

**EXECUTIVE SUMMARY**  
**ELECTRICAL CONTRACTORS' LICENSING BOARD**

**I. General Information**

Meeting Dates: July 21-22, 2011  
Meeting Type: General Business Meeting  
Hilton Tampa Airport  
2225 North Lois Avenue  
Tampa, FL

Members Present: Mr. Brian Flaherty, Chair  
Mr. Kenneth Hoffmann, Vice-Chair  
Mr. Noel Thomas  
Mr. Robert Bramlett  
Mr. Clarence Tibbs  
Mr. David Botknecht  
Mr. Benjamin Smith  
Mr. Timothy Chinchor

Members Absent: Mr. Paul Sandefer, Excused

Other Attendees: Ms. Juanita Chastain, Executive Director  
Ms. Ruthanne Christie, Government Analyst  
Ms. Elizabeth Henderson, Prosecuting Attorney  
Ms. Deborah Loucks, Assistant Attorney General  
Other interested parties

**II. Major Issues/Actions**

- The board reviewed 37 additional business applications.
- The board reviewed 51 initial licensure applications.
- Ms. Henderson, prosecuting attorney, presented seven disciplinary cases to the board. Two informal hearings were acted upon; two informal hearings were tabled; one settlement stipulation was tabled; and two motions for wavier were heard and acted upon.
- The board held eleven hearings not involving disputed issues of material fact. Eight denials were reversed and applications approved, one denial was upheld and two denials were reversed and approved contingent upon receipt of additional information.
- The board heard one request for variance and waiver of Rule 61G6-6.001(4), FAC. The request was granted.
- The board held one petition for declaratory statement regarding the installation of low voltage wiring for telecommunications and cable companies as a sub-contractor. The board declined to answer the petition as presented.
- The board voted to vacate the final order of case 2008-018439.
- Ms. Chastain presented the enforcement report.
- The board voted to repeal the following rules based on staff's review as directed in the Governor's Executive Order:
  - Rule 61G6-2.010, FAC, Return of Previously Issued Licenses
  - Rule 61G6-5.0035, FAC, Certification of Registered Contractors
  - Rule 61G6-5.009, FAC, Endorsement
  - Rule 61G6-9.008, FAC, Course Syllabus
  - Rule 61G6-9.0105, FAC, Proof of Completion of Certification Holders and Registrants

- Rule 61G6-9.013, FAC, Continuing Education Courses Required by Disciplinary Action
- Rule 61G6-10.001, FAC, Purpose
- Rule 61G6-12.004, FAC, Continuing Education Requirements for Fire Alarm System Agents
- The board approved the probation report submitted by Ms. Christie.
- Ms. Henderson gave the prosecuting attorney report. The report included the following case information as of July 19, 2011.
  - 5 cases received in legal
  - 20 cases set for probable cause presentation
  - 14 cases set for board presentation
  - 3 cases administrative complaints filed
  - 1 case to the Division of Administrative Hearings
  - 2 cases ready for default
  - 2 cases in settlement negotiation
  - 4 cases awaiting reconsideration
  - 1 case sent for supplemental investigation
- The board voted to continue to prosecution year-old cases.
- The board approved the ratification lists of the continuing education committee, additional business application review, initial application review and the ratification list of applications processed by department staff. The lists will be attached to the minutes of the meeting and incorporated by reference.
- The board elected Ken Hoffmann, Chair and Noel Thomas, Vice-Chair.

### **III. Legislation/Rule Promulgation**

- Notice above noted rules for repeal.

### **IV. Action Required**

- Final orders to be prepared by Ms. Loucks and Ms. Henderson.
- The following board meetings have been scheduled:  
September 21-23, 2011, Ft. Lauderdale, FL  
November 16-18, 2011, Gainesville, FL

Juanita Chastain  
Executive Director