The meeting was called to order by Edward Weller, Chair, at 8:00 a.m.

Mr. Holloway gave the invocation. Ms. Watts led the Pledge of Allegiance.
REVIEW OF MINUTES

A. JUNE 12, 2003
B. JULY 10, 2003
C. MAY 9, 2003 (To be distributed)

All of the above Minutes were approved.

EXECUTIVE DIRECTOR’S REPORT

Mr. Vaccaro updated the Board on the 2003 Legislative Changes.

Mr. Vaccaro stated that he had been in Contact with Todd Richardson of the Governor’s Appointment Office. They currently have 29 applications for new board members and should make some appointments in the near future.

Mr. Vaccaro also provided the Board with the following CILB Complaint statistics for the 2002-2003 Fiscal Year. There were 5,061 complaints received. For licensed complaints, 2,875 were found legally sufficient. For unlicensed complaints, 964 were found legally sufficient. There were 2,392 investigations opened, with 1,773 investigations completed. There were 126 NNCs issued, 66 Citations issued and 380 Mediations completed. A total of $2,700,980.51 was collected. There also were 160 sweeps and 8 stings conducted.

CHAIRMAN’S REPORT

Mr. Weller took this opportunity to thank his fellow board members for working on ways to raise Professionalism in the Industry.

Mr. Weller asked Mr. Vaccaro if the Department’s presentation is scheduled for the September Board Meeting. Mr. Vaccaro stated that it was scheduled for the following month.

PROSECUTING ATTORNEY’S REPORT

Mr. Creehan gave the following report:

As of June 2003, there were 207 cases to be reviewed, 95 cases were set for Probable Cause and 80 cases had probable cause found/Administrative complaints were filed. There were 42 cases ready for default, 48 cases with stipulation executed/informal hearing requested and 103 cases with formal hearings requested. There were 21 cases referred to DOAH, 90 cases are awaiting final orders and 5 cases under appeal.

ATTORNEY GENERAL’S REPORT

Robert P. Haynie, Jr., Applications for Change of Status were denied on January 9, 2003. Mr. Haynie has requested an informal hearing before the board.

Mr. Haynie was present. Ms. Glover presented this case stating that Mr. Haynie had actually submitted two applications, one for general and one for mechanical contractor license. A notice of Intent to Deny was only sent for the mechanical application. Mr. Haynie’s applications were denied based on his comment on the applications regarding several unlicensed complaints in Alabama. Mr. Haynie stated that there was in fact only one violation and that he had satisfied the requirements of Alabama.

The board voted unanimously to approve with Haynie’s application.
RECOVERY FUND ATTORNEY’S REPORT

- KERR & ST.HUBERT vs. DELLICARPINI – Informal Hearing

Mr. Dellicarpini was present with his Attorney. Mr. Garwood presented this case stating that this case was originally heard on July 11, 2002. The committee voted to approve this claim in the amount of $24,900. Mr. Dellicarpini filed a timely request for a hearing on August 6, 2002.

The Recovery Fund Attorney recommends that the Contractor’s appeal be granted, and the order issued October 31, 2002, be reversed as to Dellicarpini but affirmed as to Cone.

The board voted unanimously to uphold the previous decision of the board.

COMMITTEE REPORTS

APPLICATION REVIEW COMMITTEE

Ms. Watts gave the following report:

