

MINUTES OF THE MEETING

BUILDING CODE ADMINISTRATORS AND INSPECTORS BOARD

HILTON OCALA

3600 SOUTHWEST 36TH AVENUE

OCALA, FLORIDA 34474

FEBRUARY 20, 21, 22 & 23, 2007

FEBRUARY 20, 2007 – 9:00 A.M.

APPLICATION REVIEW COMMITTEE

CALL TO ORDER

Mr. Kymalainen called the meeting to order at 9:00 a.m.

Members Present

Bob Kymalainen

Bob McCormick

Nick Sasso

Others Present

Robyn Barineau, Executive Director

Elise Rice, Government Analyst

Paul Northrup

Ernest Guerra

Donald Kukla

William Whitelock

Elvin Parnell

Mark Nuetzi

Larry Carnley

David Herron

Keith Coco

Barry Fein

Stanley Dinwoodie, Jr.

John J. Skidmore

John G. Mortellite

Reggie Caruso

Edward C. Conklin

Christopher P. Gearhart

Douglas Harvey, Building Officials Association of Florida

Bill Schutt

Bill Schmidt

Al Schimanski

Williams Owens

Allen J. Duff, Jr.

Thomas J. Celona

Robert J. Masula
John W. Schulkers
Terry W. Talbert
Edward W Hollenbeck
Thomas Lasprogato
John C. McDonald
Sherman "Dale" Baker
Carol Hurst
Phillip Dunnington
David Rovell-Rixx
Ernesto F. Fernandez
Jim Legee
Gary Walker
Michael Howsore
Greg Larson
Rebecca Sue Pender
Tonya Randle
Zada Roy
James Baird
Richard Gaithright
Michael T. Wichman, Sr
Helen McKinney
Sol Y. Mosley Jr
Antonio Brink
James L. Evans
Greg Johns
Tim Culbreth
Ralph W. Jones, III
Riley Lee Starling
Stephen Angeline
Scott David
Don Kukla
Corry Wilhoit
Wayne Francis

TRAINING SESSION 9:00 A.M. – 11:00 A.M.

Mr. Kymalainen asked Mr. McCormick to conduct the training session. The Committee responded to questions and discussed the application process with the audience.

Review Of Applications

At this time, the Committee reviewed applications of individuals that were present.

Elvin V. Parnell – Provisional Building Inspector

Mr. Parnell was present at the meeting and additional information had been submitted for the Committee's review.

MOTION: Mr. McCormick made a motion that the provisional building inspector application be approved based on the additional information that had been submitted.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

William P Whitelock – Provisional Plumbing Inspector, Provisional Electrical Inspector, Provisional Mechanical Inspector, Provisional Building Code Administrator and Provisional Coastal Construction Inspector.

Mr. Whitelock was present at the meeting and the Committee approved the provisional building code administrator and provisional coastal construction inspector applications. The Committee denied the provisional plumbing inspector, provisional electrical inspector and provisional mechanical inspector applications for lack of experience.

Don Kukla – Provisional Electrical Inspector, Provisional Building Inspector, Provisional 1&2 Family Dwelling Inspector, Provisional Mechanical Inspector, Provisional Plumbing Inspector

Mr. Kukla was present at the meeting and the Committee denied his applications for lack of experience and not being newly hired or promoted into the position.

Terry Wayne Talbert – Building Code Administrator

Mr. Talbert was present at the meeting and the Committee approved the application.

Ernesto Fernandez – Plumbing Inspector and Plumbing Plans Examiner

Mr. Fernandez was present at the meeting and the Committee approved the applications.

David Rovell-Rixx – Provisional Plumbing Plans Examiner, Provisional Mechanical Plans Examiner, Mechanical Plans Examiner, Plumbing Plans Examiner and Electrical Plans Examiner

Mr. Rovell-Rixx was present at the meeting and the Committee approved his applications.

Robert Joseph Masula – Provisional Building Inspector

Mr. Masula was present at the meeting and the Committee approved his application.

Sherman Baker – Mechanical Plans Examiner & Mechanical Inspector

Mr. Baker was present at the meeting and the Committee denied his applications for lack of experience.

William Owens – Provisional Building Inspector

Mr. Owens was present at the meeting and the Committee approved his application.

Mark Hannon – 1&2 Family Dwelling Plans Examiner – Voluntary, 1&2 Family Dwelling Inspector and Provisional 1&2 Family Dwelling Inspector

Mr. Hannon was present at the meeting and the Committee denied his applications for not meeting the requirements, lack of experience and not being newly hired or promoted into the position.

Riley Lee Starling – Provisional Building Code Administrator

Mr. Starling was present at the meeting and the Committee denied the application as he was not newly hired or promoted into the position.

Douglas James Hammon – Building Plans Examiner & Provisional Building Plans Examiner

Mr. Hammon was present at the meeting and the Committee approved the applications.

Robert Grenfell – Provisional Building Plans Examiner

Mr. Grenfell was present at the meeting and the Committee approved the application.

Corry Wilhoit – Building Code Administrator & Provisional Building Code Administrator

Mr. Wilhoit was present at the meeting and the Committee approved the applications.

John Gomes – Provisional Building Inspector

Mr. Gomes was present at the meeting and the Committee approved the application.

William F. Schmidt – Provisional Electrical Inspector

Mr. Schmidt was present at the meeting along with Mr. Bill Schutt. He provided additional information at the meeting for the Committee's review.

Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the provisional electrical inspector application based on the additional information provided.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

At this time, the Committee continued to review applications.

RECESS

There being no further business to come before the Committee at this time, the meeting was recessed at 8 p.m.

