case based on his participation on the probable cause panel. The case was before the board based on the finding of probable cause to file a two count administrative complaint for practicing architecture without a license and offering architecture through a business entity without a certificate of authorization.

The probable cause panel recommended a \$2,000 fine plus costs. The settlement stipulation reflects \$1,000 fine plus costs. The fine was reduced because it was an advertising violation and the respondent now understands the statutes and rules. After reviewing the case and board discussion, the board made the following motion.

Motion: Ms. Bao-Garciga moved that the board approve the settlement stipulation as presented.
Second: Mr. Fernandez seconded the motion and it passed unanimously.

Mr. Minacci reported to the board that his law firm was subject of a civil complaint for a public records violation. He reported that they were working to resolve the issue.

DBPR vs. Lois Ludwig
Case Number 2014-009532

Ms. Clark advised that the board that the investigative summary report be included in the Final Order.

Motion: Ms. Bao-Garciga moved that a copy of the investigative summary report be included in the Final Order.
Second: Ms. Fishburne seconded the motion and it passed unanimously.

Rules Report

Rule 61G1-12.005, Citations – Draft Language

(f)	<u>Failure to timely complete two hours in advanced instruction in the Florida Building Code curriculum (481.215(5), F.S. and Rule 61G1-24.001(1)(a), F.A.C.</u>	<u>\$500 fine.</u>
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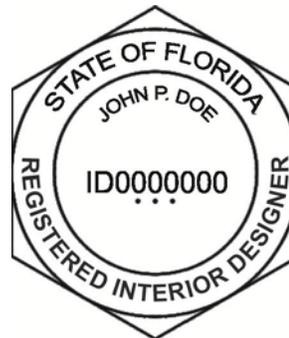
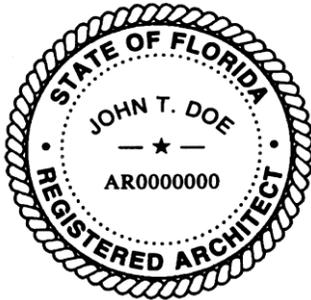
Motion: Mr. Johnson moved that the board notice Rule 61G1-12.005, F.A.C. for development with text.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Statement of Estimated Regulatory Cost Checklist

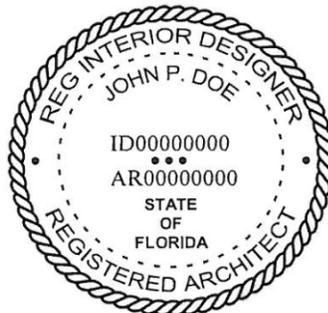
Motion: Mr. Toppe moved that the proposed rule would not have an adverse impact on small business or be likely to directly or indirectly increase regulatory costs to an entity, including government, in excess of \$200,000 in the aggregate in Florida within 1 year after the implementation of the rule.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Rule 61G1-16.002, Description of Seal – Draft Language

(1) The seal shall contain the name of only one architect or interior designer and the registration number; the seal of the architect shall be circular, and the seal of the interior designer shall be hexagonal. Both seals shall be approximately 2" in diameter with two circular lines between which lines shall appear, at the top, the words "State of Florida" and at the bottom the words "registered architect" or "registered interior designer," whichever is applicable. Seals stating "Licensed Interior Designer," lawfully obtained by registered interior designers prior to January 1, 2014, may continue to be lawfully used.



(2) Any individual who is both a registered architect and a ~~registered licensed~~ interior designer must use a seal which contains both the architect and interior design registration numbers, in such a manner:



- Motion: Ms. Bao-Garciga moved that board notice Rule 61G1-16.002, F.A.C. for rule development with proposed text and amending the proposed language to change January 1, 2014 to January 1, 2015.
- Second: Ms. Fishburne seconded the motion and it passed unanimously.

The board discussed producing a newsletter again in an effort to provide information to licensees about updates and changes to the statutes and rules. The board discussed that the Bottom Line was a resource for licensees.

