

MINUTES OF THE MEETING

BUILDING CODE ADMINISTRATORS AND INSPECTORS BOARD

The Point Orlando Resort

7389 Universal Boulevard

Orlando, FL 32819

June 8, 9, & 10, 2011

June 8, 2011

APPLICATION REVIEW COMMITTEE

CALL TO ORDER

Mr. Gathright, Chair of the committee, called the meeting to order at 9:02 a.m.

Members Present

Richard Gathright, Chair

Bob Kymalainen

Bob McCormick

Others Present

Robyn Barineau, Executive Director

Elise Rice, Government Analyst

Mary Ellen Clark, Board Counsel

Michael Glenn Pryor

George L. Cancio

James Alan Gipson

Michael E. Hunt

Stephen Angeline

Wayne Francis

Review of Applications

George L. Cancio – Plumbing Inspector, Plumbing Plans Examiner

Mr. Cancio was present at the meeting and was sworn in by Ms. Clark. Following discussion, the committee denied his applications.

Michael Pryor – 1&2 Family Dwelling Inspector

Mr. Pryor was present at the meeting and was sworn in by Ms. Clark. Following discussion, the committee approved his application.

James Alan Gipson – Electrical Inspector

Mr. Gipson was present at the meeting and was sworn in by Ms. Clark. Following discussion, the committee approved his application.

Stephen Angeline – Building Inspector

Mr. Angeline was present at the meeting and the committee approved his application.

The committee continued to review applications.

ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 3:24 p.m.

June 9, 2011

BOARD MEETING

CALL TO ORDER

Chair McCormick called the meeting to order at 9:00 a.m.

Members Present

Bob McCormick, Chair
Richard Gathright, Vice-Chair
Art Barthlow
Gerry Demers
Fred Dudley
Bob Kymalainen
Orlando Lamas

Members Not Present

Dennis Carpenter
Nick Sasso

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Mary Ellen Clark, Board Counsel
Rob von Kampen, International Code Council
Doug Harvey, Building Officials Association of Florida
Jonathan Walsh
Paul T. Myers
Neal Mazzio
Robert John Hatton
Mark Boice
Richard Katz
Donald Chalaire
Mark Hagerty
Marie-Frantz Jean Pharuns
Mike Stewart
Roger Sanders
Tishya Luedtke
Jim Washington
David Hodges
Robert Sterriker
Milton Massanet

Joe Rebeck, Gold Coast Schools
Linda Kalkhurst, Court Reporter, American Court Reporting

Chair McCormick stated that Mr. Carpenter and Mr. Sasso had notified staff that they would be absent.

MOTION: Mr. Kymalainen made a motion that the board excuse the absences of Mr. Carpenter and Mr. Sasso.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

Chair McCormick welcomed Ms. Mary Ellen Clark who was attending this meeting as Board Counsel. He informed the members that Mr. Tim Dennis transferred to another section of the Attorney General's office and he would no longer serve as the board's attorney.

Chair McCormick asked the board to modify the agenda adding Mr. Richard Katz as an informal hearing as he had shown good cause to be added to the agenda. He also asked that the board allow Ms. Henderson to present her prosecuting attorney report at this time as no disciplinary hearings will be considered at this meeting due to the lack of a quorum.

MOTION: Mr. Dudley made a motion that the board amend the agenda as requested.

SECOND: Mr. Demers seconded the motion and it passed unanimously.

PROSECUTING ATTORNEY REPORT – LIBBY HENDERSON

Ms. Henderson presented her report to the board. She reported that the Probable Cause Panel considered five cases at the meeting. Ms. Henderson stated that the hearings on this agenda will be heard at the next available meeting and there were no cases pending for the Division of Administrative Hearings.

HEARINGS NOT INVOLVING DISPUTED ISSUES OF MATERIAL FACT

Ronald J. Brunette – Mechanical Inspector

Mr. Brunette was not present at the meeting, however, additional information had been submitted for the board's consideration.