**FEBRUARY 21, 2007 – 9:00 A.M.
APPLICATION REVIEW COMMITTEE**

Call To Order

Mr. Kymalainen called the Application Review Committee meeting to order at 9:00 a.m.

Members Present

Bob Kymalainen

Bob McCormick

Nick Sasso

Others Present

Robyn Barineau, Executive Director

Elise Rice, Government Analyst

Wayne Francis

Frank Gobeo

Mario LoBasso

Richard Gaithright

John R. Adams

Peter J. Haigis

Barry Fein

Christopher Lestrangle

Edward Mueller

Raymond Marsh

Patrick J. Hubbard

Josh Hartmann

William Powell

David Branum

H. Lane Hamrick

Tatiana K. Gust

Raymond Schaub

Lisandro Diaz

Randy Fowler

Kenneth Gano

John M. Hudnell

Steven Young

Gehazel Sloane, Jr.

Ronald Schwab

James D. Rice

Michael C. Parkinson

William D. Connelly

Tom Gillespie

Larry J. Hites, Jr.

Cesar Chavez

John Cruz

Brian A. Bredfeldt

Sol Y. Moseley, Jr.

Charles E. White

Wayne R. Thorne

Edward Matthews

George Davenport

Doug Harvey

REVIEW OF APPLICATIONS AND REQUESTS FOR HEARINGS

**John R. Adams – Building Code Administrator & Provisional Building
Code Administrator**

Mr. Adams was present at the meeting. He provided additional information at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. Sasso made a motion that the Committee approve the building code administrator and provisional building code administrator applications.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

Brian Bredfeldt – 1&2 Family Dwelling Inspector – Endorsement and 1&2 Family Dwelling Plans Examiner – Voluntary

Mr. Bredfeldt was present at the meeting along with Mr. Vince LaPorta, Deputy Building Official. Additional information had been submitted for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the 1&2 family dwelling inspector application by endorsement based on the testimony and information provided.

SECOND: Mr. Kymalainen seconded the motion which passed unanimously.

MOTION: Mr. McCormick made a motion that the Committee approve the 1&2 family dwelling plans examiner – voluntary application.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Cesar I. Chavez – Building Inspector

Mr. Chavez was present at the meeting along with Mr. Benjamin Herrera. Additional information was provided at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the building inspector application based on the educational background and clarification on an affidavit.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

William David Connelly – Plumbing Plans Examiner and Plumbing Inspector

Mr. Connelly was present at the meeting. He provided additional information at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee uphold the denial of the plumbing plans examiner and plumbing inspector applications.

SECOND: Mr. Sasso seconded the motion.

During discussion, Mr. Dennis Franklin informed the Committee that he was his building official and wanted to provide information for the Committee's consideration. Following discussion, a vote was taken on the motion which failed with Mr. Sasso and Mr. Kymalainen voting against the motion.

MOTION: Mr. Sasso made a motion that the Committee approve the plumbing plans examiner and plumbing inspector applications.

SECOND: Mr. Kymalainen seconded the motion and it passed with Mr. McCormick voting against the motion.

John Harold Cruz – Provisional Building Inspector

Mr. Cruz was present at the meeting. He provided additional information at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. Sasso made a motion that the Committee approve the provisional building inspector application for the City of Key West only.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

Lisandro Diaz – Electrical Inspector

Mr. Diaz was present at the meeting. He provided additional information at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the electrical inspector application.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Barry Fein – Provisional Building Inspector

Mr. Fein was present at the meeting. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the provisional building inspector application.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Kenneth B. Gano – Plumbing Plans Examiner, Electrical Plans Examiner & Mechanical Plans Examiner

Mr. Gano was present at the meeting. He provided additional information at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the plumbing plans examiner, electrical plans examiner and mechanical plans examiner applications based on the additional information.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Thomas E. Gillespie – Provisional Building Inspector

Mr. Gillespie was present at the meeting along with Mr. Gary Harrison. Additional information was provided at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. Sasso made a motion that the Committee approve the provisional building inspector application based on the additional information received.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

Frank P. Gobeo – Building Code Administrator

Mr. Gobeo was present at the meeting. He provided additional information at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the building code administrator application based on the additional information provided.

SECOND: Mr. Sasso the motion which passed following discussion, with Mr. Sasso voting against the motion.

Tatiana K. Gust – Provisional Building Plans Examiner

Ms. Gust was present at the meeting along with Mr. Gary Harrison. She provided additional information at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the provisional building plans examiner application for Collier County only.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Peter J. Haigis – Building Code Administrator

Mr. Haigis was present at meeting. He had submitted additional information and also provided additional information at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Board approve the building code administrator application based on the additional information received.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Howard L. Hamrick – Provisional Plumbing Plans Examiner, Provisional Mechanical Plans Examiner, & Provisional Building Plans Examiner

Mr. Hamrick was present at the meeting along with Mr. David Branum, Building Official. Additional information was provided at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. Sasso made a motion that the Committee approve the provisional building plans examiner application.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

MOTION: Mr. Sasso made a motion that the Committee uphold the denial of the provisional mechanical plans examiner and plumbing plans examiner applications.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

Josh Hartmann – Provisional Building Inspector

Mr. Hartmann was present at the meeting along with Mr. Patrick Hubbard, Building Official. Additional information was provided at the meeting for the Committee's review.

MOTION: Mr. McCormick made a motion that the Committee approve the provisional building inspector application for the City of Oviedo only based on the additional information provided and testimony.

SECOND: Mr. Kymalainen seconded the motion and it passed unanimously.

