

**Regulatory Council for  
Community Association Managers**

The Telephone Conference Call Meeting Minutes

Friday, November 3, 2006 @ 10:30 A.M. EST.

Meet-Me-Number: 888.808.6959

Conference Code: 4879597

**CALL TO ORDER:**

The meeting was called to order at 10:35 a.m. by Mr. Reginald "Reg" Billups, Council Chair. The meeting was opened with the roll call and a quorum was established.

**ROLL CALL:** (Council Members Present)

Reginald "Reg" Billups, Chair

Chris Brown, Vice Chair

Steven Czonstka

Debra Glass

Edith Yates (absent)

Kelly Moran

Morris Goodwin, Jr.

**STAFF PRESENT:**

Anthony B. "Tony" Spivey, Executive Director

Renese Jones, Government Analyst

Barbara Edwards, Assistant Attorney General

Jessica Leigh, Prosecuting Attorney

Tim Vaccaro, Director

Gus Ashoo, Bureau of Testing and Education

**OTHERS PRESENT:**

None

**REVIEW AND APPROVAL OF THE MINUTES FROM THE  
AUGUST 11, 2006 MEETING:**

**MOTION:** Mr. Czonstka moved to approve the minutes with two noted corrections: on page 2, first paragraph the word February should be changed to May; and on page 3, second paragraph, fourth line the word quietly should be quickly.

**SECOND:** Ms. Moran seconded the motion and it passed unanimously.

**CHAIR REPORT:**

No report.

**COUNCIL COUNSEL REPORT:**

Rule 61-20.508 (6) F.A.C. Continuing Education Renewal Requirements

(1)-(5) *No Change*

*(6) A licensee shall not be required to comply with the continuing education requirements prior to the licensee's first license renewal. Anyone licensed for more than 24 months at renewal time will be required to have complied with the CE requirements set forth in subsection (1), above, prior to renewal. More than 24 months, means 24 months plus 1 day. Licensees licensed for 24 months or less at renewal time are exempt from compliance with the CE requirements set forth in subsection (1), above, until the end of the next renewal cycle.*

(7)-(8) *No Change*

*AUTHORITY: Specific Authority 455.2123, 468.4315(2), 468.4336, 468.4337 FS. Law Implemented 455.2123, 455.2124, 468.4336, 468.4337 FS.*

*HISTORY*

*New 5-5-88, Amended 3-22-89, 2-5-91, 12-28-92, Formerly 7D-55.008, 61B-55.008, Amended 10-18-99, 3-13-00, 2-21-01, 7-21-03, 4-25-05.*

MOTION: Mr. Brown moved to approve Rules 61-20.508(6) as drafted by Ms. Edwards to be move forward.

SECOND: Ms. Moran seconded the motion and it passed unanimously.

Rule 61-20.002 (5)(b)

Council requested Ms. Edwards to research the statutory requirements on inactive status and report back to the committee with her findings and a draft of Rule 61-20.002(5) (b) at the next meeting.

**PROSECUTING ATTORNEY REPORT:**

Ms. Leigh stated that she provided them with a memorandum dated October 17, 2006 which contained all the CAM cases located in the legal section and she gave a verbal report as follows:

Status 30 – In Legal

The report showed that there were 13 cases reported;

Status 35 – Set for Probable Cause

The report showed that there was 1 case reported;

Status 40 – Awaiting Outside Action

The report showed that there was 1 case reported;

Status 36 – Administrative Complaint Filed

The report showed that there were 2 cases reported;

Status 42 – Ready for Default

The report showed that there were 3 cases reported;

Status 39 – Stipulation or Request for Informal Hearing Received

The report showed that there was 1 case reported;

Status 43 – Formal Hearing Requested

The report showed that there were 10 cases reported;

Status 50 – Settlement Negotiations

The report showed that there were 4 cases reported;

Status 58 – Case Considered – Awaiting Final order

The report showed that there were 5 cases reported;

There were a total of 40 open CAM cases in the legal department.

**EXECUTIVE DIRECTOR'S REPORT:**

Mr. Spivey reviewed the financial reports ending June 30, 2006. The Operating Account showed a balance of \$1,679,650. The unlicensed activity account showed a balance of \$80,933.

The regulation report was provided for information purposes only.

**OLD BUSINESS:**

Mr. Brown stated that the privatization study that was voted on in the last meeting was sent to the Governor's office for review.

Ms. Moran indicated that she's been working with Mr. Joseph Friedman on Council Public Service Announcement (PSA) and he sent her a DVD for her review. She stated that they are looking at ways to present the PSA and if any of the council members have an idea or suggestion on ways to present the PSA she welcomed those members of the council to e-mail or call her with their ideas.

Mr. Spivey requested that all communication from a council member to a council member should be forwarded directly to his office and his staff will distribute the information to the members of the council.

Ms. Edwards suggested, to avoid a sunshine law violation, the PSA DVD should be sent to all council members and added to the agenda to be discussed during a regular noticed meeting. This DVD will be shown at the next meeting as a slide show.

**OTHER BUSINESS:**

Mr. Billups requested for the election of officers to be added to the agenda for the next scheduled meeting.

Mr. Ashoo asked for council's permission to mail the continuing education deficiency letters to the affected licensees ninety days after a renewal period.

MOTION: Ms. Moran moved to approve Mr. Ashoo's request.

SECOND: Mr. Brown seconded the motion and it passed unanimously.

**PUBLIC COMMENTS:**

None

**NEXT MEETING:**

The next meeting will be held in St. Augustine, Florida on February 2, 2007 at 10:30 a.m.

**ADJORNMENT:**

MOTION: Ms. Glass moved to adjourn the meeting

SECOND: Ms. Moran seconded the motion and it passed unanimously.

The meeting was adjourned at 11:15 a.m.