

EXECUTIVE SUMMARY
Florida Building Code Administrators and Inspectors Board

I. General Information

Meeting Type: Application Review Committee, Examination and Continuing Education Committee, Legislation and Rules Committee, Probable Cause Panel, and General Business Meeting
Meeting Date: Wednesday, August 14, 2013, through Friday, August 16, 2013
Meeting Location: Casa Monica Hotel
95 Cordova Street
St. Augustine, Florida

Attendees:
Bob McCormick, Chair
Richard Gathright, Vice Chair
Art Barthlow
Tim Bolduc
Fred Dudley
Wayne Francis
Rick Holmes

Robyn Barineau, Executive Director, Department of Business and Professional Regulation (DBPR)
Elise Rice, Government Analyst, DBPR
Clark Jennings, Assistant Attorney General, Office of the Attorney General (OAG)
Dustin Metz, Assistant General Counsel, Office of the General Counsel (OGC), DBPR
Mark Miller, Assistant General Counsel, OGC, DBPR
Cindy Danese, Court Reporter
Joe Rebuck, Gold Coast Schools of Construction
Bill Dumbaugh, Broward County Board of Rules and Appeals
Ellen Sakamoto, RedVector
Other Interested Parties

II. Major Issues/Actions

- The board excused the absence of Mr. Orlando Lamas from the meeting and mentioned the untimely death of Mr. Dennis Carpenter.
- The Application Review Committee approved 73 applications for licensure and denied 30 licensure applications. Vice Chair Richard Gathright read a list of all licensure applications denied by the Application Review Committee. The board approved the actions of the Application Review Committee. The board also approved the Ratification List.
- In case number 2012.018343 against Mr. William Daigle, the board accepted a Voluntary Relinquishment in this matter with the stipulation that he never reapply for a license issued by the Building Code Administrators and Inspectors Board and imposition of \$750 costs.
- In case number 2011.032699 against Mr. Matthew McDonald, the board agreed to a dismissal of this matter.

- In case number 2011.027877 against Mr. Bruce Yakola, , the board accepted a Voluntary Relinquishment in this matter with the stipulation that he never reapply for a license issued by the Building Code Administrators and Inspectors Board and imposition of \$649.98 costs.
- The board conducted three informal hearings for previously denied continuing education courses. All three denials were overturned.
- The board conducted 15 informal hearings for previously denied licensure applications. They overturned 11 previous denials, upheld three previous denials, and one application was withdrawn by the applicant.
- The board granted the request for an extension of the Mr. Ronald Crutchfield's provisional license for an additional six months from the original expiration date.
- Mr. Mark Miller, Assistant General Counsel, informed the board that as of August 8, 2013, there were four private Building Code Administrators and Inspectors Board cases in the Office of the General Counsel and seven public Building Code Administrators and Inspectors Board cases in the Office of the General Counsel.
- Mr. Fred Dudley mentioned that no construction-related bills have been filed for consideration during the 2014 legislative session.
- The board agreed to forego pursuing any legislation during the 2014 legislative session. An ad hoc committee was appointed by Chair Bob McCormick to discuss and develop any legislative proposals for submission to the Department during the 2015 legislative session. Chair McCormick appointed Mr. Tim Bolduc as Chair of the committee with other members being Mr. Dudley and Mr. Rick Holmes. The 2015 Legislative Proposals Ad Hoc Committee will work with staff to schedule meetings. Topics may include the definition of "employee," supervision by provisional building code administrators, record-keeping requirements, and other initiatives as determined by the committee and presented to the board for consideration.
- The board approved 48 continuing education courses and denied 13 continuing education courses.
- Ms. Robyn Barineau, Executive Director, reported that one license has been issued by the Department through the hardship mechanism since the last meeting.
- Ms. Barineau informed Chair McCormick that she will keep him and the board apprised of any changes to the board's application forms.
- Staff will send a letter to all continuing education providers informing them of the recent changes to the continuing education course requirements and include a copy of a sample proposed outline for continuing education courses with the letter.
- Staff will work with the Department to determine if there is a more visible place on the board's website for the continuing education applications.
- The board denied the declaratory statement request of Mr. James Stolz as he has no legal standing to make a request for a declaratory statement.

III. Legislation/Rule Promulgations

- There was no legislation or rule promulgation at this meeting.

IV. Action Required

- Mr. Jennings will prepare final orders and notices of intent to deny and forward them to board staff for filing with the Agency Clerk.
- The 2015 Legislative Proposals Ad Hoc Committee will work with staff to schedule meetings for development purposes.
- Staff will send a letter to all continuing education providers informing them of the recent changes to the continuing education course requirements and include a copy of a sample proposed outline for continuing education courses with the letter.
- Staff will work with the Department to determine if there is a more visible place on the board's website for the continuing education applications.

Robyn Barineau
Executive Director
August 19, 2013