

MINUTES

**Building Code Administrators and Inspectors Board
Telephone Conference Call
Telephone Number 1.888.585.9008
Participant Conference Room Number 241-687-833**

Friday – June 5, 2020 – 9:00 A.M.

BOARD MEETING

BOARD MEETING CALL TO ORDER

The Building Code Administrators and Inspectors Board meeting was called to order at approximately 9:00 a.m., by Chair Lopresto.

MEMBERS PRESENT

Tony Lopresto, Chair
Richard Gathright, Vice-Chair
Peter Jones
Kerry Leuzinger
Bob McCormick
Andrew Raines
Herman White

PERSONS PRESENT

Krista Woodard, Executive Director, DBPR
Robert Milne, Assistant Attorney General, OAG
Jim Burkhart, Attorney, Office of the General Counsel, DBPR
Linda Gray, Government Analyst, DBPR
Peggy Ward, Court Reporter, For The Record Recording

OTHER PERSONS PRESENT

Shane Gerwig, Building Official, Orange County
Ann Russo, Executive Director, Building Officials Association of Florida (BOAF)
Mickey Mattison, BOAF
Wayne Barnhill, England Enterprise
Sanjeev Mangoli, Gold Coast
Rhonda Koning, Contractors Institute
Linda Patrick
John O'Connor, BOAF
John Farinelli, JC Code and Construction Consultants, Inc.
Jesse Green
John Cosmo, City of Boca Raton
Jeffrey Rinehart
Sean Simon
Gary Williams
Marie De La Cruz Ramirez
Kenneth DeLeon
Mr. Grimes
Homer Diaz
George Van Nostrand

Vince Sejas
Vicki Hathaway
Bob Pike
Kendal Kwoung
Audrey Mithcell
Fransico Rodriguez
Justin Dulaney
Craig Schneider
Edwin Sommer
Johanna Soto
John Wright

Minutes

Review and Approval of the Minutes of the Board Meeting on February 19-21, 2020

Vice Chair Gathright made a motion to approve the February 19-21, 2020 minutes. Mr. Jones seconded the motion. The motion passed unanimously.

Review and Approval of the Minutes of the Board Meeting April 22-24, 2020

Vice Chair Gathright made a motion to approve the April 22-24, 2020 minutes. Mr. Jones seconded the motion. The motion passed unanimously.

Review and Approval of the Minutes of the Board Meeting May 8, 2020

Mr. White made a motion to approve the May 8, 2020 minutes. Mr. McCormick seconded the motion. The motion passed unanimously.

HEARINGS NOT INVOLVING DISPUTED ISSUES OF MATERIAL FACT

Jeffrey David Rinehart – Electrical Inspector, 1&2 Family Dwelling Inspector, Mechanical Inspector, Plumbing Inspector, Roofing Inspector

Mr. Rinehart was present at the telephone conference call meeting. Mr. McCormick made a motion to uphold the denial of the Electrical Inspector, Mechanical Inspector, Plumbing Inspector and Roofing Inspector applications for lack of experience. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Mr. McCormick made a motion to overturn the denial of the 1&2 Family Dwelling Inspector application. Mr. Jones seconded the motion. The motion passed unanimously.

Sean S. Simon – Plumbing Inspector, Plumbing Plans Examiner

Mr. Simon was present at the telephone conference call meeting. Mr. Simon provided additional information for the Board's review. Mr. Leuzinger made a motion to uphold the denial of the Plumbing Inspector and Plumbing Plans Examiner applications for failure to demonstrate five years of experience. Mr. McCormick seconded the motion. The motion passed unanimously.

Gary Williams – Mechanical Inspector

Mr. Williams was present at the telephone conference call meeting. Mr. Williams provided additional information for the Board's review. Mr. McCormick made a motion to uphold the denial of the Mechanical Inspector application for failure to demonstrate five years of experience. Vice Chair Gathright seconded the motion. The motion passed unanimously.

REQUEST FOR EXTENSION OF PROVISIONAL LICENSE

Bernard Daniel Cox, III – Provisional Building Inspector

Mr. Cox was not present at the conference call meeting. Mr. McCormick made a motion to deny the request for extension of the Provisional Building Inspector license because there was no information provided to the Board to justify the extension. Mr. Raines seconded the motion. The motion passed unanimously.

Marie Elaine De La Cruz Ramirez – Provisional Building Plans Examiner

Ms. De La Cruz Ramirez was present at the telephone conference call meeting. Mr. Shane Gerwig, Building Official, Orange County, was present at the conference call on behalf of Ms. De La Cruz Ramirez. Vice Chair Gathright made a motion to approve the request for extension of the Provisional Building Plans Examiner license through December 31, 2020. Mr. McCormick seconded the motion. The motion passed unanimously.

Kenneth D. De Leon – Provisional 1&2 Family Dwelling Inspector

Mr. De Leon was present at the telephone conference call meeting. Mr. Bill Grimes, Building Official, Osceola County was present on behalf of Mr. De Leon. Mr. McCormick made a motion to approve the extension of the Provisional 1&2 Family Dwelling Inspector license through December 31, 2020. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Marco D. Delano, Jr. – Provisional 1&2 Family Dwelling Inspector

Mr. Delano was present at the telephone conference call meeting. Mr. McCormick made a motion to approve the extension of the Provisional 1&2 Family Dwelling Inspector license through December 31, 2020. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Homero Garcia Diaz – Provisional Building Inspector

Mr. Diaz was present at the telephone conference call meeting. Mr. McCormick made a motion to approve the extension of the Provisional Building Inspector license through December 31, 2020. Vice Chair Gathright seconded the motion. The motion passed unanimously.

Vicki Hathaway – Provisional Building Inspector

Ms. Hathaway was present at the telephone conference call meeting. Mr. Bob Pike, Building Official, Seminole County was present at the telephone conference call meeting on behalf of Ms. Hathaway. Mr. McCormick made a motion to approve the extension of the Provisional Building Inspector license through December 31, 2020. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Kendal Poon Kwong – Provisional Building Inspector

Mr. Kwong was present at the telephone conference call meeting. Mr. McCormick made a motion to approve the extension of the Provisional Building Inspector license through December 31, 2020. Mr. Raines seconded the motion. The motion passed unanimously.

