MINUTES
Building Code Administrators and Inspectors Board
Floridays Resort Orlando
12562 International Drive
Orlando, Florida 32821
407-238-7700

October 16, 2019 - Wednesday – 9:00 A.M.

APPLICATION REVIEW COMMITTEE

BOARD MEETING CALL TO ORDER
The Building Code Administrators and Inspectors Board meeting was called to order at approximately 9:08 a.m., by Chair Richard Gathright.

MEMBERS PRESENT
Richard Gathright, Chair
Bob McCormick, Vice Chair
Art Barthlow
Kerry Leuzinger
Tony Lopresto

PERSONS PRESENT
Krista Woodard, Executive Director, DBPR
Robert Milne, Assistant Attorney General, OAG
Ian Brown, Chief Construction Attorney, DBPR
Linda Gray, Government Analyst, DBPR
Magnolia Court Reporting, Cindy Green, Court Reporter

OTHER PERSON PRESENT
Michael Shubert
Trinity Miller
Robert R. Sheppard
Lance David Huber
William H. Hudson
Matt Buchanan
Michael C. Stacks
Joseph M. Greene
Joe Baudendistel
Tom Grayford
Richard Platt
Paul Cameron
Matthew Scott
Robby Fayas
BJ Norflett
Patrick Henry
Ann Kinsey
Robert Fletcher
Ricky Bruce Bush
Bradford Brown

Christoper Tickle
Vincent McCrave
David Daversa
Mark j. Helms
Jeff Waterman
Marc Winburn
Dave Meyer
Tom Fisher
Jonathan Cantwell
Michael Biganzoli
Michael Brown
Rex Brown
Troy Pierce
Craig Schneider
Timothy Hahn
David Moros
Kevin Slattery
Jose Saragusti
Timothy J. Hughes
Calvin W. Smith
Mark Shelton
Michael McCarty
John Cooley
Steven Schroeder
Bill Nolen
Randy Roberts
Harold Allen
Edward Jones
Dennis Lehmann
Walter Lorraine
Ryan Burns
Yohana Casas
Gerald Legget
Joel Lewis
Timothy S. Canavan
Matt Forsyth
Joseph Robinson
Denis Lopez Alba
Jose Guanch
Calvin Konrath
Hadi Toyser
Gelon Weeks
Shane Gerwig
Leonardo Martinez
Mario Carrasquel
Alexander Rodriguez
James Reeves
Lorenzo Howell
Bruce M. Armstrong
Royce Lowery
Cheryl Bennett
John Grosso
Joseph Myers
Michael Halter
Steven Poreba
Joewin Crespo
Donna Milo
Bonnie Prinse
Sean Cyr
Thomas Stauffacher
Austin Hanson
Marvin Dryden
Jennifer Kohn
Thomas Dalton
Tom Killingsworth
Steven Whitmore
Bill Grimes
Larry Hogan
Robert Hunt
John Hudson
David Callison

REVIEW OF APPLICATIONS
Mr. Lopresto voted to approve the below applications. Mr. Barthlow seconded the motion. The motion passed unanimously.
William David Altman – Mechanical Inspector, Mechanical Plans Examiner
Bruce Marsa Armstrong – Building Inspector
Jason Lee Barfield – 1&2 Family Dwelling Inspector
Ramon Manuel Barrera – Mechanical Inspector
Patrick Leroy Beaver – Electrical Inspector
Andre David Bendavid – 1&2 Family Dwelling Inspector

Mr. Lopresto voted to approve the below applications. Mr. Leuzinger seconded the motion. The motion passed unanimously.
Cheryl Wood Bennett – Building Plans Examiner, Coastal Construction Inspector, Provisional Building Plans Examiner
Michael L. Biganzoli – Provisional 1&2 Family Dwelling Inspector
Alberto Blaya – Electrical Inspector, Provisional Electrical Inspector
Trevor Leeroy Bramble – Plumbing Inspector, Plumbing Plans Examiner
Matthew David Buchanan, Sr. – Building Inspector, Building Plans Examiner
Ricky Bruce Bush – 1&2 Family Dwelling Inspector
David E. Callison – Building Code Administrator, Building Plans Examiner

Chair McCormick voted to approve the below applications. Mr. Barthlow seconded the motion. The motion passed unanimously.
Timothy Shawn Canavan – Electrical Inspector
Mario Jose Carrasquel – Building Plans Examiner
Teresa Cata – Mechanical Inspector
William Richard Cheer – Building Inspector
Viler Pacoual Cherisol – Building Inspector
Carlos Rodrigo Cintra – Electrical Plans Examiner, Electrical Inspector
William Douglas Crane – Building Plans Examiner, Provisional Building Plans Examiner
Joewin Crespo – Building Code Administrator
Nelson De Los Santos Gonzalez – Building Plans Examiner
Harold Allen Eldridge – Building Plans Examiner, Provisional Building Plans Examiner
Jeremy Patrick Fagan – Provisional Mechanical Inspector

Chair McCormick voted to approve the below applications. Mr. Barthlow seconded the motion. The motion passed unanimously.
Robby Joe Fayas – Building Plans Examiner, Provisional Building Plans Examiner
Robert Paul Fletcher – Building Inspector, 1&2 Family Dwelling Inspector
Matthew Cowley Forsyth – Building Inspector
Brennon M. Gilder – 1&2 Family Dwelling Inspector
Frank A. Giuliano – Building Inspector, Provisional Building Inspector
Michael Seth Goldstein – Mechanical Plans Examiner
Ronnie Alejandro Gonzalez Romero – Plumbing Inspector
Pedro Jose Gonzalez – Provisional Building Inspector
Olivar Gorgal – Mechanical Inspector, Mechanical Plans Examiner
Thomas J. Grayford – Electrical Inspector, Provisional Electrical Inspector
John David Grosso – Building Inspector

Chair McCormick voted to approve the below applications. Mr. Barthlow seconded the motion. The motion passed unanimously.
Timothy A. Hahn – Building Inspector, Building Plans Examiner, Provisional Building Inspector, Provisional Building Plans Examiner
Michael J. Halter – Building Inspector
Donald Ray Hatley – Provisional Building Plans Examiner
James L. Haynes – Building Plans Examiner, Provisional Building Plans Examiner
Jeremy Alan Head – Building Code Administrator
Mark Jeffery Helms – Building Inspector, 1&2 Family Dwelling Inspector
Larry Rubin Hogan Jr. – Plumbing Inspector, Plumbing Plans Examiner, Provisional Plumbing Inspector, Provisional Plumbing Plans Examiner

