

**MINUTES**  
**REGULATORY COUNCIL OF COMMUNITY ASSOCIATION MANAGERS**  
**August 10, 2018**  
**10 a.m. EST**  
**Conference Call Meeting**

**CALL TO ORDER**

Chair Angela Phillips called the meeting to order at 10:03 a.m.

**MEMBERS PRESENT**

Angela Phillips, Chair  
Lisa Riddle, Vice Chair  
Sharon Cunningham  
Gary Pyott  
Robert "Bob" Sibley

**OTHER PERSONS PRESENT**

Robyn Barineau, Executive Director, Department of Business and Professional Regulation (DBPR)  
Megan Silver, Assistant General Counsel, DBPR  
Lynette Norr, Assistant Attorney General, Office of the Attorney General  
Melinda Gray, Government Analyst, DBPR  
Megan Newman, Community Association Institute  
John Krueger, Associa

**APPROVAL OF THE MINUTES FROM THE MAY 18, 2018, MEETING**

Mr. Gary Pyott asked that the May 18, 2018, minutes reflect that he was excused from the Conference Call. Vice-Chair Lisa Riddle moved to approve the minutes from May 18, 2018, as amended. Mr. Bob Sibley seconded the motion. The motion passed unanimously.

**REPORTS**

**PROSECUTING ATTORNEY REPORT – Megan Silver**

**Case Reports**

Ms. Megan Silver gave an overview of the Prosecuting Attorney Report included in the agenda as well as updated statistics through July 31, 2018. Vice-Chair Riddle thanked Ms. Silver for the report and the administrative staff who prepared the report.

**Counsel Report – Lynette Norr**

**Rules Report**

Ms. Lynette Norr informed the Council that Rule 61E14-3.001 F.A.C., fees, was effective July 25, 2018.

## **Sexual Harassment**

At the May 18, 2018, conference call meeting, Mr. Sibley asked Ms. Norr to research the Council's laws and rules to determine if the Council could address sexual harassment through some way.

Ms. Norr informed the Council that based upon her research with other attorneys in her office, the Council may indicate their position on sexual harassment in their minutes, which will stand as a public record, they may post a statement in their newsletter, they may include a newsflash or blog on the Department's website, they may work with a professional association to address sexual harassment through their organization, or they may require sexual harassment training as part of their general continuing education requirements.

Mr. Sibley suggested that a survey be conducted through a professional association to ask their members how sexual harassment should be addressed by the Council. He stated that since this topic is a national issue, the Council should be responsive and address the matter. He suggested amending the Standards of Professional Conduct, Rule 61E14-2.001, F.A.C., to include sexual harassment violations. Ms. Norr indicated that her counterparts agreed sexual harassment violations should not be included in the Standards of Professional Conduct rule.

Mr. Pyott mentioned that as both a prelicensure education provider and a continuing education provider, he routinely offers sexual harassment training as part of his courses in the human relations portion. He indicated that he believes other providers do the same.

Chair Phillips stated that she supports prelicensure education providers and continuing education providers offering sexual harassment training as a part of their courses. She also supports having professional associations make a statement relating to the Council's position against sexual harassment, or offering seminars or workshops related to the topic.

Vice-Chair Lisa Riddle, Ms. Sharon Cunningham, and Mr. Pyott agreed that there are existing measures in place addressing sexual harassment through education courses offered by prelicensure education providers and continuing education providers.

The Council agreed to take no further action. Mr. Sibley indicated that he intends on discussing this topic again at a future meeting.

## **EXECUTIVE DIRECTOR – Robyn Barineau Financial Report**

Ms. Barineau informed the Council that as of March 31, 2018, their operating account balance was (\$738k) and their unlicensed activity account balance was \$201k.

**Future Meeting Dates**

November 2, 2018 – Gainesville

Vice-Chair Riddle informed the Council that she would participate by conference call for the November 2, 2018 meeting.

February 22, 2019 – Telephone conference call

May 17, 2019 – Telephone conference call

August 2, 2019 – Telephone conference call

November 8, 2019 – Fernandina Beach

Ms. Barineau asked the Council if they would be available on October 5, 2018, to have a conference call related to a continuing education provider application. All the Council members are available.

**NEW BUSINESS**

There was no new business to come before the Council at this time.

**OLD BUSINESS**

There was no old business to come before the Council at this time.

**ADJOURNMENT**

There being no further business to come before the Council, Vice-Chair Riddle made a motion to adjourn. Mr. Sibley seconded the motion. The motion passed unanimously, with the meeting adjourning at 10:54 a.m.