

EXECUTIVE SUMMARY
ELECTRICAL CONTRACTORS' LICENSING BOARD

I. General Information

Meeting Dates: November 14-16, 2012
Meeting Type: General Business Meeting
Wyndham Baypoint Resort
4114 Jan Cooley Drive
Panama City Beach, FL 32408

Members Present: Mr. Kenneth Hoffmann, Chair
Mr. Timothy Chinchor, Vice-Chair (excused November 16)
Mr. Robert Bramlett
Mr. David Botknecht
Mr. Benjamin Smith
Mr. Clarence Tibbs
Mr. Paul Sandefer
Mr. Noel Thomas

Members Absent: Mr. Brian Flaherty, Excused

Other Attendees: Ms. Juanita Chastain, Executive Director
Ms. Ruthanne Christie, Government Analyst
Ms. Elizabeth Henderson, Prosecuting Attorney
Ms. Erica White, Prosecuting Attorney
Ms. Deborah Loucks, Assistant Attorney General
Mr. Alex Bosque
Other interested parties

II. Major Issues/Actions

- The board reviewed 28 additional business applications.
- The board reviewed 69 initial licensure applications.
- The board heard and approved one request for variance and wavier.
- The board heard eight disciplinary cases; six were acted upon and two were continued.
- The board held seven hearings not involving disputed issues of material fact; three denials were reversed and applications withdrawn; three denials were reversed and approved, one denial was reversed and approved as downgraded.
- The board approved the probation committee report, the unlicensed activity report and the examination report.
- Ms. Chastain presented the enforcement report and upcoming board meeting dates.
- The board reviewed the first quarter 2012-13 financial report.
- The board reviewed the prosecuting attorney report. The report included the following case information as of November 13, 2012.
 - 17 cases received in legal
 - 21 cases set for probable cause presentation
 - 13 cases set for board presentation
 - 3 case administrative complaint filed
 - 6 cases formal hearing request
 - 1 case ready for default
 - 4 cases defective EOR process
- The board voted to continue to prosecute year old cases.

- The board approved the ratification lists of the continuing education committee, additional business application review, and initial application review. The lists will be attached to the minutes of the meeting and incorporated by reference.
- The board approved the July 2012 meeting minutes.
- Mr. Loucks presented the board counsel report. The board approved language for Rule 61G6-9.004, Florida Administrative Code, requiring licensees to obtain one hour of continuing education in the laws and rules of the board. The board voted the rule would not require a Statement of Estimated Regulatory Costs (SERC).
- Mr. Alex Bosque addressed the board and discussed the pilot questions on the examination.

III. Legislation/Rule Promulgation

- Notice Rule 61G6-9.004, Florida Administrative Code, for development.

IV. Action Required

- Final orders to be prepared by Ms. Loucks and Ms. Parson.
- The following board meeting has been scheduled:
January 16-18, 2013, Fernandina Beach, FL

Juanita Chastain
Executive Director