Charles Hayes – Provisional & Standard 1&2 Family Dwelling Inspector

Mr. Branum, building official, was present at the meeting on behalf of Mr. Hayes. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the provisional and standard 1&2 family dwelling inspector applications provided Mr. Branum submits an affidavit that Mr. Hayes is newly hired or promoted into the position for the provisional license.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

For the record, Mr. Branum provided the required information.

Larry Joseph Hites, Jr. – Provisional & Standard 1&2 Family Dwelling Inspector

Mr. Hites was present at the meeting. He had provided additional information for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the provisional and standard 1&2 family dwelling inspector applications.

SECOND: Mr. Kymalainen seconded the motion which failed with Mr. Kymalainen and Mr. Sasso voting against the motion.

MOTION: Mr. Sasso made a motion that the Committee uphold the denials for the provisional and standard 1&2 family dwelling inspector applications.

SECOND: Mr. Kymalainen seconded the motion and it passed unanimously.

John M. Hudnell – Provisional Building Plans Examiner

Mr. Hudnell was present at the meeting along with Mr. George Davenport, Building Official. Additional information was provided at the meeting for the Committee's review.

MOTION: Mr. McCormick made a motion that the Committee approve the provisional building plans examiner application for Manatee County only based on the additional information provided and testimony.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Christopher Lestrangle – Provisional Building Code Administrator

Mr. Lestrangle was present at the meeting. He provided additional information at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. Sasso made a motion that the Committee approve the provisional building code administrator application.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

Mario LoBasso – Provisional Plumbing Plans Examiner

Mr. LoBasso was present at the meeting. He provided additional information for the Committee's review. In discussion it was determined that the Committee needed an affidavit from the building official that Mr. LoBasso was newly hired or promoted in the position. The Committee gave him until 3:00 p.m. to provide the documentation or the application would be denied.

Later during the meeting, Mr. LoBasso provided the Committee with a letter from the building official.

MOTION: Mr. McCormick made a motion that the Board approve the provisional plumbing plans examiner application for the City of Boca Raton only.

SECOND: Mr. Sasso seconded the motion which passed with Mr. Sasso voting against the motion.

Edward A. Matthews – Electrical Inspector – Endorsement

Mr. Matthews was present at the meeting. He provided additional information for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the electrical inspector application by endorsement based on the additional information provided.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Edward P. Mueller – Provisional Mechanical Plans Examiner, Provisional Building Plans Examiner, Provisional Plumbing Plans Examiner, Mechanical Inspector & Plumbing Inspector

Mr. Mueller was present at the meeting along with Mr. Raymond Marsh, Building Code Administrator. Following discussion, the following action was taken.

MOTION: Mr. Sasso made a motion that the Committee approve the building plans examiner application.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

MOTION: Mr. Sasso made a motion that the Committee uphold the denial of the provisional mechanical plans examiner, provisional plumbing plans examiner, mechanical inspector and plumbing inspector applications.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

Michael Parkinson – Provisional Building Inspector

Mr. Parkinson was present at the meeting. He provided additional information at the meeting for the Committee’s review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the provisional building inspector application.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

William Powell – Provisional Mechanical Inspector

Mr. Powell was present at the meeting along with Mr. Randy Fowler, Building Official. He provided additional information at the meeting for the Committee’s review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee uphold the denial of the provisional mechanical inspector application due to a lack of experience.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

James D. Rice - Provisional Mechanical Inspector, Provisional 1&2 Family Dwelling Inspector, Provisional Building Inspector, Mechanical Inspector, Building Inspector, and 1&2 Family Dwelling Inspector

Mr. Rice was present at the meeting along with Mr. Ron Schaub, Lake County. He provided additional information at the meeting for the Committee’s review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the provisional mechanical inspector and mechanical inspector applications.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

MOTION: Mr. McCormick made a motion that the Committee uphold the denial of the provisional 1&2 family dwelling inspector, provisional building inspector, building inspector and 1&2 family dwelling inspector applications.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Raymond L. Schaub – Plumbing Plans Examiner

Mr. Schaub was present at the meeting. Additional information had been submitted for the Committee’s review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the plumbing plans examiner application.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Gehazel Sloane, Jr. – Provisional Plumbing Inspector

Mr. Sloane was present at the meeting. He provided additional information at the meeting for the Committee’s review.

MOTION: Mr. McCormick made a motion that the Committee approve the provisional plumbing inspector application.
SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Wayne R. Thorne – Endorsement: Plumbing Plans Examiner, Mechanical Plans Examiner, Mechanical Inspector, Plumbing Inspector and 1&2 Family Dwelling Inspector

Provisional: Mechanical Plans Examiner, Plumbing Plans Examiner, Electrical Plans Examiner, Electrical Inspector, Plumbing Inspector & Mechanical Inspector

Mr. Thorne was present at the meeting. He provided additional information at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the plumbing plans examiner, mechanical plans examiner and plumbing inspector applications by endorsement.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

MOTION: Mr. McCormick made a motion that the Committee uphold the denial of the 1&2 family dwelling inspector application by endorsement.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

MOTION: Mr. McCormick made a motion that the provisional mechanical plans examiner, plumbing plans examiner, plumbing inspector and plumbing plans examiner applications be approved for the City of Sanford only.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

MOTION: Mr. McCormick made a motion that the Committee uphold the denial of the provisional electrical inspector and electrical plans examiner applications.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Charles E. White – Building Plans Examiner, 1&2 Family Dwelling Inspector, Building Inspector & Provisional Building Inspector

Mr. White was present at the meeting along with Mr. Sol Moseley, Jr., Building Official. Additional information was provided at the meeting for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. Sasso made a motion that the Committee approve the 1&2 family dwelling inspector application.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

Following further discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the building plans examiner, building inspector and provisional building inspector applications.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Steven I. Young – Provisional Building Plans Examiner

Mr. Young was present at the meeting along with Mr. Richard Gathright. Additional information had been provided for the Committee's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the provisional building plans examiner application based on the additional information provided and the testimony.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

At this time, the Committee reviewed applications.