Audrey Lynn Mitchell – Provisional Building Plans Examiner

Ms. Mitchell was present at the telephone conference call meeting. Mr. Shane Gerwig, Building Official, Orange County, was present at the conference call meeting on behalf of Ms. Mitchell. Mr. McCormick made a motion to approve the extension of the Provisional Building Plans Examiner license through December 31, 2020. Vice Chair Gathright seconded the motion. The motion passed unanimously.

Francisco Rodriguez – Provisional Building Inspector, Provisional Building Plans Examiner

Mr. Rodriguez was present at the telephone conference call meeting. Mr. McCormick made a motion to approve the extensions of the Provisional Building Inspector and Provisional Building Plans Examiner licenses through December 31, 2020. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Craig A. Schneider – Provisional Plumbing Plans Examiner

Mr. Schneider was present at the telephone conference call meeting. Mr. McCormick made a motion to approve the extension of the Provisional Plumbing Plans Examiner license through December 31, 2020. Mr. Jones seconded the motion. The motion passed unanimously.

Edwin John Sommer – Provisional Plumbing Inspector, Provisional Plumbing Plans Examiner

Mr. Sommer was present at the telephone conference call meeting. Mr. McCormick made a motion to deny the extensions of the Provisional Plumbing Inspector and Provisional Plumbing Plans Examiner licenses because Mr. Sommer is no longer employed with Pinellas Park. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Johanna Perez Soto – Provisional Building Inspector

Ms. Soto was present at the telephone conference call meeting. Mr. Shane Gerwig, Building Official, Orange County, was present at the conference call meeting on behalf of Ms. Soto. Mr. McCormick made a motion to approve the extension of the Provisional Building Inspector license through December 31, 2020. Chair Lopresto seconded the motion. The motion passed unanimously.

Daniel Lewis South – Provisional Building Inspector

Mr. South was not present at the telephone conference call. Mr. McCormick made a motion to deny the extension of the Provisional Building Inspector license because the Board was unable to verify employment. Mr. Leuzinger seconded the motion. The motion passed unanimously.

George Van Nostrand – Provisional Electrical Inspector

Mr. Nostrand was present at the telephone conference call meeting. Mr. McCormick made a motion to deny the extension of the Provisional Electrical Inspector license because Mr. Nostrand is no longer employed with the municipality. Mr. Leuzinger seconded the motion. The motion passed unanimously.

John Wright – Provisional 1&2 Family Dwelling Inspector

Mr. Wright was present at the telephone conference call meeting. Mr. McCormick made a motion to take no action on the Provisional 1&2 Family Dwelling Inspector license because the license is null and void. Chair Lopresto seconded the motion. The motion passed unanimously.

REQUEST FOR EXTENSION – CROSS TRAINING PROGRAM

Jesse Green – England Enterprise

Mr. Green was present at the telephone conference call meeting. Mr. John Cosmo, Building Official, City of Boca Raton, was present at the conference call meeting on behalf of Mr. Green. Mr. Green requested that this matter be handled as an application for Waiver/Variance. Mr. McCormick made a motion to approve the oral Petition of Waiver/Variance and allow Mr. Green to complete England Enterprises Cross-Training Program by June 5, 2021, This waiver authorizes the extension to go beyond the three years as provided in Rule 61G19-7.008 F.A.C., Mr. Jones seconded the motion. The motion passed unanimously.

PROBABLE CAUSE PANEL MEETING 11:00 a.m. (EDT)*****

Probable Cause Panel met approximately 11:22 a.m. – 12:10 p.m.

PETITION FOR WAIVER/VARIANCE

Division of Building Safety, Orange County, Shane Gerwig

Mr. Gerwig was present at the telephone conference call meeting. Mr. Milne advised the Board that the Petition for Waiver/Variance meets the requirements for the Board's review.

Mr. Gerwig requested that the courses outlined in the petition be handled as videoconferencing courses. Mr. McCormick made a motion to approve the teaching of these courses by videoconferencing through the expiration date of these courses. Mr. Jones seconded the motion. The motion passed unanimously.

Building Officials Association of Florida, Inc. – Ann Russo

Ms. Russo was present at the telephone conference call meeting. Mr. Milne advised the Board that the Petition for Waiver/Variance meets the requirements for the Board's review.

Ms. Russo requested that the courses outlined in the petition be handled as videoconferencing courses. During the discussion, it was determined that the videoconferencing courses approved by the Board may be taught by videoconferencing until the expiration of courses. It was also determined that the courses not approved on the list, will be approved for videoconferencing contingent upon the Board's approval of those courses. Chair Lopresto made a motion to approve the teaching of these courses by videoconferencing, as modified, until the courses expire. Mr. McCormick seconded the motion. The motion passed unanimously.

PETITION FOR DECLARATORY STATEMENT

JC Code & Construction Consultants, Inc. – John Farinelli

Mr. Farinelli was present at the telephone conference call meeting. Mr. McCormick made a motion to have this matter presented to the Board as a Petition for Waiver/Variance. Mr. Jones seconded the motion. The motion passed unanimously.

Mr. Farinelli will submit eight courses to Ms. Woodard and Mr. Milne for the Board's approval to be taught by videoconferencing/webinar. Mr. McCormick made a motion to approve these eight courses through the expiration date of these courses. Mr. Jones seconded the motion. The motion passed unanimously. Mr. Farinelli informed the Board that there are three additional courses that he would include as videoconferencing courses. Mr. McCormick made a motion to approve the three additional courses. Mr. Jones seconded the motion. The motion passed unanimously.

RULES WORKSHOP DISCUSSION

The Board discussed the below rules changes related to HB 1193. The Board also heard comments and recommendations from the below individuals.

- John Farinelli
- Shane Gerwig
- Sanjeev Mangoli
- Linda Patrick
- Ann Russo
- Vince Seijas

Mr. McCormick made a motion to approve the below language outlined below in Rule 61G19-1.009, F.A.C. Mr. Raines seconded the motion. The motion passed unanimously.

