

## **EXECUTIVE SUMMARY**

### **Regulatory Council of Community Association Managers**

**Meeting Type:** General Council Meeting, Department of Business and Professional Regulation, Tallahassee, Florida

**Meeting Date:** November 30, 2012

**Council Members:**

Patricia Rogers, Chair  
Kelly Moran, Vice Chair  
Dawn Warren  
David Beswick  
Terence Brennan

**Members Absent:**

Maggie Rogers - Excused

**Others Present**

Anthony Spivey, Executive Director  
Terri McEwen, Government Analyst  
Erica White, Prosecuting Attorney  
Belicha Desgraves, Prosecuting Attorney  
Kathleen Brown-Blake, Assistant General Counsel  
Patrick Flynn – Division of Condominiums, Timeshares, & Mobile Homes  
Dennis Warren – Audience member  
Mathew Green – Community Association Institute (CAI)

### **Major Issues/Actions**

- Ms. Brown-Blake reviewed three proposed rules with the council. Rules 61E14-5.001, 61E14-5.002, and 61E14-5.003, Florida Administrative Code. Upon review of the proposed rules and the Statement of Estimated Regulatory Costs (SERC) checklist, the council voted to approve the rules and that no SERC was required in implementing the rules.
- The council reviewed its financial statements for the period ending September 30, 2012. The operating account has a balance of (\$51,679) and the unlicensed activity account has a balance of \$137,447.
- The council requested as an agenda item for the February meeting, inserting language in the final order to inform licensees that when a fine is not paid when ordered, their license will be suspended until payment is received.
- The council will discuss at the next meeting incorporating professional standards language in the public information brochure.

- The council received a PowerPoint presentation explaining the complaint process and how a member of the public can file a complaint against a CAM. Additionally, a second presentation was provided to the council on how to access public information from the department regarding complaints on CAMs.

Anthony B. Spivey, DBA  
Executive Director  
December 6, 2012