

EXECUTIVE SUMMARY
ELECTRICAL CONTRACTORS' LICENSING BOARD

I. General Information

Meeting Dates: September 19-21, 2012
Meeting Type: General Business Meeting
Embassy Suites Hotel
1100 SE 17th Street
Fort Lauderdale, FL 33316
Members Present: Mr. Kenneth Hoffmann, Chair
Mr. Timothy Chinchor, Vice-Chair
Mr. Robert Bramlett
Mr. David Botknecht
Mr. Benjamin Smith
Mr. Clarence Tibbs
Mr. Paul Sandefer
Mr. Brian Flaherty
Members Absent: Mr. Noel Thomas, Excused
Other Attendees: Ms. Juanita Chastain, Executive Director
Ms. Ruthanne Christie, Government Analyst
Ms. Le Chea Parson, Prosecuting Attorney
Ms. Deborah Loucks, Assistant Attorney General
Other interested parties

II. Major Issues/Actions

- The board reviewed 43 additional business applications.
- The board reviewed 57 initial licensure applications.
- The board heard and responded to two petitions for declaratory statement.
- The board reconsidered two applications; one was licensed and one was upheld.
- The board heard nine disciplinary cases; all nine were acted upon.
- The board held four hearings not involving disputed issues of material fact; two denials were reversed and applications approved, one denial was reversed and approved with conditions, one denial was reversed and approved as downgraded.
- The board reinstated one null and void license to an inactive status.
- The board approved the probation committee report, the unlicensed activity report and the examination report.
- Ms. Chastain presented the enforcement report and upcoming board meeting dates.
- The board reviewed the fourth quarter 2011-12 financial report.
- The board reviewed the prosecuting attorney report. The report included the following case information as of September 14, 2012.
 - 11 cases received in legal
 - 18 cases set for probable cause presentation
 - 1 case sent for supplemental investigation
 - 13 cases set for board presentation
 - 1 case administrative complaint filed
 - 6 cases formal hearing request
 - 5 cases ready for default
 - 1 case in settlement negotiation
 - 1 case informal hearing requested
- The board voted to continue prosecution of year old cases.

- The board approved the ratification lists of the continuing education committee, additional business application review, and initial application review. The lists will be attached to the minutes of the meeting and incorporated by reference.

III. Legislation/Rule Promulgation

- None

IV. Action Required

- Final orders to be prepared by Ms. Loucks and Ms. Parson.
- The following board meeting has been scheduled:
November 14-16, 2012, Panama City

Juanita Chastain
Executive Director