61G19-1.009 Definitions.

(1) "Board" means the Florida Building Code Administrators and Inspectors Board.

(2) "Department" means the Department of Business and Professional Regulation.

(3) "Voluntary certification program" means those certification programs operated by the Southern Building Code Congress International, Building Officials Association of Florida, Council of American Building Officials, South Florida Building Code (Dade and Broward), and the voluntary certification program formerly operated by the Florida Department of Community Affairs.

(4) "Certificate" means a certificate issued by the Department as provided in this part.

(5) "Course" means an educational class, lesson, seminar, conference, program, or demonstration, whether taught by personal appearance, correspondence, electronic media, or other means.

(6) "Certificate" or "Certificate holder" shall for the purposes of Chapter 61G19, F.A.C., be synonymous with the terms "License" and "Licensee" respectively.

(7) "Employee" means a person who receives compensation from, and is under supervision and control of, an employer who regularly deducts the F.I.C.A. and withholding tax and provides workers' compensation, all as prescribed by law.

(8) "Experience" means practical working experience as a trade person or construction, design or inspection industry professional, for compensation.

(9) "Supervisory Experience" means that an applicant meets the supervisory experience requirement, an applicant for certification under this part shall have performed management or supervisory responsibilities that shall have included operational control and direction of persons in the production of construction design, actual construction, or construction inspection, or other category of work acceptable to the board.

(10) "Verifiable Experience" means experience which can be confirmed and/or substantiated by board-approved attestation, evidence or testimony. Postsecondary education substituted in lieu of verifiable experience shall be documented through copies of official transcripts.

(11) "Cross Training" means board-approved training provided to individuals already certified in at least one discipline by this board or as a firesafety inspector and providing an alternative to the typical prerequisite experience/education.

(12) "Initial Training" means board-approved training provided to individuals not already certified by this board in any category or as a firesafety inspector, and providing an alternative to the typical prerequisite experience/education.

(13) "Internship Certification Program" means a board-approved program(s) of learning for individuals seeking certification as either a building, electrical, plumbing, mechanical inspector or plans examiner while employed full-time by a governmental jurisdiction, which emphasizes on-the-job-training and provides an alternative to the typical prerequisite experience/education for licensure as an inspector or plans examiner.

(14) "OK One and two family dwelling inspector" means an individual approved for standard certification by the Board prior to July 1, 2020 who is qualified to inspect and determine that one and two family dwellings and accessory structures are constructed in accordance with the provisions of the Florida Building Code/Residential.

(15) OK "Residential inspector" means a person approved for and has passed an examination administered by the International Code Council for this category after July 1, 2020 who is qualified to inspect and determine that one-family, two-family, or three-family residences, and their accessory structures are constructed in accordance with the

provisions of the governing; building, plumbing, mechanical, accessibility, and electrical codes. **APPROVED**

Rulemaking Authority 468.606, 468.607 FS. Law Implemented 468.603, 468.609 FS. History—New 5-23-94, Amended 5-21-95, 11-20-95, 1-16-03, 6-8-17, 2-14-18.

Mr. McCormick made a motion to approve the below language outlined in Rule 61G19-6.017, F.A.C. Mr. Raines seconded the motion. The motion passed unanimously.

**CHAPTER 61G19-6
CERTIFICATION, EXAMINATION, APPLICATION, CERTIFICATE RENEWAL, INACTIVE
STATUS**

- 61G19-6.002 Certification for Multiple Inspection Classes
- 61G19-6.0035 Application for Provisional and/or Standard Certification
- 61G19-6.0036 Application for Certification Review Procedure
- 61G19-6.004 Abandonment of Applications (Repealed)
- 61G19-6.005 Information Required on Certificates (Repealed)
- 61G19-6.006 Changes in Application and Certificate Information (Repealed)
- 61G19-6.007 Standard Certificates; In General (Repealed)
- 61G19-6.008 Reexamination
- 61G19-6.0085 Florida Principles and Practice
- 61G19-6.010 Other Methods of Qualification for Standard Certification (Repealed)
- 61G19-6.011 Limited Certificates (Repealed)
- 61G19-6.012 Provisional Certificates
- 61G19-6.014 Reactivate a Delinquent License
- 61G19-6.015 Inactive Status
- 61G19-6.016 Voluntary Certification Categories
- 61G19-6.017 **OK** ~~One and Two Family Dwelling~~ Residential Inspector Certification
- APPROVED**
- 61G19-6.018 Exemption of Spouses of Members of Armed Forces from Licensure Renewal Provisions

61G19-6.002 Certification for Multiple Inspection Classes.

The Board shall issue a single certificate valid for multiple inspection classes to:

- (1) Persons holding multiple certificates under one of the voluntary certification programs defined in rule 61G19-6.016, F.A.C.;
- (2) Persons holding multiple certificates under a voluntary certification program not defined in rule 61G19-6.016, F.A.C., which has been accepted for endorsement by the Board; and
- (3) Persons qualifying by examination for multiple inspection classes under the provisions of this part.

Rulemaking Authority 468.606 FS. Law Implemented 468.607, 468.609 FS. History—New 5-23-94, Amended 11-28-95, 9-26-01.

Mr. McCormick made a motion to approve the below language in Rule 61G19-6.035, F.A.C. Mr. Raines seconded the motion. The motion passed unanimously.

61G19-6.0035 Application for Provisional and/or Standard Certification.

- (1) Each individual who wishes to obtain a provisional and/or standard certificate in any certificate category shall submit the following to the Board:

(a) A completed application form for the category in which certification is sought. The form that shall be used for this purpose shall be provided by the Department and available on the Department's website.

(b) **OK** An attestation describing in detail each separate period of work experience listed in the application form, signed by a licensed architect, engineer, contractor, fire marshal, or building code administrator who has knowledge of the applicant's duties and responsibilities during the period indicated or experience which can be confirmed and/or substantiated by board-approved evidence. The form that shall be used for this purpose shall be provided by the Department and available on the Department's website. Each attestation must include the name and address of the applicant's employer during the work experience period, the dates of employment, and a description of the applicant's duties and responsibilities during the employment including any supervisory responsibilities, in sufficient detail to enable the Board to determine whether or not the applicant has the experience required for certification.

