

EXECUTIVE SUMMARY

Board of Cosmetology

I. General Information

Meeting Type: General Business Meeting
Meeting Date: Monday, April 18, 2011,
and Tuesday, April 19, 2011
Meeting Location: Intercontinental Hotel Tampa
4860 West Kennedy Boulevard
Tampa, Florida 33609

Attendees:

Ginny Fincel, Vice Chair
Crystal Lackey
Laurel Ritenbaugh
Monica Smith
Robyn Barineau, Executive Director, Department of Business and Professional
Regulation (DBPR)
Rachel Clark, Assistant Attorney General, Office of the Attorney General
LeChea Parson, Assistant General Counsel, Office of the General Counsel, DBPR
Julie Rowland, Government Analyst, DBPR
John Miranda, Environmental Health Specialist, DBPR
Bonnie Poole, Florida Cosmetology Association (FCA)
Laura Holt, Withlacoochee Technical Center
Other Interested Parties

II. Major Issues/Actions

- Vice Chair Ginny Fincel excused Chair Myra Jowers from the meeting.
- The board considered 34 disciplinary cases.
- Ms. LeChea Parson, Assistant General Counsel, reported that as of March 7, 2011, there were 314 cosmetology cases in the legal section.
- The board approved 12 licensure applications and denied one licensure application.
- The board approved nine hair braiding course applications, denied two hair braiding course applications, approved five hair wrapping course applications, approved five body wrapping course applications, denied three body wrapping course applications, approved three initial HIV/AIDS course applications, approved one continuing education provider application, approved two continuing education course applications, and denied two continuing education course applications.
- The board agreed to the department's proposal to enter into contracts with Respondents in disciplinary cases that, after a final order has been issued, request payment plans. They also suggested that the department send out settlement stipulations with all administrative complaints providing for a six-month payment plan of the fine and costs in all disciplinary actions.

- Regarding the email from Ms. Janet McCormick regarding dermaplaning, the board agreed that this procedure is outside the scope of practice for Board of Cosmetology licensees.
- The board discussed the proposed application forms included in the agenda. Ms. Robyn Barineau, Executive Director, informed the board that as a courtesy, the department will host a future workshop in Tallahassee for stakeholders who are interested in commenting on the proposed forms. She will keep the board apprised of the development of the forms.
- Ms. Barineau informed the board that as of December 31, 2010, the balance in their operating account was over \$3.1 million, and the balance in their unlicensed activity account was over \$1.4 million. She added that it is anticipated that the board's accounts will maintain a positive cash balance at least through June 30, 2015.
- Ms. Barineau reminded the board that Florida will be the host state for the 2011 annual meeting of the National Interstate Council of State Boards of Cosmetology (NIC). The meeting will be conducted in Fort Lauderdale. The next board meeting is scheduled immediately following the NIC conference in Fort Lauderdale.
- The board discussed the recent United States Department of Labor, Occupational Safety and Health Administration's alert relating to hair smoothing and straightening products which could release formaldehyde. They will continue to closely monitor this issue.
- Ms. Barineau informed the board of the following meeting dates and locations:
 - June 27, 2011 – telephone conference call
 - August 30 and 31, 2011 – Fort Lauderdale
 - October 24 and 25, 2011 – Ocala

III. Legislation/Rule Promulgation

- There was no legislation or rule promulgation.

IV. Action Required

- Ms. Clark will prepare final orders from this meeting for filing with the Agency Clerk's Office.
- Ms. Barineau will schedule a workshop to provide an opportunity for stakeholders to comment on the proposed changes to the Board of Cosmetology forms.
- The board will continue to monitor hair smoothing and straightening treatments which contain formaldehyde.

Robyn Barineau
Executive Director
April 20, 2011