Applications approved
Anderson, David M. – initial certified building contractor.
Bailey, David Ross – initial certified general contractor – with 2 years of probation.
Baker, Steven L. – initial certified general contractor.
Beck, Jules – grandfathering of general contractor.
Becker, Thomas F. – change of status – with 1 year of probation.
Bell, Flint D. – initial registered roofing contractor.
Conti, Gary A. – grandfathering of plumbing contractor.
Croy, Stanley L. – initial certified underground utility and excavation contractor.
Franklin, Lewis M. – change of status.
Frazier, Joseph W., IV – initial certified roofing contractor.
Fuertes, Santiago H. – initial certified general contractor – with 1 year of probation.
Guild, Charles A. – initial certified building contractor
Harala, Scott D. – initial certified general contractor.
Iden, Brad – initial certified general contractor - with 1 year of probation.
Lehman, Richard A. – initial certified residential contractor – with two years of probation.
Licht, Herbert A. – change of status.
Martiniez, Danilo T. – initial certified general contractor.
Steven R. Miller - initial certified roofing contractor.
Neuumann, Craig R. – initial certified building contractor – with 1 year of probation.
Paizes, Spiro C. - initial certified building contractor.
Petersen, Rick - initial certified building contractor.
Poulos, Rick A. – change of status.
Robey, David M. – initial certified building contractor.
Romero, Julie A. – initial certified class B air-conditioning contractor
Sage, David S. – initial certified general contractor license.
Sellers, Lemuel C. – initial certified class B air-conditioning contractor- with 1 year of probation.
Silpina, Joseph, Jr. – initial certified class B air-conditioning contractor.
Sloboda, Joseph D. – initial certified general contractor – with 1 year of probation.
Smith, Ricky L. – initial registered building contractor – with 2 years probation – payment plan at 1st appearance.
Soto, Reynaldo – initial certified plumbing contractor.
Vandiver, Lawrence P. – change of status – with 1 year of probation.
Wallach, Mark M. – initial registered residential contractor.
Wells, Mark - initial certified class B air-conditioning contractor – with probation until judgment resolved.
Whyrick, Kenneth D. – initial certified building contractor – with 2 years of probation.

Applications continued
Nunez, Pedro R. – initial certified roofing contractor – waived 90 days.
Rodriguez, Jorge – Grandfathering for roofing contractor– waived 90 days.

Applications denied
Gregory, Thomas E. – Grandfathering of residential contractor – registered licensee has not been held for five years.
Ingram, Phillip S. – initial certified general contractor – does not have Civil Rights.
Landt, Ty P. – initial certified building contractor.

Nolan, Anthony W. – initial certified class B air-conditioning contractor – does not have Civil Rights.
Owens, Benjamin L. – initial certified building contractor – does not have Civil Rights.
Thornton, James S. - initial certified roofing contractor – does not have satisfaction of liens and judgments.
White, Bob E. – initial registered residential contractor – currently on probation.

The committee also approved 16 contractors that have been certified under the “Grandfathering Law” and 34 applicants that have met all requirements to become a “Financially Responsible Officer”.

The board voted unanimously to accept the recommendations of this committee.

PROBATIONS COMMITTEE

Mr. Del Vecchio gave the following report:

Bebble, Gene, CBC056841 – Satisfactory
Carter, John, CCC050492 - Satisfactory
Horn, Jacob Mann , CCC057903– Stay Lifted
Lopez, Pedro, CGC004778 -Unsatisfactory
Murray, Jeffrey, CCC024407, CRC032133 -Stay Lifted
Nicusanti, William Todd, CG C058397 -Stay Lifted
Price, Romuald E., CFC056847 – Stay Lifted
Sklarey, Seth, CGC024684, CCC0442784, CGCA24684 – Unsatisfactory
Vanderlind, Michael, CGC059948, CBC053691 -Stay Lifted

The board voted unanimously to accept the recommendations of this committee.

ADDITIONAL ENTITY

Ms. Karcher gave the following report:

Applications approved
Annan, Anthony
Block, James
DeLesline, John T.
Durrant, Douglas
Goddard, Paul
Gonsalves, Brian
Hazeltine, Douglas
Hughes, Robert E.
Jennings, Jeffrey
Ladd, Darryl – notice of non-compliance.
Lyles, Luther
Meiring, Kenneth
Reynolds, Jeffrey
Rodriguez, Julio
Runyan, Michael
Slaughter, Robert
Sotolongo, Juan
Sitte, Carey M.
Pinholster, John
Triple, Dennis

Applications denied
Miller, Christopher – failure to appear.
Weaver, Harold – failure to appear.

Applications continued
Grouted, Donald – 60 days – needs revised financial statement meeting net worth requirement for proposed company. QB license for Can-Am Construction, Inc.
Halperin, Leonard – 60 days – needs credit report for Patrick Ashcroft without S.S. issues, lien satisfaction and 3 bank statements meeting minimum cash requirements.
Hector, Francis – 60 days – per applicant’s request.

The board voted unanimously to accept the recommendations of this committee.

EXECUTIVE COMMITTEE

Mr. Weller gave the following report:

The Committee considered a request from Randy Culbreth, regarding the licensing requirements to distribute and install keycard locksets to the hospitality, military and government industries in pre-prepped and pre-hung doors. Mr. Vaccaro will contact Mr. Culbreth for more information and the board will vote at a later date.

