

## **MINUTES OF THE MEETING**

### **BUILDING CODE ADMINISTRATORS AND INSPECTORS BOARD**

**Tampa Marriott Westshore  
1001 N Westshore Boulevard  
Tampa, FL  
April 10 - 12, 2013**

**April 10, 2013**

#### **APPLICATION REVIEW COMMITTEE**

##### **CALL TO ORDER**

Mr. Gathright, Chair of the Committee, called the meeting to order at 9:00 a.m.

##### **Members Present**

Richard Gathright, Chair  
Bob McCormick  
Art Barthlow

##### **Others Present**

Robyn Barineau, Executive Director  
Elise Rice, Government Analyst  
Katharine Dodson, Administrative Assistant  
Clark Jennings, Board Counsel  
Dustin Metz, Prosecuting Attorney  
James Witmer  
David Fox  
Clyde Hady  
Peter Zelch  
David Dolbee  
Matthew Agostini  
Steven Thomas  
Jeffrey James  
George Gillespie  
Gary Strait  
John Freeland  
Daniel Dominguez  
Sheila Denoncourt  
Jay Dagner  
Joseph Stuhl, III  
Jhony Ochoa  
Charles Mock  
John Cosmo  
Sonja Bonanno, Court Reporter

## **REVIEW OF APPLICATIONS**

### **Steven Thomas – Roofing Inspector**

Mr. Thomas was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

### **Jeffrey Keith James – Electrical Plans Examiner**

Mr. James was present at the meeting along with Mr. John Freeland. They were both sworn in by the court reporter. Following discussion, the application was denied by the Committee.

### **Joseph Frederick Stuhl, III – Electrical Inspector**

Mr. Stuhl was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

### **David Bryan Fox, Sr. – 1&2 Family Dwelling Inspector**

Mr. Fox was present at the meeting and was sworn in by the court reporter. During discussion, Mr. Fox stated that he selected the wrong category; he asked to change his application to Building Inspector. The Committee agreed to the change and his application was approved.

### **David Dolbee – Building Inspector**

Mr. Dolbee was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved, for endorsement, by the Committee.

### **Gary W. Strait – 1&2 Family, Building Plans Examiner, Building Inspector**

Mr. Strait was present at the meeting and was sworn in by the court reporter. Following discussion, the Building Plans Examiner and Building Inspector applications were approved by the Committee, and the 1&2 Family Dwelling Inspector application was denied.

### **Johny Alexander Ochoa – Provisional Building Inspector, Building Inspector**

Mr. Ochoa was present at the meeting and was sworn in by the court reporter. Following discussion, the applications were denied by the Committee.

### **Daniel Dominguez – 1&2 Family Dwelling Inspector**

Mr. Dominguez was present at the meeting and was sworn in by the court reporter. During discussion, Mr. Dominguez provided additional affidavits for the Committee's review. The application by endorsement was denied by the Committee.

### **Charles Mock – 1&2 Family Dwelling Inspector**

Mr. Mock was present at the meeting and was sworn in by the court reporter. Following discussion, the application was approved by the Committee.

### **James Allen Witmer – Plumbing Plans Examiner**

Mr. Witmer was present at the meeting and his application was approved by the Committee.

**John Cosmo – Building Code Administrator**

Mr. Cosmo was present at the meeting and his application was approved by the Committee.

**Sheila Mary Denoncourt – Building Code Administrator**

Ms. Denoncourt was present at the meeting and her application was approved by the Committee.

**George Fotheringham Gillespie – Building Inspector, Building Plans Examiner, 1&2 Family Dwelling Inspector**

Mr. Gillespie was present at the meeting and his applications were approved by the Committee.

**Clyde Hady – Electrical Inspector**

Mr. Hady was present at the meeting and his application was approved by the Committee.

At this time, the Committee continued to review applications.

**OLD BUSINESS**

There was no old business to come before the Committee at this time.

**NEW BUSINESS**

There was no new business to come before the Committee at this time.

**ADJOURNMENT**

There being no further business to come before the Committee at this time, the meeting was adjourned at 4:00 p.m.

**April 11, 2013**

**BOARD MEETING**

**CALL TO ORDER**

Chair McCormick called the meeting to order at 9:00 a.m.

