The Board of Cosmetology meeting was called to order at approximately 3:30 p.m., by Ms. Myra Jowers, Chair.

**Board Members Present**
- Myra Jowers, Chair
- Ginny Fincel, Vice Chair
- Laurel Ritenbaugh
- Crystal Lackey
- Monica Smith

**Board Members Absent**
- None

**Other Persons Present**
- Robyn Barineau, Executive Director, Department of Business and Professional Regulation (DBPR)
- Rachel Clark, Assistant Attorney General, Office of the Attorney General (OAG)
- Julie Rowland, Government Analyst, DBPR
- Tanya Akinloye
- Raymond Berry
- Kathleen Crenshaw
- Alice Geralds
- Tara McCloud
- Shavonnea Smith
- April Bruten

The meeting was opened with a roll call and a quorum was established.

Ms. Laurel Ritenbaugh moved to approve the minutes from the April 18-19, 2011, board meeting. Ms. Crystal Lackey seconded the motion and the motion passed unanimously.

**Applications**

**Licensure Applications**

**Initial Review**

Tanya Akinloye
Ms. Akinloye was present for the meeting and was sworn in by Assistant Attorney General, Ms. Rachel Clark. After review, Chair Jowers moved to approve the full specialist application and the body wrapping application. Vice Chair Ginny Fincel seconded the motion and the motion passed unanimously.

Raymond Berry
Mr. Berry was present for the meeting and was sworn in by Ms. Clark. After review, Chair Jowers moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

Kathleen Crenshaw
Ms. Crenshaw was present for the meeting and was sworn in by Ms. Clark. After review, Ms. Ritenbaugh moved to approve the application. The board also imposed probation on the license to run concurrent with her criminal probation. Ms. Monica Smith seconded the motion and the motion passed unanimously.
Shawntae Douglas
Ms. Douglas was not present for the meeting. After review, Ms. Ritenbaugh moved to approve the application. Ms. Lackey seconded the motion and the motion passed unanimously.

Alice Geralds
Ms. Jenkins was present for the meeting and was sworn in by Ms. Clark. After review, Chair Jowers moved to approve the application. Vice Chair Fincel seconded the motion and the motion passed unanimously.

Terrance Gray
Mr. Gray was not present for the meeting. After review, Ms. Ritenbaugh moved to approve the application. Ms. Smith seconded the motion and the motion passed unanimously.

Michelle Mai
Ms. Mai was not present for the meeting. After review, Ms. Lackey moved to approve the application. Chair Jowers seconded the motion and the motion passed unanimously.

Ute Marquez
Ms. Marquez was not present for the meeting. After review, Ms. Lackey moved to approve the application with the following contingency: submit documentation that criminal charges were dropped. The documentation must be submitted to the Executive Director within 60 days of the date of the order for approval. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

Tara McCloud
Ms. McCloud was present for the meeting and was sworn in by Ms. Clark. After review, Ms. Ritenbaugh moved to approve the application. The board also imposed probation on the license to run concurrent with her criminal probation. Ms. Smith seconded the motion and the motion passed unanimously.

Christine McIntosh
Ms. McIntosh was not present for the meeting. After review, Vice Chair Fincel moved to approve the application. Chair Jowers seconded the motion and the motion passed unanimously.

Schilere McLeod
Ms. McLeod was not present for the meeting. After review, Ms. Ritenbaugh moved to approve the application. The board also imposed probation on the license to run concurrent with her criminal probation. Ms. Smith seconded the motion and the motion passed unanimously.

Shavonnea Smith
Ms. Smith was present for the meeting and was sworn in by Ms. Clark. After review, Chair Jowers moved to approve the application. The board also imposed probation on the license to run concurrent with her criminal probation. Ms. Monica Smith seconded the motion and the motion passed unanimously.

Anthony Stokes
Mr. Stokes was not present for the meeting. After review, Vice Chair Fincel moved to approve the application. Ms. Lackey seconded the motion and the motion passed unanimously.

Applications for Hair Braiding Courses

Initial Review

Bamboo Hair Studio
After review, Chair Jowers moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

Braided Bliss
Ms. April Bruton was present for the meeting. After review, Ms. Ritenbaugh moved to approve the application with the following contingency: striking foot spa sanitation procedures from the course outline. The correction must be submitted to the Executive Director within 30 days of the date of the order for approval. Ms. Smith seconded the motion and the motion passed unanimously.

Central Florida Hair Braiding Certification
After review, Ms. Ritenbaugh moved to approve the application. Ms. Smith seconded the motion and the motion passed unanimously.

Devinya’s Devine Design Braiding Academy
After review, Ms. Ritenbaugh moved to deny the application based on the course content being outside of the scope of practice of a hair braiding registration. Vice Chair Fincel seconded the motion and the motion passed unanimously.

Divinity Beauty Salon & Massage
After review, Chair Jowers moved to approve the application. Vice Chair Fincel seconded the motion and the motion passed unanimously.