Statement of Estimated Regulatory Cost Checklist

The board discussed there would be no additional costs to licensees for changing the January 1, 2014 date to January 1, 2015 and it allows additional time for the prior seal to be used. The board requested that an explanation of the date change be including in the Statement of Estimated Regulatory Cost Check list.

- Motion: Mr. Toppe moved that the proposed rule would not have an adverse impact on small business or be likely to directly or indirectly increase regulatory costs to an entity, including government, in excess of \$200,000 in the aggregate in Florida within 1 year after the implementation of the rule.
- Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Rule 61G1-23.040, Responsible Supervising Control Over Interior Design Practice In the Registered Interior Designer's Office – Draft Language

61G1-23.040 Responsible Supervising Control Over Interior Design Practice in the Registered Interior Designer's Office.

Each interior design office maintained for the preparation of drawings, specifications, reports and other professional work shall have a registered an interior designer duly registered with the Board of Architecture and Interior Design within that office with full authority and in responsible charge, having direct knowledge and supervising control over such work. ~~This Rule (61G1-23.040, F.A.C.) does not address the procedures required of an interior designer in sealing and signing work which falls within the definition of "interior design" as that term is defined in Section 481.203(8), F.S.~~ The responsible supervising control which is required of registered interior designers prior to sealing and signing interior design documents as that term is used in Section 481.221(5), F.S., shall mean:

(1) Personal supervision by the registered interior designer exercised throughout the preparation of documents, instruments of service, specifications, reports or other work which requires the seal and signature of a registered licensed interior designer; or

(2) Review, approval, modification, or adoption, as the registered interior designer's work of any documents, instruments of service, specifications, reports or other work, so long as the

aforsaid were prepared in the registered interior designer's offices by an employee of the registered interior designer, or by an agent of the registered interior designer under a written agreement with the registered interior designer to assist in the preparation of such documents.

Rulemaking Specific Authority 481.2055 FS. Law Implemented 481.221(5), 481.2251 FS. History--New 8-21-95; Amended _____.

Motion: Mr. Johnson moved that the board notice the Rule 61G1-23.040, F.A.C. for development with proposed text.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Statement of Estimated Regulatory Cost Checklist

Motion: Mr. Toppe moved that the proposed rule would not have an adverse impact on small business or be likely to directly or indirectly increase regulatory costs to an entity, including government, in excess of \$200,000 in the aggregate in Florida within 1 year after the implementation of the rule.

Second: Mr. Johnson seconded the motion and it passed unanimously.

Rule 61G1-23.050, Responsible Supervising Control Over Interior Design Practice Outside the Registered Interior Designer's Office – Draft Language

61G1-23.050 Responsible Supervising Control Over Interior Design Practice Outside of the Registered Interior Designer's Office.

~~A registered interior designer may seal and sign any documents, instruments of service, specifications, reports or other work which requires the seal and signature of a registered or licensed interior designer prepared outside of the registered interior designer's office, so long as all of the procedures set forth below are met. This Rule (61G1-23.050, F.A.C.) does not address the procedures required of an interior designer in sealing and signing work which fall within the definition of "interior design" as that term is defined in Section 481.203(8), F.S.~~

(1) The registered interior designer accepts professional responsibility for all interior design activities of a project performed outside of the registered interior designer's office throughout design development, and the production of all documents and instruments of service. The registered interior designer shall prepare and maintain as evidence of the registered interior designer's continuing effort in such work, written calculations, correspondence, time records, check prints, telephone logs, site visit logs or research done for the project and shall provide such evidence to state or local authorities upon their request.

(2) The registered interior designer maintains written documentation that the registered interior designer has personally supervised the preparation of all documents and instruments of service, reviewed all project data, personally inspected the project site and entered into a written agreement with the persons preparing the documents accepting professional responsibility for such work.

(3) The registered interior designer makes certain, if the work which the registered interior designer intends to seal and sign, has been prepared by another person outside the registered interior designer's office, that whenever such final work is submitted to a client, building owner or building user, the registered interior designer is present during such submissions in order to respond to questions from the client, owner or user. The registered interior designer must

maintain written minutes of such a submission meeting.