**Members Present**

Bob McCormick, Chair  
Richard Gathright, Vice-Chair  
Art Barthlow  
Tim Bolduc  
Fred Dudley  
Wayne Francis

**Members Not Present**

Dennis Carpenter  
Rick Holmes  
Orlando Lamas

**Others Present**

Robyn Barineau, Executive Director  
Elise Rice, Government Analyst  
Katharine Dodson, Administrative Assistant  
Clark Jennings, Board Counsel  
Dustin Metz, Prosecuting Attorney  
Robert D. Howard  
Ricky Walker  
David Richter  
Chris Schmidt  
Andres Correa  
Ezz Elgayar  
John Parker  
David Wilcox  
Robert Nagin  
D. Kumar Mohan  
Joe Levrault  
Gary Brevoort  
Robert Riestenberg  
Rachel Boyko  
Rob Darling, Court Reporter

Chair McCormick informed the Board that Mr. Carpenter was ill, Mr. Holmes had previously informed the Board that he would not be in attendance, and Mr. Lamas had a business conflict and asked that they all be excused.

MOTION: Mr. Dudley made a motion that the Board excuse the absences of Mr. Carpenter, Mr. Holmes and Mr. Lamas.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

**HEARINGS NOT INVOLVING DISPUTED ISSUES OF MATERIAL FACT****Andres Correa – Building Inspector**

Mr. Correa was present at the meeting and was sworn in by the court reporter. He provided an official transcript at the meeting for the Board's review.

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the Board approve the Building Inspector application based on the new information.

SECOND: Mr. Francis seconded the motion and it passed unanimously.

**Robert Dean Howard – Provisional Building Inspector, Building Inspector, Provisional Building Plans Examiner, Building Plans Examiner & Building Code Administrator**

Mr. Howard was present at the meeting and was sworn in by the court reporter. Additional information was provided at the meeting for the Board's review.

Following discussion, the following action was taken.

MOTION: Mr. Barthlow made a motion that the Board approve the Provisional Building Inspector and Building Inspector applications based on the new information.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

Following discussion, the following action was taken.

MOTION: Mr. Barthlow made a motion that the Board approve the Provisional Building Plans Examiner and Building Plans Examiner applications based on the new information.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the Board approve the Building Code Administrator application based on the new information.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

**Dheeraj Kumar Mohan – Building Inspector**

Mr. Mohan was present at the meeting and was sworn in by the court reporter. Mr. Joe Levrault was also present and sworn in by the court reporter. Additional information was provided at the meeting for the Board's review.

Following discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion that the Board uphold the denial as originally stated.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

**John Billie Parker, Jr. – Building Inspector**

Mr. Parker was present at the meeting and was sworn in by the court reporter. Additional information was provided at the meeting for the Board's review.

Following discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion that the Board approve the Building Inspector application based on the new information.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

**David Richter – Modular Inspector**

Mr. Richter was present at the meeting and was sworn in by the court reporter. Additional information had been previously submitted for the Board's review.

Following discussion, the following action was taken.

MOTION: Mr. Barthlow made a motion that the Board approve the Modular Inspector application based on the additional information.

SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

**Chris Schmidt – Provisional Mechanical Inspector & Mechanical Inspector**

Mr. Schmidt was present and sworn in by the court reporter. Additional information was provided at the meeting for the Board's review.

Following discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion that the Board uphold the denial of the Provisional Mechanical Inspector and Mechanical Inspector applications as originally stated.

SECOND: Mr. Francis seconded the motion and it passed unanimously.

**Harvey Roe Sweeney, Jr. – 1&2 Family Dwelling Inspector**

Mr. Sweeney was not present at the meeting and no additional information had been submitted.

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the Board uphold the denial of the 1&2 Family Dwelling Inspector application as originally stated.

SECOND: Vice-Chair Gathright seconded the motion which passed with Mr. Barthlow voting against the motion.

**Ricky Walker – Provisional Building Inspector**

Mr. Walker was present at the meeting and was sworn in by the court reporter. Additional information was provided at the meeting for the Board's review.

Following discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion that the Board table the hearing until the June meeting.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

Mr. Walker agreed to the continuance.

**David Wilcox – Building Code Administrator & Electrical Inspector**

Mr. Wilcox was present at the meeting and was sworn in by the court reporter.

Following discussion, the following action was taken.

**MOTION:** Vice-Chair Gathright made a motion that the Board approve the Building Code Administrator application based on new information.

