

EXECUTIVE SUMMARY
ELECTRICAL CONTRACTORS' LICENSING BOARD

I. General Information

Meeting Dates: November 17-18, 2011
Meeting Type: General Business Meeting
Hilton University Florida Conference Center
1714 Southwest 34th Street
Gainesville, FL 32607

Members Present: Mr. Kenneth Hoffmann, Chair
Mr. Noel Thomas, Vice-Chair
Mr. Mr. Brian Flaherty
Mr. Robert Bramlett
Mr. David Botknecht
Mr. Benjamin Smith
Mr. Timothy Chinchor
Mr. Paul Sandefer

Members Absent: Clarence Tibbs, Excused
Mr. Robert Bramlett (11.18.11) Excused

Other Attendees: Ms. Juanita Chastain, Executive Director
Ms. Ruthanne Christie, Government Analyst
Ms. Le Chea Parson, Prosecuting Attorney
Ms. Deborah Loucks, Assistant Attorney General
Other interested parties

II. Major Issues/Actions

- The board reviewed 43 additional business applications.
- The board reviewed 57 initial licensure applications.
- Ms. Parson, prosecuting attorney, presented three disciplinary cases to the board. One informal hearing was acted upon; one settlement stipulation was rejected; and one motion for wavier was heard and acted upon.
- The board held five hearings not involving disputed issues of material fact. Three were reversed and applications approved; one was continued and one was reversed and application modified to approve for a lesser category.
- The board approved the probation committee report, the unlicensed activity report and the examination report.
- The board voted to approve revised minutes of the July 2011 board meeting.
- Ms. Chastain presented the enforcement report and upcoming board meeting dates.
- Ms. Chastain presented the 2011-12 first quarter financial report.
- The board voted to transfer monies from the operating account to the unlicensed activity account to off-set the deficit in the unlicensed activity account.
- The board voted to amend the final order regarding the declaratory statement for Michael Scantland.
- The board granted two petitions for variance or waiver of Rule 61G6-6.017, FAC, duration of validity of exam scores.
- Ms. Loucks presented Executive Order 11-211 and the board voted to forward rules to OFARR seven days prior to publication.
- Ms. Loucks presented the rules report. The board was provided Statements of Estimated Regulatory Costs check sheets for rules 61G6-2.010, 61G6-5.0035, 61G6-5.009, 61G6-9.008, 61G6-9.0105, 61G6-9.013, 61G6-10.001 and 61G6-12.004, FAC.

- Ms. Parson gave the prosecuting attorney report. The report included the following case information as of November 15, 2011.
 - 14 cases received in legal
 - 20 cases set for probable cause presentation
 - 16 cases set for board presentation
 - 1 case administrative complaints filed
 - 1 case formal hearing held
 - 1 case to the Division of Administrative Hearings
 - 1 case ready for default
 - 3 cases in settlement negotiation
 - 2 cases awaiting reconsideration
 - 1 case supplemental investigation received
- The board voted to continue to prosecute year-old cases.
- The board approved the ratification lists of the continuing education committee, additional business application review, initial application review and the ratification list of applications processed by department staff. The lists will be attached to the minutes of the meeting and incorporated by reference.

III. Legislation/Rule Promulgation

- None

IV. Action Required

- Final orders to be prepared by Ms. Loucks and Ms. Parson.
- The following board meetings have been scheduled:
 - January 18-20, 2012, Fernandina Beach
 - March 14-16, 2012, Cocoa Beach
 - May 16-18, 2012, Orlando
 - July 25-27, 2012, Tampa
 - September 19-21, 2012, Ft. Lauderdale
 - November 14-16, 2012, Gainesville

Juanita Chastain
Executive Director