

EXECUTIVE SUMMARY
ELECTRICAL CONTRACTORS' LICENSING BOARD

I. General Information

Meeting Dates: May 17-18, 2012
Meeting Type: General Business Meeting
Holiday Inn Resort Orlando – The Castle
8629 International Drive
Orlando, FL 32819

Members Present: Mr. Kenneth Hoffmann, Chair
Mr. Robert Bramlett
Mr. Brian Flaherty
Mr. Benjamin Smith
Mr. Clarence Tibbs

Members Absent: Mr. Paul Sandefer, Excused
Mr. Noel Thomas, Vice-Chair, Excused
Mr. Timothy Chinchor, Excused
Mr. David Botknecht, Excused

Other Attendees: Ms. Juanita Chastain, Executive Director
Ms. Ruthanne Christie, Government Analyst
Ms. Le Chea Parson, Prosecuting Attorney
Ms. Deborah Loucks, Assistant Attorney General
Other interested parties

II. Major Issues/Actions

- The board reviewed 42 additional business applications.
- The board reviewed 52 initial licensure applications.
- The board granted a variance of rule 61G6-6.017, FAC, duration of examination scores for a six month period.
- The board held three hearings not involving disputed issues of material fact. Three were reversed and applications approved.
- The board approved the probation committee report, the unlicensed activity report and the examination report.
- Mr. Bob Neely, Alarm Association of Florida, Inc., presented an overview of online video proctoring.
- The board reviewed the 2011-2012 third quarter financial report.
- Ms. Chastain presented the enforcement report and upcoming board meeting dates.
- Ms. Chastain presented a 2012 legislative update.
- Ms. Loucks presented the rules report and the board voted to open Rule 61G6-9.001, FAC, Continuing Education for Reactivation for development.
- Ms. Loucks informed the board that each year the Attorney General's office presented the board's annual regulatory plan to the Office of Fiscal Accountability and Regulatory Reform. She identified the following rules in the plan as rules the board may open for development during the coming year; rules 61G6-5.001, FAC, Definitions, 61G6-7.001, FAC, Specialty Electrical Contractors, 61G6-9.001, FAC, Continuing Education for Reactivation, 61G6-9.005, FAC, Registration of Course Providers, 61G6-10.002, FAC, Violations and Penalties, 61G6-10.005, FAC, Minor Violations and Non-Compliance, 61G6-10.008, FAC, Mediation, 61G6-11.001, FAC, Citations, 61G6-12.001, FAC, Requirements for Burglar Alarm System Agent Training Courses, and 61G6-12.002, FAC, Requirements for Fire Alarm System Agent Training Courses.

- Ms. Parson gave the prosecuting attorney report. The report included the following case information as of May 15, 2012.
 - 16 cases received in legal
 - 22 cases set for probable cause presentation
 - 2 cases sent for supplemental investigation
 - 13 cases set for board presentation
 - 4 cases administrative complaints filed
 - 3 cases formal hearing request
 - 2 cases ready for default
 - 3 cases in settlement negotiation
 - 2 cases awaiting reconsideration
- The board approved the ratification lists of the continuing education committee, additional business application review, initial application review and the ratification list of applications processed by department staff. The lists will be attached to the minutes of the meeting and incorporated by reference.

III. Legislation/Rule Promulgation

- Ms. Loucks to notice rules for development.

IV. Action Required

- Final orders to be prepared by Ms. Loucks and Ms. Parson.
- The following board meetings have been scheduled:
 - July 25-27, 2012, Tampa
 - September 19-21, 2012, Ft. Lauderdale
 - November 14-16, 2012, Panama City

Juanita Chastain
Executive Director