APPROVED

(c) **OK** Each applicant for certification as an inspector or plans examiner shall demonstrate that he or she has at least one (1) year of hands-on experience in the category of certification sought, with the exception of **1 and 2 family dwelling Residential** inspector. For **1 and 2 family dwelling Residential** inspector certification, refer to the specific requirements in rule 61G19-6.017, F.A.C.

(d) Each applicant seeking to qualify for certification through a combination of postsecondary education and work experience shall submit an official copy of all college or university transcripts which document the applicant's education in addition to all required attestations of work experience. **APPROVED**

(e) Each applicant who is not employed by a local government agency having responsibility for building code inspection, building construction regulation, and enforcement of building, plumbing, mechanical, electrical, gas, fire prevention, fire safety, energy, accessibility, and other construction codes at the time of the application shall submit payment of all applicable application, examination and certification fees as specified in chapter 61G19-10, F.A.C.

(f) For the purposes of this section, any unlicensed activity shall not be recognized for the purposes of providing required experience.

(2) In addition to all other required items, each applicant for an inspector or plans examiner certificate shall submit with the application a statement from the applicant's current employer which shall indicate the applicant's present status with the employer. Each applicant employed by a local government agency having responsibility for building code inspection, building construction regulation, and enforcement of building, plumbing, mechanical, electrical, gas, fire prevention, fire safety, energy, accessibility, and other construction codes at the time the application is submitted must include on the statement the signature and license number of the building code administrator, building official, or fire marshal for the applicant's employing agency.

(3) In addition to all other required items, each applicant for a building code administrator certificate shall submit with the application a statement from the applicant's current employer which shall indicate the applicant's present status with the employer.

(4) The Board shall reciprocate license certifications from another state provided the applicant obtained the out-of-state certification by successfully passing an examination administered by the International Code Council and the applicant has passed the Florida Principles and Practice Exam and has met the requirements of section 468.609(2), F.S.

(5) **OK** The board shall approve an application for Standard Certification by endorsement when an applicant holds a building code administrator, inspector, or plans examiner license/certification issued by another state for at least 10 years before the

date of application; and has successfully passed an applicable examination administered by the International Code Council. Such application must be submitted for Board review when the license/certification from the other state is active or within 2 years of the license/certification being active. APPROVED

Rulemaking Authority 468.606, 468.609 FS. Law Implemented 468.609 FS. History—New 11-28-95, Amended 10-1-97, 2-23-99, 6-3-03, 2-6-07, 10-4-07, 12-17-12, 9-20-17, 2-14-18.

Mr. McCormick made a motion to approve the below language in Rule 61G19-6.036, F.A.C. Mr. Raines seconded the motion. The motion passed unanimously.

61G19-6.0036 Application for Certification Review Procedure.

(1) OK Applications which are determined to be complete will first be reviewed by the Department. If the application clearly demonstrates qualification for the certification sought by holding an equivalent experience standard certification issued by the Board, except as provided in subsection (2), the Department shall preliminarily approve the application. A list of all applications preliminarily approved by the Department will be distributed to the Board on a monthly basis. Within ten (10) calendar days after distribution of the list of preliminarily approved applications, any Board member ~~of the application review committee of the Board~~ may request that any application on the list be submitted to the Board for review in accordance with this rule. All applications on the preliminarily approved list not selected for review shall be approved by the Department.

(2) All applications seeking certification for licensure as a provisional or standard building code administrator, licensure as a provisional inspector or plans examiner, licensure in any voluntary certification category, or licensure in any category by endorsement shall be submitted to the Board for review in accordance with this rule. Applications will also be referred to the Board if the Department determines that the applicant has not clearly demonstrated qualification for the certification sought.

(3) OK Applications referred to the Board will first be reviewed by the Board Members tasked with the Application Review Committee. The Application Review shall be conducted by Committee shall consist of a minimum of three (3) Board members who are licensed building code administrators, inspectors, or plans examiners, architects, engineers, or contractors, appointed by the Chair. The Chair, if otherwise qualified, may also perform ~~be a member of the Application Review Committee~~.

(4) OK The Board members performing the Application Review Committee shall review all applications for certification not otherwise approved and shall determine by majority vote whether to recommend approval or denial of each such application to the Board.

(5) OK The ~~Application Review Committee's~~ recommendations of the Board members performing the Application Review shall be provided to the Board for final action, ~~who shall then act on the Application Review Committee's recommendations at the next Board meeting~~. Any Board member may request that any application for certification be pulled for discussion and/or individual determination by the Board.

Rulemaking Authority 455.203, 468.606 FS. Law Implemented 455.203, 468.606, 468.609 FS. History—New 2-21-10, Amended 10-6-10, 3-5-17.

Mr. McCormick made a motion to approve the below language in Rule 61G19-6.016, F.A.C. Chair Lopresto seconded the motion. The motion passed unanimously.

61G19-6.016 Voluntary Certification Categories.

The following voluntary certification categories are created.

(1) Residential Pool Inspector. Residential Pool Inspector means a person who is qualified

to inspect a pool on the property of one and two family dwellings. In order to obtain this voluntary certification the Board will require the State certified pool contractor license and in addition, the applicant must hold certification as a building or electrical inspector.

(2) Commercial Pool Inspector. Commercial Pool Inspector means a person who is qualified to inspect a pool located on any property other than one and two family-dwellings. In order to obtain this voluntary certification the Board will require the state certified pool contractor license and in addition, the applicant must hold certification as a building, plumbing, mechanical, or electrical inspector.

(3) Roofing Inspector. Roofing Inspector means a person who is qualified to inspect residential and commercial roofs. In order to obtain this voluntary certification the Board will require either: four (4) years of roofing experience with passage of the standardized roofing inspectors' examination as approved by the board; state certification as a roofing contractor or a state certified general contractor who was certified prior to 1974.