Mr. Barthlow voted to approve the below applications. Chair McCormick seconded the motion. The motion passed unanimously.
Lance D. Huber – Building Plans Examiner
William Henry Hudson – Building Inspector, Building Plans Examiner
Robert Clinton Hunt – Coastal Construction Inspector, Provisional Coastal Construction Inspector
Edward Cochrane Jones – Building Inspector
Pedro Junco – Electrical Plans Examiner, Electrical Inspector
David Bruce Kent – Provisional Plumbing Plans Examiner
James Edward Kolosky – Building Plans Examiner, Provisional Building Plans Examiner
Calvin Ismael Konrath – Building Inspector
Juan Andres Laredo – Plumbing Inspector, Plumbing Plans Examiner

Chair McCormick voted to approve the below applications. Mr. Barthlow seconded the motion. The motion passed unanimously.
Chair McCormick voted to approve the below applications. Mr. Barthlow seconded the motion. The motion passed unanimously.

Vladimir Melo – Building Code Administrator
George Robert Messing – Electrical Inspector
Trinity Shane Miller – Plumbing Inspector, Provisional Plumbing Inspector
David Norman Moros – Building Inspector, Building Plans Examiner, Provisional Building Inspector, Provisional Building Plans Examiner
Nesly Muzac – Electrical Inspector
Joseph L. Myers – Electrical Inspector
Richard Stanley Platt – 1&2 Family Dwelling Inspector

Chair McCormick voted to approve the below applications. Mr. Barthlow seconded the motion. The motion passed unanimously.

Steven J. Poreba – Mechanical Inspector, Provisional Mechanical Inspector
Kevin Thomas Powell – Coastal Construction Inspector
Michael Anthony Rannazzisi – Electrical Plans Examiner
Alexander Michael Rodriguez – Building Inspector
Craig A. Schneider – Plumbing Inspector, Plumbing Plans Examiner, Provisional Plumbing Inspector, Provisional Plumbing Plans Examiner
Matthew Dale Scott – Provisional Electrical Inspector, Electrical Inspector
Mark Alan Shelton – Building Inspector, Building Plans Examiner
Robert Riah Sheppard, Jr. – Coastal Construction Inspector
Michael David Shubert Coastal Construction Inspector
Kevin Thomas Slattery – Building Inspector, Building Plans Examiner

Mr. Lopresto voted to approve the below application. Chair McCormick seconded the motion. The motion passed unanimously.

Kevin Thomas Slattery – Provisional Building Inspector, Provisional Building Plans Examiner
Robert Alan Smith – Building Code Administrator
Michael C. Stacks – Building Inspector
Thomas Stauffacher – Building Code Administrator
Robin Alan Stewart – 1&2 Family Dwelling Inspector
Arthur Leon Stuckey – 1&2 Family Dwelling Inspector
Scott Norman Thrasher – Electrical Inspector
Christopher Scott Throop – Plumbing Plans Examiner
Christopher Lloyd Tickle – 1&2 Family Dwelling Inspector, Provisional 1&2 Family Dwelling Inspector
Hadi Toyser – Building Inspector
Andrew Raymond Walsh – Building Inspector, Building Plans Examiner
Jeffrey Elliott Waterman – 1&2 Family Dwelling Inspector

Chair McCormick voted to approve the below applications. Mr. Barthlow seconded the motion. The motion passed unanimously.

Gelon Javion Weekes – Building Inspector
The following applicants were present at the meeting and were sworn in by the court reporter. Those offering testimony on behalf of the applicants were present at the meeting and sworn in by the court reporter.

Harold A. Allen, Jr. – Electrical Plans Examiner
Mr. Leuzinger recused himself from voting. Mr. Lopresto made a motion to approve the application. Chair McCormick seconded the motion. The motion passed unanimously.

Joseph Mathias Baudendistel – Modular Inspector
Mr. Lopresto made a motion to approve the application. Mr. Barthlow seconded the motion. The motion passed unanimously.

Michael Earl Brown – Mechanical Inspector
After discussion, Mr. Brown requested to withdraw his application. The withdrawal was accepted.

Rex D. Brown – Plumbing Inspector, Plumbing Plans Examiner, Provisional Plumbing Inspector, Provisional Plumbing Plans Examiner
After discussion, Mr. Brown requested to withdraw his applications. The withdrawals were accepted.

Matthew David Buchanan, Sr. – 1&2 Family Dwelling Inspector, Mechanical Inspector, Mechanical Plans Examiner
Chair McCormick made a motion to approve the applications. Mr. Lopresto seconded the motion. The motion passed unanimously.

Ryan Daniel Burns – Plumbing Plans Examiner
Mr. Barthlow made a motion to deny the application. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Jonathan David Cantwell – Building Code Administrator
Mr. Lopresto made a motion to approve the application. Chair McCormick seconded the motion. The motion passed unanimously.

Yohana Casas Alarcon – Building Inspector
Mr. Leuzinger made a motion to approve the application. Mr. Lopresto seconded the motion. The motion passed unanimously.

Edward Charles Conklin – Mechanical Inspector, Mechanical Plans Examiner
Mr. Lopresto made a motion to approve the Mechanical Inspector application. Chair McCormick seconded the motion. The motion passed unanimously.

Mr. Lopresto made a motion to approve the Mechanical Plans Examiner application. Mr. Barthlow seconded the motion. The motion passed unanimously.
John E. Cooley – Building Inspector
Mr. Leuzinger made a motion to approve the application. Chair McCormick seconded the motion. The motion passed unanimously.

Sean P. Cyr – Building Inspector
Mr. Lopresto made a motion to approve the application. Mr. Barthlow seconded the motion. The motion passed unanimously.

Thomas J. Grayford – Provisional 1&2 Family Dwelling Inspector, 1&2 Family Dwelling Inspector
Mr. Lopresto recused himself from voting. Chair McCormick made a motion to approve the applications. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Joseph Michael Greene – Building Inspector
Mr. Lopresto made a motion to approve the application. Chair McCormick seconded the motion. The motion passed unanimously.

Patrick William Henry – Electrical Plans Examiner, Electrical Inspector, Mechanical Inspector, Mechanical Plans Examiner
After discussion, Mr. Henry requested to withdraw his applications. The withdrawals were accepted.