(4) If a registered ~~an~~ interior designer fails to maintain written documentation of the items set forth in subsections (1)-(3) above, then the registered interior designer shall be considered to be in violation of Section 481.221(7) ~~481.221(3), (5)~~, F.S., and the registered interior designer shall be subject to disciplinary penalties as provided in rule paragraph 61G1-12.004(2)(c), F.A.C., "Plan Stamping."

Rulemaking Specific Authority 481.2055 481.221(7), FS. Law Implemented 481.221(7), 481.2251, 481.221(5), 481.2551 FS. History–New 8-21-95, Amended _____.

Motion: Mr. Toppe moved that the board notice Rule 61G1-23.050, F.A.C. for rule development with proposed text.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Statement of Estimated Regulatory Cost Checklist

Motion: Mr. Toppe moved that the proposed rule would not have an adverse impact on small business or be likely to directly or indirectly increase regulatory costs to an entity, including government, in excess of \$200,000 in the aggregate in Florida within 1 year after the implementation of the rule.

Second: Ms. Fishburne seconded the motion and it passed unanimously.

Rule 61G1-22.003, Education Requirements for Interior Designers

The rule was placed on the agenda based on an application review and the board wanted to review updating the rule to address applicants with architecture degrees. It was determined that the board did not have authority to make the changes to include an architecture degree.

Chapter 481.229, Exceptions, Exemptions from Licensure

The statute was placed on the agenda based on a Mandate and the board wanted to review the statute to determine if a rule could be implemented to address issues addressed in the Mandate. It was determined that the board did not have authority to create a rule to address the issue.

Review and Approval of Meeting Minutes

July 14, 2014 – Probable Cause Panel Meeting, Miami, Florida

Motion: Mr. Johnson moved that the minutes be approved as presented.

Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

July 15-16, 2014 – General Business Meeting, Miami, Florida

Corrections were submitted and reviewed for page 1093 of the agenda.

Motion: Mr. Johnson moved that the board approve the July 15-16, 2014, meeting minutes as amended.
Second: Ms. Fishburne seconded the motion and it passed unanimously.

August 21, 2014 – General Business Meeting Telephone Conference Call
Corrections were submitted and reviewed for page 1096 of the agenda.
Ms. Bao-Garciga requested that she be excused from the meeting

Motion: Ms. Fishburne moved that the board approve the August 21, 2014, meeting minutes be approved as amended.
Second: Mr. Rivers seconded the motion and it passed unanimously.

Ratification List(s)

Licensure

Motion: Mr. Johnson moved that the board approve the licensure ratification list as presented - architecture license exam, architecture NCARB exam, architecture NCARB endorsement, architecture state endorsement, architecture null and void hardship, architecture business by corporation, partnership, limited liability company, interior design license by endorsement, interior design dual, interior design business license by corporation, fictitious name, limited liability company, and dual.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Continuing Education

Motion: Mr. Johnson moved that the board approve the June 25, 2014 through October 1, 2014 continuing education list as presented on pages 1103 through 1104 of the agenda.
Second: Ms. O'Doski seconded the motion and it passed unanimously.

Reports

Prosecuting Attorney's Report – David K. Minacci
Prosecutor's Case List Licensed/Unlicensed Cases
Investigator's Case List Licensed/Unlicensed Cases
Fines Chart – Summary
Fines Chart – Licensed
Fines Chart – Unlicensed
Billable Hours June 2014
Billable Hours July 2014
Billable Hours August 2014
Results of July 2014 Board Meeting

Press Releases/Speaking Engagements/Other Correspondence
Mr. Minacci reviewed his reports. He invited the board members to attend his speaking engagements.

Recess

The meeting recessed at 11:51 a.m.

MINUTES

**Board of Architecture and Interior Design
Hilton Clearwater Beach
400 Mandalay Avenue
Clearwater, Florida 33767
727.461.3222**

**October 28, 2014
9:00 a.m.**

General Business

Call to Order

Mr. Rodriguez called the meeting to order at 9:05 a.m.