Following discussion, the following action was taken.

MOTION: Vice-Chair Gathright made a motion that the board uphold the denial as originally stated.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

Mark William Boice – Electrical Inspector

Mr. Boice was present at the meeting and was sworn in by the court reporter. Additional information was provided at the meeting for the board's consideration.

Following discussion, the following action was taken.

MOTION: Mr. Demers made a motion that the board uphold the denial as originally stated.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

Mark Hagerty – Building Inspector

Mr. Hagerty was present at the meeting and was sworn in by the court reporter. Additional information had been submitted for the board's consideration.

Following discussion, the following action was taken.

- MOTION: Mr. Barthlow made a motion that the board uphold the denial as originally stated.
SECOND: Mr. Dudley seconded the motion which passed with Mr. Demers, Vice-Chair Gathright and Chair McCormick voting against the motion.

Robert John Hatton – Plumbing Inspector, Plumbing Plans Examiner

Mr. Hatton was present at the meeting and additional information had been submitted for the board's consideration.

Following discussion, the following action was taken.

- MOTION: Mr. Dudley made a motion that the board approve the applications based on the additional information.
SECOND: Mr. Demers seconded the motion which passed with Chair McCormick and Mr. Barthlow voting against the motion.

Steve Innes – Plumbing Inspector

Mr. Innes was not present at the meeting, however, additional information had been submitted for the board's consideration.

Following discussion, the following action was taken.

- MOTION: Vice-Chair Gathright made a motion that the board uphold the denial as originally stated.
SECOND: Mr. Kymalainen seconded the motion and it passed unanimously.

Marie-Frantz Jean-Pharuns – 1&2 Family Dwelling Inspector, Building Code Administrator

Ms. Jean-Pharuns was present at the meeting and was sworn in by the court reporter. Additional information was provided at the meeting for the board's consideration.

Following discussion, the following action was taken.

- MOTION: Mr. Dudley made a motion that the board approve the application for 1&2 Family Dwelling Inspector license.
SECOND: Mr. Demers seconded the motion which failed with Vice-Chair Gathright, Mr. Barthlow, Mr. Kymalainen, Mr. Lamas, Mr. Demers and Chair McCormick voting against the motion.

Following discussion, the following action was taken.

MOTION: Vice-Chair Gathright made a motion that the board uphold the denials for both applications as originally stated.

SECOND: Mr. Barthlow seconded the motion which passed with Mr. Dudley voting against the denial of the 1&2 Family Dwelling Inspector application.

Richard James Katz – Building Inspector

Mr. Katz was present at the meeting along with Mr. Donald Chalaire. They were both sworn in by the court reporter and additional information was provided at the meeting for the board's consideration.

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the board approve the application based on the additional information.

SECOND: Mr. Demers seconded the motion which passed with Mr. Barthlow voting against the motion.

Tishya M. Luedtke – Plumbing Plans Examiner

Ms. Luedtke and Mr. Jim Washington were present at the meeting. Additional information had been provided for the board's consideration.

MOTION: Mr. Kymalainen made a motion that the board approve the application based on the additional information.

SECOND: Mr. Demers seconded the motion and it passed unanimously.

Neal L. Mazzei – Building Code Administrator

Mr. Mazzei was present at the meeting and was sworn in by the court reporter. Mr. Roger Sanders was also present. Additional information was provided at the meeting for the board's consideration.

Following discussion, the following action was taken.

MOTION: Mr. Demers made a motion that the board approve the application based on the additional information.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

Mr. Lamas was out of the room at this time.

James L. Mitchem, Jr. – Building Inspector

Mr. Mitchem was not present at the meeting, however, additional information had been submitted for the board's consideration.

Following discussion, the following action was taken.

MOTION: Vice-Chair Gathright made a motion that the board uphold the denial as originally stated.