**SECOND:** Mr. Barthlow seconded the motion and it passed with Mr. Barthlow voting against the motion.

Following discussion, the following action was taken.

**MOTION:** Vice-Chair Gathright made a motion that the Board uphold the denial of the Electrical Inspector application as originally stated.

**SECOND:** Mr. Barthlow seconded the motion and it passed unanimously.

### **PROSECUTING ATTORNEY REPORT – DUSTIN METZ**

Mr. Metz provided the members with a copy of his report. He informed the Board that the disciplinary cases will be presented at the June meeting due to technical difficulties.

### **OLD BUSINESS**

There was no old business to come before the Board at this time.

### **NEW BUSINESS**

There was no new business to come before the Board at this time.

### **RECESS**

There being no further business to come before the Board at this time, the meeting was recessed at 11:30 a.m.

### **RULES & LEGISLATION COMMITTEE**

#### **CALL TO ORDER**

Mr. Dudley, Chair of the Committee, called the meeting to order at 11:30 a.m.

#### **Members Present**

Fred Dudley, Chair  
Art Barthlow  
Tim Bolduc  
Wayne Francis  
Richard Gathright  
Bob McCormick

#### **Members Not Present**

Dennis Carpenter  
Rick Holmes  
Orlando Lamas

**Others Present**

Robyn Barineau, Executive Director  
Elise Rice, Government Analyst  
Katharine Dodson, Administrative Assistant  
Clark Jennings, Board Counsel  
Dustin Metz, Prosecuting Attorney  
Robert Nagin  
Gary Brevoort  
Robert Riestenberg  
Rachel Boyko  
Rob Darling, Court Reporter

**LEGISLATIVE REPORT – FRED DUDLEY**

Mr. Dudley informed the Committee that he was currently tracking 96 bills that were construction related and discussed the bills with the Committee.

**RULES REPORT – CLARK JENNINGS****March Rules Report**

Mr. Jennings stated that this was provided for informational purposes.

Mr. Dudley asked if the Board was going to address the issue regarding recordkeeping. Mr. McCormick responded that there was a preliminary investigation previously on this issue and most departments did not have written policies, however, they do keep records.

Mr. McCormick informed the Board that this was discussed at the December 2011 meeting and Mr. Jennings reported that there was no statutory authority to do this. After discussion, Mr. Dudley asked Mr. Jennings to draft statutory language to require recordkeeping.

Mr. Jennings informed the Board that he had provided them with a copy of a memorandum dated March 21, 2013, to the Chair regarding engineers and architects being plans examiners and inspectors. He stated that this was the conclusion and provides legal basis for the determination. He added that the original legislative analysis noted that it was for the temporary use of engineers and/or architects if there was a special need or if a building department was short of staff. Mr. Jennings stated that full time employees have to be licensed by this Board.

**OLD BUSINESS**

There was no old business to come before the Board at this time.

**NEW BUSINESS**

There was no new business to come before the Board at this time.

**ADJOURNMENT**



There being no further business to come before the Committee, the meeting was adjourned at 3:14 p.m.

**EXAMINATION AND CONTINUING EDUCATION COMMITTEE  
CALL TO ORDER**

Mr. McCormick, Chair of the Board, called the meeting to order at 3:14 p.m.

**Members Present**

Art Barthlow  
Tim Bolduc  
Fred Dudley  
Wayne Francis  
Richard Gathright  
Bob McCormick

**Members Not Present**

Orlando Lamas, Chair  
Dennis Carpenter  
Rick Holmes

**Others Present**

Robyn Barineau, Executive Director  
Elise Rice, Government Analyst  
Katharine Dodson, Administrative Assistant  
Clark Jennings, Board Counsel  
Dustin Metz, Prosecuting Attorney  
Robert Nagin  
Gary Brevoort  
Robert Riestenberg  
Rachel Boyko  
Rob Darling, Court Reporter

**CONTINUING EDUCATION COURSES FOR REVIEW  
DEVELOPMENT SERVICES SARASOTA COUNTY (0001275)**

**Renewal Course**

A01. The Residential Plumbing Rough-In Inspection (0007473)  
Requesting 1 hour GENERAL credit (F-1826, A-2749)

Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the Committee deny the course based on the lack of a detailed outline as the one provided is a topical outline.

SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

A02. The Lintel, Tie Beam & Column Inspection (0004741)  
Requesting 2 hours GENERAL credit (F-190, A-2750)

Following discussion, the following action was taken.

- MOTION: Mr. Gathright made a motion that the Committee deny the course based on the lack of a detailed outline as the one provided is a topical outline.  
SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

- A03. The Framing Inspection (0004740)  
Requesting 4 hours GENERAL credit (F-189, A-2751)
- A04. The Footing Inspection (0004744)  
Requesting 1 hour GENERAL credit (F-193, A-2752)
- A05. Florida Accessibility for Building Construction (0004737)  
Requesting 2 hours ACCESSIBILITY credit (F-238, A-2753)
- A06. The Floor Inspection (0004742)  
Requesting 1 hour GENERAL credit (F-191, A-2754)
- A07. The Monolithic Slab Inspection (0004739)  
Requesting 1 hour GENERAL credit (F-188, A-2755)
- A08. Occupancy Separation, Florida Code vs. Tenant Separation (0007000)  
Requesting 2 hours GENERAL credit (F-1133, A-2766)

Following discussion, the following action was taken.

- MOTION: Mr. Bolduc made a motion that the Committee deny courses A03-A08 based on the lack of a detailed outlines as the ones provided are topical outlines.  
SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

DIVISION OF MOTOR VEHICLES (0001290)  
Renewal Course

- B01. Review of Department Rules for Manufactured/Mobile Homes (0002973)  
Requesting 1 hour GENERAL credit (F-250, A-2756)
- B02. Installation Standards for Manufactured/Mobile Homes (0002944)  
Requesting 4 hours GENERAL credit (F-326, A-2757)
- B03. Anchor and Tie-Down Installation for Manufactured Homes (0003468)  
Requesting 2 hours GENERAL credit (F-234, A-2758)
- B04. Foundation and Pier Installation of Manufactured Housing (0003469)  
Requesting 2 hours GENERAL credit (F-235, A-2759)

Following discussion, the following action was taken.

- MOTION: Mr. Barthlow made a motion that the Committee deny the courses as there were no course outlines provided with sufficient detail.  
SECOND: Mr. Dudley seconded the motion and it passed unanimously.

B T BUILDERS, INC. (0000958)  
New Course

C01. Americans with Disabilities Act w/State of Florida Amendments  
Requesting 2 hours ACCESSIBILITY credit (F-2440, A-2774)

Following discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion that the Committee deny the course as the course does not reflect the accurate code information.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

#### FLORIDA BUILDING CODES AND STANDARDS (0001042)

##### New Courses

D01. Modular Building Recertification (Classroom)  
Requesting 1 hour LAWS & RULES credit (F-2438, A-2772)

D02. Modular Building Recertification (Internet)  
Requesting 1 hour LAWS & RULES credit (F-2439, A-2773)

Following discussion, the following action was taken.

MOTION: Mr. Bolduc made a motion that the Committee approve both courses as submitted.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

#### BUILDING OFFICIALS ASSOCIATION OF FLORIDA, INC. (0001001)

##### New Course

Mr. Gary Brevoort was present at the meeting and was sworn in by the court reporter.

E01. BCAIB Update  
Requesting 2 hours GENERAL credit (F-2437, A-2770)

Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the Committee approve the course as submitted.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

##### Renewal Course

F01. Building Departments Operations (0007439)  
Requesting 1 hour GENERAL credit (F-1767, A-2771)

In discussion, Mr. Bolduc commented that he could not approve the course because of the outline that was provided. Mr. Brevoort asked to be given until the meeting tomorrow to correct the outline.

MOTION: Mr. Gathright made a motion that the Committee continue this course until the Board meeting on Friday.

SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

New Training Course

G01. Fire Cross Training Program

Requesting 10 hours GENERAL credit (F-2415, A-2723)

APPLICATION WAS TABLED FROM DECEMBER 2012 MEETING

Mr. McCormick informed the Committee that this was for the cross training program and it does not require that someone be licensed by the Building Code Administrators and Inspectors Board in order to apply for the program. The program is for a total of 500 hours.

Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the Committee approve the cross training program as submitted and 10 hours of continuing education credit.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

FLORIDA ASSOCIATION OF PLUMBING, GAS & MECHANICAL INSPECTORS, INC.  
(0000919)

New Course

H01. Ethics

Requesting 1 hour ETHICS credit (F-2435, A-2748)

Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the Committee deny the course as the outline does not mention the practice act, does not follow requirements, and had inaccurate references.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

PLUMBING, AIR CONDITIONING CONTRACTORS INDUSTRY FUND (0004837)

New Course

I01. Ethics

Requesting 1 hour ETHICS credit (F-2431, A-2743)

DENIED AT BOARD MEETING IN DECEMBER 2012

Mr. Robert Riestenberg was present at the meeting and was sworn in by the court reporter.

Mr. McCormick stated that there were no references to Chapter 468, Florida Statutes. In discussion, Mr. Riestenberg asked that he be allowed to make the changes and present them to the Committee prior to the end of the meeting.

Mr. Riestenberg made the changes to his course and provided the Committee with a copy of his outline.

MOTION: Mr. Bolduc made a motion that the Committee approve the course as amended.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

#### STRUCTURAL ENGINEERING & INSPECTIONS (0005396)

New Course

J01. Stucco Failure: Factors That Cause Damage

Requesting 2 hours GENERAL credit (F-2430, A-2742)

MOTION: Mr. Gathright made a motion that the Committee approve the course as submitted.

SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

#### ATKINS ENGINEERS (0002725)

Renewal Course

K01. Design and Construction of Single Family Homes (0006647)

Requesting 7 hours GENERAL credit (F-759, A-2747)

Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the Committee approve the course as submitted.

SECOND: Mr. Bolduc seconded the motion and it passed with Mr. Dudley voting against the motion.

#### **OLD BUSINESS**

There was no old business to come before the Board at this time.

#### **NEW BUSINESS**

There was no new business to come before the Board at this time.

#### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 5:17 p.m.

**April 12, 2013**

#### **CALL TO ORDER**

Chair McCormick called the meeting to order at 9:00 a.m.

#### **Members Present**

Bob McCormick, Chair

Richard Gathright, Vice-Chair

Art Barthlow

Tim Bolduc

Fred Dudley  
Wayne Francis

**Members Not Present**

Dennis Carpenter  
Rick Holmes  
Orlando Lamas

**Others Present**

Robyn Barineau, Executive Director  
Elise Rice, Government Analyst  
Katharine Dodson, Administrative Assistant  
Clark Jennings, Board Counsel  
Dustin Metz, Prosecuting Attorney  
Robert Nagin  
Gary Brevoort  
Jim Richmond  
Rob Nagin

**APPROVAL OF THE FEBRUARY 5 - 8, 2013, MINUTES OF THE MEETING**

MOTION: Mr. Bolduc made a motion that the Board approve the minutes as submitted.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

Mr. Brevoort was present and provided the Board with a revised outline for Continuing Education course F01.

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the Board approve the course based on the additional information provided.

SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

**DISCUSSION REGARDING THE VOLUNTARY CATEGORIES OF MODULAR BUILDING INSPECTORS AND MODULAR PLANS EXAMINERS – JIM RICHMOND**

Mr. Richmond explained and discussed the Modular licenses with the Board.

**REPORTS**

**Chair's Report – Bob McCormick**

Chair McCormick informed the Board that he had discussed some legislative concerns with the Department's Legislative Affairs Director.

**Committee Assignments**

Chair McCormick reported that he had not received any requests at this time, so the Committees remain the same.

## **Application Review Committee – Richard Gathright Ratification of Actions Taken by the Committee**

Vice-Chair Gathright reported that the Application Review Committee reviewed 91 applications of which, 64 were approved and 27 were denied. He read the denials and the approved provisional licenses, with the limitations, into the record at this time.

### Approved Provisional Licenses:

Decker, Jane Lanahan – Provisional Building Inspector – limited to the City of Doral; Hoffman, Mark David – Provisional Electrical Inspector – limited to the City of Tallahassee; King, Dennis Paul – Provisional Building Plans Examiner – limited to St. Johns County; Mayo, Thomas Allen – Provisional Building Code Administrator – limited to Gulf Coast University; McQuaig, Michael Henry – Provisional Building Plans Examiner, Provisional 1&2 Family Dwelling Inspector, Provisional Building Inspector; Mendez, Miguel – Provisional Electrical Inspector – limited to City of Hialeah; Moss, Robert E. – Provisional Mechanical Plans Examiner, Provisional Mechanical Inspector – limited to Collier County; Perdomo, Joel – Provisional Mechanical Inspector – limited to City of Tampa; Pons, Maurice Larazo – Provisional Building Code Administrator – limited to City of Miami; Poole, Christopher Shane – Provisional Building Inspector – limited to Hernando County; Pruiam, Henry Even – Provisional Building Plans Examiner – limited to Reedy Creek Improvement District; Seijas, Vince F. – Provisional Building Inspector – limited to Miami-Dade.

