

# MINUTES OF THE MEETING

## BUILDING CODE ADMINISTRATORS AND INSPECTORS BOARD

Crowne Plaza  
200 East Gregory Street  
Pensacola, FL  
August 6 - 8, 2014

August 6, 2014

### APPLICATION REVIEW COMMITTEE

#### CALL TO ORDER

Mr. Gathright, Chair of the Committee, called the meeting to order at 9:00 a.m., CDT.

#### Members Present

Richard Gathright, Chair  
Art Barthlow  
Bob McCormick  
Tim Bolduc

#### Not Present

Wayne Francis

#### Others Present

Robyn Barineau, Executive Director  
Elise Rice, Government Analyst  
Clark Jennings, Board Counsel  
Mark Miller, Prosecuting Attorney  
Mohammad Reza Mohammadi  
Jared Jaenicke  
William H. Larder, Jr.  
Derek Applegate  
Jeffrey Lamm  
George Jones, III  
George Jones, II  
Jeffrey Lang  
James Walton  
Marshall McElroy  
C. J. Thompson  
Bryan Higginbotham  
Daniel Murphy  
David Harber  
George Gillespie  
John Adams  
Jorge Rojas

Karl Baumann  
Steven McCarter  
Paul Shrem  
Christopher Pollard  
Dallas Sands  
Terry Rushing Hoffman, Court Reporter

## **REVIEW OF APPLICATIONS**

### **Mohammad Reza Mohammadi - Mechanical Plans Examiner**

Mr. Mohammadi was present at the meeting and was sworn in by the court reporter. Additional information was provided at the meeting for the Committee's review. Following discussion, the application was approved by the Committee.

### **George Jones, III – 1&2 Family Dwelling Inspector**

Mr. Jones was present at the meeting and was sworn in by the court reporter, along with Mr. Jones, II. Following discussion, the application was approved by the Committee.

### **Jeffrey Lamm – Mechanical Inspector, Provisional Mechanical Inspector, Provisional 1&2 Family Dwelling Inspector, Provisional Building Inspector, Building Inspector, 1&2 Family Dwelling Inspector**

Mr. Lamm was present at the meeting and was sworn in by the court reporter. Following discussion, the applications were approved with the exception of the Mechanical Inspector and Provisional Mechanical Inspector applications.

### **William H. Larder – Building Inspector**

Mr. Larder was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

### **James Walton – Mechanical Inspector**

Mr. Walton was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

### **Derek Applegate – Building Inspector, Building Plans Examiner**

Mr. Applegate was present at the meeting and was sworn in by the court reporter. Following discussion, the applications were approved by the Committee.

### **Marshall S. McElroy – Building Code Administrator, Provisional Building Code Administrator**

Mr. McElroy was present at the meeting and was sworn in by the court reporter. He provided additional information at the meeting for the Committee's review. Following discussion, the applications were approved by the Committee.

### **Steven Layvelle McCarter – 1&2 Family Dwelling Inspector**

Mr. McCarter was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

**Bryan Higginbotham – Provisional Building Code Administrator**

Mr. Higginbotham was present at the meeting and was sworn in by the court reporter. Mr. Thompson, County Manager for Baker County, was also present and sworn in by the court reporter. In discussion, Mr. Thompson informed the Committee that he was promoting Mr. Higginbotham to the Building Code Administrator position and he would assume the duties when the provisional license was issued. Following discussion, the application was approved by the Committee.

**Daniel William Murphy – 1&2 Family Dwelling Inspector**

Mr. Murphy was present at the meeting and was sworn in by the court reporter. Following discussion, the application was denied by the Committee.

**John Delwin Adams – Building Inspector, 1&2 Family Dwelling Inspector**

Mr. Adams was present and his applications were approved by the Committee.

**Karl Vincent Baumann – Building Code Administrator**

Mr. Baumann was present at the meeting and his application was approved by the Committee.

**George Fotheringham Gillespie, III – Coastal Construction Inspector**

Mr. Gillespie was present at the meeting and his application was approved by the Committee.

**David Glenn Harber – Plumbing Inspector, Plumbing Plans Examiner**

Mr. Harber was present at the meeting and his applications were approved by the Committee.