RECESS

There being no further business to come before the Committee at this time, the meeting was recessed at 7:45 p.m.

FEBRUARY 22, 2007 – 9:00 A.M.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND WELCOME

Chair Kymalainen called the meeting to order at 9:04 a.m.

Members Present

Bob Kymalainen, Chair
Linda Armstrong
Fred Dudley
Dennis Franklin
Bob McCormick, Vice-Chair
Rob Nagin
Nick Sasso

Members Not Present

Charles Sheridan

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Jeffrey Jones, Board Counsel
Charles Tunncliff, Prosecuting Attorney
Wayne Francis
Doug Harvey
Don Fuchs
Cosmo Tornese
John O'Connor
Richard Gathright

Barbara Briley – Court Reporter – Ambassador Legal
Albert “Ben” Bailey
Jason Cross
Jimmy Strickland
Lawrence Murphy
Aubrey Pettis
Timothy Litchet
Don Adams
David Vines
Steven Streder
John Hamrick, Department Of Education

RECONSIDERATION

Lawrence P. Murphy – Mechanical Inspector, Building Inspector and Plumbing Inspector

Mr. Murphy was present at the meeting along with Mr. Timothy Litchet and Mr. Aubrey Pettis. Additional information was provided at the meeting for the Board’s review.

Mr. Jones informed the Board that Mr. Murphy had requested a reconsideration of the Board’s decision at the December 2006 meeting. Mr. Litchet spoke on behalf of Mr. Murphy and stated that Mr. Murphy previously held provisional licenses for the categories which he was denied. Following discussion, the following action was taken.

- MOTION: Mr. Sasso made a motion that the Board uphold the denial of the mechanical inspector, building inspector and plumbing inspector applications as originally stated.
- SECOND: Mr. McCormick seconded the motion which passed with Mr. Franklin voting against the motion.

REQUESTS FOR HEARINGS

Dennis C. Adams – Mechanical Inspector – Endorsement

Mr. Adams was present at the meeting. He informed the Board that he wanted to apply by examination and not by endorsement.

- MOTION: Mr. Nagin made a motion that the Board reconsider the intent to deny for the mechanical inspector application by endorsement.
- SECOND: Mr. McCormick seconded the motion and it passed unanimously.
- MOTION: Mr. Franklin made a motion that the Board accept the application for mechanical inspector by examination rather than endorsement.
- SECOND: Mr. Dudley seconded the motion and it passed unanimously.

Following discussion, the following action was taken.

- MOTION: Mr. McCormick made a motion that the Board approve the application for mechanical inspector by examination.

SECOND: Mr. Nagin seconded the motion and it passed with Mr. Sasso voting against the motion.

Albert B. Bailey – Provisional: Mechanical Plans Examiner, Plumbing Plans Examiner & Electrical Plans Examiner

Mr. Albert Bailey was present at the meeting along with Mr. David Migut, Assistant City Attorney, City of Ft. Myers. Additional information was provided at the meeting for the Board's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Board uphold the denial of the provisional mechanical plans examiner, plumbing plans examiner and electrical plans examiner applications.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

Athan F. Chason, Jr. – Provisional Building Code Administrator

Mr. Chason was not present at the meeting. He had submitted additional information for the Board's review.

MOTION: Mr. McCormick made a motion that the Board uphold the denial of the provisional building code administrator application.

SECOND: Mr. Dudley seconded the motion which passed with Mr. Franklin voting against the motion.

Jason C. Cross – Provisional Mechanical Plans Examiner, Provisional Plumbing Plans Examiner, Provisional Electrical Plans Examiner, Provisional 1&2 Family Dwelling Inspector & 1&2 Family Dwelling Inspector

Mr. Cross was present at the meeting along with Mr. David Migut, Assistant City Attorney, City of Ft. Myers. Additional information was provided at the meeting for the Board's review and additional information had been submitted. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Board approve the provisional mechanical plans examiner, provisional 1&2 dwelling inspector, and standard 1&2 family dwelling inspector applications.

SECOND: Mr. Franklin seconded the motion and it passed with Mr. Sasso voting against the motion.

MOTION: Mr. McCormick made a motion that the Board uphold the denial of the provisional plumbing plans examiner and provisional electrical plans examiner applications.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Wilson N. Martinez – Provisional Electrical Inspector

Mr. Martinez was not present at the meeting and did not submit any additional information for the Board's review.

MOTION: Mr. Sasso made a motion that the Board uphold the denial of the provisional electrical inspector application.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

Michel F. Pena – Provisional Building Inspector

Mr. Pena was not present at the meeting, however, additional information had been submitted for the Board's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Board approve the provisional building inspector application.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

Steven Streder – Provisional 1&2 Family Dwelling Inspector

Mr. Streder was present at the meeting. He provided additional information for the Board's review. He stated that he was licensed as a home inspector. Following discussion, the following action was taken.

MOTION: Mr. Dudley made a motion that the Board approve the provisional 1&2 family dwelling inspector application.

SECOND: Mr. Franklin seconded the motion.

Following discussion, the following amendment was made.

Mr. McCormick offered an amendment to the motion by Mr. Dudley to add the condition that Mr. Streder provide an affidavit that he is hired to perform 1&2 family dwelling inspections within 30 days.

Mr. Dudley and Mr. Franklin accepted the amendment. The motion passed unanimously as amended.