The Committee also considered an email request from Tira Schulz, regarding which type of contractor’s license would be necessary to perform the listed work. Mr. Glover to send a letter stating Pre-Commissioning services does not fall under this board’s jurisdiction. Turnkey solution for heat exchanger maintenance would require a mechanical or Class A air-conditioning contractor license. Hydroblasting Services would require a plumbing or underground utility contractor license. Chemical Cleaning requires a mechanical or class A air-conditioning contractor license. Sewer services require a plumbing contractor license. Belt press technology, centrifuge technology and dryer technology would require a mechanical contractor
license. Dredging operations and transportation services do not fall under this board’s jurisdiction.

The Committee also considered a request from Randall Gilbert, P.A., requesting a formal written opinion on whether it would be permissible for a unlicensed trust, which is managed by an unlicensed individual, may purchase all the shares of an ongoing construction company which is qualified by a general contractor. Mr. Vaccaro to send a letter requesting more information.

The Committee also considered an email request from Robert Ruiz, regarding the licensing requirements for Wellpoint Dewatering. This item was pulled from the agenda.

The Committee also considered an email request regarding the licensing requirements to bid on a power plant project involving the sale, installation, and construction of some equipment known as a *Cooling Tower. Mr. Vaccaro to send a letter requesting more information.

The Committee also considered a request from Oneida Bonifaz, regarding the licensing requirements for providing services pertaining to structural, architectural, break metals, stainless steel trim work, and stainless steel electrical enclosures ranging from standard electrical cabinets, to enclosures for M.R.I. equipment. Ms. Glover to send a letter stating they can fabricate but not install if it involves the structure.

The board voted unanimously to accept the recommendations of this committee.

RULES REVIEW COMMITTEE

Mr. Blankenship gave the following report:

Mr. Blankenship thanked Ms. Glover for all of her hard work preparing for this meeting. He stated that her organization really helped the committee stay of track and get a lot accomplished.

Ms. Glover’s rules report stated that the following rules become effective on the listed dates and that no action was required by the board:

61G4-15.018 – Certification of Glass & Glazing Specialty Contractors – 7/9/03.
61G4-16.001 – Written Certification Examination Requirements – 6/26/03.
61G4-21.005 – Payment of Claims – 6/16/03.
61G4-17.002 – Aggravating and Mitigating Circumstances – will be on 8/20/03.

The following rules are noticed for development:
61G4-12.006 – List of approved forms; Incorporated – the committee voted to change the board office address from Jacksonville address.
61G4-12.011 – Definitions – the committee voted to withdraw proposed language.
61G4-15.003 – Public Liability Insurance – the committee approved the proposed changes adding the glass and glazing category.
61G4-15.005 – Requirements for Certification and Registration – the committee approved the proposed changes to add the glass and glazing category net worth and cash requirements.
61G4-15.018 – Certification of glass & glazing contractors – the committee approved the proposed changes to this rule.
The following rules were continued until the September meeting:

61G4-15.021 – Certification and Requirements of Business Organizations.
61G4-18.001 – Continuing Education Requirements for Certificateholders and Registrants.
61G4-18.004 – Approval of Continuing Education Courses.

The committee asked staff to add the notification of Civil Rights on page 14 to page 7 in bold letters on the application forms.

The committee voted to have Ms. Glover draft some language concerning the certification of experience and which types of contractors can certify which categories.

The board voted unanimously to accept the recommendations of this committee.

EXAMS/CE/PUBLIC AWARENESS COMMITTEE

Ms. Chung gave the following report:

The following courses were approved:

DAVID M. TURNER
1st Course: Pricing as a Professional (INTERNET)
2nd Course: Professional Painting (INTERNET)
3rd Course: Understanding the Hispanic Construction Worker (INTERNET)
4th Course: Use of Steel in Design & Construction (INTERNET)

GRAY SYSTEMS, INC. (0000815)
Course: Business Practice, Workplace Safety & Workers Compensation for the Construction Industry (0000724 EXPIRED 1/13/02)