**Jared Ray Jaenicke – Provisional Building Inspector, Building Inspector**

Mr. Jaenicke was present at the meeting and his applications were approved by the Committee.

**Jeffrey Allen Lang – Building Code Administrator**

Mr. Lang was present at the meeting and his application was approved by the Committee.

**Christopher Asher Pollard – 1&2 Family Dwelling Inspector**

Mr. Pollard was present at the meeting and his application was approved by the Committee.

**Jorge Roberto Rojas – Provisional Plumbing Inspector, Plumbing Inspector**

Mr. Rojas was present at the meeting and his applications were approved by the Committee.

**Dallas Carl Sands – Building Code Administrator**

Mr. Sands was present at the meeting and his application was approved by the Committee.

**Paul Kevin Shrem – Provisional Building Inspector**

Mr. Shrem was present at the meeting and his application was approved by the Committee.

At this time, the Committee continued to review applications.

**OLD BUSINESS**

There was no old business to come before the Committee at this time.

**NEW BUSINESS**

There was no new business to come before the Committee at this time.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 3:40 p.m., CDT.

**August 7, 2014**

**BOARD MEETING**

**CALL TO ORDER**

Chair McCormick called the meeting to order at 9:00 a.m., CDT.

**Members Present**

Bob McCormick, Chair  
Richard Gathright, Vice-Chair  
Art Barthlow  
Tim Bolduc  
Fred Dudley  
Peter Jones  
Andrew Raines  
Ed Valentin

**Members Not Present**

Wayne Francis

**Others Present**

Robyn Barineau, Executive Director  
Elise Rice, Government Analyst  
Clark Jennings, Board Counsel  
Mark Miller, Prosecuting Attorney  
Michael Barr

Michelle Porter, International Code Council (ICC)  
Linda Patrick, Building Officials Association (BOAF)/City of Gainesville  
Allison Casimere Street, ICC Training & Education  
Karl Baumann  
Joe Rebuck, Gold Coast School of Construction  
Terry Rushing Hoffman, Court Reporter

MOTION: Mr. Dudley made a motion that the Board excuse the absence of Mr. Francis.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

**Disciplinary Hearings  
Settlement Stipulations**

**William Connelly, DBPR Case #2013-044377**

**PCP: Gathright, Kymalainen**

Mr. Connelly was not present at the meeting. Mr. Miller presented the facts in this case and stated that Mr. Connelly agreed to a Settlement Stipulation imposing an administrative fine in the amount of \$1,500 and costs in the amount of \$386.72.

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the Board accept the Settlement Stipulation as presented.

SECOND: Mr. Raines seconded the motion and it passed unanimously.

**Hubert S. McDowell, DBPR Case #2013-041167**

**PCP: Dudley, Gathright, Kymalainen**

Mr. McDowell was not present at the meeting. Mr. Miller presented the facts in this case and stated that Mr. McDowell agreed to a Settlement Stipulation imposing an administrative fine in the amount of \$250 fine, costs in the amount of \$197.46, voluntary relinquishment of his licenses, with the agreement he will not to reapply for licensure for a period of five years.

Following discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion that the Board accept the Settlement Stipulation as presented.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

**Alexis Riveron, DBPR Case #2013-045203**

**PCP: Gathright, Kymalainen**

Mr. Riveron was not present at the meeting. Mr. Miller presented the facts in this case and stated that Mr. Riveron agreed to a Settlement Stipulation imposing an administrative fine in the amount of \$1,000 and costs in the amount of \$386.96.

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the Board accept the Settlement Stipulation as presented.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

### **HEARINGS NOT INVOLVING DISPUTED ISSUES OF MATERIAL FACT**

#### **Michael J. Barr – Plumbing Inspector**

Mr. Barr was present at the meeting and was sworn in by the court reporter. No additional information had been provided for the Board's review. Mr. Barr applied by endorsement.

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the Board uphold the denial as originally stated.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

#### **Electrical Inspector**

Following discussion, the following action was taken.