(4) Modular Inspector. This license is required for inspection of all modular buildings constructed to the Florida Building Code and administered under chapter 553, part I, F.S., unless otherwise provided for in Florida Statutes.

(a) Modular Inspector means a person who is authorized to inspect any manufactured (modular) building and systems incorporated therein designed and built to comply with the Florida Building Code pursuant to part I, chapter 553, F.S. In order to obtain this voluntary certification, the Board will require the applicant to pass the standardized modular inspectors' examination and the applicant must have three (3) years experience as an inspector with local government and/or state government or three years experience as an inspector with an independent inspection/plans review agency under contract with a state agency or three (3) years experience as a registered or certified state general, building, or residential contractor or job superintendent, project manager or quality control manager, the latter as provided for in chapter 9B-1, F.A.C., in a supervisory capacity that included operational control and direction of building, mechanical, electrical and plumbing personnel or subcontractors on residential or commercial projects.

(b) Responsibilities: Verify the state approved plans are in the factory. Assure the buildings being manufactured comply with the approved plans and the applicable Florida Building Code. Compare the approved plans to the modular building and identify any deviations. Determine the reason for the deviations and investigate repetitive deviations in other buildings. Discuss the deviations with the in-plant quality control supervisor and establish a procedure to resolve the deviations. Verify the appliances and equipment installed in the building are consistent with those identified in the quality control manual. Verify the data plates have all the information as required in chapter 9B-1, F.A.C. Assure the state insignia is affixed to the correct building. The modular inspector shall monitor quality control procedures to verify the in-plant quality control personnel are conducting quality control reviews at the proper times. The modular inspector shall notify the Department of Community Affairs contracted inspection agency of any problems with the in-plant quality control procedures. The inspector shall follow-up on quality control procedures to verify that the in-plant quality control inspector is making the inspection of the buildings at the proper time. Persons qualified as Residential ~~one and two family dwelling~~ inspectors may also inspect ~~one and two family~~ one family, two family, and three family modular residences regulated under chapter 9B-1, F.A.C. Persons qualified as Standard Building Inspectors in all four disciplines of building, electrical, mechanical and plumbing may also inspect all modular buildings regulated under chapter 9B-1, F.A.C. **APPROVED**

(5) Modular Plans Examiner. This license is required for plans reviews of all modular buildings constructed to the Florida Building Code and administered under chapter 553, Part I, F.S., unless otherwise provided for in Florida Statutes.

(a) Modular Plans Examiner means a person who is authorized to review plans for any manufactured (modular) building and systems incorporated therein designed and built to comply with the Florida Building Code pursuant to part 1, chapter 553, F.S. In order to obtain this voluntary certification, the Board will require the applicant to pass the standardized modular plans inspectors' examination and the applicant must have three (3) years experience as a plans examiner with local and/or state government. As an alternative, the applicant must have three (3) years experience as a plans examiner with an independent inspection/plans review agency under contract with a state department or three (3) years experience as a registered or certified state general, building, or residential contractor or job superintendent, project manager or quality control manager, the latter as provided for in chapter 9B-1, F.A.C., in a supervisory capacity that included operational control and direction of building, mechanical, electrical and plumbing personnel or subcontractors on residential or commercial projects.

(b) Responsibilities: Examine building construction plans for compliance with the applicable Florida Building Code. Assure compliance with Florida's Manufactured Buildings Act, chapter 553, part I, F.S., along with chapter 9B-1, F.A.C. Resolve code problems with the local personnel on behalf of the agency's clients. Research the code changes upon adoption of the current edition of the codes. Review the proposed amendments to chapter 9B-1, F.A.C., and provide input accordingly. Persons qualified as a ~~Residential one and two family dwelling~~ plans examiner may also review and approve plans for one and two family modular residences regulated under chapter 9B-1, F.A.C. Persons qualified as Standard Building Plans Examiners in all four disciplines of building, electrical, mechanical and plumbing may also review all modular buildings regulated under chapter 9B-1, F.A.C. **APPROVED**

~~(6) One and Two Family Dwelling Inspector, **VOTED DELETE ALL OF THIS SECTION**~~

~~(a) Provisional certification may be obtained in the category of one and two family dwelling inspector, provided the Building Code Administrator of the jurisdiction holds standard certification pursuant to chapter 468, part XII, F.S.~~

~~(b) Applicants for standard or provisional certification in this category must meet the eligibility requirements according to one of the following criteria:~~

~~1. Five years' experience as a registered or certified state general, building, or residential contractor in a supervisory capacity that included operational control and direction of building, mechanical, electrical, and plumbing personnel or subcontractors on one and two family residential projects, or~~

~~2. Five years' experience as a job superintendent or project manager in a supervisory capacity that included operational control and direction of building, mechanical, electrical, and plumbing personnel or subcontractors on one and two family residential projects, or~~

~~3. Five years' experience including two years of hands-on electrical experience, two years of hands-on building experience, and one year of hands-on experience in either mechanical or plumbing, on one and two family residential projects or~~

~~4. Standard certification as an inspector in any of the categories listed in section 468.603(6), F.S., plus at least six months' hands-on experience in one and two family residential projects in each of the following areas in which the applicant does not hold standard certification: building, plumbing, electrical, and mechanical, or~~

~~5. A combination of postsecondary education in the field of construction or a related field and experience in the category sought which totals four years, with at least one year of such total being experience in on one and two family residential construction, building code inspection, or plans review, or~~

~~6. A combination of technical education in the field of construction or a related field and experience in the category sought which totals four years, with at least one year of such total~~

~~being experience in on one and two family residential construction, building code inspection, or plans review, or~~

~~7. Standard certification as an inspector in any of the categories listed in section 468.603(6), F.S., plus satisfactory completion of a one and two family inspector training program of not less than 500 hours.~~

~~8. Standard certificate/license as a firesafety inspector issued pursuant to chapter 633, F.S. with five years' verifiable full-time experience conducting firesafety inspections plus satisfactory completion of a one and two family inspector training program of not less then 800 hours.~~