Jimmy L. Strickland – Mechanical Inspector, Plumbing Inspector & Electrical Inspector – Endorsement

Mr. Strickland was present at the meeting. He provided additional information at the meeting for the Board's review. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Board uphold the denial of the mechanical inspector, plumbing inspector and electrical inspector applications by endorsement as he did not have the required.

SECOND: Mr. Sasso seconded the motion which passed with Mr. Franklin voting against the motion.

Joseph L. Tomsic – Endorsement: Building Inspector, Mechanical Inspector, Electrical Inspector, 1&2 Family Dwelling Inspector, Plumbing Plans Examiner, Building Plans Examiner & Plumbing Inspector

Mr. Tomsic was not present at the meeting and no additional information had been submitted.

MOTION: Mr. Dudley made a motion that the Board uphold the denial of the building inspector, mechanical inspector, electrical inspector, 1&2 family dwelling inspector, plumbing plans examiner, building plans examiner & plumbing inspector applications by endorsement.

SECOND: Mr. Nagin seconded the motion and it passed unanimously.

PROSECUTING ATTORNEY REPORT – CHARLES TUNNICLIFF

Mr. Tunnickliff informed the Board that Ms. Jessica Leigh had a scheduling conflict so he was present on her behalf. Mr. Tunnickliff discussed the report with the Board.

Mr. Dudley questioned why one of the cases had been in pending status for 2 ½ years. Mr. Tunnickliff explained that they have not been able to locate the individual that has all the information on the case. He stated that they were processing cases as quickly as possible, however, this particular case involves lawyers and witnesses.

Mr. Dudley stated that even if a category did not have any cases to be included on the report, the category should still be included on the report with a “0” in the number field in order to have a standard format.

Mr. Sasso stated that he would also like to see the cases that were resolved at the last meeting included as they should be able to follow a case until it is resolved.

Mr. Tunnickliff responded that if the Board wanted to know the status, they would provide any public information.

RECESS

There being no further business to come before the Board at this time, the meeting was adjourned at 2:51 p.m.

RULES AND LEGISLATION COMMITTEE

CALL TO ORDER

Mr. Nagin, Chair of the Rules and Legislation Committee, called the meeting to order at 2:52 p.m.

Members Present

Rob Nagin, Chair
Fred Dudley
Bob Kymalainen
Charles Sheridan

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Jeffrey Jones, Board Counsel

Charles Tunnickliff, Prosecuting Attorney
Bob McCormick, Board Member
Nick Sasso, Board Member
Linda Armstrong, Board Member
Dennis Franklin, Board Member
Don Fuchs, BOAF
David Braumum
Wayne Francis
John Hamrick

LEGISLATIVE REPORT – ROB NAGIN

Mr. Nagin stated that there was a copy of Senate Bill 404 in the agenda and the House companion is HB727. He reported that the bill was heard by committees and three amendments were added. He stated that the latest information he was provided indicated that HB727 passed out of committee in tact.

Mr. Dudley stated that SB468 was not a good bill overall, however, it would be ok for building officials.

PROPOSED CHANGE TO RULE 61G19-6.0035, FLORIDA ADMINISTRATIVE CODE – NICK SASSO

Mr. Sasso informed the Committee that he did not believe that applicants should be given credit for work experience during periods of unlicensed activity.

Following discussion, Rule 61G19-6.0035(f), Florida Administrative Code, was changed to read: “For the purposes of this section, any unlicensed activity shall not be recognized for purposes of providing required experience.”

MOTION: Mr. Franklin made a motion that the Mr. Jones move forward with rule development for Rule 61G19-6.0035(f), Florida Administrative Code.

SECOND: Mr. Dudley seconded the motion and it passed unanimously.

Rule 61G19-9.004(11), Florida Administrative Code, and Rule 61G19-6.016, Florida Administrative Code - Jeffrey Jones

Mr. Jones provided a draft of Rule 61G19-6.016, Florida Administrative Code, for review. Mr. Jones was directed to delete in (3) “building or residential” from the rule.

MOTION: Mr. Dudley made a motion that Mr. Jones notice Rule 61G19-6.016, Florida Administrative Code, as amended for rule making.

SECOND: Mr. Franklin seconded the motion and it passed unanimously.

Mr. Jones stated that Rule 61G19-9.004(11), Florida Administrative Code, related to continuing education courses approved by other boards. Mr. Jones stated that his research revealed that he did not find a parallel rule related to Architects and Interior Design. He determined that the Electrical Contractors Licensing Board and the Construction Industry Licensing Board have a dual license requirement before they allow a

course to be accepted. The Construction Industry Licensing Board has a requirement that the providers have to be registered with that board.

Mr. Nagin stated that they were working towards developing a catalog of courses and this is raising concern as our licensees can take courses from other boards which will be accepted.

Mr. McCormick stated that if they eliminated the acceptance from other boards, it may be a hardship on the licensees.

Mr. Nagin stated that they would like to move toward one application for continuing education. Mr. McCormick stated that he would support any effort to make uniform the application, process and fees. The Board suggested that a member from the Construction Industry Licensing Board, Electrical Contractors Licensing Board, Building Code Administrators and Inspectors Board, and the Board of Architecture and Interior Design get together and develop an application to be used by all for continuing education.

Mr. McCormick asked Ms. Barineau to research this with the Department and report back to the Board.

RULES REPORT – JEFFREY JONES

Mr. Jones provided the members with an updated report of the rules he was currently working on.

OLD BUSINESS

There was no Old Business to come before the Committee at this time.