MOTION: Vice-Chair Gathright made a motion that the Board uphold the denial as originally stated.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

#### **Mechanical Inspector**

Following discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion that the Board uphold the denial as originally stated.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

#### **Karl Vincent Baumann - Mechanical Inspector**

Mr. Baumann was present at the meeting and was sworn in by the court reporter. Additional information had been provided for the Board's review.

Following discussion, the following action was taken.

MOTION: Vice-Chair Gathright made a motion that the Board uphold the denial as originally stated.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

#### **Mechanical Plans Examiner**

Following discussion, the following action was taken.

MOTION: Vice-Chair Gathright made a motion that the Board uphold the denial as originally stated.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

**Jorge Luis Romero – Building Inspector**

Mr. Romero was not present at the meeting, however, he submitted additional information for the Board's review.

Following discussion, the following action was taken.

MOTION: Vice-Chair Gathright made a motion that the Board approve the application.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

**Benjamin Suriel – Building Plans Examiner**

Mr. Suriel was not present at the meeting, however, additional information had been submitted for the Board's review.

Following discussion, the following action was taken.

MOTION: Vice-Chair Gathright made a motion that the Board approve the application based on the additional information.

SECOND: Mr. Bolduc seconded the motion which passed with Mr. Barthlow voting against the motion.

**REQUEST FOR EXTENSION OF PROVISIONAL LICENSE**

**Robert Moss – Provisional Plumbing Inspector & Provisional Plumbing Plans Examiner**

Mr. Moss was not present at the meeting, however, information had been provided for the Board's consideration.

In discussion it was noted that Mr. Moss's engineering license would not allow him to continue performing inspections and plan review when his provisional licenses expire. The Board requested that a copy of Mr. Jennings' memorandum regarding Engineers and Architects be provided to Mr. Moss and the Building Official.

MOTION: Mr. Barthlow made a motion that the Board deny the request for an extension of the provisional licenses as requested.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

**OLD BUSINESS**

Chair McCormick stated that a copy of the letter sent to the Board of Architecture and Interior Designers (BOAID) and Board of Professional Engineers (BOPE) was in the handout folder. He reported that the BOAID had agreed to meet and the BOPE was going to discuss at their upcoming meeting, and he hoped they would be able to meet soon.

**NEW BUSINESS**

There was no new business to come before the Board at this time.

### **RECESS**

There being no further business to come before the Board at this time, the meeting was recessed at 10:33 a.m.

Chair McCormick stated that the Examination and Continuing Education Committee would meet at this time.

### **EXAMINATION AND CONTINUING EDUCATION COMMITTEE CALL TO ORDER**

Mr. Bolduc, Chair of the Committee, called the meeting to order at 10:50 p.m.

#### **Members Present**

Tim Bolduc, Chair  
Art Barthlow  
Fred Dudley  
Richard Gathright  
Peter Jones  
Bob McCormick  
Andrew Raines  
Ed Valentin

#### **Members Not Present**

Wayne Francis

#### **Others Present**

Robyn Barineau, Executive Director  
Elise Rice, Government Analyst  
Clark Jennings, Board Counsel  
Mark Miller, Prosecuting Attorney  
Michelle Porter, International Code Council (ICC)  
Linda Patrick, Building Officials Association (BOAF)/City of Gainesville  
Allison Casimere Street, ICC Training & Education  
Joe Rebuck, Gold Coast School of Construction  
Terry Rushing Hoffman, Court Reporter

### **CONTINUING EDUCATION COURSES FOR REVIEW**

#### **AAA CONSTRUCTION SCHOOL, INC. (000972)**

##### **New Courses**

A01. Solar and Wind Energy Technology  
Requesting 1 hour GENERAL credit (F-2573, A-3009)

**MOTION:** Mr. Dudley made a motion that the Committee approve the course as submitted.

**SECOND:** Mr. McCormick seconded the motion and it passed unanimously.



A02. Jobsite Electrical Safety  
Requesting 1 hour GENERAL credit (F-2574, A-3010)

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the Committee approve the course as submitted.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

**INTERNATIONAL CODE COUNCIL (0000991)**  
**New Courses**

Ms. Street was present at the meeting and was sworn in by the court reporter.