Lorenzo Antonio Howell, Jr. – Electrical Plans Examiner, Electrical Inspector, Provisional Electrical Inspector
Mr. Leuzinger made a motion to approve the applications. Mr. Lopresto seconded the motion. The motion passed unanimously.

William Henry Hudson – Building Code Administrator
Chair McCormick made a motion to approve the application. Mr. Lopresto seconded the motion. The motion passed unanimously.

Timothy John Hughes – Building Inspector
Mr. Lopresto made a motion to approve the application. Chair McCormick seconded the motion. The motion passed unanimously.

Thomas Porter Killingsworth – Building Code Administrator
Mr. Lopresto made a motion to approve the application. Mr. Barthlow seconded the motion. The motion passed unanimously.

Jennifer Lanese Kohn – Building Inspector, Building Plans Examiner
Chair McCormick made a motion to deny the applications. The motion was seconded by Mr. Lopresto. The motion passed unanimously.

Gerald L. Leggett – Plumbing Inspector, Plumbing Plans Examiner, Provisional Plumbing Inspector, Provisional Plumbing Plans Examiner
Mr. Lopresto made a motion to deny the applications. The motion was seconded by Mr. Leuzinger. The motion passed unanimously.
Denis Lopez Alba – Building Inspector, Building Plans Examiner, Provisional Building Plans Examiner
Mr. Leuzinger made a motion to approve the applications. Mr. Lopresto seconded the motion. The motion passed unanimously.

Royce Lowery – Electrical Plans Examiner, Provisional Electrical Plans Examiner
Mr. Lopresto made a motion to approve the Electrical Plans Examiner application. Mr. Barthlow seconded the motion. The motion passed unanimously.

Chair McCormick made a motion to deny the Provisional Electrical Plans Examiner application. Mr. Barthlow seconded the motion. The motion passed unanimously.

Leonardo Martinez – Provisional Building Inspector
Chair McCormick made a motion to approve the application. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Michael Arlon McCarty – Building Inspector, Provisional Building Inspector
Chair McCormick made a motion to approve the applications. Mr. Lopresto seconded the motion. The motion passed unanimously.

BJ Norfleet – Mechanical Inspector, Mechanical Plans Examiner
Mr. Lopresto made a motion to approve the applications. Mr. Barthlow seconded the motion. The motion passed unanimously.

Troy Dwayne Pierce – Provisional 1&2 Family Dwelling Inspector, 1&2 Family Dwelling Inspector
After discussion, Mr. Pierce requested to withdraw his applications. The withdrawals were accepted.

James E. Reeves – Mechanical Inspector, Plumbing Inspector
After discussion, Mr. Reeves requested to withdraw his applications. The withdrawals were accepted.

Joseph C. Robinson, III – Building Inspector
Mr. Leuzinger made a motion to approve the application. Mr. Barthlow seconded the motion. The motion passed unanimously.

Jose Saragusti – Building Inspector, Provisional Building Inspector
Chair McCormick made a motion to approve the applications. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Calvin Willis Smith – Provisional Building Inspector, Provisional Building Plans Examiner
Mr. Leuzinger made a motion to approve the applications. Mr. Barthlow seconded the motion. The motion passed unanimously.

The following applicants were not present at the meeting. The following action was taken.
Sherief S. Abdelmessieh – Building Code Administrator, 1&2 Family Dwelling Inspector, Plumbing Inspector
Mr. Barthlow made a motion to deny the Building Code Administrator application. Mr. Lopresto seconded the motion. The motion passed unanimously.
Chair McCormick made a motion to deny the 1&2 Family Dwelling Inspector application. Mr. Barthlow seconded the motion. The motion passed unanimously.

Mr. Barthlow made a motion to deny the Plumbing Inspector application. Chair McCormick seconded the motion. The motion passed unanimously.

Amjad Albahou – Mechanical Inspector, Mechanical Plans Examiner
Mr. Barthlow made a motion to deny the Mechanical Inspector application. Chair McCormick seconded the motion. The motion passed unanimously.

Mr. Barthlow made a motion to deny the Mechanical Plans Examiner application. Chair McCormick seconded the motion. The motion passed unanimously.

Andre David Bendavid – Building Code Administrator
Mr. Barthlow made a motion to approve the application. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Jose Manuel Cruz Vellon – Building Code Administrator
Mr. Lopresto made a motion to deny the application. Mr. Barthlow seconded the motion. The motion passed unanimously.

James David Foster – Electrical Inspector
Mr. Barthlow made a motion to approve the application. Mr. Lopresto seconded the motion. The motion passed unanimously.

Dennis O. Grenet, Jr. – Building Inspector
Mr. Barthlow recused himself from voting. Mr. Leuzinger made a motion to approve the application. Mr. Lopresto seconded the motion. The motion passed unanimously.

Matthew Wayne Hamilton – Plumbing Inspector
Mr. Barthlow recused himself from voting. Mr. Leuzinger made a motion to approve the application. Mr. Lopresto seconded the motion. The motion passed unanimously.

Michael Jerrahian – Electrical Plans Examiner, Electrical Inspector, Provisional Electrical Inspector, Provisional Electrical Plans Examiner
Mr. Leuzinger made a motion to deny the Electrical Plans Examiner application. Mr. Lopresto seconded the motion. The motion passed unanimously.

Mr. Leuzinger made a motion to deny the Electrical Inspector application. Mr. Lopresto seconded the motion. The motion passed unanimously.

Mr. Lopresto made a motion to deny the Provisional Electrical Inspector application. Chair McCormick seconded the motion. The motion passed unanimously.

Chair McCormick made a motion to deny the Provisional Electrical Plans Examiner application. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Thomas Edward Legler – Building Code Administrator
Mr. Leuzinger recused himself from voting. Chair McCormick made a motion to approve the application. Mr. Lopresto seconded the motion. The motion passed unanimously.
Donald Roy Luczak – Plumbing Plans Examiner
Mr. Lopresto made a motion to deny the application. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Armando Mediavilla – Electrical Inspector, Provisional Electrical Inspector
Chair McCormick made a motion to deny the Electrical Inspector application. Mr. Barthlow seconded the motion. The motion passed unanimously.

Mr. Lopresto made a motion to deny the Provisional Electrical Inspector application. Mr. Barthlow seconded the motion. The motion passed unanimously.