Dyvine Appointments Salon
After review, Chair Jowers moved to approve the application. Vice Chair Fincel seconded the motion and the motion passed unanimously.

Expressions at Winter Park Hair Salon
After review, Chair Jowers moved to approve the application. Vice Chair Fincel seconded the motion and the motion passed unanimously.

My Angels Natural Locs
After review, Chair Jowers moved to approve the application with the following contingency: striking the word “Impendent” and replacing it with “Independent”. The correction must be submitted to the Executive Director within 30 days of the date of the order for approval. Vice Chair Fincel seconded the motion and the motion passed unanimously.

Sassy Braids
After review, Chair Jowers moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

Takamya L. Goldsmith
After review, Chair Jowers moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

Three J’s
After review, Ms. Smith moved to approve the application. Chair Jowers seconded the motion and the motion passed unanimously.

Ultimate Designs, Inc.
After review, Ms. Smith moved to approve the application. Chair Jowers seconded the motion and the motion passed unanimously.

Applications for Hair Wrapping Courses

Initial Review

Expressions at Winter Park Hair Salon
After review, Chair Jowers moved to approve the application. Ms. Smith seconded the motion and the motion passed unanimously.
My Angels Natural Locs
After review, Chair Jowers moved to approve the application with the following contingency: striking the word “Impendent” and replacing it with “Independent”. The correction must be submitted to the Executive Director within 30 days of the date of the order for approval. Vice Chair Fincel seconded the motion and the motion passed unanimously.

Divinity Beauty Salon & Massage
After review, Chair Jowers moved to approve the application. Ms. Smith seconded the motion and the motion passed unanimously.

JT’s Beauty Shop
After review, Chair Jowers moved to approve the application with the following contingency: striking all references to “hair braiding” in the course outline and replacing it with “hair wrapping”. The correction must be submitted to the Executive Director within 30 days of the date of the order for approval. Ms. Smith seconded the motion and the motion passed unanimously.

Applications for Body Wrapping Courses

Initial Review

My Angels Natural Locs
After review, Chair Jowers moved to approve the application with the following contingencies: striking references to corn row techniques, and striking the word “Impendent” and replacing it with “Independent”. The corrections must be submitted to the Executive Director within 30 days of the date of the order for approval. Vice Chair Fincel seconded the motion and the motion passed unanimously.

Divinity Beauty Salon & Massage
After review, Chair Jowers moved to approve the application. Ms. Smith seconded the motion and the motion passed unanimously.

Skinny Body Beauty Line
After review, Ms. Ritenbaugh moved to deny the application based on the course content being outside of the scope of practice of Florida Board of Cosmetology licensees. Vice Chair Fincel seconded the motion and the motion passed unanimously.

Jeannette Sosa
After review, Ms. Ritenbaugh moved to deny the application based on the course content being outside of the scope of practice of Florida Board of Cosmetology licensees. Chair Jowers seconded the motion and the motion passed unanimously.

Tampa Beauty Academy
After review, Chair Jowers moved to approve the application. Ms. Smith seconded the motion and the motion passed unanimously.

Initial HIV/AIDS Courses

Initial Review

Divinity Beauty Salon & Massage
After review, Vice Chair Fincel moved to approve the application. Ms. Smith seconded the motion and the motion passed unanimously.

WJW Professional Services, Inc.
After review, Vice Chair Fincel moved to approve the application. Ms. Smith seconded the motion and the motion passed unanimously.
Continuing Education Provider and Course Applications

Initial Review

Continuingcosmetology.com
Course Application
Florida 16 Hour Cosmetology CE Course – 16 Hours Live Home Study/Internet
After review, Ms. Smith moved to approve the application with the following contingencies: strike references to the use of alcohol, phenols, and bar soap as a sanitizer, and amending the course completion certificate. The corrections must be submitted to the Executive Director within 30 days of the date of the order for approval. Chair Jowers seconded the motion and the motion passed unanimously.

Cinderella Hair Extensions
Course Application
Hair Extensions – 1 Hours Cosmetology Conference/Trade Show
After review, Vice Chair Fincel moved to deny the application based on the course being product driven. Chair Jowers seconded the motion and the motion passed unanimously.