Roll Call

Members Present:

Miguel Rodriguez, Chair
Jonathan Toppe, Vice-Chair
Hector Fernandez
Aida Bao-Garciga
Kenan Fishburne
J. Emory Johnson
Dylan Rivers
James Blanz
Ivette O'Doski
John Ehrig,

Member Absent:

Francisco Costoya, excused

Others Present:

Mary Ellen Clark, Board Counsel
David Minacci, Prosecuting Attorney
Juanita Chastain, Executive Director
Terri McEwen, Government Analyst
Trent Manausa
Michael Wirtz
Jackie Drake
Becky Wilson
Alexis Dearmas
David Roberts

Doug Feldman

Application Review

Siddharth Parekh – Architect NCARB Endorsement

Mr. Parekh was not present or represented by counsel. The application was before the board based on an affirmative answer to a background question. After review and discussion by the board the following motion was made.

Motion: Mr. Johnson moved that the board approve the application as presented.

Second: Mr. Ehrig seconded the motion and it passed unanimously.

HLW International LLP – Architecture Certificate of Authorization

The applicant was not present or represented by counsel. The application was before the board on an affirmative answer to a background question. After review and discussion by the board the following motion was made.

Motion: Mr. Rivers moved that the board approve the application as presented.

Second: Mr. Topped seconded the motion; it passed with Mr. Johnson opposed.

Russell Willard – Architecture State Endorsement

Mr. Willard was present and sworn in by the court reporter. The application was before the board for review based on Chapter 481.213(3)(b), Florida Statutes, that an applicant hold a valid license to practice architecture in another jurisdiction of the United States, if the criteria for issuance of such license were substantially equivalent to the licensure criteria that existed in this state at the time the license was issued.

Mr. Willard passed the required examination, completed the required internship, and holds a 5 year degree in architecture. His architecture degree is not a National Architecture Accreditation Board degree.

Ms. Clark advised the board that the law of Pennsylvania was not substantially equivalent to the requirements that existed in Florida in 1994.

After review and discussion by the board, Mr. Willard requested that his application be withdrawn.

General Discussion/Information

2014 Louis S. Tregre Award Recipient – J. Emory Johnson

Mr. Wirtz provided a brief background on the Louis S. Tregre Award. The board congratulated Mr. Johnson on the accomplishment.

CIDQ Post-NCIDQ Examination Review Request

Mr. Johnson reported that the Examination Review process was now available to interior design exam candidates.

Request for Budget Authority – ULA Funds

The letter requesting Budget Authority was received by the department and was on the agenda for information purposes.

DBPR The Bottom Line

For information purposes.

DBPR Facebook Weekly Topic

For information purposes.

The board discussed the need for an avenue to provide updates and changes to the requirements, laws, and rules to licensees through outreach and newsletters.

NCARB Data Sharing Initiative

The department will be able to provide the information NCARB is requesting.

NCARB Proposed Changes (Update)

NCARB is moving forward with changes based on the September Board of Directors meeting.

NCARB Proposed Changes to IDP, Broadly Experienced Architect (BEA) Program, and Broadly Experienced Foreign Architect (BEFA) Program – Member Board Comments

The board discussed their concerns about the changes to the BEA and the BEFA process.

NCARB: Mike Armstrong's CEO Update – August 2014

For information purposes.

NCARB Licensure Task Force (LTF) Planned Release of Request for Interest and Information (RFI&I)

The board discussed their support of licensure upon graduation and will work with the Florida Universities to facilitate the process. After discussion the board made the following motion.

Motion: Mr. Toppe moved that Mr. Ehrig write a letter of support for the Request for Interest & Information and Request for Proposal.

Second: Mr. Ehrig seconded the motion and it passed unanimously.

NCARB Town Hall Outcomes 2014-2015
For information purposes.

Smith, Thompson, Shaw, Minacci & Colon Contract Changes/Updates
The board reviewed and discussed the changes. After discussion the board made the following motion.

