

**MINUTES  
REGULATORY COUNCIL OF  
COMMUNITY ASSOCIATION MANAGERS  
August 6, 2021  
10:00 a.m. ET  
The telephone number is 1.888.585.9008  
Conference Room Number: 241687833#**

**CALL TO ORDER**

The Regulatory Council of Community Association Managers was called to order at approximately 10:01 a.m., by Chair Sharon Cunningham.

**MEMBERS PRESENT**

Sharon Cunningham, Chair  
Gary Pyott, Vice Chair  
Robert "Bob" Sibley

**PERSONS PRESENT**

Krista Woodard, Executive Director, Department of Business and Professional Regulation (DBPR)  
Ronald "Tom" Jones, Assistant Attorney General, Office of the Attorney General  
Melinda Gray, Government Analyst, DBPR  
Ray Convery, Court Reporter, For The Record

**APPROVAL OF THE MINUTES OF THE MEETING ON MAY 21, 2021**

Vice Chair Pyott made a motion to approve the draft minutes of May 21, 2021. Mr. Sibley seconded the motion. The motion passed unanimously.

Vice Chair Pyott asked Ms. Woodard if there were any data between how many pre-licensure applications were received this year versus the previous years. Ms. Woodard informed the Council that she would ask the data steward if this information is available.

**REPORTS**

**PROSECUTING ATTORNEY REPORT – James Richardson**

The Council was provided with the Office of the General Counsel's prosecuting reports. Vice Chair Pyott mentioned that there were quite a number of cases involving failure to make records available. Vice Chair Pyott also mentioned that there were several violations of Sections 718, 719, and 720, Florida Statutes in the report.

**COUNSEL REPORT – Tom Jones**

The Council was provided with the July Rules Report. Mr. Jones indicated to the Council that there are not any rules to be addressed by the Council.

**2021-2022 Annual Regulatory Plan**

Mr. Jones provided the Council with an overview of the 2021-2022 Annual Regulatory Plan. Mr. Jones indicated there are currently no rules to be adopted on the plan. However, this does not preclude the Council from proposing or adopting changes to the rules.

Vice Chair Pyott made a motion to approve the 2021-2022 Annual Regulatory Plan. Mr. Sibley seconded the motion. The motion passed unanimously.

## **EXECUTIVE DIRECTOR REPORT – Krista Woodard**

### **Continuing Education Courses - Ratification List**

The Council was provided with a copy of the Continuing Education Ratification List from May 11, 2021 to July 19, 2021. Vice Chair Pyott moved to approve the Ratification List as submitted. Mr. Sibley seconded the motion. The motion passed unanimously.

### **Future Meeting Dates**

November 5, 2021 – Via Go To Meeting

February 25, 2022 – TBD

May 27, 2022 – Conference Call

August 26, 2022 – Conference Call

Ms. Woodard informed the Council that she was researching places for the Council to meet in-person on February 25, 2022.

Mr. Sibley indicated that he was not familiar with Go-To-Meetings. Ms. Woodard explained how the Go-To-Meetings are conducted.

### **OLD BUSINESS**

Ms. Woodard stated to the members that the Governor was making appointments. Vice Chair Pyott indicated that he submitted his application to the Governor's office. Chair Cunningham and Mr. Sibley indicated that they have not submitted their applications.

### **NEW BUSINESS**

Mr. Sibley indicated that he was interested in serving on the Probable Cause Panel. Mr. Jones and Ms. Woodard indicated that Probable Cause Panels are for disciplinary cases. Mr. Jones will research the matter and advise of his findings at the next meeting.

### **PUBLIC COMMENT**

There was no public comment to come before the Council at this time.

### **ADJOURNMENT**

There being no further business to come before the Council, Vice Chair Pyott made a motion to adjourn. Mr. Sibley seconded the motion. The motion passed unanimously, with the meeting adjourning at 10:23 a.m.