

**EXECUTIVE SUMMARY**  
**Florida Building Code Administrators and Inspectors Board**

**I. General Information**

Meeting Type: Application Review Committee, Examination and Continuing Education Committee, Legislation and Rules Committee, Probable Cause Panel, and General Business Meeting

Meeting Date: Wednesday, December 4, 2013, through Friday, December 6, 2013

Meeting Location: Floridays Resort  
12562 International Drive  
Orlando, Florida 32821

Attendees:

Bob McCormick, Chair  
Richard Gathright, Vice Chair  
Art Barthlow  
Tim Bolduc  
Fred Dudley  
Wayne Francis  
Rick Holmes

Robyn Barineau, Executive Director, Department of Business and Professional Regulation (DBPR)

Elise Rice, Government Analyst, DBPR

Clark Jennings, Assistant Attorney General, Office of the Attorney General (OAG)

Mark Miller, Assistant General Counsel, OGC, DBPR

Linda Kalkhurst, Court Reporter

Michelle Porter, International Code Council

Other Interested Parties

**II. Major Issues/Actions**

- The board excused the absence of Mr. Orlando Lamas from the meeting.
- The Application Review Committee approved 60 applications for licensure and denied 15 licensure applications. Vice Chair Richard Gathright read a list of all licensure applications denied by the Application Review Committee. The board approved the actions of the Application Review Committee. The board also approved the Ratification List.
- The board conducted six informal hearings for previously denied licensure applications. They overturned three previous denials and upheld three previous denials.
- Mr. Mark Miller, Assistant General Counsel, informed the board that as of November 26, 2013, there were three private Building Code Administrators and Inspectors Board cases in the Office of the General Counsel and three public Building Code Administrators and Inspectors Board cases in the Office of the General Counsel.
- The board previously asked that Ms. Robyn Barineau, Executive Director, reach out to the Building Officials Association of Florida (BOAF) and request that they have a representative present at the December meeting to answer questions relating to their

cross-training programs. Mr. Gary Brevoort and Mr. Doug Harvey were present on behalf of BOAF. Members asked about concerns that had been expressed regarding availability of cross-training classes and issuance of course completion certificates. The board asked if BOAF would provide a report of class attendance and other class particulars and Mr. Brevoort informed the board that they will provide a report twice a year. Mr. Brevoort indicated that a new BOAF Executive Director should be hired in the very near future, and this person will be in attendance at future meetings of the Building Code Administrators and Inspectors Board.

- Mr. Fred Dudley mentioned that ten construction-related bills have been filed for consideration during the 2014 legislative session.
- Mr. Tim Bolduc, Chair of the 2015 Legislative Proposals Ad Hoc Committee, reported that the committee met on December 4 and has decided to narrow their 2015 legislative proposals to two. They include:
  - Supervision of provisionally certified licensees by a provisional building code administrator
  - Recordkeeping requirements

Chair Bolduc informed the board that the committee has several assignments associated with these initiatives and hopes to have final legislative language for the board's review at the April 2014 meeting.

- The board approved seven continuing education courses.
- Mr. Clark Jennings, Assistant Attorney General, mentioned the public comments requirement at public meetings established by SB50. The board will discuss a proposed rule to implement this initiative at the February meeting during the Rules and Legislative Committee meeting.
- The board denied the request of Mr. Lawrence Janssen to extend his provisional building plans examiner license.
- Ms. Barineau reported that no licenses have been issued by the Department through the hardship mechanism since the last meeting.
- Ms. Michelle Porter, International Code Council, reported that test administration is up by about 27 percent compared to the same period last year. The board asked that all candidates be allowed to test on the 2009 and 2012 codes until July 2015, at which time, only the 2012 codes would be utilized.
- The board agreed to send Chair Bob McCormick to the 2014 BOAF Conference as the board's representative.

### **III. Legislation/Rule Promulgation**

- There was no legislative or rule promulgation at this meeting.

### **IV. Action Required**

- Mr. Jennings will prepare final orders and notices of intent to deny and forward them to board staff for filing with the Agency Clerk.

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Robyn Barineau  
Executive Director  
December 10, 2013