Motion: Mr. Ehrig moved that the board approve the changes as presented.
Second: Ms. Bao-Garciga seconded the motion and it passed unanimously.

Task List
For information purposes.

Reports

Chair's Report – Miguel Rodriguez
Mr. Rodriguez reported that he would be attending the NCARB Member Board Member and Member Board Executives meeting October 31-November 1, 2014.

Executive Director's Report – Juanita Chastain
Financial Statement
Operating Account ending June 30, 2014
Unlicensed Activity Account ending June 30, 2014
Ms. Chastain reviewed the Financial Statement with the board and reported they were in a good financial position. The cash balance would be reduced based on the upcoming renewal fee holiday.

Ms. Chastain reported that the renewal notices reflecting the fee holiday would be mailed and e-mailed December 1, 2014.

Ms. Chastain reported that she was retiring and expressed her appreciation to the board. This was her last meeting.

AIA Report – Vicki Long
Ms. Beck Wilson was present. She reported that AIA Florida was working to assist licensees with the upcoming December 31, 2014 continuing education deadline.

Ms. Wilson provided a report on the composition of the Legislature and issues identified that may affect the profession in the upcoming 2015 Legislative Session.

The board discussed the requirements and guidelines of public records requests.

IDAF – Doug Feldman

Mr. Feldman reported that IDAF would be moving forward with the interior design public service announcement student competition based on grants from the Interior Design Guild. He reported that with grants IDAF was able to update their web page. He reported that IDAF is now a member based association coalition with ASID Florida South Chapter and IIDA South as members.

ASID – Dave Roberts

Mr. Roberts was present and introduced Alexis Dearmas, Government Affairs Manager, with ASID National, Washington, DC. Ms. Dearmas reported that they would be hosting the Annual Florida Chapter Leadership Legislative Strategic Planning Meeting in December and preparing for their Annual Legislative Symposium in Washington, DC held in conjunction with a Hill Day.

Jackie Drake, South Florida Advocacy Vice-President with IIDA and ASID South Florida Chapter President Elect, reported that their Chapters and individuals were committed to IDAF. IIDA South Florida moved up their continuing education blitz to accommodate architect's renewal deadline requirement.

IIDA is participating in a Green Apple Day with Interface Carpets in West Homestead to revamp and beautify a school.

Election of Officers

Chair

Motion: Mr. Johnson nominated Miguel Rodriguez.

Second: Mr. Ehrig seconded the motion and it passed unanimously.

Vice-Chair

Motion: Mr. Johnson nominated Jonathan Toppe.

Second: Mr. Rodriguez seconded the motion and it passed unanimously.

Future Board Meetings

The board scheduled a December 16, 2014, 2:00 p.m. telephone conference call.

Location: Daytona Beach Shores, Florida

February 11, 2015, 10:00 a.m. – Meeting in conjunction with Florida Board of Professional Engineers

February 11, 2015, 1:00 p.m. – General Business Board Meeting

February 12, 2015, 9:00 a.m. – General Business Board Meeting

February 13, 2015, 9:00 a.m. – Probable Cause Panel Meeting

The following meeting was rescheduled due to concerns about this being the last week of Legislative Session and Associations not being able to attend the meeting.

Location: St. Augustine, Florida

April 29, 2015 – Probable Cause Panel Meeting

April 30 and May 1, 2015 – General Business Board Meeting

The meeting was rescheduled to the following dates:

May 6, 2015 – Probable Cause Panel Meeting

May 7-8, 2015 – General Business Meeting

Location: Boca Raton, Florida

Meeting in conjunction with AIA Florida

July 27, 2015 – Probable Cause Panel Meeting

July 28-29, 2015 – General Business Board Meeting

Location: Panhandle

October 7, 2015 – Probable Cause Panel Meeting

October 8-9, 2015 – General Business Board Meeting

New Business

No new business.

Old Business

No old business.

Adjourn

Motion: Mr. Johnson moved to adjourn the meeting.

Second: Mr. Ehrig seconded the motion and it passed unanimously.

The meeting adjourned at 11:10 a.m.