

EXECUTIVE SUMMARY
ELECTRICAL CONTRACTORS' LICENSING BOARD

I. General Information

Meeting Dates: January 19-20, 2012
Meeting Type: General Business Meeting
Residence Inn
2301 Sadler Road
Fernandina Beach, FL 32034
Members Present: Mr. Kenneth Hoffmann, Chair
Mr. Noel Thomas, Vice-Chair
Mr. Mr. Brian Flaherty
Mr. Robert Bramlett
Mr. David Botknecht
Mr. Benjamin Smith
Mr. Clarence Tibbs
Mr. Paul Sandefer
Members Absent: Mr. Timothy Chinchor, Excused
Other Attendees: Ms. Juanita Chastain, Executive Director
Ms. Ruthanne Christie, Government Analyst
Ms. Le Chea Parson, Prosecuting Attorney
Ms. Deborah Loucks, Assistant Attorney General
Mr. Jerry Wilson
Ms. Erica Brown
Ms. Sandra Rentfrow
Other interested parties

II. Major Issues/Actions

- The board reviewed 37 additional business applications.
- The board reviewed 33 initial licensure applications.
- Ms. Parson, prosecuting attorney, presented three disciplinary cases to the board. One informal hearing was acted upon; one settlement stipulation was rejected; and one motion for wavier was heard and acted upon.
- The board held nine hearings not involving disputed issues of material fact. All nine were reversed and applications approved.
- The board held three reconsiderations. All three final orders were vacated and withdrawal of application accepted.
- The board approved the probation committee report, the unlicensed activity report and the examination report.
- The board voted to approve minutes of the September 2011 board meeting.
- Ms. Chastain presented the enforcement report and upcoming board meeting dates.
- Ms. Loucks presented the rules report indicating Rules 61G6-5.003 Requirements for Certification, FS, 61G6-5.0004 Requirement for Business Organization, FS, and 61G6-5.010 Statement of Authority, FS, will be effective February 9, 2012.
- Mr. Wilson, Ms. Brown and Ms. Rentfrow presented an unlicensed activity report and overview to the board.
- Ms. Parson gave the prosecuting attorney report. The report included the following case information as of January 17, 2011.
 - 18 cases received in legal
 - 18 cases set for probable cause presentation

- 6 cases set for board presentation
- 1 case administrative complaints filed
- 1 case formal hearing held
- 1 case to the Division of Administrative Hearings
- 1 case ready for default
- 5 cases in settlement negotiation
- 3 cases awaiting reconsideration
- The board voted to continue to prosecute year-old cases.
- The board approved the ratification lists of the continuing education committee, additional business application review, initial application review and the ratification list of applications processed by department staff. The lists will be attached to the minutes of the meeting and incorporated by reference.

III. Legislation/Rule Promulgation

- None

IV. Action Required

- Final orders to be prepared by Ms. Loucks and Ms. Parson.
- The following board meetings have been scheduled:
 - March 14-16, 2012, Cocoa Beach
 - May 16-18, 2012, Orlando
 - July 25-27, 2012, Tampa
 - September 19-21, 2012, Ft. Lauderdale
 - November 14-16, 2012, Gainesville

Juanita Chastain
Executive Director