SECOND: Mr. Barthlow seconded the motion which passed with Mr. Demers voting against the motion.

Lawrence Morat – Plumbing Inspector, Plumbing Plans Examiner

Mr. Morat was not present at the meeting, however, additional information had been submitted for the board's consideration.

Following discussion, the following action was taken.

- MOTION: Mr. Demers made a motion that the board approve the applications based on the additional information.
- SECOND: Mr. Dudley seconded the motion which passed with Vice-Chair Gathright and Chair McCormick voting against the motion.

Paul Myers – Electrical Inspector, Electrical Plans Examiner, Mechanical Inspector, Mechanical Plans Examiner, Plumbing Inspector, Plumbing Plans Examiner

Mr. Myers was present at the meeting and was sworn in by the court reporter. Additional information was provided at the meeting for the board's consideration.

Following discussion, the following action was taken.

- MOTION: Vice-Chair Gathright made a motion that the board uphold all of the denials as previously stated.
- SECOND: Mr. Kymalainen seconded the motion and it passed unanimously.

Robert Charles Sterriker – Building Inspector

Mr. Sterriker was present and was sworn in by the court reporter. Additional information had been provided for the board's consideration.

Following discussion, the following action was taken.

- MOTION: Vice-Chair Gathright made a motion that the board approve the application based on the additional information.
- SECOND: Mr. Kymalainen seconded the motion which passed with Mr. Barthlow voting against the motion.

Michael Stewart – Building Inspector, Mechanical Inspector, Coastal Construction Inspector, Plumbing Inspector, Electrical Inspector, 1&2 Family Dwelling Inspector

Mr. Stewart was present at the meeting and was sworn in by the court reporter. Additional information was provided at the meeting for the board's consideration.

Following discussion, the following action was taken.

- MOTION: Mr. Demers made a motion that the board approve the applications, based on his engineering degree, for Building Inspector, 1&2 Family Dwelling Inspector, and Coastal Construction Inspector and uphold the denial of the Mechanical Inspector, Plumbing Inspector and Electrical Inspector.
- SECOND: Mr. Dudley seconded the motion which passed with Chair McCormick and Vice-Chair Gathright voting against the motion.

Jonathan D. Walsh – Building Plans Examiner

Mr. Walsh was present at the meeting and was sworn in by the court reporter. Additional information was provided at the meeting for the board's consideration.

Following discussion, the following action was taken.

MOTION: Mr. Demers made a motion that the board approve the application based on his having an engineering license and the additional affidavits.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

OLD BUSINESS

Mr. Dudley suggested that the board consider appointing a former board member to the Probable Cause Panel.

NEW BUSINESS

There was no new business to come before the board at this time.

RECESS

There being no further business to come before the board at this time, the meeting was recessed at 2:30 p.m.

LEGISLATION COMMITTEE

CALL TO ORDER

Mr. McCormick called the meeting to order at 2:30 p.m.

Members Present

Gerry Demers
Fred Dudley

Members Not Present

Nick Sasso, Chair

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Mary Ellen Clark, Board Counsel
Bob McCormick
Orlando Lamas
Bob Kymalainen
Richard Gathright
Art Barthlow
Rob von Kampen
Joe Rebuck
Paul Myers
David Hodges

LEGISLATIVE REPORT

Mr. Dudley discussed the building code related bills that passed during the 2011 legislative session. He also informed the committee that the Florida Building Commission will be

transferred to the Department of Business and Professional Regulation as the Department of Community Affairs is being abolished.

OLD BUSINESS

There was no old business to come before the committee at this time.

NEW BUSINESS

It was noted that this committee will again be called the Rules and Legislation Committee.

ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 2:54 p.m.

EXAMINATION AND CONTINUING EDUCATION COMMITTEE

CALL TO ORDER

Mr. Lamas, Chair of the committee, called the meeting to order at 2:54 p.m.