(6) **Residential ~~One and Two Family Dwelling~~ Plans Examiner.**

Residential ~~One and Two Family Dwelling~~ Plans Examiner means a person who is qualified to determine that the plans submitted for the purpose of obtaining building and other permits, for one and two family dwellings and accessory structures, comply with the building, plumbing, mechanical, electrical, gas, fire prevention, energy, accessibility, and other applicable building codes. In order to obtain this voluntary certification, the applicant must hold standard certification as **Residential ~~one and two family dwelling~~ inspector**; must have passed the State principles and practices examination; and holds certification as an International Code Council (ICC) Residential Plans Examiner.~~hold a standard certificate as a plans examiner (any category); and holds a Southern Building Code Congress International, Inc. (SBCCI) or an International Code Council (ICC) certification as a Coastal Construction Inspector.~~ **APPROVED**

Rulemaking Authority 468.606, 468.609(10) FS. Law Implemented 468.609(10) FS. History—New 7-5-95, Amended 7-7-96, 8-6-97, 6-25-98, 12-28-00, 2-28-02, 4-7-03, 9-3-03, 3-7-06, 6-13-07, 11-21-07, 6-24-09.

Mr. Leuzinger made a motion to approve the below language in Rule 61G19-6.017, F.A.C. Mr. Raines seconded the motion. The motion passed unanimously.

61G19-6.017 ~~One and Two Family Dwelling~~ Residential Inspector Certification.

(1) Provisional certification may be obtained in the category of **~~one and two family dwelling~~ Residential inspector**, provided that the ~~licensee's supervisor~~ Building Code Administrator of the jurisdiction holds standard certification pursuant to chapter 468, part XII, F.S.

(2) Applicants for standard or provisional certification in this category must meet the eligibility requirements according to one of the following criteria:

(a) Five years' experience as a registered or certified state general, building, or residential contractor in a supervisory capacity that included operational control and direction of building, mechanical, electrical, and plumbing personnel or subcontractors on residential projects, or

(b) Five years' experience as a job superintendent or project manager in a supervisory capacity that included operational control and direction of building, mechanical, electrical, and plumbing personnel or subcontractors on residential projects, or

(c) Five years' experience including two years of hands-on electrical experience, two years of hands-on building experience, and one year of hands-on experience in either mechanical or plumbing, or

(d) Standard certification as an inspector in any of the categories listed in section 468.603(6), F.S., plus at least six months' hands-on experience in each of the following areas in which the applicant does not hold standard certification: building, plumbing, electrical, and mechanical, or

(e) A combination of postsecondary education in the field of construction or a related field and experience in the category sought which totals four years, with at least one year of such total being experience in the category sought in construction, building code inspection, or plans review, or

(f) A combination of technical education in the field of construction or a related field and experience in the category sought which totals four years, with at least one year of such total being experience in the category sought in construction, building code inspection, or plans review, or

(g) Standard certification as an inspector in any of the categories listed in section 468.603(6), F.S., plus satisfactory completion of a ~~one and two family~~ Residential inspector training program of not less than 500 hours.

(h) Standard certificate/license as a firesafety inspector issued pursuant to chapter 633, F.S. with ~~Four years~~ ~~five years'~~ verifiable full-time experience conducting firesafety inspections plus satisfactory completion of a ~~one and two family~~ Residential inspector training program of not less than ~~500~~ ~~800~~ hours. **APPROVED**

Rulemaking Authority 468.606 FS. Law Implemented 468.609(2), (7) FS. History--New 2-28-02, Amended 12-11-07, 3-5-17.

Mr. Raines made a motion to approve the below language in Rule 61G19-7.001(1), F.A.C. Mr. McCormick seconded the motion. The motion passed unanimously.

Mr. Raines made a motion to approve the below language in Rule 61G19-7.001(2), F.A.C. Mr. McCormick seconded the motion. The motion passed unanimously.

Mr. McCormick made a motion to approve the below language in Rule 61G19-7.001 (3)-(5) (c). F.A.C. Mr. Leuzinger seconded the motion. The motion passed unanimously.

CHAPTER 61G19-7 TRAINING PROGRAMS FOR STANDARD CERTIFICATION

61G19-7.001 Board Approved Training Programs as Alternative Eligibility Requirement for Examination

61G19-7.0015 Board Approved Comprehensive Standard Training Programs as Alternative Eligibility Requirements for Examination for Building Code Inspector or Plans Examiner Certification (Repealed)

61G19-7.0016 Internship Certification Program

61G19-7.002 Training Program Providers

61G19-7.004 Approval of Training Programs

61G19-7.005 Approval of Internship Training Programs

61G19-7.006 Program Syllabus

61G19-7.007 Records Required to be Maintained by Program Providers

61G19-7.008 Certificates of Satisfactory Completion

61G19-7.009 Advertising of Training Programs

61G19-7.010 Training Program Provider Fees

61G19-7.001 Board Approved Cross Training Programs as Alternative Eligibility Requirement for Examination.

(1) Applicants who ~~possess a minimum of 3 years' verifiable full-time experience in inspection or plans review and~~ currently hold a standard certificate issued by the board ~~as a building, one and two family dwelling~~ Residential, electrical, mechanical, or plumbing inspector, or a firesafety inspector holding a certificate/license issued pursuant to Chapter 633, F.S., ~~with a minimum of 3 years' verifiable full-time experience in firesafety inspection or firesafety plan~~

review, and who seek an additional category of inspector certification shall satisfactorily complete an inspector training program that provides at least 100 hours but not more than 200 hours of cross-training in the certification category sought. ~~of not less than 200 hours in the certification category sought.~~

(2) Applicants who ~~possess a minimum of 3 years' verifiable full-time experience in inspection or plans review and~~ currently hold a standard certificate issued by the board as a building, electrical, mechanical, or plumbing plans examiner ~~or a firesafety inspector certificate/license, or firesafety plan reviewer~~ issued pursuant to Chapter 633, F.S., with a minimum of 3 years' verifiable full-time experience in firesafety inspection or firesafety plan review, and who seek an additional certification in one of these categories shall satisfactorily complete a plans examiner training program that provides at least 100 hours but not more than 200 hours of cross-training ~~of not less than 200 hours~~ in the certification category sought.