NEW BUSINESS

Mr. Dudley stated that the Board needed to have a rule regarding application review. He stated that he forwarded a case to Mr. Jones, for his information, where the Construction Industry Licensing Board was found not to have a rule on their application review process. Mr. Dudley stated that the case was on appeal, and he would like to have this item on the next agenda.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 4:23 p.m.

EXAMINATION AND CONTINUING EDUCATION COMMITTEE

CALL TO ORDER

Mr. Franklin, Chair of the Examination and Continuing Education Committee, called the meeting to order 4:23 p.m.

Members Present

Dennis Franklin, Chair
Bob McCormick
Nick Sasso

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Jeffrey Jones, Board Counsel
Charles Tunncliff, Prosecuting Attorney
Rob Nagin, Board Member
Bob Kymalainen, Board Member
Linda Armstrong, Board Member
Fred Dudley, Board Member
Don Fuchs, BOAF
David Braumum
Wayne Francis
John Hamrick

CONTINUING EDUCATION COURSES FOR REVIEW**Adaag Consulting Services, LLC****New Course**

1. National Incident Management System, An Introduction (NIMS)
Requesting 3 hours GENERAL credit

MOTION: Mr. Sasso made a motion that the Committee deny the Course as it was unrelated.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

The Uman Group, Inc.**New Courses**

1. Florida Accessibility Code
Requesting 2 hours ACCESSIBILITY credit
2. Florida Laws and Rules
Requesting 2 hours LAWS & RULES credit

MOTION: Mr. Sasso made a motion that the Committee deny the courses as there was no adequate timeline for the courses.

SECOND: Mr. Franklin seconded the motion and it passed unanimously.

CITY OF ST. PETERSBURG, CONSTRUCTION SERVICES**New Course**

1. FBC 2006 Code Supplements
Requesting 2 hours GENERAL credit

MOTION: Mr. McCormick made a motion that the Committee approve the course as submitted.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

DEPARTMENT OF EDUCATION, EDUCATIONAL FACILITIES

New/Renewal Course

1. SREF Advanced Continuing Education Course
Requesting 23.3 hours GENERAL, ACCESSIBILITY & LAWS & RULES credit

Mr. McCormick stated that in order to approve credit for laws and rules, they would have to be related to this Board. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Committee approve the course for general credit with 2 hours of accessibility.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

REDVECTOR.COM, INC.

Renewal Courses – Internet

1. Hurricane Mitigation: Design & Construction Lessons Learned from Hurricanes George & Fran (0006893)
Requesting 4 hours GENERAL credit

MOTION: Mr. Sasso made a motion that the Committee deny the course as it was not relevant.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

2. Florida: Building Inspectors' Laws & Rules (0006894)
Requesting 2 hours LAWS & RULES credit

MOTION: Mr. Sasso made a motion that the Committee approve the course as submitted.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

3. Interior Codes 7: Plumbing & Mechanical Requirements (0006886)
Requesting 1 hour GENERAL credit

MOTION: Mr. Sasso made a motion that the Committee deny the course as it deals with international codes.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

4. Interior Codes 8: Electrical & Communication Requirements (0006885)
Requesting 1 hour GENERAL credit

MOTION: Mr. McCormick made a motion that the Committee deny the course as it was too elementary.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

5. Safety: Electrical Part I – Fundamentals Materials & Equipment Grounding (0006884)
Requesting 4 hours GENERAL credit

MOTION: Mr. McCormick made a motion that the Committee deny the course as it was too elementary and there was no code reference.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

6. Safety: Electrical Part 2 – Hazardous Location, Clearances and Safety Practice (0006883)
Requesting 2 hours GENERAL credit

MOTION: Mr. Sasso made a motion that the Committee deny the course as there was no code reference.

SECOND: Mr. McCormick seconded the motion and it passed unanimously.

DEPARTMENT OF COMMUNITY AFFAIRS

New Courses

1. Manufactured (Modular) Buildings Program
Requesting 12 hours GENERAL, LAWS & RULES credit
2. Manufactured (Modular) Buildings Program, Laws and Rules
Requesting 2 hours LAWS & RULES credit
3. Manufactured (Modular) Buildings Program, Residential & Commercial Buildings
Requesting 2 hours GENERAL credit

MOTION: Mr. McCormick made a motion that the Committee approve all of the courses as submitted.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

BUILDING OFFICIALS & INSPECTORS EDUCATIONAL ASSOCIATION (BOIEA)

New Courses

1. Florida Building Commission Report
Requesting 1 hour GENERAL credit
2. Chapter 11, Florida Accessibility Code
Requesting 2 hours ACCESSIBILITY credit
3. National Electrical Code on Labeled and Listed Electrical Equipment
Requesting 1 hour GENERAL credit
4. The NEC and NRTL'S
Requesting 1 hour GENERAL credit
5. Plumbing Vents, Venting Systems and Code Updates
Requesting 2 hours GENERAL credit
6. Test and Balance and its Association with Life Safety Systems
Requesting 2 hours GENERAL credit

7. OSHA and Workers Compensation Regulations
Requesting 2 hours GENERAL credit
8. Applied Florida Laws and Rules for Code Professionals
Requesting 2 hours LAWS & RULES credit
9. BCAIB Report
Requesting 1 hour LAWS & RULES credit
10. Understanding Shutter Window and Door Product Approvals
Requesting 2 hours GENERAL credit
11. Electrical Inspections for Pools and Spa's
Requesting 2 hours GENERAL credit
12. L.P. Gas Regulations and Investigations
Requesting 4 hours GENERAL credit
13. Fire Stopping Solutions
Requesting 2 hours GENERAL credit
14. Florida Existing Building Code
Requesting 2 hours GENERAL credit
15. Electrical Inspections for Health Care Facilities
Requesting 2 hours GENERAL credit
16. Fire Dampers
Requesting 2 hours GENERAL credit
17. FS 553.791 Alternate Plan Review and Inspection
Requesting 2 hours LAWS & RULES credit

MOTION: Mr. McCormick made a motion that that the Committee approve all of the courses as submitted.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

OLD BUSINESS

There was no Old Business to come before the Committee at this time.