FLORIDA ASSOCIATION PLUMBING-GAS- MECHANICAL INSPECTORS, INC. (FAPGMI) (0000919)
1st Course: Safety in the Workplace (0000297 EXPIRED 3/16/03)
2nd Course: Workers Compensation (0000298 EXPIRED 3/16/03)
3rd Course: CPVC Training (0000300 EXPIRES 10/12/03)
4th Course: Corrosion & Corrosion Prevention of Cooper Plumbing Systems (0000301 EXPIRES 10/12/03)
5th Course: Plumbing: Drainage (0000302 EXPIRES 10/12/03)
6th Course: Plumbing: Water Supply & Distribution (0000303 EXPIRES 10/12/03)
7th Course: Plumbing: Venting (0000304 EXPIRES 10/12/03)
8th Course: Building Types: Occupancy & Tenant Separation (0000305 EXPIRES 10/12/03)
9th Course: Building Types: Notching & Boring (0000306 EXPIRES 10/12/03)
10th Course: Hurricane Resistant Construction (0000307 EXPIRES 10/12/03)
11th Course: Mechanical: Smoke Dampers & Air Duct Smoke Detectors (0000308 EXPIRES 10/12/03)
12th Course: Mechanical: Fire Protection (0000309 EXPIRES 10/12/03)
13th Course: Mechanical: Ducts & Systems (0000310 EXPIRES 10/12/03)
14th Course: Mechanical: Ventilation (0000311 EXPIRES 10/12/03)
15th Course: Mechanical: Air Conditioning & Refrigeration (0000312 EXPIRES 10/12/03)
16th Course: Mechanical: Equipment (0000313 EXPIRES 10/12/03)
17th Course: Removal of Smoke & Grease Laden Vapors from Commercial Cooking Equipment (0000314 EXPIRES 10/12/03)
18th Course: Indoor Air Quality & Humidity Control (0000315 EXPIRES 10/12/03)
19th Course: The New Florida Plumbing Code Part I, Chapters 1-5 (Name Change) (0000321 EXPIRES 10/12/03)
20th Course: The New Florida Plumbing Code Part II, Chapters 6-14 (Name Change) (0000322 EXPIRES 10/12/03)
21st Course: Intro to New Florida Plumbing Code, Chapters 1-14 (Name Change) (0000323 EXPIRES 10/12/03)
22nd Course: Florida Sales Tax (0000324 EXPIRES 10/12/03)
23rd Course: Boilers, Water Heaters & Pressure Vessels (0006474 EXPIRES 10/12/03)

FMI Corporation (0000968)
1st Course: Competitive Marketing for Contractors (0000418 EXPIRES 10/1/03)
2nd Course: Winning Proposals (Title Change) (0000419 EXPIRES 10/12/03)
3rd Course: The Executive Program for Senior Managers (0006464 EXPIRES 10/12/03)

International Code Council (0000991)
1st Course: Fire Resistance and Egress for Building Inspectors (0000522 EXPIRED 8/9/03)
2nd Course: Principles of Electrical Bonding and Grounding (0000523 EXPIRED 8/9/03)
3rd Course: Fire Prevention Level III (C) (0000540 EXPIRED 8/9/03)
4th Course: Fire Prevention Level III (B) (0000541 EXPIRED 8/9/03)
5th Course: Fire Prevention Level III (A) (0000542 EXPIRED 8/9/03)
6th Course: Fire Prevention Level II (0000543 EXPIRED 8/9/03)
7th Course: Fire Sprinkler Hydraulic Calculations (0000544 EXPIRED 8/9/03)
8th Course: NFPA 14, Standard for the Installation of Standpipe and Hose Systems, and NFPA 20, Standard for the Installation of Centrifugal Fire Pumps (0000545 EXPIRED 8/9/03)

Insurance Office of America (0001080)
Course: OSHA 10 Hour Construction Outreach Training (0002012 EXPIRED 11/1/02)

UNIVERSITY OF FLORIDA, Florida Energy Extension Service (0001129)
Course: Worker's Compensation Information & Requirements for Building Professionals (0006539 EXPIRES 10/12/03)

Contractors Institute (0001189)
1st Course: Business Practice (0006495 EXPIRES 10/12/03)
2nd Course: Workplace Safety (0006497 EXPIRES 10/1/03)
3rd Course: Workers Compensation (0006498 EXPIRES 10/1/03)

University of Florida / ME Rinker Sr., School of Construction (0001304)
Course: Taking Charge of the Construction Process (0000903 EXPIRED 10/1/01)

Contractors Exam School, Inc. (0000862)
Course: Mold
American Construction School, Inc. (0000872)
1st Course: Mold and More
2nd Course: OSHA Standards for the Construction Industry

