

EXECUTIVE SUMMARY
Florida Building Code Administrators and Inspectors Board

I. General Information

Meeting Type: Application Committee, Examination and Continuing Education Committee, Legislation and Rules Committee, Probable Cause Panel, and General Business Meeting
Meeting Date: Tuesday, April 10, 2013, through Friday, April 12, 2013
Meeting Location: Tampa Westshore Marriott
1001 Westshore Plaza
Tampa, Florida 33609

Attendees:
Bob McCormick, Chair
Richard Gathright, Vice Chair
Art Barthlow
Tim Bolduc
Fred Dudley
Wayne Francis

Robyn Barineau, Executive Director, Department of Business and Professional Regulation (DBPR)
Elise Rice, Government Analyst, DBPR
Clark Jennings, Assistant Attorney General, Office of the Attorney General (OAG)
Dustin Metz, Assistant General Counsel, Office of the General Counsel (OGC), DBPR
Sonja Bonnano, Court Reporter
Rob Darling, Court Reporter
Gary Brevoort, President, Building Officials Association of Florida (BOAF)
Robert Nagin
Other Interested Parties

II. Major Issues/Actions

- The board excused the absences of Mr. Orlando Lamas, Mr. Dennis Carpenter, and Mr. Rick Holmes from the meeting.
- The Application Review Committee approved 64 applications for licensure and denied 27 licensure applications. Vice Chair Richard Gathright read a list of all licensure applications denied by the Application Review Committee and any limitations placed on approved provisional licenses. The board approved the actions of the Application Review Committee. The board also approved the Ratification List.
- The board conducted nine informal hearings for licensure. They overturned nine, upheld five previous denials, and tabled one informal hearing to the June 2013 meeting.
- The board approved eight continuing education courses and denied 14 continuing education courses.
- Mr. Dustin Metz, Assistant General Counsel, informed the board that as of March 26, 2013, there were seven private Building Code Administrators and Inspectors Board cases in the Office of the General Counsel and ten public Building Code Administrators and Inspectors Board cases in the Office of the General Counsel.

- Mr. Fred Dudley provided the board with a list of bills of interest which have been filed for consideration during the 2013 legislative session.
- The board asked Mr. Clark Jennings, Assistant Attorney General, to review his notes from previous discussions regarding building department record-keeping and prepare draft statutory language for discussion at the June meeting.
- The board discussed the memorandum prepared by Mr. Jennings regarding the ability of engineers and architects to serve as building code inspectors or plans examiners.
- Mr. Jim Richmond, Executive Director, Florida Building Commission was present to address the board regarding questions relating to responsibilities of modular inspectors and plans examiners.
- Ms. Robyn Barineau, Executive Director, reported that no licenses have been issued by the Department through the hardship mechanism since the last meeting.
- Ms. Barineau reported that the Department continues to work with Division of State Fire Marshal (DSFM) on automating the DSFM process for continuing education reciprocity. She added that the new provider form should be on the Department's website by May 1.
- Ms. Barineau reported that the board's operating account balance as of December 31, 2012, was over \$3.398 million and the unlicensed activity account balance for the same period was over \$315K. She added that the Department projects that the board's account balances will maintain a positive cash position at least through June 30, 2016.
- Ms. Barineau will provide the board with an update on potential applicants taking the principles and practice examination prior to making application for licensure at the June meeting.
- The members planning on participating in the panel discussion at the 2013 annual conference of the Building Officials Association of Florida in Daytona Beach will conduct a conference call on Monday May 13 at 2 p.m. to discuss their presentation.
- Ms. Barineau provided the board with tentative future meeting dates as follows, and will provide these dates to all members by email:
 - June 5-7, 2013 – Orlando
 - August 14-16, 2013 – St. Augustine
 - October 23-25, 2013 – Altamonte Springs
 - December 4-6, 2013 – Orlando
 - February 5-7, 2014 – Fernandina Beach
 - April 9-11, 2014 – Tampa
 - June 4-6, 2014 – Orlando
 - August 6-8, 2014 – Pensacola
 - October 22-24, 2014 – Gainesville
 - December 10-12, 2014 – Orlando.

III. Legislation/Rule Promulgations

- Mr. Jennings will bring draft statutory language regarding building department record-keeping requirements to the June meeting for discussion.

IV. Action Required

- Mr. Jennings will prepare final orders and notices of intent to deny and forward them to board staff for filing with the Agency Clerk.
- The members planning on participating in the panel discussion at the 2013 annual conference of the Building Officials Association of Florida in Daytona Beach will conduct a conference call on Monday May 13 at 2 p.m. to discuss their presentation.

- At the June meeting, Ms. Barineau will provide the board with an update on potential applicants taking the principles and practice examination prior to making application for licensure.
- Ms. Barineau will provide all 2014 meeting dates to all members by email.

Robyn Barineau
Executive Director
April 15, 2013