B01. The Fair Housing Act or The Seven Deadly Sins of the FHA  
Requesting 3 hours (ACCESSIBILITY-2, GENERAL-1) credit (F-2608, A- 3046)

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the Committee continue this course to the meeting on Friday to allow ICC time to obtain additional information.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

B02. 2015 IBC/IRC/IEBC Updates  
Requesting 3 hours GENERAL credit (F-2583, A-3019)

Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the course as submitted.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

B03. Significant Changes to the 5<sup>th</sup> Editions (2014) of the Florida Building Code, Building and the Florida Building Code, Residential  
Requesting 3 hours GENERAL credit (F-2584, A-3020)

MOTION: Mr. Gathright made a motion that the Committee approve the course as submitted.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

B04. Overview of Building Commissioning in Codes  
Requesting 3 hours GENERAL credit (F-2585, A-3021)

Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the course as submitted.

SECOND: Mr. Gathright seconded the motion which passed with Mr. Dudley voting against the motion.

B05. Inspecting Solar Water Heating Systems

Requesting 3 hours GENERAL credit (F-2586, A-3022)

B06. Two Topics Code Officials Should Know: 1) 2012 IBC Flood Provisions and 2) Paperless Plans Submittal, Review and Construction

Requesting 3 hours GENERAL credit (F-2587, A-3023)

MOTION: Mr. Gathright made a motion that the Committee approve courses B05 and B06 as submitted.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

B07. 2015 Flood Codes, Standards and Building Science Tools

Requesting 3 hours GENERAL credit (F-2588, A-3024)

Following discussion, the following action was taken.

MOTION: Mr. Raines made a motion that the Committee approve the course as submitted.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

B08. Legal Aspects of Code Enforcement and Administration

Requesting 3 hours GENERAL credit (F-2589, A-3025)

Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the course as submitted.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

B09. 2014 Conference Building Tour

Requesting 6 hours GENERAL credit (F-2590, A-3026)

Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the course as submitted.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

B10. When Disaster Strikes Institute

Requesting 12 hours GENERAL credit (F-2591, A-3027)

Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the course, however, the credit hours be three hours instead of the requested 12.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

B11. Permit Technical Institute  
Requesting 12 hours GENERAL credit (F-2592, A-3028)

Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee deny the course as it was not relevant.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

### **Renewal Courses**

C01. 2012 IPC Update (5007660)  
Requesting 3 hours GENERAL credit (F-2341, A-3029)

MOTION: Mr. Dudley made a motion that the Committee approve the course as submitted.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

C02. Building Department Financial Management (5007654)  
Requesting 6 hours GENERAL credit (F-2330, A-3030)

MOTION: Mr. McCormick made a motion that the Committee deny the course as it was not relevant.

SECOND: Mr. Dudley seconded the motion which failed with Mr. Bolduc, Mr. Raines, Mr. Jones and Mr. Valentin voting against the motion.

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the Committee approve the course as submitted, however, the credit hours be three hours instead of the requested six.

SECOND: Mr. Raines seconded the motion which passed with Mr. Bolduc and Mr. Gathright voting against the motion.

### **GOLD COAST SCHOOL OF CONSTRUCTION, INC. (0000983)**

#### **Renewal Course**

Mr. Rebeck was present at the meeting and was sworn in by the court reporter.

D01. Ethics in the Construction Industry (Classroom) (0007384)  
Requesting 2 hours ETHICS credit (F-1673, A-3047)

**MOTION:** Mr. Gathright made a motion that the Committee approve the course as submitted.

**SECOND:** Mr. Dudley seconded the motion and it passed unanimously.

### **OLD BUSINESS**

There was no old business to come before the Committee at this time.

### **NEW BUSINESS**

There was no new business to come before the Committee at this time.

### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 12:01p.m., CDT.

### **RULES & LEGISLATION COMMITTEE**

#### **CALL TO ORDER**

Mr. Dudley, Chair of the Committee, called the meeting to order at 12:01p.m., CDT.