(3) Applicants currently holding a standard certificate as a building, electrical, mechanical, or plumbing inspector who seek certification as a ~~one and two family dwelling~~ Residential inspector shall satisfactorily complete a ~~one and two family~~ Residential Inspector training program of not less than 500 hours.

(4) Applicants currently holding a standard certificate/license as a firesafety inspector issued pursuant to Chapter 633, F.S., who seek certification as a ~~one and two family dwelling~~ Residential inspector shall satisfactorily complete a ~~one and two family~~ Residential Inspector training program of not less than 800 hours.

(5) A training program for certification shall include the following hours:

(a) Applicants with a minimum of 3 years' verifiable full-time experience in inspection or plan review currently holding a standard certificate issued by the board or a firesafety inspector certificate/license issued pursuant to Chapter 633, F.S., who seek an additional inspector or plans examiner certification in categories other than ~~one and two family dwelling~~ Residential inspector shall satisfactorily complete a training program of 200 combined classroom and on-the-job training (OJT) hours, of which no fewer than 20 hours shall be OJT and no fewer than 20 hours shall be Board-approved classroom hours related to the category of certification sought.

(b) Applicants seeking initial Board certification as an inspector or plans examiner certification in categories other than ~~one and two family dwelling~~ Residential inspector shall satisfactorily complete a training program of 300 combined classroom hours related to the category of certification sought and on-the-job-training (OJT) hours, of which no fewer than 20 hours shall be OJT and no fewer than 20 hours of instruction in state laws, rules, and ethics relating to professional standards of practice, duties, and responsibilities of a certificate holder.

(c) For applicants who currently hold a standard certificate issued by the board or a firesafety inspector license issued pursuant to Chapter 633, F.S., with a minimum of ~~4~~ 5 years' verifiable full-time experience as an inspector or plans examiner seeking an additional inspector or plan examiner certification in categories other than ~~one and two family dwelling~~ Residential inspector shall satisfactorily complete a building code inspector or plans examiner classroom training course or program of 300 hours. For ~~one and two family dwelling~~ Residential inspector a classroom training course or program of 500 hours shall be satisfactorily completed.

APPROVED

Rulemaking Authority 468.606, 468.609 FS. Law Implemented 468.609(2)(c) FS. History--New 12-10-00, Amended 5-17-17.

Mr. McCormick made a motion to approve the below language in Rule 61G19-9.0045, (Index) F.A.C. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Mr. McCormick made a motion to approve the below language in Rule 61G19-9.001(3) F.A.C. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Mr. McCormick made a motion to approve the below language in Rule 61G19-9.001(4). Mr. Jones seconded the motion. The motion passed unanimously.

Mr. McCormick made a motion to approve the below language in Rule 61G19-9.004, F.A.C. Mr. White seconded the motion. The motion passed unanimously.

CHAPTER 61G19-9 CONTINUING EDUCATION

- 61G19-9.001 Continuing Education for Biennial Renewal
- 61G19-9.002 Continuing Education Course Providers
- 61G19-9.003 Registration of Course Providers
- 61G19-9.004 Approval of Courses
- 61G19-9.0045 ~~Approval of Requirements for Proctored Telecourses and~~ [Interactive Distance Learning Courses](#) **APPROVED**
- 61G19-9.005 Qualifications of Course Instructors
- 61G19-9.006 Course Syllabus
- 61G19-9.007 Records Required to be Maintained by Course Providers
- 61G19-9.009 Advertising of Continuing Education Courses
- 61G19-9.010 Continuing Education Courses Required by Disciplinary Action
- 61G19-9.011 Continuing Education Course Provider Fees

61G19-9.001 Continuing Education for Biennial Renewal.

(1) Except as noted below, prior to the end of each biennial certification period, all certificate holders shall complete a minimum of fourteen (14) classroom or interactive distance learning hours of continuing education courses, which shall include a minimum of two (2) hours of energy conservation, one (1) hour in the area of accessibility, (2) hours in the area of Florida laws and rules (other than accessibility and ethics) and, one (1) hour in the area of ethics as a condition of the biennial renewal of all certifications held by the certificate holder.

(2) "Interactive Distance Learning" means the delivery of educational offerings, webinars/seminars, conducted over the internet, or courses, via the internet and/or other interactive electronic media. Such offerings or courses shall be interactive, providing for the interchange of information between the student and the teacher and shall provide for the registration, evaluation, monitoring, and verification of continuing education. The courses shall be accessible at locations and times determined by the student.

(3) "Interactive Distance Learning Hour" means ~~fifty~~ **sixty** minutes of instruction presented in an alternative nonclassroom interactive distance learning setting, exclusive of any breaks, recesses, or other time not spent in instruction. **APPROVED**

(4) A Webinar is an internet based seminar, presentation, lecture or workshop transmitted over the internet using video conferencing software providing the ability for the teacher and students to interact where the teacher can give, receive and discuss information with the students in real time and evaluate monitor and verify continuing education. **APPROVED**

61G19-9.004 Approval of Courses.

(1) Any provider registered pursuant to this chapter may apply for approval of a continuing education course. The application must be submitted on a Board-approved form, DBPR BCAIB 5, Application for Continuing Education Course Approval/Renewal and Provider, effective July, 2013, incorporated in DBPR Rule 61-35.008, F.A.C., copies of which may be obtained from the Board office. Applications must be submitted a minimum of ninety (90) days prior to the date the

offering begins.

(2) Upon receipt of a course application and the appropriate fee, the Board may approve any course, seminar, webinars, ~~telecourse~~, or conference in the construction area provided by any university, college, junior college, community college, vocational-technical center, public or private school, firm, association, organization, person, corporation, or entity whether the course is taught in a live classroom setting or conducted via the internet which meets the criteria of this part. **APPROVED**

(3) The application shall include the total number of classroom hours, the course syllabus, a detailed outline of the contents of the course, and the names and qualifications of all instructors known at the time of application **APPROVED**

(4) The Board shall approve continuing education courses which have sufficient educational content to improve the certificate holder's inspection and technical skills, which are taught by qualified instructors, and which otherwise fulfill the requirements of this part. Course approval is valid for two (2) years from the date of approval unless the provider expires or is disciplined.

