

EXECUTIVE SUMMARY
ELECTRICAL CONTRACTORS' LICENSING BOARD

I. General Information

Meeting Dates: March 14-15, 2013
Meeting Type: General Business Meeting
Cocoa Beach Hilton
Atlantic Avenue
Cocoa Beach, FL

Members Present: Mr. Kenneth Hoffmann, Chair
Mr. Timothy Chinchor, Vice-Chair
Mr. Robert Bramlett
Mr. Brian Flaherty
Mr. Benjamin Smith
Mr. Clarence Tibbs
Mr. David Botknecht
Mr. Noel Thomas

Members Absent: Mr. Paul Sandefer, Excused
Mr. Robert Bramlett, March 15 (Excused)

Other Attendees: Ms. Juanita Chastain, Executive Director
Ms. Ruthanne Christie, Government Analyst
Ms. Erica White, Prosecuting Attorney
Ms. Deborah Loucks, Assistant Attorney General
Other interested parties

II. Major Issues/Actions

- The board reviewed 135 additional business applications.
- The board reviewed 49 initial licensure applications.
- The board approved minutes of the November 2012 and January 2013 board meetings.
- The board heard four disciplinary cases; three were acted upon and one was continued.
- The board held one hearing not involving disputed issues of material fact and the denial was reversed and continued for six months with conditions.
- The board heard one request for reinstatement of suspended licenses and the suspension was stayed for twelve months to pay City Electric Supply.
- The board approved the probation committee report, the unlicensed activity report and the examination report.
- Mr. Flaherty presented the legislative report and indicated there are several bills before the Legislature that would impact the profession.
- Mr. Tibbs presented the financial report.
- Ms. Chastain presented the enforcement report and upcoming board meeting dates.
- Ms. Chastain informed the board Mr. Dan Biggins would be their new executive director. He will begin his new position on April 12, 2013. Ms. Chastain expressed gratitude to the board for their support and commented it had been a pleasure working with them.
- The board reviewed the prosecuting attorney report. The report included the following case information as of March 14, 2013.
 - 14 cases received in legal
 - 19 cases set for probable cause presentation
 - 16 cases set for board presentation
 - 2 case administrative complaint filed
 - 4 cases formal hearing request

- 2 cases ready for default
- 1 cases defective EOR process
- 2 cases to be reconsidered at probable cause
- 2 cases supplemental investigation requested
- The board approved the ratification lists of the continuing education committee, additional business application review, and initial application review. The lists will be attached to the minutes of the meeting and incorporated by reference.
- Mr. Loucks presented the board counsel report.

III. Legislation/Rule Promulgation

- None.

IV. Action Required

- Final orders to be prepared by Ms. Loucks and Ms. White.
- The following board meeting has been scheduled:
May 15-17, 2013, Orlando, FL

Juanita Chastain
Executive Director