Paul A. Nitz – Building Inspector, Building Plans Examiner
Mr. Barthlow made a motion to deny the Building Inspector application. Mr. Lopresto seconded the motion. The motion passed unanimously.

Mr. Barthlow made a motion to deny the Building Plans Examiner application. Chair McCormick seconded the motion. The motion passed unanimously.

Matthew Albert O Connor – Provisional Building Inspector
Mr. Lopresto made a motion to deny the application. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Maurice Keithon Patterson – Building Inspector, Provisional Building Inspector
Mr. Barthlow made a motion to deny the Building Inspector application. Mr. Lopresto seconded the motion. The motion passed unanimously.

Mr. Barthlow made a motion to deny the Provisional Building Inspector application. Chair McCormick seconded the motion. The motion passed unanimously.

Adam Henry Swift – Plumbing Plans Examiner, Provisional Plumbing Plans Examiner
Mr. Barthlow made a motion to deny the Plumbing Plans Examiner application. Chair McCormick seconded the motion. The motion passed unanimously.

Mr. Barthlow made a motion to deny the Provisional Plumbing Plans Examiner application. Chair McCormick seconded the motion. The motion passed unanimously.

Kenneth Ray Throop – Mechanical Inspector
Mr. Barthlow made a motion to deny the application. Mr. Leuzinger seconded the motion. The motion passed unanimously.

Marilyn Victores – Building Inspector
Mr. Barthlow made a motion to deny the application. Chair McCormick seconded the motion. The motion passed unanimously.

Warren Edward Wagman – 1&2 Family Dwelling Inspector
Chair McCormick made a motion to deny the application. Mr. Barthlow seconded the motion. The motion passed unanimously.

Old Business
There was no old business to come before the Committee at this time.
New Business
The Committee discussed the order of how they wish to review the electronic applications. The Committee agreed to review the applications in the following order.

- Method of Qualification
- Attestation(s) of Work Experience
- Employment History
- Personal History
- Education
- Additional Supporting Documents for Work Experience or Education

Recess
There being no further business to come before the Committee, the meeting was adjourned at approximately 5:49 p.m.

Probable Cause Panel Meeting
The meeting began at approximately 3:00 p.m., and adjourned at approximately 3:30 p.m.

October 17, 2019 - Thursday – 9:00 A.M.

BOARD MEETING CALL TO ORDER
The Building Code Administrators and Inspectors Board meeting was called to order at approximately 9:02 a.m., by Chair Bob McCormick.

MEMBERS PRESENT
Bob McCormick, Chair
Richard Gathright, Vice Chair
Art Barthlow
Peter Jones
Kerry Leuzinger
Tony Lopresto
Andrew Raines
Herman White

PERSONS PRESENT
Krista Woodard, Executive Director, DBPR
Robert Milne, Assistant Attorney General, OAG
Ian Brown, Chief Construction Attorney, DBPR
Linda Gray, Government Analyst, DBPR
Magnolia Court Reporting, Cindy Green, Court Reporter

OTHER PERSON PRESENT
Robert Deatherage
John C. Mikell
Joseph Greene
Edwin Sommer
Stephen Lee
Steven Whitmore
William Grimes
Joseph Walker
Steven Andrews

Daniel Gomez
Andrew Bruhn
Allan Tischler
Ben Bailey
Edward Borysiewicz
Mark Hess
David Attard
Gerard Cattani
Joseph E. Hughes
PETITION FOR DECLARATORY STATEMENT  
**John C. Kinstle, Certified General Contractor**  
Mr. Kinstle was not present at the meeting. Mr. Milne advised the Board that Mr. Kinstle’s petition does not meet the requirements for a declaratory statement.

Vice Chair Gathright made a motion to decline ruling on the petition for declaratory statement. Mr. Raines seconded the motion. The motion passed unanimously.

**Hearings Not Involving Disputed Issues of Material Fact**  
Mr. Borysiewicz was present at the meeting and sworn in by the court reporter. Mr. Borysiewicz provided additional information for the Board’s review.

Mr. Borysiewicz provided the Board with a copy of his International Code Council (ICC) certificate for Coastal Construction Inspector and Plumbing Inspector. Mr. Leuzinger made a motion to overturn the denials of the Coastal Construction Inspector and the PlumbingInspector applications. Mr. Barthlow seconded the motion. The motion passed unanimously.

Mr. Borysiewicz requested a 90-day continuance in order to provide the Board with a copy of his ICC Certificates for the Electrical Inspector, and Mechanical Inspector applications. Mr. Leuzinger made a motion to grant this continuance. Vice Chair Gathright seconded the motion. The motion passed unanimously.

Mr. Borysiewicz requested the Board to reconsider this matter. Mr. Borysiewicz provided the Board with an ICC Combination Inspector Certificate for the Board’s review along with an email from ICC stating that the Combination Inspector Certification is substantially equivalent to all the exams that are currently given by ICC, including the Commercial Building Inspector, Commercial Electrical Inspector, Commercial Mechanical Inspector, Commercial Plumbing Inspector, Residential Building Inspector, Residential Electrical Inspector, Residential Mechanical Inspector, and Residential Plumbing Inspector.

After discussion, Mr. Lopresto made a motion to approve the Electrical Inspector and Mechanical Inspector applications. Mr. Leuzinger seconded the motion. The motion passed with Vice Chair Gathright and Chair McCormick opposing the motion.

Mr. Borysiewicz requested that his Building Plans Examiner, Electrical Plans Examiner, Mechanical Plans Examiner, and Plumbing Plans Examiner be changed to examination. Mr. Raines made a motion to overturn the denials of the Building Plans Examiner, Electrical Plans Examiner, Mechanical Plans Examiner and Plumbing Plans Examiner and approve the applications by examination. Mr. Jones seconded the motion. The motion passed unanimously.
Mark V. Hess – 1&2 Family Dwelling Inspector, Provisional 1&2 Family Dwelling Inspector
Mr. Hess was present at the meeting and was sworn in by the court reporter. Mr. Hess provided additional information for the Board’s review. Vice Chair Gathright made a motion to overturn the denials of the 1&2 Family Dwelling Inspector and the Provisional 1&2 Family Dwelling Inspector applications. The motion was seconded by Mr. Barthlow. The motion passed unanimously.