(5) The Board shall approve or deny any application for course approval at the first Board meeting held more than thirty days after the date the application is received by the board. If the application is denied, the Board shall inform the applicant in writing of the specific reasons for denial within fifteen days of its decision.

(6) A course which has been rejected by the Board may be resubmitted with modifications.

(7) The Board shall not deny or withdraw approval of a course on the basis that another course provider is conducting the same or a similar Board-approved course.

(8) If a course is approved, the Board shall assign the course a number. The course provider shall print the Board-assigned number on the course syllabus, on all printed material used in connection with the course, and in all written advertising used in connection with the course.

(9) Of the required fourteen (14) continuing education hours, up to three (3) hours credit may be earned by attending a single day meeting of the Board. Licensees shall give at least seven (7) days advance notice to the Board of their intention to attend the meeting for continuing education credit. Licensees shall check in with the Clerk of the Board prior to the meeting and must sign in and out for breaks and lunch periods. Continuing education credit will be awarded on an hour-for-hour basis. A maximum of three (3) hours of continuing education credit per biennium may be earned in this manner. Licensees shall not be credited for attending any meeting in which the licensee is a party in any matter involving their license or eligibility for licensure or in any matter which action is initiated by them or on their behalf; nor shall a licensee receive credit for attending meetings of a committee of the Board. At the conclusion of the meeting, the clerk will provide a certificate of attendance which licensees will maintain for three (3) years.

(10) After a course has been approved by the Board, any substantive changes in the course content requires reapplication of the course to be submitted for approval by the Board.

(11) The Board approves those continuing education courses approved by the Construction Industry Licensing Board; the Electrical Contractors' Licensing Board; and the Board of Architecture and Interior Design.

(12) The course instructor shall receive continuing education credit equal to the total approved credit for that course if they submit this documentation at the request of the Department. Credit may not be granted for teaching the same course more than once in each biennium.

(13) Of the required fourteen (14) continuing education hours, up to seven (7) hours credit may be earned by attending a meeting of the Florida Building Commission within the

Department of Business and Professional Regulation, or any of the meetings of any technical committees of the Commission. Certificate holders shall be responsible for obtaining and maintaining satisfactory proof of attendance at such meetings as specified in Rule 61G19-9.008, F.A.C. A copy of proof of attendance must be submitted to the Board office or Department upon request of completion to ensure that continuing education credit is awarded.

Rulemaking Authority 468.606, 468.627 FS. Law Implemented 468.627 FS. History—New 5-23-94, Amended 5-21-95, 10-1-97, 8-17-99, 4-23-01, 1-2-02, 12-10-02, 10-7-15, 10-23-17.

Mr. McCormick made a motion to approve the below language to the index in Rule 61G19-9.0045, F.A.C. Mr. Jones seconded the motion. The motion passed unanimously.

Mr. McCormick made a motion to approve the below language in Rule 61G19-9.0045(1), F.A.C. Mr. Raines seconded the motion. The motion passed unanimously.

Mr. McCormick made a motion to keep the original language in Rule 61G19-9.0045 (2), F.A.C. M. Leuzinger seconded the motion. The motion passed unanimously.

Mr. McCormick made a motion to keep the original language in Rule 61G19-9.0045 (3), F.A.C. Mr. Jones seconded the motion. The motion passed unanimously.

The Board heard comments from the below mentioned individuals. These individuals support the changes of the below language to Rule 61G19-9.045, F.A.C.

- John Farinelli
- Ann Russo
- Rhonda Koning

61G19-9.0045 ~~Approval of Requirements for Proctored Telecourses and Interactive Distance Learning Courses.~~

(1) **Interactive Distance Learning Courses Telecourses** which are live proctored shall be subject to the same conditions of approval as a classroom or seminar course wherein the course completion is measured by attendance and credits provided in the form of contact hours.

APPROVED

(2) An interactive distance learning continuing education activity offered by a provider registered under this rule chapter must meet the standards for approved courses outlined in this rule chapter and, furthermore, must include a testing mechanism on which a passing score must be attained by the licensee prior to the issuing of credit.

(3) An application for approval of an interactive distance leaning continuing education activity shall include the total number of interactive distance learning hours, the course syllabus, a detailed outline of the contents of the course, and the name and qualifications of all instructors. **APPROVED**

Rulemaking Authority 468.606 FS. Law Implemented 468.627 FS. History—New 11-21-95, Amended 2-13-02.F

REQUEST FOR RULE CHANGE

England Enterprise – Rule 61G19-6.016, Voluntary Certifications Categories

Mr. Barnhill was present at the telephone conference call meeting.

There was no action taken on this request for Rule Change submitted by England Enterprise.

OLD BUSINESS

There was no old business to come before the Board at this time.

NEW BUSINESS

There was no new business to come before the Board at this time.

PUBLIC COMMENT

Ms. Russo informed the Board that BOAF has a 1&2 Family Dwelling Inspector Cross-Training Program. She asked the Board if she should change the title of the course. It was determined that the course title should be changed to Residential Inspector Cross-Training Program, certificate issued for Residential Inspector Cross-Training Program, and send a letter to the Department indicating these changes have been made.

Mr. Mangoli asked the Board about whether or not he should submit a petition for waiver or will the Board accept the approval from other Boards to approve teaching courses by videoconferencing. The Board advised Mr. Mangoli to submit a petition for variance or waiver.

Mr. Farinelli submitted three additional courses to be approved Board to be taught by videoconferencing. Mr. McCormick made a motion for the Board to approve these courses to be taught by videoconferencing. Mr. Jones seconded the motion. The motion passed unanimously. The filed Order will reflect Nunc Pro Tunc.

Ms. Patrick inquired about what year/edition book ICC will use to test. She would like to purchase the correct testing books. She was advised to contact ICC for an answer to her question.

Mr. Mattison thanked the Board for their hard work.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at approximately 5:15 p.m.