NEW BUSINESS

There was no New Business to come before the Committee at this time.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 5:03 p.m.

EXECUTIVE COMMITTEE

CALL TO ORDER

Mr. Kymalainen, Chair of the Board, called the meeting to order at 5:03 p.m.

Members Present

Bob Kymalainen, Chair
Linda Armstrong
Fred Dudley
Dennis Franklin
Bob McCormick, Vice-Chair
Rob Nagin
Nick Sasso

Members Not Present

Charles Sheridan

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Jeffrey Jones, Board Counsel
Charles Tunncliff, Prosecuting Attorney
Don Fuchs, BOAF
David Braumum
Wayne Francis
John Hamrick

OLD BUSINESS**Unlicensed Activity Brochure Ideas**

Ms. Barineau stated that during the Board meeting in December, the Board discussed the brochure idea with Mr. Mark Reddinger. She stated that she did not have an update at this time, but she would report on it at the next meeting.

1&2 Family Dwelling Certification Discussion

Mr. McCormick informed the Committee that he sent an e-mail regarding this topic and he forgot to discuss it at last meeting. He had listened to previous discussions about the 1&2 family dwelling certification. He stated that an individual who holds a standard certification in all categories can perform residential inspections. Therefore, if they want this license, they should have to take the residential examinations in order to have the category added to their standard inspector's license.

Mr. Kymalainen stated that he did not feel they were giving them anything. Mr. Sasso stated that the Board is here to protect the public health, safety and welfare and this was creating problems. Mr. McCormick commented that staff responds that you have to take the residential examinations. He stated that their charge was not to facilitate someone's desire to have another certificate or pay raise.

Ms. Armstrong stated that if someone was doing this anyway, why not take the examination. Following discussion, the following action was taken.

MOTION: Mr. McCormick made a motion that the Board award certificates for the 1&2 family dwelling inspector category only upon passage of the residential examinations as is required by rule.

SECOND: Mr. Sasso seconded the motion which passed with Mr. Dudley not voting because he felt the attorney should research the issue.

NEW BUSINESS

Mr. Dudley informed the Committee that he would not be present at the meeting on February 23.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 6:00 p.m.

FEBRUARY 23, 2007

CALL TO ORDER

Chair Kymalainen called the meeting to order at 9:05 a.m.

Members Present

Bob Kymalainen, Chair
Linda Armstrong
Dennis Franklin
Bob McCormick, Vice-Chair
Rob Nagin
Nick Sasso

Members Not Present

Fred Dudley
Charles Sheridan

Others Present

Robyn Barineau, Executive Director
Elise Rice, Government Analyst
Jeffrey Jones, Board Counsel
Charles Tunncliff, Prosecuting Attorney
Doug Harvey
David Brauman
Wayne Francis
Sam Gerace

Approval of the December 12, 13, 14, & 15, 2006, Minutes of the Meeting

MOTION: Mr. Franklin made a motion that the Board approve the minutes as submitted.

Ms. Armstrong stated that a false affidavit had been filed and she requested follow-up by Ms. Leigh which was not included in the minutes. She asked this to be included.

Mr. Tunncliff discussed the letters that are sent to the State Attorney's Office from the Department. Mr. Sasso stated that a letter was sent to the State Attorney's Office regarding a threat on a building official, and he never received any response. Mr. Tunncliff responded that they normally do not hear back from the State Attorney's Office. He stated that he would check with Ms. Leigh and report his findings.

Mr. Jones informed the Board that once there is a letter written to the State Attorney's Office, the Department does not have the ability to prosecute, and it is the State Attorney's decision whether or not to proceed.

Chair Kymalainen stated that it was basically out of the Department's hands.

MOTION: Mr. Franklin amended his motion to include the changes discussed.

SECOND: Vice-Chair McCormick seconded the motion and it passed unanimously.

REPORTS

Chair's Report – Bob Kymalainen

Chair Kymalainen did not have a report to give at this time.

Application Review Committee – Bob Kymalainen

Ratification and Denial Lists

Chair Kymalainen informed the Board that the Application Review Committee approved 186 applications and denied 152.

MOTION: Vice-Chair McCormick made a motion that the Board approve the actions of the Application Review Committee and the Ratification List.

SECOND: Mr. Sasso seconded the motion and it passed unanimously.

Rules and Legislation Committee – Rob Nagin

Mr. Nagin reported that the Committee met and discussed the legislative report, updates to SB404, changes to Rule 61G19-6.0035, Florida Administrative Code, they agreed to move forward with the rule changes to Rule 61G19-6.016, Florida Administrative Code. Mr. Nagin reported that no changes were made to Rule 61G19-9.004(11), Florida Administrative Code. The Committee asked Ms. Barineau to inform the Department that they would like to proceed with a universal application form for continuing education.

Mr. Nagin stated that Mr. Dudley discussed a recent Construction Industry Licensing Board case, which is on appeal, and asked Mr. Jones to follow the status of the case and be prepared to move forward accordingly.

MOTION: Vice-Chair McCormick made a motion that the Board approve the actions of the Committee.

SECOND: Ms. Armstrong seconded the motion and it passed unanimously.

Examination and Continuing Education Committee – Dennis Franklin

Mr. Franklin reported on the continuing education providers approved by the Committee.

MOTION: Vice-Chair McCormick made a motion that the Board approve the actions of the Committee.