Joseph E. Hughes, Jr. – Provisional Building Code Administrator
Mr. Hughes was present at the meeting and was sworn in by the court reporter. Mr. Hughes provided additional information for the Board’s review. After discussion, Mr. Hughes withdrew his Provisional Building Code Administrator application.

Roy Victor Johnston, II – Plumbing Inspector, Plumbing Plans Examiner
Mr. Johnston was present at the meeting and was sworn in by the court reporter. Mr. Johnston provided additional information for the Board’s review. Mr. Raines recused himself from this matter. Mr. Leuzinger made a motion to uphold the denials of the Plumbing Inspector and the Plumbing Plans Examiner applications. The motion was seconded by Mr. Lopresto. The motion passed with Mr. Jones and Mr. Barthlow opposing the motion.

Gregory Lynn Mathis – Provisional 1&2 Family Dwelling Inspector, 1&2 Family Dwelling Inspector
Mr. Mathis was present at the meeting and was sworn in by the court reporter. Mr. Mathis provided additional information for the Board’s review. Vice Chair Gathright made a motion to uphold the denials of the 1&2 Family Dwelling Inspector and the Provisional 1&2 Family Dwelling Inspector applications. The motion was seconded by Mr. Leuzinger. The motion passed unanimously.

John Charles Mikell – Building Inspector, Building Plans Examiner
Mr. Mikell was present at the meeting and was sworn in by the court reporter. Mr. Joseph Greene, Building Official, School District of Osceola County, was present at the meeting on behalf of Mr. Mikell and sworn in by the court reporter. Mr. Mikell provided additional information for the Board’s review. Vice Chair Gathright made a motion to uphold the denial of the Building Inspector application. The motion was seconded by Mr. Lopresto. The motion passed unanimously.

Vice Chair Gathright made a motion to uphold the denial of the Building Plans Examiner application. The motion was seconded by Mr. Lopresto. The motion passed unanimously.

Hearing Not Involving Disputed Issues of Material Fact – Internship Programs
City Of Leesburg, Building Department
Ms. Ann Kinsey, Building Official, City of Leesburg, was present at the meeting and sworn in by the court reporter. City of Leesburg submitted revised applications for I1. and I2.

I1. Plumbing Inspector (F-3552, A-4349)
I2. Plumbing Plans Examiner (F-3553, A-4350)

After discussion, Vice Chair Gathright made a motion to approve the revised applications for I1 and I2. Mr. Barthlow seconded the motion. The motion passed unanimously.
City Of Port Orange
Mr. Allan Tischler, Building Official, City of Port Orange, was present at the meeting and was sworn in by the court reporter. The City of Port Orange submitted a revised application for G1.

G1. Building Inspector (F-3549, A-4346)

After discussion, Vice Chair Gathright made a motion to approve the revised application for G1. Mr. Barthlow seconded the motion. The motion passed unanimously.

Hearing Not Involving Disputed Issues of Material Fact – CEUs
Palm Beach County Planning Zoning & Building (0001300)
Mr. Brad Brown, Deputy Building Official, Palm Beach County Building Department, was present at the meeting and was sworn in by the court reporter.

Renews Course(s)
B3. Florida Building Code, Fuel Gas, Related LP Gas & NFPA 58 Session I (5007424) (Live)
Requesting 2 hours GEN credit (F-1872, A-4358)

B4. Florida Building Code, Fuel Gas, Related LP Gas & NFPA 58 Session IV (5007421) (Live)
Requesting 2 hours GEN credit (F-1869, A-4359)

B7. Florida Building Code, Mechanical, Session IV (5007417) (Live)
Requesting 2 hours GEN credit (F-1865, A-4362)

B8. Means of Egress Requirements (0007318) (Live)
Requesting 2 hours GEN credit (F-1564, A-4363)

B12. N.E.C Review of Residential & Commercial Pools & Spas (0007326) (Live)
Requesting 2 hours GEN credit (F-1573, A-4367)

Requesting 2 hours GEN credit (F-1072, A-4371)

Requesting 2 hours GEN credit (F-1066, A-4372)

B18. Plumbing Code I (0006939) (Live)
Requesting 2 hours GEN credit (F-1068, A-4373)

B22. Plumbing Code IV (0006943) (Live)
Requesting 2 hours GEN credit (F-1079, A-4377)

Mr. Lopresto made a motion to approve the revised applications for B3, B4, B7, B16, B17, B18, and B22. Mr. Raines seconded the motion. The motion passed unanimously.

Mr. Jones made a motion to approve the revised applications for B7, B8, and B12. Mr. Lopresto seconded the motion. The motion passed unanimously.
Request for Extension of Provisional License
David C. Attard – Provisional Building Inspector, Provisional Electrical Inspector
Mr. Attard was present at the meeting and was sworn in by the court reporter. Mr. Gerard Cattani, Building Official, Orange County Public Schools, was present at the meeting on behalf of Mr. Attard and was sworn in by the court reporter.

Vice Chair Gathright made a motion to approve the extension of the Provisional Building Inspector license and Provisional Electrical license for a period of six months from November 19, 2019. Mr. Raines seconded the motion. The motion passed with Mr. Barthlow opposing the motion.

Daniel Gomez – Provisional Building Code Administrator
Mr. Gomez was present at the meeting and was sworn in by the court reporter. Mr. Leuzinger made a motion to approve the extension for a period of one year from November 19, 2019. Mr. Jones seconded the motion. The motion passed unanimously.

Harish G. Patel – Provisional Building Plans Examiner
Mr. Patel sent an email to Melinda Gray requesting his request for extension be withdrawn.

James Sartori – Provisional Building Inspector
Mr. Sartori was not present at the meeting. Vice Chair made a motion to deny the request for extension of the Provisional Building Inspector license. Mr. Barthlow seconded the motion. The motion passed unanimously.

Edwin John Sommer – Provisional Plumbing Inspector, Provisional Plumbing Plans Examiner
Mr. Sommer was present at the meeting and was sworn in by the court reporter. Mr. Stephen Lee, Building Official, City of Pinellas Park, was present at the meeting on behalf of Mr. Sommer and was sworn in by the court reporter. Mr. Raines made a motion to approve the extension of the Provisional Plumbing Inspector license and the Provisional Plumbing Plans Examiner license for a period of 6-months from the expiration date. Mr. Leuzinger seconded the motion. The motion passed with Mr. Barthlow opposing the motion.