Members Present

Orlando Lamas, Chair
Art Barthlow
Gerry Demers

Members Not Present

Dennis Carpenter

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Mary Ellen Clark, Board Counsel
Bob McCormick
Richard Gathright
Bob Kymalainen
Fred Dudley
Joe Rebuck
Rob von Kampen

Mr. Lamas stated that all members of the board would be participating in the meeting.

CONTINUING EDUCATION COURSES FOR REVIEW

UNIVERSAL INSPECTION SERVICE, INC. (000907)

Renewal Course

1. Legal Requirements for Contractors and Inspectors (0007261)
Requesting 2 hours LAWS & RULES credit (F-1478, A-2341)

MOTION: Mr. McCormick made a motion that the committee approve the course as submitted.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

SCHOOL FOR CONTRACTORS AND TRADES (0001797)

Renewal Courses

1. Ethics in Construction as related to Inspectors (5007426)
Requesting 1 hour ETHICS credit (F-1813, A-2372)

Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the committee approve the course as submitted.
SECOND: Mr. McCormick seconded the motion and it passed unanimously.

2. Technical Aspects in Construction (0007334)
Requesting 4 hours ACCESSIBILITY, LAWS & RULES credit (F-1557, A-2371)

Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the committee deny the course as it contains information that is not relevant to the licensees.
SECOND: Mr. Dudley seconded the motion and it passed unanimously.

SANTA ROSA COUNTY INSPECTION DEPARTMENT (0001245)

Renewal Courses

1. Means of Egress (0007452)
Requesting 2 hours GENERAL credit (F-1779, A-2353)

MOTION: Mr. McCormick made a motion that the committee approve the course.
SECOND: Mr. Demers seconded the motion and it passed unanimously.

2. Types of Construction and Fire-Resistance Construction (0007453)
Requesting 2 hours GENERAL credit (F-1780, A-2354)
3. Coastal Construction in Florida (0007454)
Requesting 2 hours GENERAL credit (F-1781, A-2355)
4. Florida Accessibility Code (0007455)
Requesting 2 hours ACCESSIBILITY credit (F-1783, A-2356)
5. Code of Ethics for Public Officers & Employees (0007456)
Requesting 1 hour ETHICS credit (F-1784, A-2357)
6. Laws and Rules for Code Professionals (0007458)
Requesting 2 hours LAWS & RULES credit (F-1832, A-2358)

Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the committee approve course #5 as submitted.
SECOND: Mr. Demers seconded the motion which passed with Mr. Gathright voting against the motion.

MOTION: Mr. McCormick made a motion that the committee approve course #s 2, 3, 4, and 6 as submitted.

SECOND: Mr. Demers seconded the motion and it passed unanimously.

**GOLD COAST SCHOOL OF CONSTRUCTION, INC. (0000983)
Renewal Courses**

Mr. Rebeck was present at the meeting.

1. Green Buildings and the Construction Professional (Classroom) (5007427)
Requesting 3 hours GENERAL credit (F-1904, A-2378)

MOTION: Mr. McCormick made a motion that the committee approve the course as submitted.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

2. Ethics in the Construction Industry (Internet) (5007428)
Requesting 1 hour ETHICS and 1 hour GENERAL credit (F-1906, A-2379)

Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the committee approve the course as submitted.

SECOND: Mr. Barthlow seconded the motion which passed with Mr. Gathright and Mr. Dudley voting against the motion.