#### **Members Present**

Fred Dudley, Chair  
Art Barthlow  
Tim Bolduc  
Richard Gathright  
Peter Jones  
Bob McCormick  
Andrew Raines  
Ed Valentin

#### **Members Not Present**

Wayne Francis

#### **Others Present**

Robyn Barineau, Executive Director  
Elise Rice, Government Analyst  
Clark Jennings, Board Counsel  
Mark Miller, Prosecuting Attorney  
Michelle Porter, International Code Council (ICC)  
Linda Patrick, Building Officials Association (BOAF)/City of Gainesville  
Allison Casimere Street, ICC Training & Education  
Joe Rebeck, Gold Coast School of Construction  
Terry Rushing Hoffman, Court Reporter

#### **LEGISLATIVE REPORT – FRED DUDLEY**

Mr. Dudley discussed the bills from the last session that were signed into law.

#### **RULES REPORT – CLARK JENNINGS**

### **Annual Regulatory Plan**

Mr. Jennings discussed the plan that was submitted with the Committee.

MOTION: Mr. Dudley made a motion that the Committee approve the Annual Regulatory Plan that was submitted.

SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

### **Annual Regulatory Plan Supplement**

Mr. Jennings stated that this report was the rules that were proposed, however, no action was taken.

### **OLD BUSINESS**

There was no old business to come before the Committee at this time.

### **NEW BUSINESS**

There was no new business to come before the Committee at this time.

### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 12:20p.m., CDT.

**August 8, 2014**

### **CALL TO ORDER**

Chair McCormick called the meeting to order at 9:00 a.m., CDT.

### **Members Present**

Bob McCormick, Chair  
Richard Gathright, Vice-Chair  
Art Barthlow  
Tim Bolduc  
Peter Jones  
Andrew Raines  
Ed Valentin

### **Members Not Present**

Fred Dudley  
Wayne Francis

### **Others Present**

Robyn Barineau, Executive Director  
Elise Rice, Government Analyst  
Clark Jennings, Board Counsel  
Mark Miller, Prosecuting Attorney  
Michelle Porter, International Code Council (ICC)  
Linda Patrick, Building Officials Association (BOAF)/City of Gainesville

Terry Rushing Hoffman, Court Reporter

Chair McCormick informed the Board that Mr. Dudley was not present due to work reasons.

MOTION: Vice-Chair Gathright made a motion that the Board excuse the absence of Mr. Dudley.

SECOND: Mr. Jones seconded the motion and it passed unanimously.

## **APPROVAL OF THE MINUTES OF THE MEETING**

**June 4 - 6, 2014**

MOTION: Mr. Bolduc made a motion that the Board approve the minutes as submitted.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

## **REPORTS**

### **Chair's Report – Bob McCormick**

#### **Report on BOAF 62<sup>nd</sup> Annual Educational Conference**

Chair McCormick stated that his report was included in the agenda materials.

Chair McCormick informed the members that he recently attended a DOAH hearing in Tallahassee for an application denial.

### **Application Review Committee – Richard Gathright**

#### **Ratification of Actions Taken the Committee**

Vice-Chair Gathright reported that the Committee reviewed 127 applications, of which, 83 were approved and 44 were denied. He read the denials into the record at this time.

Agresti, Joseph L. – Plumbing Plans Examiner – lack of experience; Ayers, Charles Bayless – 1&2 Family Dwelling Inspector – no equivalent examination; Barr, Michael J. – 1&2 Family Dwelling Inspector – lack of experience; Belanger, Robert Jeremy – Building Inspector, Building Plans Examiner – lack of experience; Brenner, Andrew S. – Electrical Inspector – no equivalent examination; Dillow, Daryl Lee – Building Code Administrator – lack of experience; Dorval, Jean Julien – Building Inspector – lack of experience; Garcia, Rafael – Mechanical Inspector – lack of experience; Garrett, Jearl Wayne – Mechanical Plans Examiner, Mechanical Inspector – lack of experience; Giancontieri, Stephen L. – Provisional Mechanical Inspector, Provisional Plumbing Inspector – lack of experience; Giordano, Wayne Paul – Provisional 1&2 Family Dwelling Inspector, 1&2 Family Dwelling Inspector – lack of experience; Provisional Building Code Administrator – not newly hired or promoted into the position; Guerrero, Oscar Reinaldo – Provisional Building Plans Examiner – not newly hired or promoted into the position; Hawari, Majid M. – Building Plans Examiner – lack of hands-on experience; Kane, William Richard – Provisional Building Plans Examiner, Building Plans Examiner – lack of experience; Lamm, Jeffrey Cleland – Mechanical Inspector, lack of experience; Provisional Mechanical Inspector – lack of experience and not newly