Ronald G. Pasos – Provisional Building Plans Examiner
Mr. Pasos was present at the meeting and was sworn in by the court reporter. Mr. Shane Gerwig, Building Official, Orange County, was present at the meeting on behalf of Mr. Pasos and was sworn in by the court reporter. Mr. Barthlow made a motion to approve the extension of the Provisional Building Plans Examiner license for a period of one year. Mr. Raines seconded the motion. The motion passed unanimously.

Notice of Appearance
Steven Joseph Andrews – Case No. 2019-003460
Mr. Steven Joseph Andrews was present at the meeting and was sworn in by the court reporter. Mr. Andrews is required to make four appearances before the Board. This meeting is Mr. Andrews’s first appearance. Mr. Andrews agreed to attend the following three Board meetings to comply with the appearance requirements set forth in the Final Order.

- Second appearance will be on December 12, 2019, at 9:00 a.m., in Howey-in-the-Hills, Florida
- Third appearance will be on February 20, 2020, at 9:00 a.m., in St. Augustine Beach, Florida
• Last appearance will be on April 23, 2020, at 9:00 a.m., in Sarasota, Florida

Joseph N. Walker – Case No. 2019-003450
Mr. Joseph N. Walker was present at the meeting and was sworn in by the court reporter. Mr. Walker is required to make four appearances before the Board. This meeting is Mr. Walker’s first appearance. Mr. Walker agreed to attend the following three Board meetings to comply with the appearance requirements set forth in the Final Order.

• Second appearance will be on December 12, 2019, at 9:00 a.m., in Howey-in-the-Hills, Florida
• Third appearance will be on February 20, 2020, at 9:00 a.m., in St. Augustine Beach, Florida
• Last appearance will be on April 23, 2020, at 9:00 a.m., in Sarasota, Florida

Old Business
There was no old business to come before the Board.

New Business
There was no new business to come before the Board.

EXAMINATION AND CONTINUING EDUCATION COMMITTEE
I. Application Review
THE MEDIA FACTORY, INC DBA PACEPDH.COM (0002868)
Renewal Course(s)

A1. Basic Ethics for Building Code Professionals (5007887) (Internet)
Requesting 1 hour ETHICS credit (F-2736, A-4432)

Vice Chair Gathright made a motion to approve A1. Mr. Barthlow seconded the motion. The motion passed unanimously.

A2. Florida Building Code Enforcement, Product Approval, TAC’s and Committees (5007885) (Internet)
Requesting 1 hour L&R credit (F-2734, A-4433)

Vice Chair Gathright made a motion to deny A2 for lack of detailed outline. Mr. Raines seconded the motion. The motion passed unanimously.

A3. Florida Statutes Chapter 468 Part XII-Building Code Administrators And Inspectors (5007884) (Internet)
Requesting 2 hours L&R credit (F-2733, A-4434)

Vice Chair Gathright made a motion to approve A3. Chair McCormick seconded the motion. The motion passed unanimously.

A4. Permits, Inspections and Private Provider (5007886) (Internet)
Requesting 1 hour L&R credit (F-2735, A-4442)

Vice Chair Gathright made a motion to deny A4 for lack of detailed outline. Mr. Jones seconded the motion. The motion passed unanimously.
WEYERHAEUSER (0001005)
Renewals Course(s)
B1. Engineered Lumber in Residential Construction (0004750) (Live)
Requesting 4 hours GEN credit (F-196, A-4417)

Vice Chair Gathright made a motion to approve B1. Chair McCormick seconded the motion. The motion passed unanimously.

FLORIDA FLOODPLAN MANAGERS ASSOCIATION (0005341)
Mr. Edward Roseberry, Deputy Building Official, City of Fort Pierce, was present at the meeting and was sworn in by the court reporter.
New Course(s)
C1. Determining the Base Flood Elevation (Live)
   Requesting 6 hours GEN credit (F-3592, A-4426)

Chair McCormick made a motion to deny C1 for lack of detailed outline. Vice Chair Gathright seconded the motion. The motion passed unanimously.

ENGLAND ENTERPRISES TRAINING DIVISION LLC (0001782)
Mr. Wayne Barnhill with England Enterprises Training Division, LLC. was present at the meeting and was sworn in by the court reporter.
New Course(s)
D1. Florida Building Code vs. Florida Fire Prevention Code (Live)
   Requesting 4 hours GEN credit (F-3605, A-4443)

Chair McCormick made a motion to approve D1. Mr. Barthlow seconded the motion. The motion passed unanimously.

JC CODE & CONSTRUCTION CONSULTANTS INC (0003379)
New Course(s)
   Energy Conservation, Residential (Live)
   Requesting 2 hours GEN credit (F-3601, A-4438)

Vice Chair Gathright made a motion to approve E1. Chair McCormick seconded the motion. The motion passed unanimously.

E2. Residential Energy: Sealing the Thermal Envelope (Live)
   Requesting 2 hours GEN credit (F-3602, A-4439)

Vice Chair Gathright made a motion to deny E2 for lack of detailed outline. Chair McCormick seconded the motion. The motion passed unanimously.

E3. Understanding the ERI (Energy Rating Index) Compliance Path Option (Live)
   Requesting 2 hours GEN credit (F-3603, A-4440)

Vice Chair Gathright made a motion to approve E3. Chair McCormick seconded the motion. The motion passed unanimously.
INTERNERNSHIP CERTIFICATION PROGRAM COURSES
New Programs
CITY OF NEW SMYRNA BEACH
F1. Plumbing Plans Examiner (F-3593, A-4427)
F2. Building Plans Examiner (F-3594, A-4428)
F3. Plumbing Inspector (F-3595, A-4429)
F4. Electrical Plans Examiner (F-3596, A-4430)
F5. Electrical Inspector (F-3597, A-4431)
F6. Mechanical Plans Examiner (F-3598, A-4435)
F7. Building Inspector (F-3599, A-4436)
F8. Mechanical Inspector (F-3600, A-4437)

Vice Chair Gathright made a motion to deny F1-F8 for failure to comply with Rule 61G19-7.005, F.A.C. Mr. Barthlow seconded the motion. The motion passed unanimously.

MARTIN COUNTY BUILDING DEPARTMENT
Mr. Andrew Bruhn, Assistant Building Official, Martin County Building Department was present at the meeting and sworn in by the court reporter.
G1. Plumbing Plans Examiner (F-3584, A-4418)

Vice Chair Gathright made a motion to approve G1. Mr. Barthlow seconded the motion. The motion passed unanimously.