**POLK COUNTY BOCC BUILDING DIVISION (0004210)
Renewal Courses**

1. NEC, Introduction & Chapters 1-3 (0007180)
Requesting 4 hours GENERAL credit (F-1358, A-2359)
2. NEC, Chapters 4, 5 & 6 (0007181)
Requesting 4 hours GENERAL credit (F-1359, A-2360)
3. NEC, Chapters 7-9 & Annexes (0007182)
Requesting 4 hours GENERAL credit (F-1360, A-2361)
4. Mechanical Code Review, Chapters 1 thru 6 (0007183)
Requesting 4 hours GENERAL credit (F-1361, A-2362)
5. Mechanical Code Review, Chapters 7-15 (0007184)
Requesting 4 hours GENERAL credit (F-1362, A-2363)
6. Understanding FBC Plumbing, Chapters 1-2 (0007185)
Requesting 2 hours GENERAL credit (F-1363, A-2364)
7. Understanding FBC, Plumbing, Chapters 3-4 (0007186)
Requesting 2 hours GENERAL credit (F-1364, A-2365)
8. Understanding FBC, Plumbing, Chapters 5-6 (0007187)
Requesting 2 hours GENERAL credit (F-1365, A-2366)
9. Understanding FBC, Plumbing, Chapters 7-13 (0007188)
Requesting 2 hours GENERAL credit (F-1366, A-2367)
10. Understanding FBC, Plumbing, Chapters 8 & 10 (0007189)

- 11. Requesting 2 hours GENERAL credit (F-1367, A-2368)
Understanding FBC, Plumbing, Chapter 9 (0007190)
Requesting 4 hours GENERAL credit (F-1368, A-2369)
- 12. Understanding FBC, Plumbing, Chapters 11 & 12 (0007191)
Requesting 2 hours GENERAL credit (F-1369, A-2370)
- 13. Ethics for Building Code Officials (5007416)
Requesting 1 hour ETHICS credit (F-1886, A-2394)
- 14. FBC Chapter 11, Fla Accessibility Code for Building Officials (0007220)
Requesting 2 hours ACCESSIBILITY credit (F-1422, A-2395)

MOTION: Mr. McCormick made a motion that the committee approve the courses as submitted.

SECOND: Mr. Demers seconded the motion and it passed unanimously.

NEW PROVIDER: PETER L. ZARA (F-299, A-690)

New Courses

- 1. Inspector Class – Laws and Rules
Requesting 2 hours LAWS & RULES credit (F-2207, A-2281)
- 2. Inspector Class - Ethics
Requesting 1 hour ETHICS credit (F-2208, A-2282)
- 3. Inspector Class - Accessibility
Requesting 2 hours ACCESSIBILITY credit (F-2209, A-2283)

Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the committee deny the courses as a detailed outline was not provided as required by Rule 61G19.004(3), Florida Administrative Code (FAC), and there was no list of names and qualifications of the proposed instructors that are working within the scope of their licenses.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

DEVELOPMENT SERVICES SARASOTA COUNTY (0001275)

Renewal Courses

- 1. The Residential Mechanical Rough-In Inspection (5007446)
Requesting 1 hour GENERAL credit (F-1885, A-2383)
- 2. Florida Building Code (0007268)
Requesting 1 hour LAWS & RULES credit (F-1493, A-2384)
- 3. Building Code Administrators & Inspectors (0007267)
Requesting 1 hour LAWS & RULES credit (F-1492, A-2385)
- 4. Code of Ethics (5007443)
Requesting 1 hour ETHICS credit (F-1879, A-2386)
- 5. The Electrical Service Change Inspection (5007445)
Requesting 1 hour GENERAL credit (F-1884, A-2388)

Following discussion, the following action was taken.

MOTION: Mr. Gathright made a motion that the committee approve the courses as submitted.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

FIRST COAST CHAPTER ICC-BOAF (0003643)

New Courses

1. Ethics for Public Officials & Employees Professionals
Requesting 1 hour ETHICS credit (F-2252, A-2380)
2. 2007 Florida Building Code, Existing Buildings
Requesting 2 hours GENERAL credit (F-2253, A-2381)

MOTION: Mr. McCormick made a motion that the committee approve the courses as submitted.

SECOND: Mr. Gathright seconded the motion and it passed unanimously.