ABC of Florida, Inc. (0000898)
1st Course: How to Handle an OSHA Inspection
2nd Course: Scaffold Safety
3rd Course: Trenching and Excavation Safety
4th Course: Fall Protection Safety

Florida Association of Plumbing, Heating & Cooling Contractors (FAPHCC) (0000932)
Course: Vanguard Piping Installation Training

B T Builders, Inc. (0000958)
Course: Americans with Disabilities Act with the State of Florida Amendments

UNIVERSITY OF FLORIDA / TREEO Center (0000995)
Course: Mold & Remediation for Environmental Professionals

Pentair Pool Products, Inc. (0001037)
1st Course: Introduction to Automation "IntelliTouch"
2nd Course: Hydraulics Made Easy
3rd Course: Minimax NT Heater

Department of Community Affairs (DCA) (0001042)
1st Course: Florida Building Code: Structural Wind Loading Criteria Advanced Training (Part I)
2nd Course: Florida Building Code - Wind Load Design Options Advanced Training (Part II)

Mechanical Contractors Association of South Florida (0001184)
1st Course: Advanced Project Scheduling
2nd Course: Basic Mechanic's Lien Procedures for Mechanical Contractors
3rd Course: Computer Skills for Mechanical Contractors, Level 1
4th Course: Strategic Planning for Mechanical Contractors

Cost Software, Inc. (0001627)
Course: Microsoft Office

BRB Code Educators, Inc. (0001728)
Course: Building Code Requirements for Polyurethane Foam Insulation Products

Business Development Resources (0001735)
Course: Structuring for Profit & Growth

PGT Industries (0002027)
Course: Florida Window & Door Installation

Garrison Associates (0002631)
1st Course: How to Increase Your Profit Margins (Part 1): Fundamentals of Construction Marketing & Management
2nd Course: How to Increase Your Profit Margins (Part 2): Developing a Strategic Goal
3rd Course: How to Increase Your Profit Margins (Part 3): The Tools of a Competitive Advantage
Sturdevant-Beach Associates, LLC (0002847)
Course: Contracts with Subcontractors

Simpson Strong-Tie Co., Inc. (0001121)
1st Course: Inspection of Connector Installations (0001900 EXPIRED 3/13/02)
2nd Course: Connectors for Wood Construction Catalog Review (0001904 EXPIRED 1/13/02)
3rd Course: Connectors for Use in High Wind Regions (0001908 EXPIRED 1/13/02)
4th Course: Proper Connector Installation (0001909 EXPIRED 1/13/02)
5th Course: Mechanical Anchors (0001910 EXPIRED 1/13/02)
6th Course: Simpson Anchor Systems Catalog Review (0001911 EXPIRED 1/13/02)
7th Course: Inspection of Anchor Installations (0001913 EXPIRED 1/13/02)
8th Course: Building Codes Updates (0001915 EXPIRED 1/13/02)
9th Course: Adhesive Anchors (NEW)
10th Course: Advanced Anchor Systems Workshop (NEW)
11th Course: High Wind Design & Construction Workshop (NEW)
12th Course: Introduction to Anchor Systems Workshop (NEW)
13th Course: Structural Connector Workshop (NEW)

Lorman Business Center, Inc. (0000837)
1st Course: Construction Management/Design-Build (0005545 EXPIRED 4/1/03)
2nd Course: Advances in Environmental Mold Issues in Florida (NEW)
3rd Course: What You Really Need to Know About Mold and Your Legal Liabilities (NEW)

Omar School of Construction (0001143)
1st Course: Lien Law, Workers' Compensation & Fair Labor Standards Act (INTERNET) (0006505 EXPIRES 10/12/03)
2nd Course: Estimating, Chapter 489, Computers & Federal Taxation (INTERNET) (0006506 EXPIRES 10/12/03)
3rd Course: Public Relations & Florida Accessibility Code (INTERNET) (0006507 EXPIRES 10/12/03)
4th Course: Construction Bidding (INTERNET) (0006508 EXPIRES 10/12/03)
5th Course: Construction Claims (INTERNET) (0006509 EXPIRES 10/12/03)
6th Course: Construction Payment Collections (INTERNET) (0006510 EXPIRES 10/12/03)
7th Course: American Institute of Architects Documents (INTERNET) (0006511 EXPIRES 10/12/03)
8th Course: Business Practice & Alternative Dispute Resolution (INTERNET) (0006503 EXPIRES 10/12/03)
9th Course: Contract Law & Workplace Safety (INTERNET) (0006504 EXPIRES 10/12/03)
10th Course: CPM Construction Schedule (INTERNET) (NEW)