G2. Building Inspector (F-3585, A-4419)

Vice Chair Gathright made a motion to approve G2. Mr. Barthlow seconded the motion. The motion passed unanimously.

G3. Building Plans Examiner (F-3586, A-4420)

Mr. Lopresto made a motion to deny G3 for failure to comply with Rule 61G19-7.005, F.A.C. Vice Chair Gathright seconded the motion. The motion passed unanimously.

G4. Mechanical Inspector (F-3587, A-4421)
G5. Mechanical Plans Examiner (F-3588, A-4422)
G6. Electrical Inspector (F-3589, A-4423)
G7. Electrical Plans Examiner (F-3590, A-4424)
G8. Plumbing Inspector (F-3591, A-4425)
During discussion, Mr. Leuzinger made a motion to approve G4-G8 providing Mr. Brahn provide updated applications to support the Board’s concerns within 30-days. Mr. Raines seconded the motion. The motion passed unanimously.

CITY OF CAPE CORAL, DEPARTMENT OF COMMUNITY DEVELOPMENT, BUILDING DIVISION

H1. Building Plans Examiner (F-3606, A-4448)

Chair McCormick made a motion to approve H1 with the condition that page four of the application is changed to the “City of Cape Coral” instead of “Palm Beach County.” Mr. Jones seconded the motion. The motion passed unanimously.

VOLUSIA COUNTY SCHOOLS

I1. Electrical Inspector (F-3607, A-4449)

Chair McCormick made a motion to approve I1. Mr. Jones seconded the motion. The motion passed with Vice Chair Gathright opposing the motion.

I2. Plumbing Inspector (F-3615, A-4457)

Mr. Jones made a motion to approve I2. Mr. Raines seconded the motion. The motion passed with Vice Chair Gathright opposing the motion.

CITY OF OCOEE, DEVELOPMENT SERVICES BUILDING

Mr. R. Dean Hall, Building Official, City of Ocoee, Building Development Services, was present at the meeting and sworn in by the court reporter. Mr. Doug Hammon, City of Ocoee, Building Development Services was present at the meeting and sworn in by the court reporter.

J1. Building Plans Examiner (F-3608, A-4450)

Chair McCormick made a motion to approve J1. Mr. Barthlow seconded the motion. The motion passed unanimously.

J2. Electrical Plans Examiner (F-3609, A-4451)

J3. Mechanical Plans Examiner (F-3610, A-4452)

J4. Plumbing Plans Examiner (F-3611, A-4453)

J5. Mechanical Inspector (F-3612, A-4454)

J6. Building Inspector (F-3613, A-4455)

J7. Plumbing Inspector (F-3614, A-4456)

J8. Electrical Inspector (F-3624, A-4466)

Chair McCormick made a motion to approve J2-J8. Mr. Barthlow seconded the motion. The motion passed unanimously.
CROSS TRAINING PROGRAM COURSES
OSCEOLA COUNTY BUILDING DEPARTMENT (0007950)
Mr. William Grimes, Building Official, Osceola County Building Department was present at the meeting and sworn in by the court reporter. Mr. Steven Whitmore, Deputy Building Official, Osceola County Building Department, was present at the meeting and sworn in by the court reporter.

K1. Building Plan Review Cross Training (200 Hours) (F-3616, A-4458)
K2. Electrical Plan Review Cross Training (200 Hours) (F-3617, A-4459)
K3. Electrical Inspector Cross Training (200 Hours) (F-3618, A-4460)
K4. Mechanical Inspector Cross Training (200 Hours) (F-3619, A-4461)
K5. Mechanical Plan Review Cross Training (200 Hours) (F-3620, A-4462)
K6. Plumbing Inspector Cross Training (200 Hours) (F-3621, A-4463)
K7. Plumbing Plan Review Cross Training (200 Hours) (F-3622, A-4464)
K8. Building Inspector Cross Training (200 Hours) (F-3623, A-4465)

Mr. Grimes requested that the Board allow him the opportunity to waive the 90 day rule requirement and continue K1-K8 until the December 2019 meeting. Mr. Jones made a motion to approve the request to continue K1-K8 until the December 2019 meeting. Mr. Raines seconded the motion. The motion passed unanimously.

Old Business
There was no old business to come before the Committee.

New Business
There was no new business to come before the Committee.

RULES & LEGISLATION COMMITTEE
Legislative Report
There was no Legislative Report to come before the Committee at this time.

Rules Report
There was no Rules Report to come before the Committee at this time.

Old Business
There was no old business to come before the Committee at this time.

New Business
Ms. Ann Russo, Building Officials Association of Florida, was present at the meeting and was sworn in by the court reporter. Ms. Russo thanked the Board for their participation in the 2019 BOAF Conference. The next Conference is scheduled for June 10-12, 2020. Ms. Russo requested that an individual or a group of individuals from the Board speak at the Conference. The Board requested Ms. Russo to survey BOAF members to determine what topic would be most beneficial for the Board to address at the conference. Mr. Lopresto commented that the
BOAF members may be interested in learning about the Internship Certification Program. Vice Chair Gathright mentioned providing an overview of how to be consistent when submitting an applications.

Ms. Russo mentioned that she would like the Board to consider establishing a Cross-Training Program Panel to review cross-training programs. Mr. Milne requested that she submit this request in a form of a petition.

Vice Chair Gathright wanted to know if there were any rule changes made related to the Deregathon meeting. Ms. Woodard informed the Board that the Department implemented the online, self-printing licensing process. The Department also updated the application BCAIB 5 form effective October 3, 2019.

Mr. Barthlow recommended that individuals applying for a Building Code Administrator license must have five (5) years supervisory experience in a Building Department instead of five (5) years of such experience in a supervisory position. Mr. Leuzinger agrees that to in order to become a Building Code Administrator they should be required to have five (5) years supervisory experience with a Building Department. Mr. Milne stated that this would be a legislative initiative.

Mr. Barthlow asked if a private provider could have an Internship Certification Program. The rule provides that an Internship Certification Program is only designed for municipalities.

Mr. Barthlow requested the Department provide microphones for the meetings. Ms. Woodard has requested the Department to order microphones for the Board meetings.

Mr. Leonardo Martinez and Mr. Jose Saragusti provided an updated Work Experience Affidavit from signed by Mr. Luis Hernandez to support their provisional applications.