GORDON DON BRINDLEY (0002083)

Renewal Courses

1. Florida Laws & Rules, Chapter 468, Part XII, 61G19 (0007214)
Requesting 2 hours LAWS & RULES credit (F-1425, A-2391)
2. Proper Mounting Heights for Fixtures, Outlets, Alarms & Elevator
Controls in accordance with the Florida Accessibility Code (0007050)
Requesting 2 hours ACCESSIBILITY credit (F-1190, A-2392)
3. Chapter 112, Part III, Code of Ethics (0007435)
Requesting 1 hour ETHICS credit (F-1757, A-2393)

Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the committee approve the courses as submitted.

SECOND: Mr. Dudley seconded the motion which passed with Mr. Gathright voting against the motion.

OLD BUSINESS

There was no old business to come before the committee at this time.

NEW BUSINESS

There was no new business to come before the committee at this time.

ADJOURNMENT

There being no further business to come before the committee at this time, the meeting was adjourned at 4:33 p.m.

June 10, 2011

CALL TO ORDER

Chair McCormick called the meeting to order at 9:00 a.m.

Members Present

Bob McCormick, Chair
Richard Gathright, Vice-Chair
Art Barthlow
Gerry Demers
Fred Dudley
Bob Kymalainen
Orlando Lamas

Members Not Present

Dennis Carpenter
Orlando Lamas
Nick Sasso

Others Present

Robyn Barineau, Executive Director

Elise Rice, Government Analyst
Mary Ellen Clark, Board Counsel
Doug Harvey
Paul Myers
Rob von Kampen
Leslie Fisk, Court Reporter

Chair McCormick stated that Mr. Lamas notified him that he would be absent.

MOTION: Vice-Chair Gathright made a motion that the board excuse the absence of Mr. Lamas.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

APPROVAL OF THE APRIL 6, 7, & 8, 2011, MINUTES OF THE MEETING

MOTION: Vice-Chair Gathright made a motion that the board approve the minutes as submitted.

SECOND: Mr. Barthlow seconded the motion and it passed unanimously.

PETITION FOR DECLARATORY STATEMENT, DS 2011-028, CONCERNING CLARIFICATION OF CHAPTER 468, FLORIDA STATUTES AND PUTNAM COUNTY – PAUL T. MYERS

Chair McCormick stated that Mr. Myers was present at the meeting and he was qualified to submit the petition.

Mr. Dudley questioned if the petition met the requirements. Ms. Clark responded that former board counsel, Mr. Dennis, found it legally sufficient.

Chair McCormick read the request for the record. Ms. Clark commented that the statute is very clear on this issue.

Following discussion, Mr. Myers withdrew his request for a declaratory statement.

DISCUSSION ON FEE STRUCTURE

Chair McCormick informed the board that Mr. Sasso brought up the issue on fees and how individuals are assessed.

Mr. Dudley stated that the fees are capped by statute, and, therefore, you cannot charge more than allowed.

Following discussion, the following action was taken.

MOTION: Mr. Demers made a motion that the board not take any action with regards to the fee structure.

SECOND: Vice-Chair Gathright seconded the motion and it passed unanimously.

REPORTS

Chair's Report – Bob McCormick

Chair McCormick did not have a report to give at this time. He did state that no new board appointments had been made.

Application Review Committee – Richard Gathright Ratification of Actions Taken by the Committee

Vice-Chair Gathright reported that the committee reviewed 66 applications, of which 40 applications were approved, and 26 were denied. Chair McCormick stated that provisional certification is approved with the condition that the license be used in the jurisdiction of application only. Vice-Chair Gathright read the denials into the record at this time.

