

EXECUTIVE SUMMARY
ELECTRICAL CONTRACTORS' LICENSING BOARD

I. General Information

Meeting Dates: January 26-28, 2011
Meeting Type: General Business Meeting
22 South 3rd Street
Fernandina Beach, FL
Members Present: Mr. Brian Flaherty, Chair
Mr. Kenneth Hoffmann, Vice-Chair
Mr. Noel Thomas
Mr. Bradley Giles
Mr. Robert Bramlett
Mr. Clarence Tibbs
Mr. David Botknecht
Mr. Paul Sandefer
Mr. Benjamin Smith
Members Absent: Mr. Timothy Chinchor
Other Attendees: Ms. Juanita Chastain, Executive Director
Ms. Ruthanne Christie, Government Analyst
Ms. LeChea Parson, Prosecuting Attorney
Ms. Deborah Loucks, Assistant Attorney General
Other interested parties

II. Major Issues/Actions

- Mr. Brian Flaherty, Chair, excused Mr. Chinchor's absence.
- Ms. Chastain, Ms. Parson and Ms. Loucks conducted the new board member training.
- Ms. Christie distributed computers and conducted the training on the new paperless agenda process.
- The board reviewed a request for declaratory statement from Elite CEU and declined to answer the petition.
- The board voted to accept the probation report.
- The board reviewed 45 additional business applications.
- The board reviewed 43 initial licensure applications.
- The board approved the minutes of the November 2010 meeting.
- The board voted that the state of Ohio is not an endorsable state and to include the information on the endorsement matrix.
- The board voted to reinstate one null and void license to active status.
- The board voted to reinstate one null and void license to inactive status.
- Ms. Parson, prosecuting attorney, presented eight disciplinary cases to the board. One informal hearing was tabled; three settlement stipulations were accepted; one settlement stipulation was continued; two motions for wavier were heard and acted upon and one motion for waiver was continued.
- The board voted to continue to prosecute year-old cases.
- The board held thirteen hearings not involving disputed issues of material fact. Eleven denials were reversed and applications approved, and two applications were tabled.
- The board reviewed and granted one variance and waiver of Rule 61G6-6.017, FAC, allowing the use of business examination scores older than two years.

- Ms. Loucks gave the rules report and explained the Governor's executive order suspending agency rulemaking. The board voted to suspend rulemaking until further notice from the Governor's office.
- Ms. Loucks informed the board of the Governor's new Office of Fiscal Accountability and Regulatory Reform. One of the first tasks of the office is to review all rules. The board voted to delegate responsibility to Ms. Loucks and board staff to review all board rules.
- The board voted to delegate to staff the ability to designate a payment plan of one year with disciplined licensees that were willing but unable to pay the fine and costs.
- The board asked Ms. Christie to add a question on the application to ascertain those additional business applicants that own more than 51 percent.
- Mr. Hoffman informed the board that the Palm Beach County Fire Marshall would like a DBPR representative to attend their annual meeting in the fall. Ms. Chastain suggested that the Fire Marshall send her an email request and that perhaps the regional office could attend.
- Ms. Parson gave the prosecuting attorney report. The report included the following case information as of January 21, 2011.
 - 12 cases assigned to legal after investigation
 - 21 cases set for probable cause presentation
 - 18 cases set for board presentation
 - 0 cases to the Division of Administrative Hearings
 - 0 cases ready for default
 - 6 cases required formal hearings
 - 1 case in settlement negotiation
 - 3 cases awaiting reconsideration
- The board approved the ratification lists of the continuing education committee, examination application review, additional business application review, initial application review and the ratification list of applications processed by department staff. The lists will be attached to the minutes of the meeting and incorporated by reference.

III. Legislation/Rule Promulgation

- None

IV. Action Required

- Final orders to be prepared by Ms. Loucks and Ms. Parson.
- The following board meeting has been scheduled:
March 16-18, 2011, Tampa, FL

Juanita Chastain
Executive Director