Recess
There being no further business to come before the Committee, the meeting was adjourned at approximately 4:48 p.m.

October 18, 2019 - Friday – 9:00 A.M.

BOARD MEETING CALL TO ORDER
The Building Code Administrators and Inspectors Board meeting was called to order at approximately 9:00 a.m., by Chair Bob McCormick.

MEMBERS PRESENT
Bob McCormick, Chair
Richard Gathright, Vice Chair
Art Barthlow
Peter Jones
Kerry Leuzinger
Tony Lopresto
Andrew Raines
Herman White

PERSONS PRESENT
Krista Woodard, Executive Director, DBPR
Robert Milne, Assistant Attorney General, OAG
Ian Brown, Chief Construction Attorney, DBPR
Linda Gray, Government Analyst, DBPR
Magnolia Court Reporting, Cindy Green, Court Reporter

OTHER PERSON PRESENT
Steve Dale, Florida Low Voltage Contractors Association

Review and Approval of the Minutes of the Board Meeting on August 7-9, 2019
Vice Chair Gathright made a motion to approve the meeting minutes from August 7-9, 2019. Mr. White seconded the motion. The motion passed unanimously.

Reports
Chair’s Report – Bob McCormick
Chair McCormick informed the Board that he and Vice Chair Gathright travelled to Tallahassee and reviewed the Florida Principles and Practice exam for accuracy, significance and the reference for correct answers.

Chair McCormick thanked everyone for ensuring meaningful and successful meetings. He appreciates the continued support the Board provides for public safety and protection of the citizens of the state of Florida.

Application Review Committee – Richard Gathright
The Committee reviewed 218 applications, of which 173 were approved, 31 were denied, 13 withdrawn, and one was included on the Ratification List. The Committee reviewed these applications prior to the Board meeting.

Application Ratification List – Richard Gathright
Vice Chair Gathright made a motion to approve the Ratification List. Mr. Barthlow seconded the motion. The motion passed unanimously.

Prosecuting Attorney Report – Ian Brown
Mr. Brown informed the Board that there was one case presented at the Probable Cause Panel meeting. There were no cases for final action and there are two cases with the Office of the General Counsel.

Rules and Legislation Committee
There was no Rules and Legislation to report to the Board.

Examination and Continuing Education Committee – Tony Lopresto
Mr. Lopresto reported that the Committee reviewed 19 continuing education courses, 29 internship certification programs. There were 15 continuing education courses approved, four denied, 16 internship certification programs were approved and nine were denied and four waived the 30-day rule requirement and submit revised applications within 30 days and eight cross-training programs were continued until the December 2019 meeting.

Board Counsel – Rob Milne
Mr. Milne informed the Board that Rule 61G19-9.001, Continuing Education for Biennial Renewal is being prepared for publication. This rule is to become effective December 1, 2019.
Ms. Woodard informed the Board that the Department is updating the Continuing Education Application Form and will accept applications from providers beginning November 1, 2019.
Mr. Milne complimented the Board on how successful the Application Review Committee handled the new electronic application review system.

Mr. Milne would like to change the wording in the Rule 61G19.6.0036, F.A.C. – Application for Certification Review Procedure. The revision of this rule would conform more to how the applications are currently being reviewed.

Vice Chair discussed whether or not members have to be licensed by the Board to review applications. Mr. Milne advised the Board that the review of applications are generally reserved for those members licensed by the Board. Mr. Jones suggested that the Board consider an architect or professional engineer to review applications and not overlook this position because they are not licensed by this Board. Mr. Milne stated he would draft the rule to include an architect or engineer to review applications.

Chair McCormick mentioned Ms. Russo’s request to have a cross-training panel. Mr. Milne stated that she could submit it in a form of a petition, and then the Board could possibly entertain it as a request for rule making.

Mr. Milne will request Ms. Russo to submit the request directly to him and determine if the Board has rule making authority.

Executive Director – Krista Woodard
Licenses Issued from Null & Void
Ms. Woodard reported that there were three licenses issued from null and void status since the last Board meeting.

Financial Report
Ms. Woodard reported that the balance in the Board’s operating account was $16,966,376. The unlicensed activity account balance was $446,155.

Travel Reimbursement Form
Ms. Woodard explained that the Department of Management Services has a new online Statewide Travel Management System (STMS). The Board office created a new Travel Reimbursement Form for the members to complete. This form will be used to issue their travel reimbursement. The reimbursement information will then be added into the system by the Board Office.

Future Meeting Dates
October 16-18, 2019 - Orlando
December 11-13, 2019 - Howey-In-the-Hills
February 19-21, 2020 - St. Augustine Beach
April 22-24, 2020 - Sarasota
June 10-12, 2020 - Celebration
August 5-7, 2020 - Howey-In-the-Hills
October 14-16, 2020 - Fernandina Beach
December 2-4, 2020 – Destin

Old Business
The Board began a discussion about the new application review process.
Vice Chair Gathright gave an overview of how the new electronic applications were reviewed at this meeting.

The Board discussed the positive and negative aspects of the new process.

Ms. Woodard informed the Board that the Department has implemented a new process for requests to expedite applications.

Mr. Brown recommended that the electronic applications be sent to the members through Citrix.

It was determined that those applicants that are initially identified as denials be reviewed by the entire Committee. In such cases the Committee would collectively discuss and take a majority vote, whether the applicant is present or absent at the meeting. Mr. Milne’s understanding of the rule say a minimum of three members shall review the applications. Mr. Milne said it should be a unanimous vote from all members, not two denials and one approve. Ms. Woodard stated that the rule provides for majority vote. Vice-Chair Gathright also stated that it should be a majority vote. Mr. Milne said those that were denied can come before the Board as an informal hearing and review any additional information.

**New Business**
There was no new business to come before the Board at this time.

**Public Comment**
Mr. Steve Dale, Executive Director, Florida Low Voltage Contractors Association, observed the Board and was impressed with the interaction with the applicants, providers, each other, and Board staff. He believes the Board is professional, fair in balance, and interactive. Mr. Dale is interested in serving on the Board.

**Adjournment**
Mr. Jones made a motion to adjourn the meeting. Mr. Barthlow seconded the motion. The motion passed unanimously.

There being no further business to come before the Board, the meeting was adjourned at approximately 10:00 a.m.