Bures, Brett Allen, Provisional Electrical Inspector – BOAF Training Program does not qualify for this license; Cancio, George L. – Plumbing Inspector and Plumbing Plans Examiner – lack of required experience; Castro, Francisco Jose – Building Inspector – lack of qualified and hands on experience; Duarte, Ramon E. – Mechanical Inspector – lack of experience; Farris, John Robert – Plumbing Inspector – lack of experience; Fitzgerald, Lawrence M. – Building Inspector – lack of experience; Harvey, Terry Wayne – Mechanical Inspector – lack of experience; Hillman, Lorenzo – Electrical Inspector, Electrical Plans Examiner – lack of experience; Hites, Larry Joseph – Plumbing Inspector – lack of experience; Kelly, Jeffrey Charles – 1&2 Family Dwelling Inspector – lack of experience; Long, Brian Alan – Provisional Building Inspector – lack of experience and not newly hired or promoted; McStravic, Jack David – Coastal Construction Inspector – lack of experience; Monzo, Ralph – Provisional Building Code Administrator – lack of supervisory experience and not newly hired or promoted into the position, Modular Plans Examiner, Modular Inspector, 1&2 family Dwelling Inspector – lack of experience, 1&2 Family Dwelling Plans Examiner – does not meet requirements, Building Code Administrator - lack of supervisory experience; Oliver, Sheila S. – Provisional Building Code Administrator – not newly hired or promoted into the position; Raybon, Ronald Gerald – Plumbing Inspector – lack of experience; Short, Frederick – Electrical Inspector and Provisional Electrical Inspector – lack of experience; Taylor, Michael A., - Plumbing Inspector – lack of experience; Wax, Todd Vincent – Electrical Plans Examiner – lack of experience.

MOTION: Mr. Dudley made a motion that the board approve the report and accept the recommendations of the committee as presented.

SECOND: Mr. Demers seconded the motion and it passed unanimously.

Legislation Committee

Mr. Dudley provided information at the committee meeting regarding bills that are of interest to the board.

Examination and Continuing Education Committee

Chair McCormick reported that the committee reviewed 38 courses, of which 34 were approved and four were denied.

Board Counsel – Mary Ellen Clark

Ms. Clark stated that it had been a pleasure to be with the board for this meeting and that Mr. Dennis regretted that he was no longer assigned to this board. She stated permanent board counsel should be in place by the next meeting and they should have rules report by then.

Chair McCormick stated that the board appreciated Ms. Clark being at the meeting.

Executive Director – Robyn Barineau
Financial Report – Quarter Ending March 31, 2011

Ms. Barineau informed the board that the operating balance was over 1.2 million dollars and that the surcharge is split when it is received in the department. She also stated that the department projects the board's operating and unlicensed activity accounts will remain in the black through June 30, 2015. There is \$262,000 in the unlicensed activity account, and the expenses in this category relate to unlicensed activity cases.

May 2011 Newsletter

Provided for informational purposes

Ms. Barineau informed the board that there will be a focus meeting for rules discussion on Wednesday August 10, 2011, starting at 1:00 p.m, and the Probable Cause Panel will meet that morning. Application review will be on August 9. The meeting will be August 9 – 12 in Panama City.

Mr. Dudley asked that Ms. Barineau provide the board with unlicensed activity information as to the number charged with unlicensed activity and the disposition of the cases.

ICC Update – Rob von Kampen, Ph.D.

Dr. von Kampen provided the board with a copy of his report. He reported that the volume has decreased due to the economy. He discussed the mission statements of the department and ICC.

EXECUTIVE SUMMARIES FROM ELECTRICAL CONTRACTOR'S LICENSING BOARD AND BOARD OF ARCHITECTURE AND INTERIOR DESIGN

These were provided for informational purposes.

PUBLIC COMMENTS

There were no public comments at this time.

OLD BUSINESS

Chair McCormick stated that there was a letter from Mr. Rob Nagin regarding storage of information and there should be information provided at the August meeting. Mr. Harvey informed the board that questions on this issue will be given out at the upcoming BOAF conference and he will report on the findings at the August meeting.

NEW BUSINESS

There was no new business to come before the board at this time.

ADJOURNMENT

There being no further business to come before the board at this time, the meeting was adjourned at 10:21 a.m.