Scheduling Out Solutions, Inc.
Course: Why Construction Schedules Don't Work

Cameron Ashley Building Products
1st Course: True Costs for Building to "Partially Enclosed" vs. "Enclosed" Structures
2nd Course: LRFD Aluminum Construction - Part 1
3rd Course: LRFD Aluminum Construction - Part 2

THE MEDIA FACTORY, INC. (NEW)
1st Course: Critical Safety Issues in Construction (INTERNET)
2nd Course: Building a Radon Free House (INTERNET)
3rd Course: Construction Legislation in Florida (INTERNET)
The following courses were denied:

A Professional School of Construction (001003)
Course: Operating a Construction Business (0000757 EXPIRES 10/1/03)

Manatee Technical Institute (0001549)
Course: OSHA 10 Hour Construction Outreach Training

Advanced Roofing, Inc. (NEW)
1st Course: Seamless Sprayed Foam Roofing Applications
2nd Course: How to Develop a Design Roofing Program

The Committee also ratified the pass list for the JUNE 2003 EXAMINATION.

The board voted unanimously to accept the recommendations of this committee.

**RECOVERY FUND/FINANCE COMMITTEE**

Ms. Kane gave the following report:

**Approvals**

Claimant: Aaron Collier
Claim No. 98-C0136
Licensee: Charles R. Williams, CG C031538
Amount Awarded: $886.00

Claimants: James and Eleanor Coventry
Claim No. 01-C0115
Licensee: Graig P. Acuri, CG C059991
Amount Awarded: $19,693.43

Claimants: Robert and Susan Demarkarian
Claim No. 02-C0178
Licensee: Michael Trapani, RR 66894
Amount Awarded: $25,000.00
Claimants: Richard and Patricia Driscol  
Claim No. 01-C0122  
Licensee: Graig P. Acuri, CG C059991  
Amount Awarded: $19,693.43

Claimants: Jim Fournier and Doreen Morrill  
Claim No. 01-C0119  
Licensee: Graig P. Acuri, CG C059991  
Amount Awarded: $19,693.43

Claimants: Sal Patella and Bea Patella  
Claim No. 02-C0058  
Licensee: James W. Donovan, CP C054839  
Amount Awarded: $8,546.00

Claimants: Wayne and Judy Spencer  
Claim No. 01-C0121  
Licensee: Graig P. Acuri, CG C059991  
Amount Awarded: $19,693.43

Claimants: Andrew Weiss  
Claim No. 01-C0019  
Licensee: Thomas P. Schettino, License No. CP C057046  
Amount Awarded: $2,726.00

**Denials:**

Charles Barrett and Carole Barrett  
Claim No. 98-C0126  
Licensee: C.W. Kendall, License No. RG000B218  
DENIED WITH PREJUDICE

George Becker  
Claim No. 99-C0110  
Paul A. DeFeo, License No. CC C027444  
DENIED WITH PREJUDICE

Jack Cassell  
Claim No. 02-C0122  
Sander Ryan Dingle, License No. CP C057005  
DENIED WITHOUT PREJUDICE

Fred W. Connell and Celia Connell  
Claim No. 02-C0203  
Glenn L. Mustapick, License No. CR C040917  
DENIED WITH PREJUDICE

Robert D. Johnson  
Claim No. 01-C0074  
S. Mark Baker, License No. CB C010412  
DENIED WITHOUT PREJUDICE
The board voted unanimously to accept the recommendations of this committee.

OLD BUSINESS

There was no old business at this time.

NEW BUSINESS

Bruce Kershner, South East Glass and Glazing Association and Charlie Barner updated the board on the status of the new glass and glazing examination. Mr. Kershner stated that the applicants applying to sit for the glass and glazing examination would be able to in October 2003.

Mr. Barner, Professional Testing, Inc., gave an update from PTI's point of view. PTI has completed the development of the examination and hope to give the examination in October as well. Mr. Barner stated that PTI and the Department were working together to smooth out any difficulties that have arisen. Mr. Barner further stated that PTI was also seeking NASCLA's National approval.

Mr. Vaccaro further stated that the examination developed by PTI was being reviewed by the Department to make sure that there would be no contractual problems.

With no further business, the meeting was adjourned at 9:50 a.m.