The Esthetics Association Florida, Inc.
Course Application
Intro to LED Light Therapy – 2 Hours Live Group Study/Internet
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

The Esthetics Association Florida, Inc.
Course Application
Introduction to Acne and Rosacea – 2 Hours Live Group Study/ Internet
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

The Esthetics Association Florida, Inc.
Course Application
Introduction to Microdermabrasion – 2 Hours Live Group Study/ Internet
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

The Esthetics Association Florida, Inc.
Course Application
Face Mapping – 3 Hours Live Group Study/ Internet
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

The Esthetics Association Florida, Inc.
Course Application
Nutrition and the Skin – 2 Hours Live Group Study/ Internet
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

The Esthetics Association Florida, Inc.
Course Application
Intro to Micro Current – 2 Hours Live Group Study/ Internet
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.
Intro to Lymphatic System – 2 Hours Live Group Study/ Internet
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

The Esthetics Association Florida, Inc.
Course Application
Chemical Peels – 8 Hours Live Group Study/ Internet
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

The Esthetics Association Florida, Inc.
Course Application
Aromatherapy for Estheticians – 2 Hours Live Group Study/ Internet
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

The Esthetics Association Florida, Inc.
Course Application
Introduction to Men in Your Chair! – 2 Hours Live Group Study/ Internet
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

The Esthetics Association Florida, Inc.
Course Application
Micro Current and its Beneficial Effects, etc. – 8 Hours Live Group Study/ Internet
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

The Esthetics Association Florida, Inc.
Course Application
Introduction to Chemical Peeling – 2 Hours Live Group Study/ Internet
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

The Esthetics Association Florida, Inc.
Course Application
Deep Tissue Massage for Face & Neck – 8 Hours Live Group Study
After review, Ms. Smith moved to approve the application. Ms. Ritenbaugh seconded the motion and the motion passed unanimously.

New Business

Letter from Nancy Russ regarding Facial Devices
The board agreed that the letter from Ms. Nancy Russ regarding certain facial devices should be submitted in the form of a declaratory statement request. Ms. Clark will notify Ms. Russ of the requirements for requesting a declaratory statement.

Other Business

Board Attorney Report

Rule 61G5-22.006, Florida Administrative Code – Facials (including Skin Care and Hair Removal).
The board moved to open the rule for development, delegated to board counsel and board staff to bring the rule through the process to adoption, approved the proposed language, agreed that the rule would have no adverse impact on small business, and agreed that the rule would not directly or indirectly increase regulatory costs to any entity (including government) in excess of $200,000 in the aggregate in Florida within one year after the implementation of the rule.
(7) The curriculum shall also include the performance of the following specified services as indicated as well as the estimated total number of hours needed to complete the required number of services:

<table>
<thead>
<tr>
<th>TYPE OF SERVICE</th>
<th>NUMBER OF SERVICES</th>
<th>HOURS REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Facials, manual and mechanical, including masks, packs or treatments which must be performed on a variety of skin types including normal, oily, dry, combination, problem, and mature</td>
<td>40</td>
<td>40</td>
</tr>
<tr>
<td>(b) Set up, use and maintenance of electrical devices</td>
<td>5</td>
<td>1.25</td>
</tr>
<tr>
<td>(c) Hair removal, including tweezing, waxing, threading, and sugaring</td>
<td>20</td>
<td>5</td>
</tr>
<tr>
<td>(d) Makeup application for both day time and nighttime looks</td>
<td>10</td>
<td>5</td>
</tr>
<tr>
<td>(e) Lash and brow tinting</td>
<td>10</td>
<td>5</td>
</tr>
<tr>
<td>(f) Eyelash application, including strip lashes, individual lashes, and semi-permanent lashes</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>(g) Manual Extractions</td>
<td>5</td>
<td>1.25</td>
</tr>
</tbody>
</table>


The board moved to open the rule for development, delegated to board counsel and board staff to bring the rule through the process to adoption, approved the proposed language, agreed that the rule would have no adverse impact on small business, and agreed that the rule would not directly or indirectly increase regulatory costs to any entity (including government) in excess of $200,000 in the aggregate in Florida within one year after the implementation of the rule.


At a minimum, the curriculum of schools and programs specified in Section 477.0201, FS. shall include the following hours of instruction in the indicated theory items:
(a) Florida Laws and Rules 5
(b) HIV and AIDS 4
(c) Sanitation 10
(c) Ethics 2
(e) Basics of Electricity 8
(f) Facial Techniques and Contraindications 66
(g) Product Chemistry 8
(h) Hair Removal 2.5
(i) Makeup 2
(j) Skin Theory, Disease and Disorders of the Skin 85

(2) The curriculum shall also include the performance of the following specified services, as indicated, as well as the estimated total number of hours needed to complete the required number of services:

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</table>

(3) Definition of Services: Services shall be a facial, a client consultation/skin analysis; exfoliation, either manual, mechanical or chemical; cleansing; toning; manipulations; and packs, masks, or other treatments as needed.


The board moved to open the rule for development, delegated to board counsel and board staff to bring the rule through the process to adoption, approved the proposed language, agreed that the rule would have no adverse impact on small business, and agreed that the rule would not directly or indirectly increase regulatory costs to any entity (including government) in excess of $200,000 in the aggregate in Florida within one year after the implementation of the rule.

Rule 61G5-31.004 - Hair Braiding, and Hair Wrapping and Body Wrapping Course Requirements.
(1) through (5) No change.

ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 5:15 p.m.