hired or promoted into the position; Leffler, Jere Brian – Building Plans Examiner - lack of experience; Lopes, Jose Enrique, Jr. – Provisional Building Inspector, Building Inspector – lack of experience; Martin, Earl David, III – Building Inspector – lack of experience and moral character; Murphy, Daniel William – 1&2 Family Dwelling Inspector – lack of experience; Newbanks, Douglas James – 1&2 Family Dwelling Inspector – no equivalent examination; Normand, Robert Joseph – 1&2 Family Dwelling Inspector – lack of experience; Pardee, Christian Eric – Building Inspector – lack of experience; Powell, William Charles – Provisional Mechanical Plans Examiner, Provisional Mechanical Inspector, Mechanical Plans Examiner, Mechanical Inspector – lack of experience; Pravata, Salvator Anthony – Building Code Administrator – lack of experience; Roselle, Louis – Electrical Inspector, Electrical Plans Examiner – no equivalent examination; Sciandra, Steven J. – Building Inspector – lack of experience; Dequar, Eyob G. – Building Plans Examiner – lack of experience; Sullivan, Teresa Potter – 1&2 Family Dwelling Inspector – lack of experience; Waters, Alphanette – Plumbing Inspector – lack of experience; Watson, Danny Birl, Jr. – Plumbing Inspector, Provisional 1&2 Family Dwelling Inspector, 1&2 Family Dwelling Inspector – lack of experience.

**MOTION:** Mr. Bolduc made a motion that the Board approve the actions of the Application Review Committee as presented.

**SECOND:** Mr. Raines seconded the motion and it passed unanimously.

#### **Ratification List**

**MOTION:** Mr. Bolduc made a motion that the Board approve the Ratification List as submitted.

**SECOND:** Vice-Chair Gathright seconded the motion and it passed unanimously.

#### **Prosecuting Attorney Report – Mark Miller**

Mr. Miller reported that there were three public cases in the Office of the General Counsel and six cases were handled by the Probable Cause Panel.

#### **Rules and Legislation Committee – Fred Dudley**

Mr. Dudley was not present at the meeting.

#### **Examination and Continuing Education Committee – Tim Bolduc**

Mr. Bolduc informed the Board that information had been received from ICC regarding course B01 that was continued at the meeting yesterday.

**MOTION:** Vice-Chair Gathright made a motion that the Board approve course B01 based on the new information received.

**SECOND:** Mr. Jones seconded the motion and it passed unanimously.

Mr. Bolduc reported that the Committee reviewed 16 courses, of which, 15 were approved and one was denied.

#### **Board Counsel – Clark Jennings**

Mr. Jennings did not have a report to give at this time.

**Executive Director – Robyn Barineau**

Ms. Barineau informed the Board that the 2015 Legislative proposals had been submitted to the Department, however, she did not have any information to provide at this time regarding the proposals. She will keep the Board informed.

**Licenses Issued from Null & Void**

Ms. Barineau reported that one license had been issued from null and void status since the last meeting.

**ICC Report – Michelle Porter**

Ms. Porter informed the Board that the examination volume was continuing to increase. She reported that year to date, 529 examinations had been administered.

Ms. Porter informed the Board that the building code officials examination was changing to three modules consisting of legal, management, and building codes and standards. She stated that this change would be effective January 1, 2015, with a two year transition period ending in December 2016.

Ms. Porter stated that ICC will notify the Department and Pearson Vue about the changes.

**OLD BUSINESS**

There was no old business to come before the Board at this time.

**NEW BUSINESS**

There was no new business to come before the Board at this time.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:49 a.m., CDT.