### Denials:

Biancalana, Albert Peter, Jr – Building Code Administrator – lack of experience and no equivalent examination; Bordonaro, Salvatore Richard – Electrical Plans Examiner – lack of experience; Burns, William Richard – Modular inspector – no examination information; Clark, David Curtis – Provisional Electrical Plans Examiner – not newly hired or promoted into the position; Decker, Jane Lanahan – Provisional Building Plans Examiner - not newly hired or promoted into the position; Dominguez, Daniel – 1&2 Family Dwelling Inspector – lack of experience; Fiorey, Steven Joseph – Mechanical Plans Examiner, Electrical Inspector, Plumbing Inspector – lack of experience; Giorlando, Thomas James – Building Code Administrator – lack of experience; Hitchman, Juan Hitchman – lack of experience; James, Jeffrey Keith – Electrical Plans Examiner – lack of experience; Luis, Jose Daniel – Building Inspector – lack of experience; Mesa, Michel – Building Code Administrator – lack of experience; Moss, Robert E. – Plumbing Plans Examiner – Provisional Plumbing Plans Examiner, Provisional Plumbing Inspector, Plumbing Inspector – lack of experience; Ochoa, Jhony Alexander – Provisional Building Inspector, Building Inspector – lack of experience; Quintero, Igor Mauricio – 1&2 Family Dwelling Inspector – lack of experience; Raybon, Ronald Gerald – Plumbing Plans Examiner – lack of experience; Seudat, Ken – Electrical Inspector, Electrical Plans Examiner – lack of experience; Sharma, Ralph – 1&2 Family Dwelling Inspector – lack of experience; Strait, Gary W. – 1&2 Family Dwelling Inspector – lack of experience; Taylor, Michael A. – Building Code Administrator – lack of experience.

MOTION: Mr. Dudley made a motion that the Board approve the actions of the Application Review Committee as presented.

SECOND: Mr. Bolduc seconded the motion and it passed unanimously.

#### **Ratification List**

MOTION: Mr. Dudley made a motion that the Board approve the Ratification List as submitted.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

#### **Rules and Legislation Committee – Bob McCormick**

Chair McCormick reported that the Committee met and asked Mr. Jennings to prepare a draft of statutory language regarding record-keeping for review at the next meeting.

#### **Examination and Continuing Education Committee – Bob McCormick**

Chair McCormick reported that the Committee reviewed 22 courses, of which eight were approved and 14 were denied.

#### **Board Counsel – Clark Jennings**

Mr. Jennings stated that he did not have a report to give at this time.

#### **Executive Director – Robyn Barineau**

##### **Licenses Issued from Null & Void**

Ms. Barineau reported that no licenses had been issued since the last meeting.

##### **Continuing Education Reciprocity with the Division of State Fire Marshal**

Ms. Barineau reported that the new provider form had been developed and should be available on the Department's website on May 1.

##### **Financial Report – December 31, 2012**

Ms. Barineau reported that the Board's operating account balance was over \$3.3 million and the unlicensed activity account balance was over \$315,000. She informed the Board that the Department projects that the Board will maintain a positive cash balance through at least June, 2016.

##### **Update on Taking the Principles & Practice Examination Prior to Making Application for Licensure**

Ms. Barineau stated that she should have a report at the June meeting.

##### **2014 Meeting Dates and Locations**

February 5 – 7, 2014 – Fernandina Beach

April 9-11, 2014 – Tampa

June 4-6, 2014 – Orlando

August 6-8, 2014 – Pensacola

October 22-24, 2014 – Gainesville

December 10-12, 2014 – Orlando



**PUBLIC COMMENTS**

There were no public comments at this time.

**OLD BUSINESS**

Mr. Bolduc asked that the Continuing Education course application be placed on the agenda for discussion at the next Continuing Education Committee meeting.

**NEW BUSINESS**

There was no new business to come before the Board at this time.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 10:46 a.m.