SECOND: Mr. Nagin seconded the motion and it passed unanimously.

Executive Committee - Bob Kymalainen

Chair Kymalainen reported that the Committee discussed the requirements for licensure of 1&2 family dwelling inspectors and resolved the issue. He stated that individuals applying for this license will have to take and pass all four of the residential examinations in order to receive the license.

MOTION: Vice-Chair McCormick made a motion that the Board approve the actions of the Committee.

SECOND: Mr. Franklin seconded the motion and it passed unanimously.

Building Code Education and Outreach Council – Charles Sheridan

Mr. Sheridan was not present at the meeting.

Board Counsel – Jeffrey Jones

Mr. Jones informed the Board that there was a building code case in the 5th District Court of Appeals that was still pending, however, the briefs had been filed.

MOTION: Vice-Chair McCormick made a motion that the Board approve the actions of Board Counsel.

SECOND: Mr. Franklin seconded the motion and it passed unanimously.

Executive Director – Robyn Barineau

- Announcement of New Department Secretary, Holly Benson

Ms. Barineau informed the Board that Holly Benson was appointed as the new Secretary of the Department. She added that we look forward to working with her. She informed the Board that Secretary Benson will continue sending the e-mail blasts.

- Revised Application Forms Update

Ms. Barineau stated that the forms were still being developed at this time.

- Streamlining Application Process Update

Ms. Barineau informed the Board that Mr. Sasso had provided revised forms and a form for a provisional certificate. Mr. Sasso informed the Board that there was not enough room to have everything on one form. Mr. Nagin suggested that they delete the applicant's current employer as it is listed in another area of the application already. Ms. Barineau stated that the instruction page could be very explicit on what to complete. Also, there would be a change from "provisional experience" to "provisional certification."

Vice-Chair McCormick commented that there were different requirements in the past for provisional certificates. At one time, the experience requirement was three years of

experience in the trade. Vice-Chair McCormick asked if for provisional licensees who were licensed with three years of experience, would they be allowed to use the two years of holding the provisional license to qualify for the five year requirement for standard licensure in the same category.

Mr. Jones will provide information at the next meeting if they can use the two years of licensure.

- License Print/Modifiers Update

Ms. Barineau informed the Board that she was pleased to announce that when licenses are now printed, every category will be included on the face of the license.

- Board Membership

Ms. Barineau stated that the Department was continuing to address the issue of board member vacancies. She asked if anyone knew of individuals interested in serving, to please contact the Department or the Governor's Appointments Office for an application.

ICC Update – Rob von Kampen, Ph.D.

Ms. Barineau informed the Board that Dr. von Kampen was unable to be present at the meeting, however, his report was included in the hand out folder.

PRIVATE PROVIDER LAW QUESTION – NICK SASSO

Mr. Sasso stated that if a private company performs a plans review, there is a plan review affidavit and a place to have the reviewer sign, however, there is no place to require an engineer to seal the affidavit. He asked if a building official had to accept the document without the engineer seal.

Mr. Franklin responded that they could accept it without the seal because it was not a requirement in the statute. Mr. Nagin responded that if the individual was licensed under Chapter 468, Florida Statutes, they would accept it.

INVITATIONS

2007 South Florida Building Code Conference

The Conference will be held on April 5 at Nova University.

Building Officials Association of Florida, Inc.

All members will be present.

Florida Association of Plumbing, Gas and Mechanical Inspectors, Inc.

The meeting will be held on September 20th.

Mr. McCormick stated that he would be willing to travel to all of the meetings. Ms. Barineau informed the Board that these meetings were not in the budget, however, they should be able to receive board member compensation and reimbursement for their mileage.

Mr. McCormick commented that it is always well received to have board members and staff present at the various meetings, and he felt it was important to be present at all

conferences. Mr. Franklin stated that he would volunteer to attend, as well as Mr. Sasso and Chair Kymalainen.

Ms. Barineau stated that the meeting would be noticed since more than one member would be present. Mr. Nagin requested that the conferences be added to the 2007-2008 budget.

CORRESPONDENCE

This was provided for informational purposes only.

OLD BUSINESS

Vice-Chair McCormick mentioned the process by which the Application Review Committee reviews applications at each meeting. He added that he had been attending board meetings for 10 or 11 years, even before he was a Board member. He reminded the Board that original requirements for a 1&2 family dwelling inspector included five years of experience in each category which was very difficult to obtain and, ultimately, the rule was changed.

Vice-Chair McCormick indicated that the Application Review Committee is consistent with the way they review all applications. The Committee always looks for five separate years of documented experience for each category an individual applies for. He added that this procedure has been consistent at least as long as he has been on the Board, and according to Ms. Barineau, this same procedure has been in effect during her two year tenure with the Board. Chair Kymalainen and Mr. Sasso agreed with Vice-Chair McCormick.

Vice-Chair McCormick added that during the recent training sessions, the Committee has reiterated to all attendees that all applicants must document five separate years of experience for each category of licensure. He added that the attendees appear to understand this requirement.

Ms. Armstrong mentioned that she has requested copies of applications in the past through public records requests. She feels like this requirement is very clear. She also suggested that when committee assignments are made, there should never be a completely new Application Review Committee to keep consistency with the review of applications.

Mr. Sam Gerace mentioned that the cross training program was created to help individuals who did not have five separate years of experience in each category. Chair Kymalainen agreed with Mr. Gerace and indicated that the committee often refers applicants to the cross training program for assistance.

NEW BUSINESS

Hand-out – Privatization of Discipline – Nick Sasso

Mr. Sasso asked that this be placed on the April meeting Agenda.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:34 a.m.