EXECUTIVE SUMMARY

Construction Industry Licensing Board

General Information
Meeting type: General Board Meeting
Meeting dates: July 13-15, 2005, The Biltmore Hotel, Coral Gables, FL
Board members: Joan M. Brown, Chair, Edward M. Weller, Barry Kalmanson, Paul DelVecchio,
Lee-En Chung, Thomas Thornton, Robert Stewart, Michael Blankenship, Jacqueline Watts,
Raymond Holloway, Mark Pietanza, Doris O. “Peggy” Bailey.
Board members absent: Carl E. Engelmeier, Michelle B. Kane (Excused)
Board Counsel: Diane Guillemette
Department Staff: Tim Vaccaro, Stacey Merchant, Andrew Janecek, Patrick Creehan, Adrienne Rodgers, Valeria Singleton, Kyle Mitchell

Major Issues/Actions
• The Applications Review Committee discussed the disposition of pending grandfather
applications that were filed prior to the November 1, 2004 deadline provided for in the current
version of s. 489.118, F.S. There are a number of deficient applications that are pending in
Central Intake. The committee requested that the department send a letter to each applicant
stating that, unless the deficiencies are satisfied, the department will refer the applicant’s file
to the September meeting for denial. The committee also requested that the letter indicate that
if the applicant fails to provide the documents, he/she will have the option of attending the
meeting and addressing the matter at that time.

Legislation/Rule Promulgation
• The board approved a revised draft rule providing for voluntary specialty licensure for
individuals who perform specialty services in the swimming pool industry. The draft
language provides for seven categories of licensure; however, possession of all seven licenses
will not constitute the equivalence of a pool contractor’s license as defined in s. 489.105(3)
(j)-(l), F.S. The draft rule also provides that current trades people with four years of
experience who complete three hours of CILB-approved continuing education that includes
one hour each of workplace safety, workers’ compensation and business practices may
become licensed by completing a practical examination. Board counsel will file a Notice of
Change with the Florida Administrative Weekly setting forth the revised language. The board
will consider rulemaking on the criteria for the practical examination in the near future.
• The board continued its discussion of Internet course accreditation. The board requested that
board counsel research for August the issue of whether or not the board has authority to adopt
a rule similar to a Division of Real Estate rule that requires accreditation of real estate Internet
courses. If so, the board requested that counsel draft a similar rule for CILB. The board also
discussed the possibility of moving all rule provisions regarding CILB Internet courses into
one rule.
• The board requested that, in lieu of a rule pertaining to net worth, board counsel research the
possibility of CPA-prepared financial statements as a prerequisite for initial licensure and
changes of status.
• The board expressed an interest in alternative methods for verifying an applicant’s experience
for licensure. The current rule requires that experience be verified by a Florida-certified
contractor or by a licensed architect, engineer or building official. The board discussed the
possibility of requiring that an applicant provide W-2 forms from contractor employers.
Board counsel will research the issue for August.

Action Required
• Tim Vaccaro, Executive Director, will coordinate with department staff regarding the
grandfather application issue. Diane Guillemette, Board Counsel, will address the board’s
requests regarding legal research and rulemaking.