

## **EXECUTIVE SUMMARY**

### **Regulatory Council For Community Association Managers**

**Meeting Type:** General Council Meeting, Hyatt Regency, Jacksonville, Florida

**Meeting Date:** November 20, 2009

#### **Council Members:**

Chris Brown, Chair (appeared via phone)

Steven Czonstka

Kelly Moran

Maggie Rogers

Terence Brennan

Patricia Rogers

#### **Other Attendees:**

Tim Vaccaro, Division Director – DBPR, Division of Professions

Jerry Wilson, Division Director – DBPR, Division of Regulation

Anthony B. Spivey, Executive Director

Renese Jones, Government Analyst I

Timothy Dennis, Assistant Attorney General

Diane Moore, Prosecuting Attorney

#### **Major Issues/Actions**

- Mr. Wilson provided a power-point slide presentation to the council on the investigative process, and how his investigators determine the legal sufficiency of a complaint.
- Ms. Moore briefed the council on the case load in the department. She indicated that the case report in the agenda has been substantially reduced because of the work of the investigators reviewing the complaints against Community Association Managers (CAMs).
- The Executive Director provided the financial reports for the period ending June 30, 2009. The operating account consisted of a balance of \$745,189, and the unlicensed activity account consisted of a balance of \$77,833.
- The privatization report was scheduled for discussion, but the author of the report, Robert Skrob, was unable to attend the meeting because of the location. The council voted to discuss the report at its next regularly scheduled meeting on February 5, 2010, in Tallahassee.

- The council attempted to elect a new Chairperson during the meeting. The vote resulted in a tie vote. The council then moved to place the item on the February 5, 2010 agenda.
- The council held a rule development workshop for Continuing Education Renewal Requirements, Rule 61E14-4.001, Florida Administrative Code. The rule requires that each licensed CAM obtain 20 hours of continuing education (CE) per biennium. The proposed rule would require that 10 of the hours be obtained by attending a course in a classroom environment. After consideration of the number of licensed CAMs objecting to the proposed requirement, and the department's reasserting Governor Crist's Accelerate Florida initiative, the council decided the timing was not appropriate and voted that CAMs not be required to attend in-class courses to obtain 10 hours of the 20 hour CE requirement for renewal.
- The council requested that the department's Bureau of Education and Testing (BET) provide a presentation during the February 5, 2010 meeting, of how the CAM examination is developed.
- The council also requested that the format for meeting minutes be placed on the February agenda to discuss how the minutes should be presented in the future.
- Ms. Moran presented a draft to the council of a Public Information Program, outlining information that details responsibilities of CAMs. The council requested that the information be presented at its next meeting along with information from Ms. Patricia Rogers regarding the duties and functions of condominiums, time shares, and mobile homes.

Anthony B. Spivey  
Executive Director  
November 24, 2009