

MINUTES

REGULATORY COUNCIL OF COMMUNITY ASSOCIATION MANAGERS

March 17, 2017

10:00 a.m. EST

Conference Call Meeting

Conference: 888.670.3525 Conference Code: 7335214083#

CALL TO ORDER

Chair Dawn Warren called the meeting to order at 10:01 a.m.

MEMBERS PRESENT:

Chair Dawn Warren
Vice Chair Angela Phillips
Lisa Riddle
Bob Sibley

MEMBERS NOT PRESENT:

Pedro Allende
Sharon Cunningham

STAFF PRESENT:

Robyn Barineau, Executive Director, Department of Business and Professional Regulation (DBPR)
Jason Maine, General Counsel, DBPR
Patrick Cunningham, Deputy General Counsel, DBPR
Wayne Mitchell, Assistant General Counsel, DBPR
Larry Harris, Assistant Attorney General, Office of the Attorney General (OAG)
Rachelle Munson, Assistant Attorney General, OAG
Linda Gray, Government Analyst, DBPR

OTHERS PRESENT:

Sara Duginske, Director, Credentialing Services, Community Association Managers International Certification Board

The meeting was opened with roll call and a quorum was established.

APPROVAL OF THE MINUTES OF THE MEETING ON NOVEMBER 4, 2016

MOTION: Vice Chair Angela Phillips made a motion to approve the minutes.

SECOND: Mr. Bob Sibley seconded the motion and it passed unanimously.

REPORTS

PROSECUTING ATTORNEY REPORT – Wayne Mitchell

Case Reports

Mr. Wayne Mitchell introduced himself to the Council and provided the Council with an overview of the report included in the agenda as well as updated statistics from January 2017 through March 17, 2017.

Chair Warren and Vice Chair Phillips congratulated the Office of the General Counsel for producing a fabulous report. The Council also applauded the tremendous attention to CAM cases and their approach on resolving these matters. Vice Chair Phillips asked that the Council be provided with the disposition of disciplinary cases on a quarterly basis.

COUNSEL REPORT – Rachelle Munson
Delegation of Authority to Accept Service of Process

After discussion, the following action was taken.

MOTION: Vice Chair Phillips made a motion to have the Executive Director accept service of process on behalf of the Council.

SECOND: Ms. Lisa Riddle seconded the motion and it passed unanimously.

Rules Report

There were no rule updates for discussion at this meeting.

EXECUTIVE DIRECTOR REPORT – Robyn Barineau

Ms. Robyn Barineau provided the Council with future meeting dates and locations for their information.

Future Meeting Dates

May 19, 2017 – Conference Call

August 4, 2017 – Conference Call

November 3, 2017 – Tampa

February 8, 2018 – Conference Call

May 18, 2018 – Conference Call

August 10, 2018 – Conference Call

November 2, 2018 - Gainesville

NEW BUSINESS

Final Report of the Miami-Dade County Grand Jury

Ms. Riddle requested that this report be placed on the agenda since the report involved condominium associations, community association managers, and firms. Ms. Riddle felt that it would be important for the Council to be aware of this report. Ms. Riddle is uncertain why the Grand Jury convened in this matter but wanted the Council to be informed.

Ms. Riddle also wanted the Council to be aware of House Bill 735 which may relate to the Grand Jury report. She added that this legislation is currently going through several readings at this time.

Mr. Jason Maine, General Counsel, thanked the Council for allowing him to take part in their meeting. He indicated that the Department has developed a task force to look at issues addressed in the report.

Vice Chair Philips expressed her concern about this report and HB 735.

OLD AND NEW BUSINESS

Mr. Sibley informed the Council that he received a letter from Senator Jack Latvala concerning SB 582. This bill requires the Department to defend all current and former board members within the course and conduct of their service, so long as they have acted in good faith and in conformity with the law.

General Counsel Maine informed the Council that he will be meeting with Senator Latvala regarding SB 582 next week. He is appreciative that Senator Latvala has taken the lead with regard to this bill and recognizes the need for coverage for board and council members.

General Counsel Maine will provide the Council with an update on the bills at the May 19, 2017, conference call, which is after the conclusion of the Legislative Session.

Ms. Barineau will provide the Council with weekly status updates on SB 582.

ADJOURNMENT

Chair Warren determined that there was no further business to come before the Council and asked for a motion to adjourn the meeting at 10:40 a.m.

MOTION: Chair Warren made a motion to adjourn the meeting.

SECOND: Ms. Riddle seconded the motion and it passed unanimously.